Welcome to the Faculty of Health

NEW STUDENT HANDBOOK
2007-2008

The Web addresses listed below are valuable resources and are found throughout this handbook:

www.yorku.ca
www.health.yorku.ca
www.yorku.ca/mylife
www.yorku.ca/yorkweb/currentstudents/ppystudents.html
www.yorku.ca/afs/afs
www.yorku.ca/yourd
www.yorku.ca/yorkweb/bcs.htm
www.yorku.ca/desantiago/
www.yorku.ca/fahub/
www.registrar.yorku.ca/services/policies/grade.htm
www.yorku.ca/secretarial/policies/
www.yorku.ca/academicintegrity/students/index.htm
www.yorku.ca/tutorial/academic_integrity/
www.yorku.ca/afs/hostopoly/
www.yorku.ca/yorkcommit
www.yorku.ca/ahsa
www.yorku.ca/NURS
www.yorku.ca/sahmp/
www.psych.yorku.ca/opsa
http://accesswindow.osap.gov.on.ca

Faculty of Health
Office of Student and Academic Services
Ground Floor
Health, Nursing and Environmental Studies Building
Tel: 416 650 8100
hhadvise@yorku.ca

www.yorku.ca/health
MESSAGE FROM THE DEAN

Welcome to our learning community.

My name is Harvey Skinner and I am the inaugural Dean of the newest faculty at York University. I am delighted that you will join your fellow students, faculty and staff in the Faculty of Health.

This academic unit is important; it transcends traditional barriers among disciplines to expose students to a wide range of perspectives and valuable learning opportunities, drawing on the basic sciences, social sciences, humanities, nursing, management sciences and information technology. Our unique undergraduate programs bring students with varied interests and academic backgrounds together to understand the broad factors that determine the health of individuals, communities and whole populations. You will graduate from our programs with a strong foundation in your discipline and with the opportunity to apply that knowledge in the real world. You’ll be equipped with the requisite knowledge, skills and enthusiasm to be leaders in the ever-evolving health sector and beyond.

This Handbook will provide you with valuable, detailed information about our programs, the academic challenges ahead, and the support mechanisms in place to facilitate your success. Keep this resource handy as you traverse your first year in the Faculty of Health. I also encourage you to visit www.health.yorku.ca. If you need more information, do not hesitate to contact the Office of Student and Academic Services at 416 650 8100, or via e-mail at: hhadvice@yorku.ca.

Congratulations on your decision to pursue an undergraduate degree at York University in the Faculty of Health. This truly is a great place to learn and develop.
The Faculty of Health New Student Handbook provides all newly admitted students with an overview of the necessary information on course selection, enrolment, and registration.

There are two types of newly admitted students:

**First Year Students** - Admitted with no transfer credit into the first year of study. Some courses will require that you have completed specific high-school credits to ensure you have the necessary background to succeed.

**Transfer Students** - Admitted with transfer credit. Your year level of study is determined by the number of transfer credits granted. If you are expecting to receive transfer credit, your assessment will be completed after you have booked your enrolment appointment. In some cases, not all transfer credit received can be used to fulfill degree requirements and you may be required to complete additional courses. Your advisor will discuss your transfer credit in detail during your enrolment appointment. Additionally, you are strongly encouraged to visit relevant Schools and/or Departments after your enrolment appointment to pick up supplemental calendars.

This Handbook will also provide you with a summary of some of the key information you will need during your first year of study.

It will help you understand the University’s academic and administrative structure, policies and procedures, describe the academic programs offered in the Faculty of Health and tell you about the student services and facilities available to you. Keep this Handbook as an important resource as you navigate through your first year in the Faculty of Health.

**Important Note:** The material contained within this Handbook has been submitted by academic units and administrative departments. All general information and course references have been checked for accuracy, but there may be inconsistencies or errors. York reserves the right to make changes to the information contained in this Handbook or the Undergraduate Calendar without prior notice. By the act of registration, each student becomes bound by the policies and regulations of York University, including the Faculty in which the student is registered.

Students are responsible for familiarizing themselves with the general information, rules and regulations contained in the York University Undergraduate Calendar and with the specific information, rules and regulations of the Faculty or Faculties in which they are registered or enrolled or seeking registration or enrolment, as well as the specific requirements of each degree, diploma or certificate sought. It is the student’s responsibility to ensure that the courses chosen are appropriate to the program requirements.

Not every course listed in this Handbook or Undergraduate Calendar will necessarily be offered in any academic year. York reserves the right to limit the number of students who enrol in any program or course. While reasonable efforts will be made to offer courses as required within programs, admission to a program does not guarantee admission to any given course.

If there is an inconsistency between the general academic regulations and policies published in this Handbook or in the York University Undergraduate Calendar and such regulations and policies as established by resolution of a Faculty or of the University Senate, the version of such material as it is established by a Faculty or the University Senate will prevail.

York University disclaims all responsibility and liability for loss or damage suffered or incurred by any student or other party as a result of delays in or termination of its services, courses, or classes by reason of force majeure, fire, flood, riots, war, strikes, lock-outs, damage to University property, financial exigency or other events beyond the reasonable control of the University.

York University disclaims any and all liability for damages arising as a result of errors, interruptions or disruptions to operations or connected with its operations or its campuses, arising out of computer failure or non-compliance of its computing systems.
# Table of Contents

- A Message of Welcome from the Dean .......................... IFC
- Before You Begin ................................................. 1
- Faculty of Health Schools and Department ................. 4-5
  Health Policy and Management, Kinesiology and Health Science, Nursing and Department of Psychology
- Academic Advising .............................................. 6
- Academic Support ................................................ 6
- Student Code of Conduct ...................................... 6
- Student Responsibilities ........................................ 6
- Your Enrolment Appointment ................................. 6
- Preparing for Your Enrolment Appointment ............... 7
  What will you need? .......................................... 7
  What will you do? .............................................. 7
  How long will it take? ....................................... 7
  What if you need to reschedule? .......................... 7
- Enrolment and Registration .................................. 7
  Steps to Enrolment and Registration ...................... 7
- Once You've Completed Your Enrolment ................. 9
  YU-Card ......................................................... 9
  York's RED Zone .............................................. 9
  The Current Students Web Site:
    Your Gateway to Online Resources ...................... 9
- Monitoring Academic Performance: Courses, Grades and Grade Point Averages .......................... 10
  Courses ......................................................... 10
  Grades in Courses .......................................... 10
  Grade Point Averages ....................................... 11
  Repeating Passed or Failed Courses for Academic Credit .......................... 12
- Monitoring Academic Performance: Important Dates and Deadlines .................................. 12
  Academic Sessions .......................................... 12
  Sessional Course Loads in the Faculty of Health ....... 12
  Building Your Timetable .................................... 12
  Add and Drop Deadlines ................................... 12
- Term Work and Tests .......................................... 13
  Term Work and Tests ....................................... 13
  Alternate Tests ............................................... 13
  Religious Observance Accommodation - Tests .......... 13
  End of Term Percentage Restriction ..................... 13
- Examinations .................................................... 13
  Examination Period ......................................... 13
  Examination Schedules ..................................... 14
  Identification at Examinations ........................... 14
  Language of Examinations ................................ 14
  Examination Answer Booklets ............................ 14
  Examination Conflict ....................................... 14
  Resolving an Examination Conflict ..................... 14
  Alternate Examinations .................................... 14
<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Religious Observance Accommodation — Examinations</td>
<td>14</td>
</tr>
<tr>
<td>Missed/Unable to Write Examination (Requests for Deferred Standing)</td>
<td>14</td>
</tr>
<tr>
<td>Rewriting of an Examination</td>
<td>14</td>
</tr>
<tr>
<td>Reviewing Graded Examinations</td>
<td>14</td>
</tr>
<tr>
<td>Requesting a Grade Reappraisal</td>
<td>14</td>
</tr>
<tr>
<td><strong>Progressing Toward Your Degree</strong></td>
<td>15</td>
</tr>
<tr>
<td>Year Level and Student Progress</td>
<td>15</td>
</tr>
<tr>
<td>Honours Standing Grade Point Average Requirement</td>
<td>15</td>
</tr>
<tr>
<td><strong>Academic Penalties</strong></td>
<td>15</td>
</tr>
<tr>
<td>Grade Reports</td>
<td>15</td>
</tr>
<tr>
<td>To Find Out More About Academic Penalties</td>
<td>15</td>
</tr>
<tr>
<td><strong>Academic Petitions</strong></td>
<td>15</td>
</tr>
<tr>
<td>Petitions for Exemptions from Regulations</td>
<td>15</td>
</tr>
<tr>
<td>Petitions Committee</td>
<td>15</td>
</tr>
<tr>
<td>Right to Petition</td>
<td>15</td>
</tr>
<tr>
<td>Petitions Procedures</td>
<td>15</td>
</tr>
<tr>
<td>Initiating a Petition</td>
<td>16</td>
</tr>
<tr>
<td><strong>Academic Honesty and Academic Integrity</strong></td>
<td>16</td>
</tr>
<tr>
<td>Academic Honesty</td>
<td>16</td>
</tr>
<tr>
<td>Academic Integrity</td>
<td>16</td>
</tr>
<tr>
<td><strong>Academic Excellence: Sessional and Graduation Honours, Scholarships</strong></td>
<td>16</td>
</tr>
<tr>
<td>Sessional Honours</td>
<td>16</td>
</tr>
<tr>
<td>Graduation Honours for Honours Degrees</td>
<td>16</td>
</tr>
<tr>
<td>Graduation Honours for Bachelor Degrees</td>
<td>17</td>
</tr>
<tr>
<td>Scholarships and Awards</td>
<td>7</td>
</tr>
<tr>
<td><strong>Money Matters: Enrolment Deposit, Tuition Fees, Student Financial Assistance</strong></td>
<td>17</td>
</tr>
<tr>
<td>How to Pay Your Enrolment Deposit and Tuition Fees</td>
<td>17</td>
</tr>
<tr>
<td>Student Financial Assistance</td>
<td>17</td>
</tr>
<tr>
<td><strong>Student Life</strong></td>
<td>17</td>
</tr>
<tr>
<td>Clubs</td>
<td>17</td>
</tr>
<tr>
<td><strong>Programs of Study</strong></td>
<td>19</td>
</tr>
<tr>
<td>Health Studies</td>
<td>19</td>
</tr>
<tr>
<td>Kinesiology and Health Science</td>
<td>21</td>
</tr>
<tr>
<td>Nursing</td>
<td>23</td>
</tr>
<tr>
<td>Psychology</td>
<td>25</td>
</tr>
<tr>
<td><strong>Undergraduate Certificates</strong></td>
<td>30</td>
</tr>
<tr>
<td>Athletic Therapy</td>
<td>30</td>
</tr>
<tr>
<td>Coaching</td>
<td>30</td>
</tr>
<tr>
<td>Fitness Assessment and Exercise Counselling</td>
<td>31</td>
</tr>
<tr>
<td>Health Informatics</td>
<td>31</td>
</tr>
<tr>
<td>Primary Health Care Nurse Practitioner</td>
<td>32</td>
</tr>
<tr>
<td>Sport Administration</td>
<td>32</td>
</tr>
</tbody>
</table>
The Faculty of Health is comprised of four academic units: the School of Health Policy and Management, the School of Kinesiology and Health Science, the School of Nursing and the Department of Psychology.

