

## York University - Record of Laboratory Training

<b>Training record for:</b>			
<b>Title/Role in Lab:</b>		<b>Building/Lab Location:</b>	
<b>Primary Investigator:</b>			

TRAINING/ORIENTATION	GIVEN BY:	DATE: (MM/DD/YY)
<b>Faculty/Department Orientation</b> <i>Contact Local Health and Safety Officer regarding any offered training (TA training, Chemical handling etc...)</i>		
<b>General Lab Orientation</b> <i>(location of lab supplies, overview of lab etiquette followed e.g. sharing of lab duties and lab space, how to order products, location of procedure manuals/binders, regular waste disposal, etc...)</i>		
<b>Lab Safety Orientation</b> <i>(lab safety manual, closest fire exit, location of eye wash and checklist duties, shower, hand washing facilities, fire extinguisher, first aid, spill kits, location of safety binder and MSDSs, use of personal protective equipment etc...)</i>		
<b>Disinfection/Waste Disposal Orientation</b> <i>Guidelines available on DOHS website: (www.yorku.ca/dohs/biosafety.htm)</i>		
<b>Autoclave Orientation</b> <i>Training Guide available on DOHS website: (www.yorku.ca/dohs/biosafety.htm)</i>		
<b>WHMIS II Training</b> <i>Offered through DOHS (www.yorku.ca/dohs/training.htm)</i>		
<b>Biosafety Training</b> <i>Offered through DOHS (www.yorku.ca/dohs/training.htm)</i>		
<b>Radiation Safety Training</b> <i>Offered through DOHS (www.yorku.ca/dohs/training.htm)</i>		
<b>Compressed Gas Safety Training</b> <i>Offered through DOHS (www.yorku.ca/dohs/training.htm)</i>		
<b>Lab-specific Training of Work Procedures</b> Good Microbiological Technique Awareness of risks associated with biological agents used in lab Biohazardous waste, labeling, handling, decontamination, and disposal Biomedical waste (e.g. sharps) disposal Accident/Incident reporting Transportation of biological materials Spill/Exposure response Decontamination of equipment, work areas Safe and proper use of Biosafety Cabinet Safe and proper use of Centrifuge		
<b>Authorization requirements met</b> <i>(Immunizations if working with human blood or animals, lab key provided, etc...)</i>		

**I have read and understand the following internal York policies:**

- Occupational Health and Safety Policy
  Student Code of Conduct (students only)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: This record should be kept in you Laboratory Safety Binder