EXPANDED COURSE DESCRIPTION
FILM AND VIDEO
School of the Arts, Media, Performance and Design
Department of Cinema and Media Arts
FA / FILM 1900 3.0 SECTION A
ANATOMY OF THE FEATURE FILM
FALL 2017 / WINTER 2018

Last Modified Date: 08/28/2017

COURSE CALENDAR DESCRIPTION

Investigates the creative, technical and financial aspects of feature filmmaking, and the specific roles of the personnel involved, from the screenplay development through all the stages of production and release, with particular attention to cinema as a multi-disciplinary art form. No pre-requisites. Partially online (blended) course. Not open to film majors.

INSTRUCTOR(S)

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<tr>
<th>Name</th>
<th>Section / Format / Term</th>
<th>Contact Email</th>
<th>Contact Phone</th>
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<tbody>
<tr>
<td>Helfield, Gillian</td>
<td>Sec. A / ONLN / F</td>
<td><a href="mailto:ghelfie@yorku.ca">ghelfie@yorku.ca</a></td>
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SPECIAL FEATURES

YORK UNIVERSITY Fall 2017
AMPD/FILM 1900
Anatomy of the Feature Film: Cinema and the City
Preliminary Syllabus*

PLEASE NOTE THAT THIS DOCUMENT CONTAINS IMPORTANT INFORMATION REGARDING THIS COURSE.
MAKE SURE YOU READ IT CAREFULLY AND UNDERSTAND ALL REQUIREMENTS AND INSTRUCTIONS.
ONCE THE WEBSITE GOES LIVE, THE SYLLABUS WILL NOT BE UPDATED: FOR ALL UPDATES, ANNOUNCEMENTS AND CHANGES STUDENTS MUST CHECK THE WEBSITE ON A DAILY BASIS.
COURSE DIRECTOR: Dr. Gillian Helfield
OFFICE HOURS: Online Office Hours only. These hours are posted on the website.
COMMUNICATION To communicate with the Course Director or Tutorial Leaders, please contact through Moodle message, or your Tutorial Group Meeting Place.
E-MAIL: Through course website Moodle Message ONLY
CLASS TIME: Lectures take place online and are accessible through the course website. Lectures and course materials for each unit are posted on Mondays, and will remain available throughout the rest of the term (except for time-sensitive assignments and quizzes.)
TOPICS AND CONCEPTS

Course Description:
Film 1900 is a foundational course with no pre-requisites and is open to non Film Majors.
The course investigates cinema’s development as a primarily urban phenomenon. Special attention will be paid to the ways in which since the late 19th Century, Cinema and ‘The City’ have been linked together as benchmarks of modernity and mobility, encapsulating through technology, art, culture, media and politics, the intensive sensations, changes and movements that continue to shape our social environment and national identity.
This is a fully online course, operating entirely through the Moodle website which becomes live only on the 1st day of fall term classes (September 11, 2017). Until the website goes live, please use this syllabus as your reference for the course. Once the website becomes live, this syllabus will no longer be updated – from that point forward, please continue to use the website for all up-to-theminute announcements and information.

LIST OF LEARNING OUTCOMES AND EXAMPLES OF

Course Objectives
The primary objective of the course is to provide students with an understanding of the Cinema’s foundations and continued development as a primarily urban phenomenon, as well as to instill a deeper appreciation of the important links between various forms of urban art and culture that give meaning and shape to our social environment and identity.
The course also will provide students with a foundational introduction to key theories and practices in representation in relation to the City: for example, the ways in which ‘the City’ is represented in the Cinema, and conversely, how city space is utilized and occupied by Cinema through production, promotion and exhibition.
These course objectives will be fulfilled in a practical sense through the structure and design of the course and its website, which will be fully online. The course will provide students with opportunities to engage in 3 cross-disciplinary study and to work and exchange ideas with their fellow students and guest lecturers from other departments and faculties.

Learner Outcomes
Upon completion of this course, students will be able to perform film analysis, and to apply in their course work the theoretical and aesthetic
constructs, and film techniques explained and demonstrated in the course materials (lectures, screenings and readings).

Students also will have learned to correlate course films with their appropriate historical time periods, movements, genres and socio-cultural contexts.

As well, students can participate in online lectures, or, through the Media Kiosks and links provided in each section, may access online films and film extracts, readings, websites, events and exhibits related to the course material. In this way they will learn to identify and correlate simultaneous and lateral developments in other forms of urban art, culture and social space.

Finally, through frequent access of the course website, students will have become proficient in Moodle and online learning.

Specific outcomes for each individual Learning Module are posted in that section of the website under the Lecture banner.