They offer many exciting options and academic programs, as well as opportunities to conduct research and pursue graduate studies.

**School of Health Policy and Management**

The School of Health Policy and Management is the only one of its kind. Its unique team of researchers and educators explores health from an interdisciplinary perspective to provide you with a comprehensive understanding of current health care challenges. While you can choose to major in one of three disciplines – Health Management, Health Policy or Health Informatics – you will benefit from an integrated exploration of all three.

The School of Health Policy and Management offers a distinct approach to health and social systems education. The School focuses on themes that address the organization and management of Canadian and international health systems, and the concerns of sub-populations within them.

By combining insights from many different fields such as political science, sociology, management, medicine and engineering, the School of Health Policy and Management has become a leader in changing the way that people think about health. The School has been in the forefront of promoting the idea that health is the product of the way that society functions rather than looking at health as solely the outcome of what individuals do. It has championed the move from treating illness to preventing illness and from looking at health care in a fragmented way to viewing all the different aspects as parts of a whole.

Whether you choose a career on the front line or in administrative roles, you will gain the skills and understanding to help health organizations shape the future of health care in a meaningful way.

Health, Nursing and Environmental Studies, Room 439
Tel: 416 736 5157
shpm@yorku.ca
www.yorku.ca/SHPM

**School of Kinesiology and Health Science**

Kinesiology and Health Science is the study of human movement and the relationship between physical activity and health. Our program is one of the largest and most diversified programs of its kind in Canada. Students majoring in Kinesiology and Health Science will encounter a multidisciplinary program focused on building an understanding of the anatomical, physiological, psychological and cultural aspects of human movement and health.

A wide range of program options, including numerous academic electives and practicum courses, will provide you with the foundation to pursue careers in health and fitness, teaching, and coaching as well as graduate level professional training in specialized programs such as medicine, physiotherapy, dentistry, and chiropractic.

Bethune College, Room 341
Tel: 416 736 5807
ugkhs@yorku.ca
www.yorku.ca/kinesiology
School of Nursing

The School of Nursing offers you an innovative teaching approach that goes beyond a purely medical model to focus on the development of the theoretical, scientific and philosophical knowledge of human caring.

Today, society is calling for fundamental changes to our understanding of the meaning of health, the role of healthcare practitioners, and the purpose of healthcare systems. This has resulted in an increasing demand for healthcare services and practitioners that focus on the experiences of human beings in a way that respects patients’ values and choices about health and quality of life.

We will prepare you to be an influential voice in this important time of transition.

Health Nursing and Environmental Studies, Room 301
Tel: 416 736 5271
nursing@yorku.ca
www.yorku.ca/NURS

Department of Psychology

The field of psychology is dedicated to the scientific study of behaviour, including thought, feeling and action, viewed from both social and biological perspectives. Though there is a large component of the field involved in animal research, the main focus is on the human species.

The Undergraduate program offers you an extensive and diverse selection of courses that cover virtually all topics within the discipline, from social psychology to neuroscience. They are taught both in classroom settings and on the Internet, by a teaching faculty of award winning teachers and internationally recognized scholars. There are also evening and summer programs designed for working students who wish to pursue their studies on a part-time basis, and a special program in rehabilitation services administered jointly with Seneca College.

Behavioural Science Building, Room 209
Tel: 416 736 5115 or 416 736 5202
psyc@yorku.ca
www.yorku.ca/psych
Academic Advising

Academic advising is an integral component of your successful academic career at York. The Faculty of Health provides many fora through which you can benefit from a personalized approach to the distribution of information.

Academic orientation begins at the Office of Student and Academic Services with your enrolment appointment. More information, including what you need to do to prepare for that appointment, what to bring, and how long that appointment will take is included in this Handbook under the section Preparing for Your Enrolment Appointment. Please review this information carefully in advance of your enrolment appointment.

Academic Support

You are strongly encouraged to seek out other forms of academic support available to you on the York Campus. Academic support may include peer support, learning skills workshops or online resources. Begin your exploration on campus following your advising appointment or by exploring the Current Students Web site.

Student Code of Conduct

York University is a place of research, teaching and learning where people value civility, diversity, equity and respect in their interactions with one another. Freedom of speech, freedom of association, freedom to study and to learn, freedom to engage in research, and the freedom to write and to publish are all recognized as central to the mission of the institution. It is acknowledged that these values can only be meaningful, and these freedoms fully realized, in an atmosphere of safety and security.

Since their inception, universities have been recognized as clearly distinguishable communities within the larger community and have dealt with issues of misconduct internally. Under the York University Act, 1965, 13(2)(c), the President has the power to formulate and implement regulations governing students and student activities. The President has assigned to the Vice-President Students, through the Office of Student Conduct and Dispute Resolution, the responsibility for the administration of this Code of Student Conduct. This Code has been developed through extensive consultation with students, staff, and faculty, and affirms their stated values of equity and respect. It is based on a model that supports a progressive discipline approach that encourages appropriate conduct.

The process the Code outlines for dealing with transgressions is designed to be perceptibly fair, easy to understand, and transparent. In addition, the sanctions it proposes have been developed through community consultation and are understood to be reasonable and suitable for a wide variety of misconduct. Wherever possible and appropriate, sanctions will be corrective rather than punitive.

Students are required to familiarize themselves with the student code of conduct and should consult the Current Students Web site.

Student Responsibilities

Every effort is made to ensure that students in the Faculty of Health have access to sound information and individual advice and guidance. Within this context, and within the framework of Faculty and program regulations, you are responsible for making your own choices regarding courses and programs.

You are responsible for knowing and fulfilling all degree and program requirements outlined in the York University Undergraduate Calendar. Throughout the academic year, you are not only welcome, but strongly encouraged, to consult the Faculty of Health Office of Student and Academic Services, professional and/or faculty advisors in your School or Department (see the Faculty of Health Schools and Department section of this Handbook for contact information).

Take special care to ensure that:

• the courses you choose meet all requirements for graduation
• the courses you choose meet pre-requisites and are not course-credit exclusions of other courses already taken
• you keep yourself informed about your performance, especially your performance in individual courses
• you observe published deadlines, especially add and drop deadlines and refund deadlines
• the times of your courses do not conflict
• you maintain the grade point average required to proceed in your degree/program of study
• you read, understand and adhere to the Senate Policy on Academic Honesty
• you read, understand and adhere to the Student Code of Conduct
• your student information is kept up to date including changes to your name, address, phone number, York e-mail address, etc.

My Enrolment Appointment

As a new undergraduate student in the Faculty of Health, you must attend an enrolment appointment. To book your appointment, call the Faculty of Health Office of Student and Academic Services at 416 650 8100. The appointment booking telephone line opens April 16.

