INTRODUCTION TO ACTING I

FA / THEA 1010 3.0 SECTION A

FALL 2020 / WINTER 2021

Last Modified Date: 08/15/2020

COURSE CALENDAR DESCRIPTION

Introduces the principles, processes and skills of acting for the stage. Students will rehearse and perform a variety of class presentations, and actively participate in warm-ups, theatre games and acting exercises. A practical studio course with a strong written component to the curriculum. Required of all first-year theatre majors. Open only to theatre majors. Corequisites: FA/THEA 1100 3.00 and FA/THEA 1200 6.00. Note: A minimum of two rehearsal hours per week may be required.

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INSTRUCTOR(S)

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<td>Wilson, Mark E</td>
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SPECIAL FEATURES

Course Consultation Hours: By appointment Locations and TAs: Lab 01 TA: Alisha VanWieren alishaww@yorku.ca Lab 02 TA: Mandy Roveda mandyatyork@gmail.com Lab 04 TA: Philip Geller philipjg@yorku.ca Lab 05 TA: TBA Course Director: Mark Wilson pitwil@yorku.ca Note: A minimum of two rehearsal hours per week may be required. IMPORTANT: This course will be offered through remote/online delivery and will have synchronous sessions Mondays 11:30am - 2:20pm in the fall term.

Technical requirements for taking the course: In order to fully participate in THEA 1010 3.0 Intro to Acting I, we will be using Zoom as our online platform. A stable, higher-speed Internet connection is highly recommended. There are online tests, such as Speedtest, https://www.speedtest.net/ that can be run as a way to determine your Internet connection and speed. Links to Zoom sessions with your classmates and your instructor will be available on the landing page of our Moodle website for this course. You can click on the link for the class date in question and you will be redirected to the Zoom meeting. In THEA 1010, it is highly recommended that laptops or tablets with a reliable built-in camera be used rather than mobile devices. If your only option is a mobile device, then make sure that you are able to stand it up or prop it up somewhere so you can work hands free (inexpensive minitripods are available for this purpose). As this is an experiential performance course, a space where the student can sit, stand, lie down, and move (even to a limited degree) is required. At various times in warm-ups, acting exercises and performances, students will be asked to be in close-up on the screen (a tight shot of the head and shoulders), medium shot (head to waist) and long-shot (so the whole body can be seen). What will also prove useful is having a solid base to elevate the laptop/tablet/mobile device to the level of the eyeline when sitting, standing or moving; this can be created using boxes or large books on a small table, the top of a dresser, or even situating the device on a shelf.

Natural light is good. Be sure your face is facing the light from the window. Also you may need to adjust the brightness of your camera. If you click on your camera app and go into settings you can adjust the brightness. If the lighting is bad or dull, take an ordinary desk lamp and point it at yourself from a distance.
It's amazing what kinds of resources we have right at home. If you have trouble with accessing the internet or a device, or only have access at certain times please inform your instructor as soon as possible. If you are not familiar with Zoom, experiment with the features on this platform prior to the first day of class. Useful links describing computing information, resources and help for students: Student Guide to Moodle https://lthelp.yorku.ca/student-guide-to-moodle Computing for Students Website https://studentcomputing.yorku.ca/ Student Guide to eLearning at York University http://elearning-guide.apps01.yorku.ca/ Learning Skills Services https://lss.info.yorku.ca/online-learning/ Zoom@YorkU User Reference Guide http://staff.computing.yorku.ca/wpcontent/uploads/sites/3/2012/02/Zoom@YorkU-UserReference-Guide.pdf Zoom@YorkU Best Practices https://staff.computing.yorku.ca/wpcontent/uploads/sites/3/2020/03/Zoom@YorkU-BestPracticesv2.pdf REMEMBER - Access your THEA 1010 Moodle page at https://moodle.yorku.ca to connect with your TA and your classmates, and to get the direct links to your course material and assignments. THEA 1010 3.0 - Expanded Course Description: This required course for first-year Theatre majors is designed and supervised by a course director from the Acting Area. An instructor will teach one three-hour class per week in the fall term. Required reading material and assignments provide a foundational acting approach to be explored in improvisations and basic scene study. Each student will maintain rehearsal logs and submit written work that has direct application to the performance aspect. IMPORTANT: Please note that THEA 1010 3.0 is a course that depends on remote teaching and learning. There will be no in-class interactions or activities on campus. The course will be taught synchronously, meaning we will gather together on Zoom at our scheduled meeting times of 11:30am-2:20pm Eastern Time on Mondays in the fall term. For those in radically different time zones who cannot participate during these scheduled meeting times, recordings of each class will be made available and alternate means of completing the assignments will be determined. THEA 1010 3.0 is open to Theatre majors only. Students must receive a C+ grade or better in THEA 1010 3.0 Introduction to Acting I in order to advance into THEA 1011 3.0 Introduction to Acting II. Any student who fails either THEA 1010 3.0 Introduction to Acting I or THEA 1100 3.0 Introduction to Stagecraft I (i.e. receives an "E" or an "F" grade) will not be allowed to audition for either the Acting Conservatory or Devised Theatre. 