GRADED ASSESSMENT

SUMMARY:
Assignments: 50%
Word Cloud Assignment – 15%
(Guidelines, instructions and due-date provided on the website)
Cinema and the City Tour: 35%
(Guideline, instructions and due-date provided on the website)-Film Tour Design (20%)
-Accompanying Map, Brochure or Photo/Social Media Essay (15%)
Participation: 50%
7 Discussion Forums 26%
-6 Discussion Forums worth 4% each (24%)
-Due-dates posted on website
-1 Final ‘Bonus’ Forum at the end of the course (2%)
-Due-date to be posted on website
-AS NOTED ABOVE:: these discussions take place LIVE: the Forum window remains open for 4 days, and then closes. Once the window closes there is no further opportunity to participate in this activity, or to make up for missed posts/replies. No exceptions.
3 Media Reviews – 12%
-3 Reviews on selected items from Media Kiosks
-Each review worth 4% each (12%)
-Due every 4 weeks, due-date posted on website
12 Test Your Learning On-Line Mini Quizzes – 12%
- 12% (each on-line mini-quiz, worth 1% each)
- Quizzes take place weekly, online, after each lecture

ADDITIONAL INFORMATION
SENATE RULES

Grading, Assignment Submission, Lateness Penalties and Missed Tests

Grading: The grading scheme for the course conforms to the 9-point grading system used in undergraduate programs at York (e.g., A+ = 9, A = 8, B+ = 7, C+ = 5, etc.). Assignments and tests will bear either a letter grade designation or a corresponding number grade (e.g. A+ = 90 to 100, A = 80 to 90, B+ = 75 to 79, etc.)

(For a full description of York’s grade system, please see the York University Undergraduate Calendar – http://www.registrar.yorku.ca/calendars/2011-2012/academic/grades/)

Assignment Submission: Proper academic performance depends on students doing their work not only well, but on time. Accordingly, assignments for this course must be received on the due date specified for the assignment. Assignments are to be handed in (specify how, where and when if this information was not provided in the Description of Assignments above). Assignments for past-due dates will not be accepted beyond the last day of classes, unless the student has been granted permission by the 

Lateness Penalty: Written Assignments received later than the due date will be penalized 5% per day (1 half-letter grade) per day that assignment is late, including weekends. Exceptions to the lateness penalty ONLY for valid reasons such as illness, compassionate grounds, etc., may be entertained by the , but will require supporting documentation. The assignment will not be graded until supporting documentation is submitted. Documentation must be submitted no later than one week after the missed assignment deadline.

Missed Assignments: Students should not have to miss assignments as they will be given sufficient time to access and complete them. However, students with a compelling and documented reason (e.g.: illness, emergency, technical issues related to Moodle or the website) for being unable to complete assignments on time, may request accommodation from the Course Instructor. This is no guarantee that accommodation will be granted: each case will be reviewed individually by the tutorial leaders and Course director.

Please note that there is no accommodation possible for Discussion Forums, which take place ‘live’ while the forum is open.

Deferrals: As this course is totally online, some of the work (e.g. Discussion Forums, which are live) may not be deferred. If you are unable to submit work during the term, or participate in live discussions or events during the allotted times, you must speak to the Course Instructor as soon as possible to explain the issue. If a Deferral is possible, and granted by the Course Instructor, forms first must be obtained through the Registrar’s Office or website). Please note that you must provide a justifiable reason for your request, as well as supporting documentation (doctor’s notes, etc.).
Reappraisals and Re-evaluations of All Submitted Work: Please note the following procedures for grade reappraisals and re-evaluations or rereadings of submitted work:

All requests for reappraisals or re-evaluations must be requested from your tutorial leader, and then, if necessary from the . The request must be submitted in writing (letter or e-mail), and include the reasons for the request. Students also must allow sufficient time for the request to be received and for the Tutorial Leader or to reply (48 hours).

Please also note that the will not re-evaluate or re-read work that has received a grade of C+ or higher. If you wish to have your paper formally appraised by someone other than the , you must submit a request to the Film Department.

Also please note that we will not ‘bump’ your grade to the next half or full grade level to raise your GPA, so please do not request it.

ADDITIONAL INFORMATION
There are no field trips, special lab sessions, special tutorials for this course. There are no associated fees.

IMPORTANT COURSE INFORMATION FOR STUDENTS
For course outlines posted on-line, simply include the following statement and weblink:

All students are expected to familiarize themselves with the following information, available on the York University Secretariat Academic Standards, Curriculum and Pedagogy (ASCP) webpage (see Student Information Sheet under Reports, Initiatives, and Documents)

http://www.registrar.yorku.ca/enrol/dates/fw14.htm

Check this webpage for important dates regarding start and end of term, start and end of exam period, last day to enrol with or without permission of instructor, and add/drop date

http://www.yorku.ca/univsec/senate_cte_main_pages/ASCP.htm

Check this website for information on the following:

- Academic Honesty Policy and Procedures/Academic Integrity Website
- Access/Disability: course requirement accommodation for students with disabilities, including physical, medical, learning and psychiatric disabilities
- Ethics Review Process for research involving human participants
- Religious Observance Accommodation
- Student Conduct Standards