Enrolment appointments are mandatory for all newly admitted students. You will not be able to enrol in courses without having first attended this appointment.

If you live outside of Ontario and are unable to attend your enrolment appointment in person, alternative arrangements can be made by contacting the Faculty of Health Office of Student and Academic Services after you have accepted your offer of admission.
Preparing for Your Enrolment Appointment

It is important (and expected!) that you arrive at your enrolment appointment on time, prepared and ready to discuss your goals and expectations with senior undergraduate students, graduate students and professional advisors prior to your actual enrolment in courses on the day of your appointment.

In advance of your enrolment appointment, you are expected to:
- familiarize yourself with the material contained in this Handbook
- write down any questions you may have after you have read this Handbook

Look for the 2007-2008 Faculty of Health New Student Handbook online at: www.health.yorku.ca

What will you need at your enrolment appointment?
- Photo identification
- Your New Student Handbook (and any other material you received with it)
- York student number (it’s on your letter of admission)
- Pen, pencil, highlighter and paper or notebook
- The list of questions you wrote down after reading this Handbook

What will you do during your enrolment appointment?
- Gain an understanding of your major program and degree requirements
- Sign up for your Passport York account
- Activate your York e-mail account
- Get help selecting your courses and planning your academic schedule
- Learn how to enrol in courses; select and enrol in your first course(s)
- Review available University services, programs and resources (and learn where to go to learn more)
- Explore the Current Students Web site
- Find out if you are eligible for transfer credit (if you are expecting to receive transfer credit, your assessment will be completed after you have booked your appointment)
- Find out how and when to pay your enrolment deposit and tuition fees
- Ask any remaining questions, or be directed to the appropriate University service or resource able to answer your question

How long will your enrolment appointment take?
- Plan to arrive at least 15 minutes early for your appointment
- Your enrolment appointment will take about half a day, so please ensure that you schedule sufficient time

You may also wish to allow yourself extra time on your appointment day (above and beyond the half-day requirement) to complete many of the tasks you will need to address on campus before the start of classes. More information on those tasks will be provided when you arrive. You may also want to take some time to explore the campus and to learn more (first hand!) about the variety of student services and activities available to you as a York University student. See the section on York’s RED Zone in this Handbook.

What if you need to reschedule your enrolment appointment?
If you are unable to attend your scheduled appointment, please call the number below as soon as possible to reschedule your appointment:
Faculty of Health Office of Student and Academic Services
Ground Floor, Health, Nursing and Environmental Studies Building
Tel: 416 650 8100
hhadvise@yorku.ca
Hours: Monday-Wednesday 9am-4:30pm, Thursday 9am-6:00pm, Friday 9am-4:30pm
“during the months of June, July and August, the office is open from 9am-3:30pm on Fridays

Enrolment and Registration

Enrolment and registration are two very different things.

Enrolment: You will enrol by placing yourself in courses (adding courses) using the University’s online enrolment system, in accordance with the regulations of the Faculty and its teaching units.

You require a Passport York account to access the online registration and enrolment system. You will sign up for your Passport York account at your enrolment appointment. See the Steps to Enrolment Section of this Handbook.

Once you have access to the online registration and enrolment system, you will continue to have access to enrol in (add) or withdraw from (drop) courses. There are both academic and financial deadlines for adding and dropping courses. While you are responsible for familiarizing yourself with both sets of deadlines (there are differences), you will see the academic deadlines in the section on Monitoring Your Academic Performance: Important Dates and Deadlines in this Handbook.

Enrolment deposit: The University imposes payment deadlines. An enrolment deposit of $450 is due within five business days of your initial enrolment (so, within five business days following your enrolment appointment). Deadlines for the payment of remaining academic fees will then follow (please see section on Money Matters in this Handbook). Please also ensure you read the Financial Information section of the Enrolment Guide (go to the Current Students Web site for additional information).

Registration: You will register by paying tuition fees for courses in which you are enrolled, in accordance with the regulations of the Registrar’s Office.

Steps to Enrolment and Registration

Before you are provided enrolment access you must accept your offer of admission at: www.yorku.ca/myfile. Once you have accepted your offer online you must also book your advising appointment. Only once you have accepted your offer and booked your advising appointment will you be eligible to create a Passport York account.

This Steps to Enrolment and Registration guide that follows and other enrolment guides and resources are available online at the Current Students Web site.
Step 1: Create your Passport York account
You will create your Passport York account at your enrolment appointment.
Information about creating your Passport York account is found at: www.yorku.ca. Click on Current Students (top right). On the top right of the page you will see Passport York – New Student? Click on All about Passport York.
If you are a new student and have not signed up for Passport York, the first time you go to an application that requires the Passport York login, look for the question I don’t have a Passport York Account. How do I get one? Read the information and then click on the link that says Manage My Services. Click on the New Student Sign Up button.
The next screen will ask you to login with your student number and date of birth. Follow the steps as they are listed. You will be asked to give yourself a Passport York username and password. It is important that you remember what you choose. It is also important to choose your username sensibly. It will also become your email and lab username.
Once you have both your Passport York username and password, you can access the various online services for students.
For further information about Passport York go to: www.yorku.ca/yorkweb/currentstudents/ppystudents.html

Step 2: Design your conflict-free schedule
Organize your enrolment materials. Select your Fall/Winter 2007-2008 courses according to your program requirements or interests.
1. Go to York’s home page, www.yorku.ca, click Current Students, then Courses and Enrolment.
2. Now click Search Course Timetables and you will see the York Courses Web site. You should also check departmental.supplemental calendars for course restrictions, placement test requirements, special permissions etc.
3. Pick two or three alternative courses/sections/groups etc. in case your first choice is full.
4. Build your timetable. Make sure that it is conflict free. The registration and enrolment system will not warn you if there are scheduling conflicts. Map out your class schedule using the timetable worksheet available online. Click on the Download Printable Forms icon from the Courses and Enrolment Web site.
5. Complete the Registration and Enrolment System Worksheet available from the Courses and Enrolment Web site, click Download Printable Forms.

Please note:
• Many courses have two or more components: a lecture and lab, tutorial or workshop. Make sure you schedule all components into your timetable.
• Do not enrol in any courses for which you do not meet the prerequisites or restrictions as outlined in the appropriate calendar or departmental publication. If you do, you will be responsible for dropping those courses and you will remain liable for fees based on the time of withdrawal. You should remain in the course only if you have special written permission from the department to do so. Departments may check to determine who does not meet prerequisites/restrictions, but it is your responsibility to drop the course.

Step 3: Check your financial status
To check your student account balance, go to: www.yorku.ca/osfs/oss. Your balance must be under $75 or you will be blocked from enrolling.

Step 4: Connect to the Web registration and enrolment system
Go to York University’s home page, www.yorku.ca and click on Current Students. Then click Courses and Enrolment, then Enrol in classes.
Please note that it is unacceptable to use computer programs or scripts to gain access to the registration and enrolment system.

Step 5: Complete your enrolment transactions
1. Login to the registration and enrolment system by using your Passport York username and password.
You may be blocked at this point from enrolling because:
• you may be logging in incorrectly or you may have used the wrong username and password;
• you are logging on before your enrolment access begins;
• you have outstanding debts of $75 or more to the University;
• the registration and enrolment system is temporarily unavailable;
• it is determined that you have used a computer program or script to access the registration and enrolment system; or
• you tried to add, exchange or transfer the same course or section, more than 100 times in a 24 hour period.
To resolve any questions, please contact Student Client Services at 416 736 5440. If the problem involves a Passport York username or password, please contact the Computing Commons Counter: Computing Commons, William Small Centre, accounts@yorku.ca or tel: 416 736 5800.
2. Accept the Student Code of Conduct Agreement. All students must accept and abide by York University’s non-academic Student Code of Conduct. If you do not accept the agreement, you will not be able to continue.
3. Confirm the tuition fee rate currently on your York record and acknowledge the contractual fee agreement. Your fee rate will be either domestic or international. You must agree and click yes to continue. If you do not agree with the tuition fee rate, contact the Registrar’s Office.
4. Confirm your choice of degree program.
If you get this message, read it carefully and make your choice. You must make a choice in order to continue.
5. You can now proceed to enrol. There are four enrolment options:
(a) You can enrol in a course.
Click add a course. Type the catalogue number in the add course field. Click the add course button. The catalogue number, course and title will be displayed. If this is the course you want to add click yes. If you are unable to add the course, you will get an explanation.
(b) You can drop a course. Dropping a course may have a financial impact.
Check the refund table.
Click drop a course. Highlight the course you want to drop. Click the drop course button. The course and title will be displayed. If this is the course you want to drop click yes. If you are unable to drop the course, you will get an explanation.
You will be permitted to enrol in courses with an outstanding balance of
Look up a course description, its schedule and location
Information on student clubs, associations, jobs and volunteer opportunities
View your student account statement
Change your address and update your emergency contact information
The University reserves the right to de-enrol you if you do not pay your
Add/drop courses
View your personalized timetable and exam schedule
Please refer to the payment options outlined on the Current Students
(c) You can exchange a course you are in for a different course. If you are
not able to get into the second course successfully, e.g. it is full, you
will still remain enrolled in the first course. If you are successful, the
first course will be dropped. Exchanging a course may have a financial
impact. Check the refund table.
Click exchange course. Type the catalogue number of the course you want
to add. Highlight the course you want to drop. Click the exchange course
button. The catalogue number, course and title of both the course you are
adding and the course you are dropping will be displayed. If this is the
exchange that you want to make, click yes. If you are not able to make
the exchange, you will get an explanation.
(d) If you are enrolled in a course with a lab, tutorial or section, you can
transfer into a different lab, tutorial or section in the same course, in
the same term.
Click transfer course. Type the catalogue number of the meet or group that
you want to transfer into. Click the transfer course button. The catalogue
number, course and title will be displayed. If this is the transfer you want
click yes. If you cannot make the transfer, you will get an explanation.