3 For Theatre majors, entry into any and every 2000 level Theatre course requires successful completion of THEA 1010 3.0, THEA 1100 3.0 and THEA 1200 6.0 Introduction to Theatre and Performance. Important: A C+ overall grade point average in all courses (passed and failed) is required of all Theatre majors. 2. Topics and Contents Course Text / Readings: Actions: The Actors' Thesaurus by Marina Calderone and Maggie Lloyd-Williams. Drama Publishers. ISBN: 978-0-89676-252-7 A Challenge for the Actor by Uta Hagen. Scribners. ISBN: 978-0-68419-040-2 (both are available for purchase through the York University Bookstore under THEA 1010 3.0). Additional readings may be found in the supplementary course material. THEA 1010 3.0 CLASS SCHEDULE - Fall 2020 (subject to change) CLASS ONE - Sept. 14 • Review of course outline and supplementary course material: with particular attention to policy for lates and absences, Rehearsal Logs, and "Top Ten Expectations for THEA 1010 3.0 Students". Instructor's contact information announced. • Complete and submit Health Concerns sheet to instructor. • Upload a mandatory photo on Moodle site. If not uploaded by Class Two, 2% will be deducted from the term grade and 2% will be deducted from the term grade for each subsequent class if still not submitted. Please see "Head Shot guidelines" in supplementary course material. • Elect two Class Representatives. • Students who have a Letter of Academic Accommodation are encouraged to provide it to the instructor at their earliest convenience. • Brief warm-up. • Introductory Acting Exercise. • Assign Observation Exercise for improvisations in Classes Two and Three (10%). • Reading: In preparation for Neutral Scenes and Scene Study, read the foreword and introduction (pages xi-xxxiv) in Actions: The Actors' Thesaurus by Class Two. CLASS TWO - Sept. 21 • Brief check-in re: Actions: The Actors' Thesaurus reading. • Brief warm-up. • Improvisations based on Observation Exercise. • Last call to upload photo on Moodle or 2% penalty. • Reading: In preparation for Neutral Scenes and Scene Study, read "Part Four: The Role" in Uta Hagen's A Challenge for the Actor by Class Three (including "Chapter 22: The Play", "Chapter 23: Homework and the Rehearsal", and "Chapter 24: Scoring the Role"). CLASS THREE - Sept. 28 4 • Brief warm-up. • Brief check-in re: reading from A Challenge for the Actor. • Continued improvisations based on Observation Exercise. • Assignment: Learn both roles of Neutral Scene handout for Class Four. • Reading: In preparation for Neutral Scenes and Scene Study, read the supplementary course material "How to rehearse a scene" and "The Rehearsal Process" by Class Four. • Reading: Play or plays assigned to be read by Class Four, as preparation for Scene Study in Classes Six, Seven, Eight, and Nine. • If the mandatory Moodle photo still has not been uploaded, 2% will be deducted from the term grade and for each subsequent class that it is not submitted. CLASS FOUR - Oct. 5 • Brief check-in re: supplementary readings. • Reading: Play or plays assigned to be read by today, as preparation for
Scene Study in Classes Six, Seven, Eight, and Nine. • Brief warm-up. • Introduce Neutral Scenes with The Six Steps and actions (active verbs). • Assign Neutral Scene (with a partner) for Class Five (10%). Apply The Six Steps and actions (active verbs) - these need not be submitted, but have them on hand in case your instructor asks for them. • Assign Rehearsal Log (Neutral Scene). All pairs are required to maintain rehearsals and each individual must submit a log of each rehearsal session on the day of the scheduled showing (Class Five or Class Six), formatted as per the document on rehearsal logs in the supplementary course material. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). Anticipate a minimum two hours of rehearsals with your scene partner outside of class time. • Assign Scene Study (30%). First pass in Class Six, Seven or Eight - 15%; and final pass in Class Nine - 15%. • Assign Rehearsal Log (Scene Study). All pairs are required to maintain rehearsals and each individual must submit a log of each rehearsal session every week. Rehearsal logs will be reviewed by the instructor and course director. