COURSE CALENDAR DESCRIPTION

Offers an introduction to costume drafting, construction and maintenance. Emphasis is placed on the proper use of equipment and employment of techniques of costuming. Note: Students will be expected to serve on one crew for a departmental production. Prerequisites: FA/THEA 1010 3.00, FA/THEA 1100 3.00 or FA/DANC 1270 3.00 and FA/THEA 1200 6.00 or permission of the Instructor. Open to majors and non-majors.

INSTRUCTOR(S)

<table>
<thead>
<tr>
<th>Name</th>
<th>Section / Format / Term</th>
<th>Contact Email</th>
<th>Contact Phone</th>
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<tr>
<td>Triemstra-Johnson, Jennifer</td>
<td>Sec. A / STDO / F</td>
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SPECIAL FEATURES

YORK UNIVERSITY DEPARTMENT OF THEATRE

COURSE OUTLINE

THEA2120 3.0 BASIC COSTUMING I Fall 2019

Pre-requisites / Co-requisites:
THEA1010 3.0, THEA1200 6.0, and THEA1100 3.0 or permission of the Department.

Course Instructor: Jennifer Triemstra-Johnson
Cell: 647-286-6721
E-mail: costume@yorku.ca
Office: 105 CFT

Time and Location:

Thursday
STDO 105 CFT
11:30-5:30
Expanded Course Description:
An Introduction to Costuming is a studio course that consists of a series of informal lectures, as well as, demonstrations and exercises designed to introduce the student and involve them in the various aspects of the costuming process: managerial, technical and creative. The assigned readings are central to the course and lectures and demonstrations will serve to enrich and clarify the course material.

Course Learning Objectives:
(1) Brief statement of the purpose:
The purpose of this course is to introduce the theatre student to the varied disciplines required in the theatrical costume process and how it relates to the theatre and in general the development of play creation and production.

(2) Brief list of specific learning objectives of the course:
The specific objectives of the course are that students will be able to;
-examine and realize a costume sketch
-to use the costume process as an aid to characterization
-solve creative and technical costume problems

Course Text / Readings:
Additional readings may be assigned or recommended during the course.

REQUIRED TEXT:

Evaluation:
1. Participation and attitude: 10%
2. Sewing Samples 35%
3. Patterns + Basic Blocks 15%
4. Design Projects 30%
5. In Class Test 10%

Course Feedback:
Instructors are obligated to provide a mechanism by which students can be apprised of their progress in a course; in particular, students must be able to make an informed decision on whether to withdraw from a course. This will normally mean that students will receive some graded feedback on work worth at least 15% of the course grade before the deadline for withdrawing from that course. Instructors are urged to provide more feedback where possible.

You will receive at least 15% of your overall grade prior to the last day you can drop the course without receiving a grade.
“Final course grades may be adjusted to conform to Program or Faculty grades distribution profiles.”

Grading, Assignment Submission, Lateness Penalties and Missed Tests:
Grading: The grading scheme for the course conforms to the 9-point grading system used in undergraduate programs at York (e.g., A+ = 9, A = 8, B+ = 7, C+ = 5, etc.). Assignments and tests will bear either a letter grade designation or a corresponding number grade (e.g. A+ = 90 to 100, A = 80 to 90, B+ = 75 to 79, etc.)

Assignment Submission: Proper academic performance depends on students doing their work not only well, but on time. Accordingly, assignments for this course must be received on the due date specified for the assignment. (Assignments are to be handed in to the instructor during class time unless otherwise specified).

Lateness Penalty: Assignments received later than the due date will be penalized. Exceptions to the lateness penalty for valid reasons such as illness, compassionate grounds, etc., may be entertained by the Course Instructor but will require supporting documentation (e.g., a doctor’s letter).

Missed Tests: Students with a documented reason for missing a course test, such as illness, compassionate grounds, etc., which is confirmed by supporting documentation (e.g., doctor’s letter) may request accommodation from the Course Instructor. Further extensions or accommodation will require students to submit a formal petition to the Faculty.

Class Schedule (Subject to Change)

Sept. 5  Course Introduction
Discussion of assignments.
Lecture: Introduction to the Costume shop, Craftspeople and Equipment. Introductions to Patternmaking, Basic blocks and Measurements.
Draft ¼ scale male and female blocks in class, draft full scale block for homework
Reading: Ch.1, The Costume Shop, pages 1-35

Sept. 12  Lecture: The Costume Sketch
Introduction to the industrial Sewing machine and serger.
Pattern Drafting vs. Draping discussed.
In class: Drape Basic Block/Transfer female basic block pattern onto muslin and sew. Hand in at the end of class.
Reading: Ch.4, pages 96-121, 128-130, 132-136