Step 6: Verify your course enrolments
Before you log out, verify your course enrolments and correct any errors.
When you are finished, always log out.
Check your completed timetable to ensure that you have not enrolled
yourself into any conflicts. It is your responsibility to avoid timetable conflicts.
To see your timetable, go to: www.yorku.ca and click on Current Students.
Then click Courses and Enrolment, and then Plot My Fall/Winter 2007-2008
Undergraduate Timetable.

Step 7: Pay your fees to secure your registration
An enrolment deposit is required of all students in order to confirm their
registration in the session.
• You will be permitted to enrol in courses with an outstanding balance of
less than $75; however, you must pay your $450 enrolment deposit
within five business days of enrolling and clear any outstanding balance
on your account before you will be considered officially registered in
your courses.
• Please refer to the payment options outlined on the Current Students
Web site for the options available to you.
• The University reserves the right to de-enrol you if you do not pay your
enrolment deposit and clear your outstanding balance. Spaces in these
courses will then be made available to other students. You will be
unable to re-enrol in any course that is full.

After you have paid your enrolment deposit, Student Financial Services will
post your student account information online; transaction listings are updated
frequently and statements are posted approximately on the 18th of the
month. You’ll need your Passport York ID to access your financial information.

Now That You’ve Completed Your Enrolment
Now that you have completed your enrolment appointment, there are a
number of additional tasks for you to accomplish before your classes start in
the Fall. To get you started, we highly recommend a visit to York’s RED Zone.
You can to learn more about York student life first hand from York University
students and arrange to get your YU-Card. We suggest that you set some
time aside on your enrolment appointment day to do just that. The
following is some preliminary information that will help you to get started.

YU-Card
Your YU-card is the one card you’ll need at York University. It is your official
photo ID card (for exams and student discounts), your library card, and
provides access to recreation facilities. The YU-card is also your campus
debit card which allows you to easily buy meals and snacks across
campus, as well as books and supplies at the York University Bookstore.
All you need to do is add money to your account and enjoy the conven-
ience of swiping your YU-card, without any transaction fees.

Obtaining your YU-card is easy. Bring your student number and one piece
of valid government-issued photo ID to the YU-card Office while you are
on campus for your advising appointment. Your photo will be taken and
you will receive your card on the spot.

For more information on YU-card services including adding funds to your
YU-card account, a list of locations that accept the YU-card, and current
promotions, visit www.yorku.ca/yucard.

Enter York’s RED Zone
Get a head start on your first year at York. Opening on May 1, York’s RED
Zone provides access to services, programs and resources you need to
jump into university life with confidence and comfort. In the Zone, you’ll
meet current students for “inside” advice and find information about
parking and transportation, College affiliation and College-hosted events,
Orientation activities, intramural sports, on-campus jobs, parent FAQs, your
student account and answers to financing questions including bursaries,
scholarships, RESPs and OSAP. Combine your enrolment appointment day
with a visit to the RED Zone as well as a visit to your specific College. Ask
us more about the RED Zone at your enrolment appointment and we’ll
ensure you are properly directed or accompanied to the Zone.

The Current Students Web site: Your Gateway to
Online Resources
Now that you’re a York student, you should familiarize yourself with the
Current Students Web site at: www.yorku.ca/yorkweb/cs.htm
This Web site provides links to the University’s online services, as well as
links to various University offices. Some of the online services that you will
find here are:
• Add/drop courses
• Look up a course description, its schedule and location
• View your personalized timetable and exam schedule
• View your student account statement
• Change your address and update your emergency contact information
• Information on student clubs, associations, jobs and volunteer opportunities
• Information on scholarships, awards and bursaries
Monitoring Academic Performance: Courses, Grades and Grade Point Averages

The information contained within this section of the Handbook is not exhaustive. It is intended to highlight and/or augment the information available online in the York University Undergraduate Calendar and at the Current Students Web site. You are responsible for monitoring your progress in individual courses as well as your progress toward your degree.

Courses
Course Numbering: Courses are identified by a standard format. For example: HH/PSYC 1000 6.00
- HH is the designation of the Faculty offering the course (in this case, Health)
- PSYC is the prefix of the teaching unit offering the course (in this case, Psychology)
- 1000 is the number of the course (the first digit identifies the level of the course)
- 6.00 is the suffix indicating the credit value of the course

In-Faculty courses
In-Faculty courses are courses offered by the Faculty of Health as indicated by “HH”. At least half (50%) of the requirements of each Faculty of Health Major/Minor must be taken in the Faculty of Health.

Credit Value of Courses
The credit value indicates the number of academic credits the course will contribute toward your degree. For example, 3 credit courses are identified as “3.00” and 6 credit courses are identified as “6.00”.

Cross-listed courses
Cross-listed courses are offered jointly by two or more teaching units (such as departments or divisions), or teaching units in two or more different Faculties. Cross-listed courses may not be double-counted in order to fulfill degree requirements.

Course-credit exclusions
Course-credit exclusions are pairs of courses that are recognized as having sufficient overlap in content to warrant specifically excluding students from obtaining credit for both. Course-credit exclusions may not be used as substitutes to fulfill degree or program requirements unless designated as such by the relevant program.

Course-substitutes
A course substitute is a descriptive term applied when a course is recognized as sufficiently similar to a required course to warrant its acceptance as a “substitute” for the purpose of meeting the program’s requirements. You will see lists of course substitutes in the Programs of Study section of this Handbook.

Pre-requisites
Pre-requisites are courses that must be successfully completed before another course can be taken. Read course descriptions carefully and ensure you meet all pre-requisites before enrolling.

Co-requisites
A co-requisite is a course that must be taken in the same term as another course.

Course-conflict
A course conflict occurs when a student has enrolled in two courses which overlap or are scheduled at the same time on the same day. This is against University regulations. You are responsible for avoiding course-conflicts in your timetable.

Upper-Level courses
Courses at the 3000 or 4000 level. Course level is identified by the first digit of the course number.

Grades in Courses
Grading System
Except for courses offered on an ungraded or “credit/no credit” basis or taken under the pass/fail option (more information is available online at the Current Students Web site) courses in the Faculty of Health are graded according to the following scale. The grade point values are used to compute averages.

Note: Only courses taken at York University are included in the grade point averages. The percentages indicated are not part of the official grading scheme and are meant only to be used as guidelines. The letter-grade system is the fundamental system of assessment of performance in undergraduate programs at York University.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Point</th>
<th>Per Cent Range</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>9</td>
<td>90-100</td>
<td>Exceptional</td>
</tr>
<tr>
<td>A</td>
<td>8</td>
<td>80-89</td>
<td>Excellent</td>
</tr>
<tr>
<td>B+</td>
<td>7</td>
<td>75-79</td>
<td>Very Good</td>
</tr>
<tr>
<td>B</td>
<td>6</td>
<td>70-74</td>
<td>Good</td>
</tr>
<tr>
<td>C+</td>
<td>5</td>
<td>65-69</td>
<td>Competent</td>
</tr>
<tr>
<td>C</td>
<td>4</td>
<td>60-64</td>
<td>Fairly Competent</td>
</tr>
<tr>
<td>D+</td>
<td>3</td>
<td>55-59</td>
<td>Passing</td>
</tr>
<tr>
<td>D</td>
<td>2</td>
<td>50-54</td>
<td>Marginally Passing</td>
</tr>
<tr>
<td>E</td>
<td>1</td>
<td>(marginally below 50%)</td>
<td>Marginally Failing</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>(below 50%)</td>
<td>Failing</td>
</tr>
</tbody>
</table>

Note: All of the above-noted grades are used to calculate averages and credits.

In courses where percentages are used as a means of reporting grades on individual pieces of work, the table above can be used to convert percentages into letter grades, unless alternative provisions for scaling and/or conversion are announced to students within the first two weeks of classes (see the section on Graded Feedback in this Handbook, or online at the Current Students Web site).