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). A minimum of two rehearsal hours a week is highly recommended. • Assign Uta Hagen Six Steps Assignment for Scene Study (15%) due in Class Six. THERE ARE NO CLASSES MONDAY, OCT. 12, FOR THANKSGIVING AND FALL READING WEEK! CLASS FIVE - Oct. 19 • Brief warm-up. • Present Neutral Scene with a partner (one-half of students) - The Six Steps and actions (active verbs) need not be submitted, but have them on hand in case your instructor asks for them. 5 • Due: Rehearsal Log One (Neutral Scene) due from each person presenting today. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). • Due: Rehearsal Log Two (Scene Study) due from each person today. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). REMINDERS: • Rehearse Neutral Scene (15%). First Pass for other half of students in Class Six. • Maintain Rehearsal Log (Neutral Scene) due from each person presenting in Class Six. • Rehearse Scene Study (40%). First pass in Class Seven, Eight or Nine - 20%; and final pass in Class Ten or Eleven - 20%. • Maintain Rehearsal Log (Scene Study) due from each person for each rehearsal session every week. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). • Uta Hagen Six Steps Assignment for Scene Study (15%) due in Class Six. CLASS SIX - Oct. 26 • Brief warm-up. • Submit Uta Hagen Six Steps Assignment for Scene Study (15%). • Present Neutral Scene (the remaining half of the students). • Due: Rehearsal Log Three (Neutral Scene) due from each person presenting in class today. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). • Students will receive 35% of the final term grade before Friday, November 6, the last day to drop Fall Term courses without receiving a grade. Grades are unofficial until reviewed by the Department and the appropriate AMPD committee. Work to do! • Scene Study First Showing for all students in Class Seven, Eight or Nine; and Scene Study Final Showing for all students in Class Ten or Eleven. Continue to maintain rehearsal logs for each week. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). CLASS SEVEN - Nov. 2 • Brief warm-up. • Present first pass of Scene Study (first third of students). • Due: Rehearsal Log Five (Scene Study) due from each person today. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). 6 • Students will receive 35% of the final term grade, available on Moodle. FRIDAY, NOVEMBER 6 IS THE LAST DAY TO DROP FALL TERM COURSES WITHOUT RECEIVING A GRADE. Work to do! Scene Study First Showing for remaining students in Class Eight or Nine; and Scene Study Final Showing for all students in Class Ten or Eleven. Continue to maintain rehearsal logs for each week. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). CLASS EIGHT - Nov. 9 • Brief warm-up. • Present first pass of Scene Study (another third of students). • Due: Rehearsal Log Six (Scene Study) due from each person today. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). Work to do! • Scene Study First Showing for remaining third of students in Class Nine. • Scene Study Final Showing for all students in Class Ten or Eleven. • Continue to maintain rehearsal logs for each week. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). CLASS NINE - Nov. 16 • Brief warm-up. • Uta Hagen Six Steps Assignment for Scene Study returned. • Present first pass of Scene Study (remaining third of students). Due: Rehearsal Log Seven (Scene Study) due from each person today. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). Work to do! Scene Study Final Showing for all students in Class Ten or Eleven. Students will submit rehearsal logs on the day
of their final showing. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). CLASS TEN - Nov. 23 • Brief warm-up. • Present final pass of Scene Study (first half of students). • Due: Rehearsal Log Eight (Scene Study Final Showing) due from each person presenting today. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). 7 Work to do! Scene Study Final Showing in Class Eleven (remaining half of students). Each student presenting in Class Eleven to submit rehearsal logs. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). CLASS ELEVEN - Nov. 30 • Brief warm-up. • Present Scene Study Final Pass (remaining half of students). • Due: Rehearsal Log Nine (Scene Study Final Showing) due from each person presenting in class today. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). CLASS TWELVE - Dec. 7 • Brief warm-up. • Free Play and Reflections. • All THEA 1010 3.0 Introduction to Acting I grades and comments will be available by Friday, December 18. Students who receive below a C+ grade in the required course THEA 1010 3.0 Introduction to Acting I are not eligible to take the elective course THEA 1011 3.0 Introduction to Acting II next term. Students who receive below a C+ grade in THEA 1010 3.0 and have registered for THEA 1011 3.0 must de-enrol from THEA 1011 3.0 and contact Rachel Katz (rkatz@yorku.ca) for assistance on next steps. 