Sept. 19 Due: Design Assignment #1
Lecture: Script Analysis, Action plot, Costume plot and Costume Bible.
Pattern development continued.
Draft basic skirt Block pages 151-153 in 1/4” scale for homework
Draft circle skirt in class, instructions will be provided.
Reading: Ch.5 pages 166-201

Sept. 27 Due: Design Assignment #1
Lecture: Fabric
Continue patternmaking.
Cut and sew circle skirt.
Reading: Ch.3 pages 61-95

Oct. 3 Lecture: Health and Safety in the Costume Shop
Continue working on circle skirt
Reading: Ch.2, pg36-60, Ch.7 pages 270-287

Oct. 17 Lecture: Pattern Development
Continue working on circle skirt
Reading: TBD
Circle Skirt Due at the end of Class

Oct. 24 Due: Design Assignment #2
Lecture: Design to Pattern Development
Dart manipulation, spreading and slashing, princess line sewing.
Sleeve development pages 140-143 for homework and in 1/4” scale.
Collars pages 146-150 for homework.
Reading: Ch.5 pages 201-243

Oct. 31 Lecture: Pattern Development
Sleeve development pages 140-143 for homework and in 1/4” scale.
Draft and cut out shirt.
Reading: Ch.6 pages244-269

Nov. 7 Patternmaking and sewing continued
Lecture: TBD
Sew period shirt
Nov. 14        Due: Design Assignment #3
Lecture: TBD
Sew period shirt.
Reading: Ch.8 pages288-324

Nov. 21        Sew period Shirt
               Period Shirt Due at the end of Class

Nov. 28        In Class Exam/Studio Day

Supplies Required:
Tackle box or shoe box                  Scotch tape
Hard pencils (2H)                       French curve
See-through ruler                       Scissors paper and fabric
Tape measure                            L-Square
Stitch Ripper

Design Projects:

DESIGN PROJECTS:
1. Choose a vegetable or fruit and draw the object realistically. Use the natural object as an inspiration to create a garment.

   Due Date: Sept. 26  10%

2. Imagine that you have been beamed to the year 3000. After your initial shock, closely examine the people and their dress. Create renderings for one male and one female that best typify their dress.

   Due Date: Oct. 24   10%

3. T.B.A

   Due date: Nov.14   10%

Please Note: Projects created in this course may be documented for the Department's Production/Design archives for possible use in future exhibitions and/or as teaching support material.

Drafting Projects

1. Basic blocks
2. Block manipulation
3. Skirts
4. Sleeves
5. Collars
Students are reminded that Department of Theatre rules require attendance at all classes. There is no differentiation between excused and unexcused absences - an absence is an absence and will affect your chances of success in this course.

Attendance:

Failure to attend classes will result in either academic penalty or a request that the student withdraw from the course.

IMPORTANT INFORMATION FOR STUDENTS

Degree Status – BA and BFA:
Students accepted into Theatre are entering as Honours BA Theatre Majors. The first year is a program common to ALL Theatre students. At the end of first year, there is a selection process (either by audition or interview) to stream into the various areas of interest, or students may remain in the program as Theatre Studies students. Those in Theatre Studies taking Playwriting and/or Creative Ensemble can pursue an Honours BA or BFA. Students, who proceed in Production/Design or Acting, should complete a Change of Degree form to switch from BA Honours to BFA, which can be obtained from the Program Assistant (Room 318 CFT). All students proceeding into second year in Theatre will choose and/or seek admission to an area of concentration, which will define the requirements (more or less rigorous and exclusive) that will govern the selection of courses available to them.

Academic Standards:
All students are expected to familiarize themselves with the following information, available on the Senate Committee on Curriculum & Academic Standards webpage (see Reports, Initiatives, Documents)
http://www.yorku.ca/secretariat/ senate_ce/main_pages/ccas.htm
• York’s Academic Honesty Policy and Procedures/Academic Integrity Website
• Ethics Review Process for research involving human participants
• Course requirement accommodation for students with disabilities, including physical, medical, systemic, learning and psychiatric disabilities
• Student Conduct Standards
• Religious Observance Accommodation

Academic Honesty and Integrity: York students are required to maintain high standards of academic integrity and are subject to the Senate Policy on Academic Honesty (http://www.yorku.ca/secretariat/legislation/senate/acadhone.htm).

There is also an academic integrity website with complete information about academic honesty. Students are expected to review the materials on the Academic Integrity website (http://www.yorku.ca/academicintegrity/students.htm)

Access/Disability: York provides services for students with disabilities (including physical, medical, learning and psychiatric disabilities) needing accommodation related to teaching and evaluation
It is the student's responsibility to register with disability services as early as possible to ensure that appropriate academic accommodation can be provided with advance notice. You are encouraged to schedule a time early in the term to meet with each professor to discuss your accommodation needs. Failure to make these arrangements may jeopardize your opportunity to receive academic accommodations.