Grading Scheme in Courses
The grading scheme in courses (such as kinds and weights of assignments, essays, exams, etc.) will be announced, and be available in writing, within the first two weeks of class.
Graded Feedback (marks on assignments, essays and tests)
Under normal circumstances, you will receive graded feedback worth at least 15% of the final grade for Fall, Winter or Summer session, and 30% for ‘full year’ courses offered in the Fall/Winter session prior to the final withdrawal (drop) date from a course without receiving a grade, with the following exceptions:

• graduate or upper-level undergraduate courses where course work typically, or at the instructor’s discretion, consists of a single piece of work and/or is based predominantly (or solely) on student presentations (e.g. honours theses or graduate research papers not due by the drop date, etc.);
• practicum courses;
• ungraded courses;
• courses in Faculties where the drop date occurs within the first three weeks of classes;
• courses which run on a compressed schedule (a course which accomplishes its academic credits of work at a rate of more than one credit hour per two calendar weeks).

Note: Under unusual and/or unforeseeable circumstances which disrupt the academic norm, instructors are expected to provide grading schemes and academic feedback in the spirit of these regulations, as soon as possible.

The receipt of graded feedback in advance of withdrawal (drop) deadlines will allow you to monitor your own progress in individual courses and provide the basis for you to make sound academic decisions about adding and dropping courses by the deadline. If you do not officially withdraw from (drop) the course by the deadline (using the online registration and enrolment system), you will receive a grade for the course. Failure to attend the course does not constitute withdrawal (or drop). See the section on Add and Drop Deadlines in this Handbook or online at the Current Students Web site.

Grades Distribution Adjustments
Your final grade in a course may not correspond to a straightforward tally of the marks or grades you received on individual course components. At times the instructor may curve or adjust course grades in order to achieve a required or more equitable course grade distribution profile.

A final course grade is not necessarily confined to a compilation of marks earned on individual course components. Final course grades may be adjusted to conform to Program or Faculty grades distribution profiles.

Credit/No Credit
The notations “Credit” and “No Credit” will be used when an entire course is being offered on an ungraded basis. No Credit will count as an earned failing grade of F in the grade point average. Some Faculty of Health Nursing practica courses are offered on a Credit/No Credit basis. Please refer to the Programs of Study section of this Handbook.

Alternative Grading Option (Pass/Fail)
You may enrol in elective or “free-choice” courses without fear of jeopardizing your grade point average if you are in good academic standing. It is possible for you to take a limited number of such courses for full degree credit on a pass/fail basis. Courses taken on this basis are listed on the transcript as Pass or as Fail. Neither of these two grades is calculated into your grade point averages. The course director forwards a written evaluation of the student’s work in the course to the student and to the Registrar’s Office. The following regulations apply to courses taken as a pass/fail alternative grading option:

• You may not be on academic warning, program warning, debarment warning, or on academic probation.
• You may apply to take such courses only after you have successfully completed 24 credits (including transfer credits).
• Courses taken on a pass/fail alternative grading option may not be used for courses taken to satisfy major, minor, general education, certificate requirements, or 1000-level science courses.
• You may take a maximum of 12 credits in an honours degree and six credits in a bachelor degree on a pass/fail graded option.

Before opting for a Pass/Fail grade, you are urged to consider the following:

• Grades are used by organizations outside of the University to evaluate students
• Admission to graduate programs and to professional schools of all types depend upon letter grades

You are cautioned that the appearance of a “P” instead of a letter grade on your transcript will be a significant disadvantage when competing for admission to graduate programs and in any evaluation of your academic performance. A “P” grade for any course during your last 60 credits or for any upper-level course, is likely to be damaging to any evaluation of your transcript.

If you wish to designate a course as a pass/fail alternative grading option, you must do so within the first two weeks of the term in which the course begins. In order to designate a course pass/fail, you must obtain the signature of the course director on the form available on the Current Students Web site. Once completed, the form should be delivered to Student Client Services.

Release of Final Grades
Grade reports are generally released as follows:
Fall term (F) grades – mid-January
Winter term and Fall/Winter grades (W and Y) – mid-May
Summer grades – early to mid-September

The notification that grades have been released will be posted on the Current Students Web site; click on Courses and Enrolment, look under Bulletins.

Grade Point Averages
Refer to the grade point values in the second column of the table located under Grading System in this section of this Handbook. Point values are used only in calculating students’ grade point averages, both sessional and cumulative; and were not designed to be used to calculate marks in courses.

Sessional Grade Point Average
Reflects your grades for a particular academic session (e.g. Fall/Winter 2007-2008).

Cumulative Grade Point Average
Reflects your grades over your entire undergraduate career at York.
Grades from other Universities
Grades for courses taken at other Universities either prior to admission to York or on a York Letter of Permission are not listed on the York transcript and are not included in the calculation of grade point averages.

Repeating Passed or Failed Courses for Academic Credit
You are allowed to repeat a passed or a failed course once for degree or certificate credit. You should note that course availability and space considerations may preclude the possibility of repeating a course in the session you choose. When you are allowed to repeat a course for degree or certificate credit, the second grade will be the grade of record and the only grade calculated in your grade point average (major, cumulative, sessional and overall). A course can be credited only once towards satisfaction of degree or certificate credit requirements. The record of both the first and second time the course was taken (including both grades) will appear on your transcript, with the first course designated as “No Credit Retained” (NCR). The restrictions regarding repeating a passed or failed course also apply to cross-listed courses and course-credit exclusions.

Sessional Course Loads in the Faculty of Health/
How many credits can you take in a session?
Fall/Winter Session
Your normal course load in the Fall/Winter session is 30 credits. If you have substantial responsibilities outside the University you are strongly advised to consider taking fewer courses in a session. The maximum course load is 36 credits overall (and 18 credits per term).

Summer Session
You may take a maximum of 15 credits in the summer session. Within this limit, no more than six credits may be taken during one six-week term. Consult the summer sessional dates online at the Current Students Web site when they become available.

Building Your Timetable
Time is a key factor for success at University. In addition to your in-class hours and study time, consider all aspects of your life which put demands on your time and plan your course load accordingly.

Add and Drop Deadlines
As described in the section on Enrolment and Registration in this Handbook, you will continue to have access to the registration system after your enrolment appointment.

There are deadlines for adding and dropping courses, both academic and financial. You will see the academic deadlines in the table below. Be sure to read the information on Refund Tables in the appropriate enrolment guide online at the Current Students Web site, so that you understand the differences between academic and financial deadlines. For the most part, the dates are different.

Adding courses
The “Last date to enrol without permission of course instructor” deadlines indicate the last date you will have unrestricted access to enrol in (or add) courses using the online registration and enrolment system. After that date, you must contact the professor/department offering the course to arrange permission.

Dropping courses
The drop deadline is the academic deadline before which you must officially withdraw from your course (using the registration and enrolment system). You can withdraw from (drop) courses using the registration and enrolment system up until the drop deadline. Failure to attend the course does not constitute withdrawal (or drop). If you do not officially withdraw from (drop) the course by the deadline, you will receive a grade for the course.

Withdrawal from a session
If you drop all of your courses and do not replace them with others, you will be considered officially withdrawn from the University for the session. You are not considered withdrawn until you have dropped your course(s) using the registration and enrolment system. Failure to attend classes does not constitute official withdrawal for either academic or financial purposes.

Normally, if you have withdrawn from a session and wish to attend another session, you may request a reactivation through the Registrar’s Office.
Refund deadlines
Refund deadlines are dates by which you must withdraw from (drop) a course in order to receive any portion of the fees back from the University. Student Financial Services publishes these deadlines online. Financial deadlines are different than academic deadlines. Consult the Current Students Web site.

Term Work and Tests

Term Work and Tests
Term work includes reports, assignments, essays, tests and other work assigned in a course with the exception of the final examination. Deadline dates and dates for in-class tests and examinations will be specified in your course syllabus.

When you do not or cannot write a mid-term examination (not held during the formal examination period), alternate arrangements to write the mid-term examination should be made within the duration of the course by the course director and you, at the discretion of the course director.

All term work must be submitted by the first day of the official examination period of the term in which the course ends.

Alternate Tests
York’s disabilities offices and the Registrar’s Office work in partnership to support alternate exam and test accommodation services for students with disabilities at the Keele campus. For more information, see: www.yorku.ca/altexams/

Religious Observance Accommodation – Tests
York University is committed to respecting the religious beliefs and practices of all members of the community, and making accommodations for observances of special significance to adherents. Should any of the dates specified in your course syllabus for an in-class test or examination pose such a conflict for you, contact the Course Director within the first three weeks of class. Similarly, should an assignment to be completed in a lab, practicum placement, workshop, etc., scheduled later in the term pose such a conflict, contact the Course Director immediately. More information can be found on the Current Students Web site.

End of Term Percentage Restriction
No examination or test worth more than 20% of the final grade will be given during the last two weeks of classes in a term, with the exception of classes which regularly meet Friday evenings or on the weekend (Saturday and/or Sunday at any time).

Examinations
Examinations are important components of the educational process. Examinations are usually written tests, although some may have practical components. Examinations vary greatly in structure, and content, depending on the subject area.

Examination Period
There is a final examination period at the end of each term.
Examination Schedules
The dates and times of formally scheduled examinations are listed on the Current Students Web site when they become available.