3. Learning Outcomes with Examples Course Learning Objectives: The chief purpose of this curriculum is to introduce students to established approaches in the discipline of theatre acting. In presentations and written work, students will learn and apply essential performance techniques and foster an appreciation for the demands of this intense craft. The specific objectives of the course are that students will be able to: • Begin to apply the basic principles of acting for the stage in their performance work. • Articulate these foundational approaches in written assignments and in class discussion. • Offer and receive critical feedback about their own work and that of their classmates. • Develop a respect for the rigours of this collaborative discipline, whether they are interested in pursuing further studies in acting or not. 4. Graded Assessment: 1st half of term (35% of term grade): • Observation Exercise: 10% • Neutral Scene: 15% • Participation: 10% 2nd half of term (65% of term grade): • Six Steps Assignment: 15% • Scene Study First Pass: 20% • Scene Study Final Pass: 20% • Participation: 10% • Participation grade will factor in: level of interest, commitment, effort; risk-taking, initiative; collaboration, cooperation; demonstration of acting fundamentals in practice and discussion; growth. There will be a deduction of up to 2% of the term grade for an unexcused absence or late (recorded in the participation grade). Rehearsal logs of rehearsals outside of class with partners will also be reviewed. There will be a deduction of 1% of the term grade for each rehearsal log not submitted on time (recorded in the participation grade). Instructors are obligated to provide a mechanism by which students can be apprised of their progress in a course. In particular, students must be able to make an informed decision on whether to withdraw from a course. This will normally mean that students will receive some graded feedback on work worth at least 15% of the course grade before the deadline for withdrawing from that course. Instructors are urged to provide more feedback where possible. 5. Additional Information The deadline for dropping Fall Term courses without receiving a grade is Friday, November 6, 2020. THEA 1010 3.0 instructors will provide students with mid-term marks worth 35% of the final term grade before the last day to drop the course without receiving a grade. Mid-term and final course grades are unofficial and subject to change, as academic reviews may occur prior to the release of grades on grade reports and transcripts. Grades submitted by an instructor may be subject to review by the teaching unit in which the course is offered and by the appropriate AMPD Committee. Final course grades may be adjusted to conform to Program or AMPD grades distribution profiles. Further Information on Grading: Grading: The grading scheme for the course conforms to the 9-point grading system used in undergraduate programs at York (e.g., A+ = 9, A = 8, B+ = 7, C+ = 5, etc.). Assignments and tests will bear either a letter grade designation or a corresponding number grade (e.g. A+ = 90 to 100, A = 80 to 89, B+ = 75 to 79, etc.). For a full description of the York grading system see the York University Undergraduate Calendar at http://calendars.registrar.yorku.ca/2015-2016/academic/grades/. Grades and Grading Schemes are also included in the THEA 1010 3.0 supplementary course material. NOTE: Restrictions apply to grade reappraisal. See applicable information online in the 2015/16 York University Undergraduate Calendar at http://calendars.registrar.yorku.ca/2015-2016/faculty_rules/FA/gen_regs. It is important to note that the live performance component of any course is excluded from grade reappraisal. If you have any unanswered questions or are unsure of your marks or progress during the course, please make an appointment with the instructor. The responsibility is yours. 9 Assignment Submission: Proper academic performance depends on students doing their work not only well, but on time. Accordingly, written assignments for this course must be received on the due date specified for the assignment, as indicated in the class schedule. Late submissions will not be accepted and a grade of zero will be given for the written assignment. Non-submission of written
No assigned makeup assignments for valid reasons such as illness, compassionate grounds, etc., may be entertained by the course instructor but will require supporting documentation (e.g., a doctor's letter). Attendance Policy for THEA 1010 3.0: Students: Absent and Late Penalty: Students are reminded that Department of Theatre rules require attendance at all classes. There is no differentiation between excused and unexcused absences—an absence is an absence and will affect your chances of success in this course. Attendance in all THEA 1010 3.0 classes and rehearsals outside of class with classmates is mandatory. Failure to attend all THEA 1010 3.0 classes and rehearsals outside of class with classmates will result in either academic penalty or a request that the student withdraw from the class. Any student in THEA 1010 3.0 who is absent or late without prior arrangement with the instructor for an excused absence or late (at the instructor's discretion) may have for each absence or late 2% deducted from the term grade. Rehearsal logs of rehearsals outside of class with classmates will be reviewed by