Additional information is available at www.yorku.ca/disabilityservices or from disability service providers:
- Learning and Psychiatric Disabilities Programs - Counselling & Development Centre: 130 BSB, 416-736-5297, www.yorku.ca/cdc

**Ethics Review Process:** York students are subject to the York University Policy for the Ethics Review Process for Research Involving Human Participants. In particular, students proposing to undertake research involving human participants (e.g., interviewing the director of a company or government agency, having students complete a questionnaire, etc.) are required to submit an Application for Ethical Approval of Research Involving Human Participants at least one month before you plan to begin the research. If you are in doubt as to whether this requirement applies to you, contact your Course Director immediately.

**Religious Observance Accommodation:** York University is committed to respecting the religious beliefs and practices of all members of the community, and making accommodations for observances of special significance to adherents. Should any of the dates specified in this syllabus for an in-class test or examination pose such a conflict for you, contact the Course Director within the first three weeks of class. Similarly, should an assignment be completed in a lab, practicum placement, workshop, etc., scheduled later in the term pose such a conflict, contact the Course director immediately. Please note that to arrange an alternative date or time for an examination scheduled in the formal examination periods (December and April/May), students must complete an Examination Accommodation Form, which can be obtained from Student Client Services, Student Services Centre or online at http://www.registrar.yorku.ca/pdf/exam_accommodation.pdf

**Student Conduct:** Students and instructors are expected to maintain a professional relationship characterized by courtesy and mutual respect and to refrain from actions disruptive to such a relationship. Moreover, it is the responsibility of the instructor to maintain an appropriate academic atmosphere in the classroom, and the responsibility of the student to cooperate in that endeavour. Further, the instructor is the best person to decide, in the first instance, whether such an atmosphere is present in the class. A statement of the policy and procedures involving disruptive and/or harassing behaviour by students in academic situations is available on the York website http://www.yorku.ca/secretariat/legislation/senate/harass.htm

Please note that this information is subject to periodic update. For the most current information, please go to the CCAS webpage (see Reports, Initiatives, Documents):
http://www.yorku.ca/secretariat/senate_cte_main_pages/ccas.htm

**Policy Regarding Loss, Damage and Theft of Personal Equipment and Belongings:**
The Faculty of Fine Arts at York University will not be held responsible for the loss, damage or theft of personal equipment or any other personal belongings that are left in studios, classrooms, storage areas or any other space within the Faculty. It is each individual’s responsibility to take care of their own property. Under no circumstances will the Faculty incur liability for loss, damage or theft of such property.
Please take all reasonable measures to protect your personal belongings. If you do experience loss, damage or theft of personal property, please report it immediately to the Department of Security Services at (416) 736-5333 or extension 33333.

**Sexual Harassment Guidelines:**
Please refer to the Sexual Harassment guidelines in the Department of Theatre Handbook.

**Studio Booking Policy:**
ALL requests for studio space must be made in writing to Alexis Buset, the Production Manager, at buset@yorku.ca by Thursday for the upcoming week. **You may not “claim” a space by writing in your name or the course name in an empty slot on the weekly schedules posted outside each studio.**

Theatre @ York rehearsals always take precedence when rooms are assigned, followed by Faculty-assigned work. Personal projects, including playGround, will only be considered if space allows.

Adopt professional standards by agreeing on a rehearsal schedule in advance with group members and by appointing one group member to do the arranging of the space with the Production Manager.

All studios must be neutralized before leaving the space, with all door flats, rehearsal blocks, chairs, and tables moved to the sides of the room. All garbage must be removed. Please ensure that the floors and walls are clean. Please treat the studios with respect.

Students and faculty are not allowed to rehearse past 10:00 p.m. without special permission from the Production Manager. First-year Theatre majors are not eligible to book studios.

**Site-Specific Projects:**
All site-specific theatre projects anywhere on campus must be cleared by the course director, York University’s Security Services, and the department or governing body of the proposed site. This request should be made in writing at least three weeks in advance of the date required.

For all Fine Arts buildings, the request should also go to Tom Hodgson, Facilities Manager: thodgson@yorku.ca

All other public spaces on Campus require contact with the Office of Temporary Use of University Space.
http://www.yorku.ca/vpa/tempspace.htm

The course director will also need to complete a “Temporary Use of University Space Application and Notification Form” and submit it two weeks in advance of the date required.

For ALL site specific work, the course director must send the request to security@yorku.ca outlining where and when the work is to take place.

**Please note: at no time shall any form of replica, prop, or real weapon (handguns, rifles, shotguns, swords, daggers, knives, etc) be used in any site specific work.**

Many courses utilize Moodle, York University's course website system. If your course is using Moodle, click here to access it.