Academic Honesty and Integrity

York students are required to maintain high standards of academic integrity and are subject to the Senate Policy on Academic Honesty (http://www.yorku.ca/univsec/policies/document.php?document=69). There is also an academic integrity website with complete information about academic honesty. Students are expected to review the materials on the
Access/Disability
York provides services for students with disabilities (including physical, medical, learning and psychiatric disabilities) needing accommodation related to teaching and evaluation methods/materials. These services are made available to students in all Faculties and programs at York University. Students in need of these services are asked to register with disability services as early as possible, to ensure that appropriate academic accommodation can be provided with advance notice. You are encouraged to contact your professor at the start of the term to discuss your accommodation needs. This may be done either in person or by email. Registering with disabilities services and discussing your needs with your professors is necessary to avoid any impediment to receiving the necessary academic accommodations to meet your needs. Students who require accommodation must advise their and/or tutorial leaders at the start of the course (not partway through), or before an assignment is due, not afterward.

If sufficient notice is not given to the Course Director, then accommodation may not be arranged in time.

Please also note that for some assignments, accommodation may not be possible (e.g. live assignments, like the Discussion forums), or may not be necessary (e.g. where there is sufficient time to submit by the class deadline).

Additional information is available through Counselling & Disability Services at www.yorku.ca/cds or from disability service providers:
• Personal Counselling and Learning Skills Services: N110 BCSS, 416-736-5297
• Mental Health Disability Services: N110 BCSS, 416-736-5297
• Learning Disability Services: W128 BCSS, 416-736-5383
• Physical, Sensory and Medical Disability Services: N108 Ross, 416-736-5140, TTY: 416-736-5263
• Deaf, deafened and hard-of-hearing students may also contact dhh@yorku.ca

Glendon students - Counselling & Disability Services, Glendon Site:
Glendon Hall E103, 416-487-6709

Note for faculty: there is a Faculty Resource Guide for Teaching Students with Disabilities, designed to assist faculty and TAs in supporting students with disabilities in their courses. The Guide is available online at: http://www.yorku.ca/facultyawareness

Ethics Review Process
York students are subject to the York University Policy for the Ethics Review Process for Research Involving Human Participants. In particular, students proposing to undertake research involving human participants (e.g.,
interviewing the director of a company or government agency, having
students complete a questionnaire, etc.) are required to submit an
Application for Ethical Approval of Research Involving Human Participants
at least one month before you plan to begin the research. If you are in doubt
as to whether this requirement applies to you, contact your immediately.

Religious Observance Accommodation

York University is committed to respecting the religious beliefs and
practices of all members of the community, and making accommodations for
observances of special significance to adherents. Should any of the dates
specified in this syllabus for an in-class test or examination pose such a
conflict for you, contact the within the first three weeks of class. Similarly,
should an assignment to be completed in a lab, practicum placement,
workshop, etc., scheduled later in the term pose such a conflict, contact the
immediately. Please note that to arrange an alternative date or time for an
examination scheduled in the formal examination periods (December and
April/May), students must complete an Examination Accommodation Form,
which can be obtained from Student Client Services, Student Services
Centre or online at
http://www.registrar.yorku.ca/pdf/exam_accommodation.pdf (PDF)

Netiquette

Students are expected to observe proper ‘Netiquette’ at all times, the two
most important rules of which are: ‘Remember the Human’ and ‘Adhere to
the same standards of behaviour online as you would in Real Life’. Students
are strongly required to read further on Core Rules or Etiquette at

The Netiquette Quiz

Test your network, internet and email etiquette
knowledge with the Netiquette Quiz
http://www.nku.edu/~rkdrury/experiment/netiquette_quiz.

A link to the quiz will also be posted on the Course
Website at the top of the page, in the same section as the
Syllabus and Student Course Checklist.

Code of Conduct

At all times students, and instructors are expected to maintain a professional
relationship characterized by courtesy and mutual respect and to refrain from
actions disruptive to such a relationship. Moreover, it is the responsibility of
the instructor to maintain an appropriate academic atmosphere in the
classroom, and the responsibility of the student to cooperate in that
endeavour. Further, the instructor is the best person to decide, in the first
instance, whether such an atmosphere is present in the class.

These expectations extend equally to students’ relationships with their
tutorial leaders and teaching assistants. Rude, disrespectful or bullying
behaviour will not be tolerated.
A statement of the policy and procedures involving disruptive and/or harassing behaviour by students in academic situations is available on the York website 

Please note that this information is subject to periodic update. For the most current information, please go to the ASCP webpage (see Student Information Sheet under Reports, Initiatives, and Documents)
http://www.yorku.ca/univsec/senate_cec_main_pages/ASCP.htm

Many courses utilize Moodle, York University’s course website system. If your course is using Moodle, click here to access it.
Moodle @ York University