the instructor and course director. Three lates or absences (excused or not) can result in course failure. If a student is going to be considerably late or miss a class for any reason, the student must contact either the instructor or the course director prior to the beginning of that class. Failure to do so will result in an unexcused late or absence. Absences for valid reasons such as illness, compassionate grounds, etc., may be entertained by the course instructor but will require supporting documentation (e.g., a doctor's letter). It is the responsibility of each student to follow up on any unexcused absence with the instructor. If a student is late for class, it is his or her responsibility to follow up on that late with the instructor on the class break or after class. Part-time jobs, auditions or outside employment in theatre-related endeavours do not count as excused absences for THEA 1010 3.0 classes or rehearsals outside of class with classmates. Failure to attend classes will result in either academic penalty or a request that the student withdraw from the course. Class Presentations: Proper academic performance depends on students doing their work not only well, but on time. In the discipline of acting for the stage, absences have a profound effect on scene partners and group members. Accordingly, class presentations for this course must be performed on the due dates specified for the assignment, as indicated in the class schedule. Missed Class Presentation Penalty: Missed class presentations on the due date will be penalized with a grade of zero for the absent student. Exceptions to the missed class presentation penalty for valid reasons such as illness, compassionate grounds, etc., may be entertained by the course instructor but will require supporting documentation (e.g., a doctor's letter). The instructor will attempt to reschedule the missed class presentation to facilitate scene partners affected by an 10 excused absence. Any student with an unexcused absence necessitating a rescheduled presentation will continue to receive a grade of zero for the presentation in question. Assigning alternate scene partners without the student with the unexcused absence may be implemented. Due to the collaborative nature of this studio course, make-up assignments will not be scheduled. Dress Requirement: Comfortable clothing, suitable for active movement. No jewelry. Bare feet. Hair tied back from face and neck. Note Regarding Piercings: It has been our experience at times that students come into class with various piercings. Some of these piercings can have a direct and negative affect on your training. Tongue and lip piercings in particular have the potential to affect your voice and speech considerably. As this introductory acting course is designed to assist you to become as proficient and flexible as possible, we require you to remove such piercings for this class. We understand the importance of self-expression and do not want to discourage this—however when it has a direct effect on your training, health or safety we hope that you will understand that we have your best interests in mind. Mobile Device Use: All devices must be silenced or turned off prior to the start of class. Use of mobile devices is limited to note-taking, calendar, to-do and similar productivity apps. Texting, messaging, and other social media usage are not permitted in class. Please note that in many classes, use of paper scripts and texts is not only preferred but required, as they allow students to take notes more rapidly. Health Concerns Sheet and Moodle Photo: Students will be requested to complete a Health Concerns sheet (supplied at the first class). In addition a photo of the student must be uploaded onto the Moodle Course Page. Failure to provide a photo by Class Two will result in a 2% deduction from the term grade (recorded in the participation grade). Failure to do so for each subsequent class will result in a 2% deduction from the term grade for each class (recorded in the participation grade). Health Concerns sheets and photos may be used by Production Heads overseeing crew duties and by the course directors for THEA 1010 3.0, THEA 1100 3.0, and THEA 1200 6.0. Photos on Moodle may be used on audition evaluation forms for both the Acting Conservatory and Devised Theatre. Respect for Studios: Except for water, no beverages or food are permitted in the studios. Please leave outside footwear at the entrance to the studio. After each class, all studios must be neutralized before leaving the space, with all door flats, rehearsal blocks, chairs and tables moved to the sides of the room. All garbage must be removed. Please ensure that the floors, walls and blackboards are clean. Please treat the studios with respect. 11 Replicas, Props or Real Weapons: At no time shall any form of replica, prop or real weapon (handguns, rifles, shotguns, swords, daggers, knives, etc.) be used in class presentations or in rehearsals outside of class. Please consult the instructor and course director if