Identification at Examinations
You are required to present identification at each examination during the official examination period. The following items will be accepted:

- A YU-card with a photo
- A valid sessional identification card plus a photo-bearing form of identification such as a driver’s license or passport
- A YU-card without a photo plus a photo-bearing form of identification such as a driver’s license or passport.

Language of Examinations
The language or languages of instruction will normally be the language or languages of examination.

Examination answer booklets
Answer booklets are the property of the University. Examination booklets and other answer forms remain the property of the University. You may not remove them from the test or examination room, nor may you possess blank examination booklets.

Examination Conflict
There are three types of undergraduate exam conflicts:

1. Two or more exams at the same time;
2. Three exams on the same day;
3. Exams during three consecutive periods in 24 hours (e.g. 7pm to 10pm the night before, then 9am to noon and 2pm to 5pm the next day).

Resolving an Examination Conflict
If you have a final undergraduate exam conflict please fill out the exam conflict report form, available on the Current Students Web site.

Alternate Examinations
York’s disabilities offices and the Registrar’s Office work in partnership to support alternate exam and test accommodation services for students with disabilities at the Keele campus. Before you submit your alternate exam and test request, you’ll need to register with Disability Services. If you’re not currently registered, registration information is located at: www.yorku.ca/dshub/

Religious Observance Accommodation – Examinations
York University is committed to respecting the religious beliefs and practices of all members of the community, and making accommodations for observances of special significance to adherents. Please note that to arrange an alternative date or time for an examination scheduled in the formal examination periods (December and April), you must complete an Examination Accommodation Form. Refer to the appropriate guidelines regarding Religious Observance Policy and Accommodation for Final Examinations on the Current Students Web site.

Missed/Unable to Write Examination (Requests for Deferred Standing)
You may be granted Deferred Standing if you miss or are unable to write your final examination at the scheduled time, or submit your final assignment on the last day of classes. In order to apply for Deferred Standing, you must complete a Deferred Standing Agreement Form and reach an agreement directly with your course director for an alternate final examination date or for an extension to the deadline. The Deferred Standing Agreement Form facilitates the setting of an alternate date for writing a final examination or submitting a final assignment before Faculty deadlines. More information can be obtained from the Current Students Web site.

Please Note: When you do not or cannot write a mid-term examination (not held during the formal examination period), alternate arrangements to write the mid-term examination should be made within the duration of the course by the course director and you, at the discretion of the course director. The Deferred Standing Agreement does not apply.

Rewriting of an Examination
There is no provision for rewriting a final examination to improve a final grade.

Reviewing Graded Examinations
Under properly controlled conditions, you may review your graded tests and examinations. Used final examination booklets, however, remain the property of the University and are retained by the teaching unit for a certain length of time before they are destroyed. More information and procedures for reviewing examinations may be obtained from the academic unit offering the course.

Requesting a Grade Reappraisal
You may, with sufficient academic grounds, request that a final grade in a course be reappraised (which may mean the review of specific pieces of tangible work). Non-academic grounds (such as illness or misfortune) are not relevant grounds for grade reappraisals; in such cases, students are advised to petition to their home Faculty. You are normally expected to first contact the course director to discuss the grade received and to request that your tangible work be reviewed. Tangible work may include written, graphic, digitized, modeled, video recording or audio recording formats, but not oral work.

In the event that you are still not satisfied with your final grade or the course director is not available to review the work, you may submit in writing a formal request for a grade reappraisal to the department or unit in which the course is offered. The deadline for submitting requests for grade reappraisals is within three weeks of the release of final grade reports in any term.

You need to be aware that a request for a grade reappraisal may result in the original grade being raised, lowered or confirmed. More information may be obtained from the Current Students Web site or from the academic unit offering the course.
Progressing Toward Your Degree

Year Level and Student Progress

Your progress toward a degree in the Faculty of Health is measured in terms of the number of credits passed (or earned) rather than years of study completed. The year level includes transfer credit. Year four applies to students in honours programs only.

<table>
<thead>
<tr>
<th>Year level</th>
<th>Credits completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>One</td>
<td>Fewer than 24 credits</td>
</tr>
<tr>
<td>Two</td>
<td>Fewer than 54 credits</td>
</tr>
<tr>
<td>Three</td>
<td>Fewer than 84 credits</td>
</tr>
<tr>
<td>Four</td>
<td>At least 84 credits</td>
</tr>
</tbody>
</table>

Faculty of Education courses taken by students co-registered in the Faculty of Education are not included in Faculty of Health year levels.

Honours Standing Grade Point Average Requirement

If you have completed less than 84 earned credits and your cumulative grade point average is below 5.0, you may continue in a Faculty of Health Honours degree program provided you meet the year level progression requirements as follows:

| Year one | 0-23 earned credits | Minimum overall cumulative grade point average 4.0 |
| Year two | 24-53 earned credits | Minimum overall cumulative grade point average 4.25 |
| Year three | 54-83 earned credits | Minimum overall cumulative grade point average 4.80 |
| Year four | 84 earned credits or greater | Minimum overall cumulative grade point average 5.0 |

The BScN degree program has different requirements, see the Academic Standing Section of the Faculty of Health section of the Undergraduate Calendar.

Academic Penalties

Grade Reports

Grade reports include information on your academic standing and eligibility to proceed in your program. If at the end of a session, your academic record does not meet Faculty or program standards you will be subject to academic penalties. You will be notified of any penalties incurred on your final grade report, so it is incumbent on you to consult your grade report online as soon as it is released.

Grade reports are generally released as follows:
- Fall term (F) grades – mid-January
- Winter term and Fall/Winter grades (W and Y) – mid-May
- Summer grades – early to mid-September

The notification that grades have been released will be posted on the Current Students Web site; click on Courses and Enrolment, look under Bulletins.

To Find Out More About Academic Penalties

Details concerning Academic Penalties can be found as follows:
- BA Honours – see the Academic Standing Section of the Faculty of Arts section of the Undergraduate Calendar.
- BA – see the Academic Standing Section of the Faculty of Arts Section of the Undergraduate Calendar.
- BHS – see the Academic Standing Section of the Faculty of Health Section of the Undergraduate Calendar.
- BSc Honours – see Section III, Regulations Governing Examinations and Academic Standards, of the Faculty of Science and Engineering Section of the Undergraduate Calendar.
- BSc – see Section III, Regulations Governing Examinations and Academic Standards, of the Faculty of Science and Engineering Section of the Undergraduate Calendar.
- BScN – see the Academic Standing Section of the Faculty of Health Section of the Undergraduate Calendar.

Students experiencing academic difficulty at any point in a session or term should contact the Faculty of Health Office of Student and Academic Services for advising as soon as possible. Do not delay seeking advice.

Academic Petitions

Petitions for Exemptions from Regulations

Academic regulations allow you to develop your interests and talents to the fullest in ways consistent with the philosophy and standards of the Faculty. In establishing academic regulations, the Faculty also recognizes that instances will arise where it makes sense, in the context of a student’s academic career, to waive regulations which would otherwise apply.

Petitions Committee

The Petitions Committee considers requests for exceptions to all Faculty regulations, including petitions to continue studies without interruption from students who have been required to withdraw or debarred.

Right to Petition

Students in the Faculty of Health have the right to petition for special consideration. A petition is a request for the waiver of a regulation: it cannot be used to create legislation (for example: a degree program) that does not exist. Normally, petitions will not be considered by the Petitions Committee more than one year beyond the date of the release of grades for the session to which the petition relates.

Petitions Procedures

Petitions are held in the strictest confidence, and brought anonymously to the committee. The committee considers the petition itself, any supporting documentation (from professors or medical practitioners), and other relevant information contained in the student’s record. Students may not appear in person.
Academic Honesty and Academic Integrity

Academic Honesty

The Policy on Academic Honesty is an affirmation and clarification for members of the University of the general obligation to maintain the highest standards of academic honesty. As a clear sense of academic honesty and responsibility is fundamental to good scholarship, the policy recognizes the general responsibility of all faculty members to foster acceptable standards of academic conduct and of the student to be mindful of and abide by such standards.

Academic honesty requires that persons do not falsely claim credit for the ideas, writing or other intellectual property of others, either by presenting such works as their own or through impersonation. Similarly, academic honesty requires that persons do not cheat (attempt to gain an improper advantage in an academic evaluation), nor attempt or actually alter, suppress, falsify or fabricate any research data or results, official academic record, application or document.

Suspected breaches of academic honesty will be investigated and charges shall be laid if reasonable and probable grounds exist.

A student who is charged with a breach of academic honesty shall be presumed innocent until, based upon clear and compelling evidence, a committee determines the student has violated the academic honesty standards of the University. A finding of academic misconduct will lead to the range of penalties described in the guidelines which accompany this policy. In some cases the University regulations on non-academic discipline may apply. A lack of familiarity with the Senate Policy and Guidelines on Academic Honesty on the part of a student does not constitute a defense against their application. Some academic offences constitute offences under the Criminal Code of Canada; a student charged under University regulations may also be subject to criminal charges. Charges may also be laid against York University students for matters which arise at other educational institutions.

