

CWSA/ACEF Travel Refund Policy

Students, unwaged, and underwaged CWSA/ACEF members may apply for reimbursement of their travel costs to a maximum of \$400.00, depending on the number of applicants, to attend the annual CWSA/ACEF AGM (Annual General Meeting) at the Congress. Signing the AGM attendance sheet is required to secure reimbursement of costs. Applications for reimbursement will require copies of documents indicating costs incurred such as airline tickets with accompanying boarding passes, cancelled train or bus tickets, or car rental and gas receipts, full contact information, and demonstration of student status if applying for student support. If the applicant has not incurred travel costs then costs such as childcare for the duration of the AGM and one evening's accommodation may be submitted for reimbursement in lieu of travel costs. The deadline for submission of receipts is ONE month following the CWSA/ACEF AGM whereupon funding is then assessed and cheques issued. Applications received after the close date will not be considered for funding. Receipts are to be submitted by regular mail or e-mail to the Treasurer of the CWSA/ACEF. Funds are not transferable and no reimbursements will be provided if an applicant has not attended the AGM in the year application is made.

For reimbursement please send receipts to:

Dr. Darlene Juschka (Treasurer)
Women's and Gender Studies
University of Regina
3737 Wascana Parkway
Regina, SKS4S 0A2
Darlene.Juschka@uregina.ca