you have any questions in this regard. Open Flame: No use of open flame, candles, matches, real cigarettes/cigars, etc., is to be used in class presentation or in rehearsals. Casting Policy: To enable students to focus on the foundational academic experience, first-year Theatre majors are not cast in studio or mounted department productions. They may participate in the annual playGround festival of experimental new work, organized by upper-level students, and scheduled in the winter term. Conflict of Interest Policy: THEA 1010 3.0 and THEA 1011 3.0 instructors may not work on class projects with THEA 1010 3.0 and THEA 1011 3.0 students outside of class time, except under special circumstances approved by the course director (e.g. a missed presentation due to illness). Instructors may not engage in private tutoring of THEA 1010 3.0 and THEA 1011 3.0 students for auditions for York's Department of Theatre or other facilities, or recruit THEA 1010 3.0 and THEA 1011 3.0 students for classes taught by the instructor at other institutions. Many courses utilize Moodle, York University's online course management system. THEA 1010 3.0 Introduction to Acting I uses Moodle. Click here to access it: Moodle@York University HARASSMENT GUIDELINES: Sexual harassment is not anyone's favourite topic, but we ask you to take a few minutes to read this section carefully. These guidelines explain what sexual harassment is, and what it is not, in the context of the Department of Theatre. We also hope to decrease any chance for misunderstanding surrounding activities, such as costume fitting, that are absolutely essential to the teaching and craft of theatre. What should you expect? What are the warning signals that something might be wrong? As we know, theatre reflects life; and life has its share of sex, violence, murder, insanity, cruelty and terror, as well as romance and hilarity. To teach students to evoke an empathetic response in audiences involves the simulation of physical violence and dealing with strong emotions in the classroom, in rehearsals and in performances. Clearly, we cannot avoid these topics, so we meet them head-on in the classroom. The York policy lists "unnecessary touching or patting" as behaviour indicative of sexual harassment. However, in the Department of Theatre, touching routinely happens in acting/directing classes and in costume fittings. In acting, voice and movement classes, students may be touched on the abdomen, diaphragm area, rib cage, chest, spine, back, shoulders, limbs, neck and head to assist the student in proper breathing, relaxation of tensions, alignment or similar instruction. At no time should a teacher or 12 classmate touch those parts of a student’s body that would normally be covered by a two-piece bathing suit. At no time in an acting class will a student be asked to remove intimate apparel. The removal of clothing, however, is integral to a costume fitting. Getting changed into or out of a costume is done in the privacy of a closed fitting room, but then the costume designer and/or the cutter building the costume will have to touch the costume (and therefore the student in the costume) anywhere that it needs fitting. The costume may also include undergarments that are not the student’s (e.g. corsets for women), that require the removal of the student’s own undergarments, and costume undergarments also require fittings. No students will be asked to put on or remove any item of underclothing in the presence of any other person. A danger signal in physical contact could be unnecessarily prolonged touching, or touching body parts not involved in the current teaching. Students who feel uncomfortable about touch from the teacher, staff member or another student have a responsibility to speak to the teacher about opting out, or to discuss the problem with York’s Centre for Human Rights, South Ross, Suite 327, 416-736-5682 / TTY: 416-650-8023, rights@yorku.ca As well as physical contact, there is also psychological contact and gender harassment. Sexual harassment can occur with no physical contact at all: psychological contact can therefore be a more difficult area to ascertain than physical contact since it involves words, intonations or body language. Theatre training must deal with sex. For example, some of the discussions needed in acting classes are of a sexually explicit nature. There is no way for students to fully explore the nature of acting without being honest, to some level, with their personal lives. Gender harassment consists of derogatory or degrading remarks directed towards members of one gender or sexual preference group. These are most often directed at a woman, women in general, or homosexuals. Gender harassment is definitely sexual harassment. If you feel that sexual harassment may have occurred, speak to the teacher, the class rep, your faculty advisor, or to the Centre for Human Rights, South Ross, Suite 327, 416-736-5682 / TTY: 416-650-8023, rights@yorku.ca Sexual assault awareness and resources information is available on the York website and we encourage you to also carefully review this information. You shouldn’t ever feel guilty or be made to feel guilty about reporting a problem!