A central purpose of the University is to teach students to think independently and critically. Cheating and other forms of academic dishonesty run counter to this purpose and violate the ethical and intellectual principles of the University; they are therefore subject to severe penalties. For more information, refer to the Senate Policy on Academic Honesty (see University Policies and Regulations section of the Undergraduate Calendar or: www.yorku.ca/secretariat/policies/).

Academic Integrity

The best way to cope with the pressure of your responsibilities as a student is to develop strong academic skills, which includes ensuring that you understand and adhere to the principles of academic integrity. To avoid the possibility of committing an academic offense, ensure that you:

• Read and understand the Policy on Academic Honesty. Ignorance of the Policy is not an acceptable excuse for academic misconduct
• Produce honest academic work. For instance, this means that you must always reference all your sources in your written work, including those from the Internet
• Consult your instructor if you are unsure whether a certain course of action is acceptable
• Discourage others from violating standards of academic integrity
• Use resources at York to help improve your research and writing skills

You are strongly encouraged to familiarize yourself with issues of academic integrity, positive strategies to improve academic efforts and avoid committing an academic offence. For more information, visit: www.yorku.ca/academicintegrity/students/index.htm

An academic integrity tutorial, including a self-test are located at: www.yorku.ca/tutorial/academic_integrity/

Academic Excellence: Sessional and Graduation Honours, Scholarships

The Faculty of Health places a high value on academic excellence and recognizes it in the following ways:

Sessional Honours

• Students taking 12 – 17 credits in a given session who have attained a sessional grade point average of 8.0 or higher (Dean’s Honour Roll)
• Students taking 18 or more credits in a given session who have attained a sessional grade point average of 7.5 or higher (Dean’s Honour Roll)

Graduation Honours for Honours Degrees

• Summa cum laude: 8.0 or higher cumulative grade point average
• Magna cum laude: 7.8 – 7.99 cumulative grade point average
• Cum laude: 7.5 – 7.79 cumulative grade point average
• Dean’s Honour Roll: 7.0 or higher cumulative grade point average
Graduation Honours for Bachelor Degrees

- With distinction: 8.0 or higher cumulative grade point average
- With merit: 7.5-7.99 cumulative grade point average
- Dean’s Honour Roll: 7.0 or higher cumulative grade point average

Scholarships and Awards

A number of scholarships and awards are available to assist you in meeting the costs of University education. Scholarship recipients are selected largely on the basis of outstanding academic achievement. Academic excellence and financial need are the primary criteria for an Award. More information on scholarships and awards, including a searchable database can be found on the Current Students Web site.

Money Matters: Enrolment Deposit, Tuition Fees, Student Financial Assistance

How to Pay Your Enrolment Deposit and Tuition Fees

The preferred method for paying your enrolment deposit or other charges on your student account is by telephone or through the Internet. Contact your banking institution in order to set up your bank account(s) for telephone or Web-banking. Your York Student Number is the York “account” number you will use when paying your bill. For further details, go to: www.yorku.ca/osfs/howtopay/ or check your bank’s Web site.

Four easy steps to follow when establishing telephone or Internet Banking

1. Contact your financial institution in order to set up your bank account(s) for telephone or Web-banking.
2. The bank’s system will tell you how to add York to your list of payees and to make a payment.
3. Use your York student number as the account number to pay your bill.
4. The bank’s system will give you a confirmation number for your records.

It takes about 4 business days for your payment to be transferred to your York student account.

As long as you pay by web or phone by the due date your payment will be accepted as on time. (Student Financial Services always allows a few extra days after any due date so that your payments can get to York from the bank in time and you won’t be penalized.)

Student Financial Assistance

Recent changes to Ontario Student Assistance Program (OSAP) grant and loan programs and new commitments from York University have made it easier than ever to receive help paying for University.

York provides a blended funding model to ensure eligible students receive optimal financial assistance. Your final funding amount may include, for example, an OSAP grant or loan plus eligibility for a Work/Study position at York, or an OSAP grant or loan plus a scholarship from York.

To see a sample of what funding might be available to you as a York student go to: www.yorku.ca/yorkscommitment

To get full details on funding available through OSAP, such as repayment calculations, or other opportunities, visit: http://accesswindow.osap.gov.on.ca

Here are three suggested steps to take to ensure that you optimize your opportunities for financial assistance.

1. First: Apply online to the Ontario Student Assistance Program (OSAP).
   The earlier you apply, the earlier OSAP can respond. Out-of-province applicants apply to the student financial assistance program in your home province.

2. Then: Complete York’s Student Financial Profile (SFP) online to be considered for:
   - York bursaries
   - Work/Study program
   - Service Bursary

   The SFP is designed to help York students who require financial assistance for direct educational costs (tuition, books and mandatory fees) that are above and beyond OSAP funding. To learn more, go to the Current Students Web site.

3. And: As described briefly under the section on Academic Excellence in this Handbook, apply early for York Scholarships and Awards. Information on these as well as additional opportunities for York Bursaries, external awards and additional financial opportunities are listed on the Current Students Web site:
   - Canada Millennium Scholarship Foundation
   - Canlearn.ca
   - International Students
   - Millennium Excellence Award Program
   - Studentawards.com

In 2005-2006, for example, York awarded $49.5M in student financial assistance. During the next three years, more will be added to our annual commitment. York will also continue to support its students through part-time employment at the University. More than $57M in wages and earnings was paid to students registered at York during 2005-2006. For more information, consult the Current Students Web site.

Student Life

The Current Students Web site offers an extensive array of information on sport and recreation, student organizations, colleges, career support, and volunteering. Be sure to visit the site to see how you can get involved.

Clubs

There are more than 250 student clubs on campus, including social/cultural, sport, recreation, religious and academic clubs. Here are a few clubs that are affiliated with programs offered by the Faculty of Health. More information on student clubs can be obtained from the Current Students Web site.
Kinesiology and Health Science Student Organization (KAHSSO)
kahsso@yorku.ca or visit www.yorku.ca/kahsso

• To provide a central focus for the students and faculty involved in the Undergraduate Kinesiology and Health Science degree program, its adjoining certificate streams, and its adjoining discipline specializations

• To promote and encourage participation in the academic, athletic, cultural and social activities in the York University community. To organize programs and activities which augment the professional preparation of physical educators and kinesiologists within and external to the York University Community

• To ensure that students receive proper representation on the committees and councils within the School of Kinesiology and Health Science. To review and make recommendations as to the Kinesiology and Health Science Undergraduate Degree Program

• To assist and support students majoring in Kinesiology and Health Science and to serve as a voice for these students to the University. To receive and administer all the KAHSSO funds and properties it may acquire

• To instill a sense of unity and cooperation among its members and to assist and support new students majoring in Kinesiology and Health Science

Nursing Student Association at York (NSAY)
nsay@yorku.ca or visit www.yorku.ca/NURS

• To foster personal and professional growth through an authentic way of being in an open, collaborating environment that values caring, innovation, solidarity, integrity and respect

• To provide a sense of community for all Collaborative BScN and Post-RN students at the York campus and partner sites

• To provide holistic support to all nursing students through peer mentoring and to create opportunities for improving the student experience while enrolled in the York University Nursing programs

Student Association of Health Management, Policy and Informatics (SAHMPI)
SAHMPI@yorku.ca or visit www.yorku.ca/sahmpi/

• To promote and represent students in the areas of Health Management, Policy and Informatics

• To enhance student knowledge and skills by disseminating valuable information regarding the current healthcare sector

Undergraduate Psychology Students’ Association (UPSA)
upsa@yorku.ca or visit www.yorku.ca/upsa

The York Undergraduate Psychology Students’ Association is a student run organization that aims to bring students and faculty in the York Psychology program together. With the support of faculty members who donate their time to discuss their area of psychology with UPSA, we are able to create a unique learning situation for our members. By providing the opportunity to meet with professors in an informal atmosphere students are able to see both the study of psychology and the course directors from a new perspective. We are also grateful to have York graduate students share their graduate school experiences, hints on preparing for graduate school, and pointers on which skills are essential to succeed once you get there....we want to harness student energy. We would like this group to serve as a foundation to the formation of student study groups, support groups, social groups and opportunity networking in the field of psychology. It all begins with one fundamental principle: Use what you’ve got!
The following degree programs comprise the Faculty of Health:

Health Studies
• Bachelor of Health Studies with Honours, all majors

Health Studies provides a comprehensive understanding of current health care challenges and the skills to address them, from three different concentrations – Health Informatics, Health Management, and Health Policy.

Kinesiology and Health Sciences
• Bachelor of Arts with Honours, majoring in kinesiology and health science
• Bachelor of Science with Honours, majoring in kinesiology and health science

Kinesiology and health science provides a broad curriculum, including practicum courses dealing with game strategy, injury assessment and event management.

Nursing
• Bachelor of Science in Nursing, all streams

Nursing offers four ways to achieve the BScN, including a collaborative option, a second-degree entry option, a post-RN BScN part-time option and a BScN designed to meet the needs of internationally educated nurses.