IMPORTANT INFORMATION FOR STUDENTS Reminder: Students must maintain a 5.00 (C+) grade point average in their major (i.e. all Theatre courses) to remain in good academic standing in the department. Check the grade point average calculator at the following link if you have any questions:
http://ampd.yorku.ca/currentstudents/academic-resources/gpa-calculator/ A Note on Challenging Content One of the central educational goals of the Theatre Department is to produce socially conscious artists — artists who are aware of and capable of participating in challenging dialogues about social injustice and
ACADEMIC HONESTY PROCESS An Overview A. Investigation 1. The person discovering the suspected violation will notify the course director. The course director should not meet with the student or discuss the case at this point. 2. The course director will notify his or her department Chair, providing all documentary evidence. 3. The Chair will consult with the Manager, Faculty Governance & Policy. It will then be determined whether there has been an infraction, and if so, whether it is minor or more serious. In either case, if there has been an infraction, an exploratory meeting will be held (Part B, below). A case is minor where the infraction is small in extent, can reasonably be construed as an error on the student’s part, and where there appears to be no intent to deceive. 4. If, on consultation, it is determined that an infraction has taken place, the Manager will place a “flag” in the student’s file, block enrolment activity in the course, and investigate whether there is a prior history. If it is a repeat offence, then the matter must proceed directly to a formal hearing (Part C, below). B. Exploratory Meeting If Minor: 1. The department Chair will conduct an exploratory meeting, attended by the course director and student. If there is more than one student involved, each should be met with separately. Each may bring a representative. 2. If the student admits to a breach of academic honesty, a suitable penalty — not exceeding failure in the course — will be agreed upon. 3. In all cases, outcomes are reported to the Manager, Faculty Governance & Policy. Where a penalty is imposed, a joint agreement is signed by both parties, and approved by the Associate Dean Academic. If Serious: 15. The Manager, Faculty Governance & Policy will chair an exploratory meeting, attended by the course director and student and their representatives. 2. If the student admits to a breach of academic honesty, a suitable penalty — not exceeding failure in the course — will be agreed upon. The Associate Dean, Academic may be consulted on a penalty, if necessary. 3. A joint agreement is signed by both parties, and approved by the Associate Dean, Academic. C. Formal Hearing A formal hearing by AAPPPC will be held in cases where: a) It is not the student’s first offence. b) The student neglects to attend the exploratory meeting and it is found that there are grounds to proceed with a charge of a breach of academic honesty. c) The student admits to a breach of academic honesty, but no penalty can be agreed upon. d) The student does not admit to a breach of academic honesty. For further information on the penalties for academic misconduct, please see AMPD’s Policy on Academic Honesty. As approved by AMPD Faculty Council, March 21, 2018
COUNSELLING & SUPPORT SERVICES Personal Counselling Services (PCS) aims to help York students realize, develop and fulfill their personal potential in order to maximally benefit from their university experience and manage the challenges of university life. Students come to PCS because of a wide range of concerns including, but not limited to: depression, anxiety, abuse, stress, self-esteem, relationship issues, eating and body image as well as issues related to sexuality. PCS provides: • Short-term individual, couple, and group counselling services to York University students • Personal development workshop and workshop series • Crisis intervention for York students • Consultation to the York Community regarding students in distress/crisis and issues related to mental health in general • Critical incident response debriefings and consultations • Clinical training for graduate students in Psychology, Social Work, and Psychotherapy Learn more about other York University resources related to mental health and wellness at York. The Centre for Sexual Violence, Response, Support & Education coordinates supports and resources for all members of the community that have experienced sexual violence, receives 16 disclosures and complaints, facilitates safety planning, and assists survivors through the complaint process. If you or someone you know has experienced sexual violence and is in need of support, the Sexual Violence Response Office (SVRO) can help. Please call 416-736-5211 or find them online at yorku.ca/svro. You shouldn’t ever feel guilty or be made to feel guilty about reporting a problem. COURSE-RELATED DISPUTES: The following steps are the steps to be taken in the event of unresolved issues within the class: - If your class has a tutorial leader or studio instructor, speak to your instructor first. - If unresolved, speak to the Course Director. - If unresolved, contact the Chair of the Department at thechair@yorku.ca. IMPORTANT UNIVERSITY SESSIONAL DATES (where you will find classes and exams start/end dates, reading/co-curricular week, add/drop deadlines, holidays, University closings and more. http://www.registrar.yorku.ca/enrol/dates/index.htm Manage my Academic record http://myacademicrecord.students.yorku.ca/ Last date to drop a fall term (F) course without receiving a grade: November 6, 2020 Last date to drop a winter term (W) course without receiving a grade: March 12, 2021 Last date to drop a full year (Y) course without receiving a grade: February 5, 2021 DEGREE STATUS – BA AND BFA: All students accepted into the Department of Theatre in the School of the Arts, Media, Performance and Design (AMPD) enter as Specialized Honours BA Theatre-Theatre Studies majors. The first year is a program common to all Theatre students, and offers courses in Acting, Production/Design and Performance Creation. At the end of the first year, there is a selection process (either by audition or interview) to proceed into the various areas of interest. POLICY REGARDING LOSS, DAMAGE AND THEFT OF PERSONAL EQUIPMENT AND BELONGINGS: The School of Arts, Media, Performance & Design at York University will not be held responsible for the loss, damage or theft of personal equipment or any other personal belongings that are left in studios, classrooms, storage areas or any other space within the School. It is each individual’s responsibility to take care of their own property. Under no circumstances will the School incur liability for loss, damage or theft of such property. 17 Please take all reasonable measures to protect your personal belongings. If you do experience loss, damage or theft of personal property, please report it immediately to the Department of Security Services at (416) 736-5333 or extension 33333 from any University phone. ROOM BOOKING POLICY: Rehearsals for mainstage productions take precedence when assigning rooms, followed by faculty assigned work. Personal projects, including playGround, will be considered only if space allows. First-year Theatre majors are not eligible to book studios. Be advised of the University’s emergency protocols (e.g. contact 911 in the event of a lifethreatening situation) and University Security’s urgent number (416.736.5333); SITE-SPECIFIC PROJECTS: All site-specific theatre projects anywhere on campus must be cleared by the course director, York University’s Security Services, and the department or governing body of the proposed site. This request should be made in writing at least three weeks in advance of the date required. All public spaces on Campus require contact with the Office of Temporary Use of University Space - http://tuus.info.yorku.ca/space-room-reservations-forms/ The course director will also need to complete a “Temporary Use of University Space Application and Notification Form” and submit it two weeks in advance of the date required. For ALL site-specific work, the course director must send the request to security@yorku.ca outlining where and when the work is to take place. Please note: at no time shall any form of replica, prop, or real weapon (handguns, rifles, shotguns, swords, daggers, knives, etc.) be used in any site-specific work. TOP TEN EXPECTATIONS FOR THEA 1010 3.0 STUDENTS 1) Prompt submission of Moodle photo. 2) Punctuality in all classes and rehearsals with colleagues. 3) Perfect attendance in all classes and rehearsals with colleagues. 4) Contacting the instructor or course director in advance of any considerable late or any absence. Absences due to illness must be followed up with a doctor’s note. Three lates and absences, excused or not, may result in course failure. 5) Active participation in all classes and rehearsals with colleagues: exhibiting interest, commitment, and effort; risk-taking and initiative; collaboration and cooperation; demonstration of acting principles in practice and discussion; and growth through the term. 6) Full engagement in all warm-ups, class exercises, and
discussions. 7) Full preparation, engagement, and timely presentation in performance assignments (observation exercise, neutral scene, and scene study). 8) Quality investigation and prompt submission of all written material: Uta Hagen’s Six Steps assignment and rehearsal logs. 9) Self-reliance in managing and balancing academic load and personal matters; reaching out to department and university resources in times of need. 10) An open, respectful dialogue with colleagues, the instructor and the course director. We trust that the student will respect and share our rigorous expectations in this course, reflecting the academic integrity of the curriculum, the high standards of our department, and the qualities of the theatre discipline to which the student aspires.

Many courses utilize Moodle, York University’s course website system. If your course is using Moodle, click here to access it.
Moodle @ York University