Psychology
• Bachelor of Arts and Bachelor of Arts with Honours, majoring in psychology
• Bachelor of Science and Bachelor of Science with Honours, majoring in psychology

The Psychology Program enables you to choose from the extensive range of in-class and Internet courses covering the broad range of health-related topics including cancer care, autism, cardiovascular disease, eating disorders, bullying, clinical treatments, HIV/AIDS, SARS, rehabilitation psychology and depression.

Health Studies

Bachelor of Health Studies Specialized Honours degree programs (Health Informatics, Health Management, Health Policy)
The School of Health Policy and Management offers a Bachelor of Health Studies Degree (BHS) with three Specialized Honours major programs: Health Informatics, Health Management and Health Policy. In addition, the School offers a cross-disciplinary undergraduate certificate in Health Informatics. Certificate requirements are listed in the Faculty of Health Undergraduate Certificate section of this calendar.

HEALTH INFORMATICS
(SPECIALIZED HONOURS): 120 CREDITS

At least 120 credits including:

General Education:
• 24 general education credits (see General Education Requirements in the Atkinson Faculty of Liberal and Professional Studies section of the Undergraduate Calendar).

Note 1: AK/MATH 1710 6.00 is required as a general education course for those students who have not completed prior to admission, (new high school curriculum) a grade 12U mathematics course; or, (old high school curriculum) an OAC mathematics course; or equivalent. Students who have been excused from taking AK/MATH 1710 6.00 must replace the course with another 1000 level general education mathematics or modes of reasoning course to fulfill the general education requirement.

Note 2: Faculty of Arts nine credit 1000 level foundations courses count as six credits towards fulfilling general education requirements, and three credits as elective.

Major:
• 75 major credits (45 core course credits and 30 Health Informatics course credits) as follows:

Core Courses (45 credits)
AK/ECON 1000 3.00
HH/Hlst 1000 6.00 or HH/Hlst 1010 3.00 and HH/Hlst 1011 3.00
HH/Hlst 2020 3.00
HH/Hlst 2030 3.00
HH/Hlst 2040 3.00
AK/ADMS 2300 6.00
HH/Hlst 3010 3.00
HH/Hlst 3011 3.00
HH/Nurs 3500 3.00 or AK/ADMS 3720 3.00
AK/ECON 3510 3.00
HH/Nurs 3740 3.00
HH/Hlst 4000 3.00
HH/Hlst 4010 3.00

Health Informatics Courses (30 credits)
AK/ITEC 1000 3.00
AK/ITEC 1010 3.00
HH/Nurs 3210 3.00
HH/Hlst 3320 3.00
HH/Hlst 3341 3.00
HH/Hlst 4200 6.00
HH/Hlst 4310 3.00
HH/Hlst 4320 3.00
HH/Hlst 4330 3.00

Electives:
• 21 elective credits. Students may choose their elective courses from the list of allied health studies related courses listed in the School of Health Policy and Management mini-calendar or any other courses offered at York University.
Upper-Level Requirement: Of the 120 credits a minimum of 36 credits must be taken at the 3000 level or above, including at least 18 credits at the 4000 level.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major credits must be taken through the Faculty of Health.

Graduation: Students must successfully complete the above required 120 credits, with a minimum overall cumulative grade point average of 5.0 (C+).

HEALTH MANAGEMENT (SPECIALIZED HONOURS): 120 CREDITS
At least 120 credits including:

General Education:
• 24 general education credits (see General Education Requirements in the Atkinson Faculty of Liberal and Professional Studies section of the Undergraduate Calendar).

Note 1: AK/MATH 1710 6.00 is required as a general education course for those students who have not completed prior to admission, (new high school curriculum) a grade 12U mathematics course; or, (old high school curriculum) an OAC mathematics course; or equivalent. Students who have been excused from taking AK/MATH 1710 6.00 must replace the course with another 1000-level general education mathematics or modes of reasoning course to fulfill the general education requirement.

Note 2: Faculty of Arts nine credit 1000 level foundations courses count as six credits towards fulfilling general education requirements, and three credits as elective.

Major:
• 75 major credits (45 core course credits and 30 Health Management course credits) as follows:

Core Courses (45 credits)
AK/ECON 1000 3.00
HH/HLST 1000 6.00 or HH/HLST 1010 3.00 and HH/HLST 1011 3.00
HH/HLST 2020 3.00
HH/HLST 2030 3.00
HH/HLST 2040 3.00
AK/ADMS 2300 6.00
HH/HLST 3010 3.00
HH/HLST 3011 3.00
HH/HLST 3012 3.00
HH/NURS 3500 3.00 or AK/ADMS 3720 3.00
AK/ECON 3510 3.00
HH/NURS 3740 3.00
HH/HLST 4000 3.00
HH/HLST 4010 3.00

Health Management Courses (30 credits)
AK/ADMS 1000 3.00
Select only one of: AK/ADMS 2600 3.00, AK/ADMS 3120 3.00, HH/HLST 3015 3.00, HH/HLST 3240 3.00 (cross-listed to: AK/ADMS 3400 3.00), HH/HLST 3540 3.00, or HH/HLST 4320 3.00.
HH/HLST 3230 3.00
HH/HLST 3250 3.00
HH/HLST 3400 3.00
HH/HLST 4200 6.00

HH/HLST 4210 3.00
HH/HLST 4250 3.00
HH/HLST 4330 3.00

Electives:
• 21 elective credits. Students may choose their elective courses from the list of allied health studies related courses listed in the School of Health Policy and Management mini-calendar or any other courses offered at York University.

Upper-Level Requirement: Of the 120 credits a minimum of 36 credits must be taken at the 3000 level or above including at least 18 credits at the 4000 level.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major credits must be taken through the Faculty of Health.

Graduation: Students must successfully complete the above required 120 credits with a minimum overall cumulative grade point average of 5.0 (C+).

HEALTH POLICY (SPECIALIZED HONOURS): 120 CREDITS
At least 120 credits including:

General Education:
• 24 general education credits (see General Education Requirements in the Atkinson Faculty of Liberal and Professional Studies section of the Undergraduate Calendar).

Note 1: AK/MATH 1710 6.00 is required as a general education course for those students who have not completed prior to admission, (new high school curriculum) a grade 12U mathematics course; or, (old high school curriculum) an OAC mathematics course; or equivalent. Students who have been excused from taking AK/MATH 1710 6.00 must replace the course with another 1000-level general education mathematics or modes of reasoning course to fulfill the general education requirement.

Note 2: Faculty of Arts nine credit 1000 level foundations courses count as six credits towards fulfilling general education requirements, and three credits as elective.

Major:
75 major credits (45 core course credits and 30 Health Policy course credits) as follows:

Core Courses (45 credits)
AK/ECON 1000 3.00
HH/HLST 1000 6.00 or HH/HLST 1010 3.00 and HH/HLST 1011 3.00
HH/HLST 2020 3.00
HH/HLST 2030 3.00
HH/HLST 2040 3.00
AK/ADMS 2300 6.00
HH/HLST 3010 3.00
HH/HLST 3011 3.00
HH/NURS 3500 3.00 or AK/ADMS 3720 3.00
AK/ECON 3510 3.00
HH/NURS 3740 3.00
HH/HLST 4000 3.00
HH/HLST 4010 3.00
HH/HLST 4210 3.00
HH/HLST 4250 3.00
HH/HLST 4330 3.00

Electives:
• 21 elective credits. Students may choose their elective courses from the list of allied health studies related courses listed in the School of Health Policy and Management mini-calendar or any other courses offered at York University.

Upper-Level Requirement: Of the 120 credits a minimum of 36 credits must be taken at the 3000 level or above including at least 18 credits at the 4000 level.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major credits must be taken through the Faculty of Health.

Graduation: Students must successfully complete the above required 120 credits with a minimum overall cumulative grade point average of 5.0 (C+).
Health Policy Courses (30 credits)
HH/HLST 3015 3.00 or HH/HLST 3540 3.00
HH/HLST 3110 3.00
HH/HLST 3120 3.00
HH/HLST 3230 3.00
AK/AS/POLS 2910 6.00
HH/HLST 4110 3.00
Select only one of: HH/HLST 4130 3.00, HH/HLST 4140 3.00, or HH/HLST 4510 3.00
HH/HLST 4200 6.00

Electives:
• 21 elective credits. Students may choose their elective courses from the list of allied health studies related courses listed in the School of Health Policy and Management mini-calendar or any other courses offered at York University.

Upper-Level Requirement: Of the 120 credits a minimum of 36 credits must be taken at the 3000 level or above including at least 18 credits at the 4000 level.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major credits must be taken through the Faculty of Health.

Graduation: Students must successfully complete the above required 120 credits with a minimum overall cumulative grade point average of 5.0 (C+).

Course Substitutes
Subject to course exclusions, program requirements/restrictions, and residence requirements, the following courses are acceptable substitutes for the purpose of meeting program requirements:

<table>
<thead>
<tr>
<th>Program Course</th>
<th>Course Substitutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>HH/HLST 2040 3.00</td>
<td>HH/NURS 3200</td>
</tr>
<tr>
<td>HH/HLST 3320 3.00</td>
<td>HH/NURS 3230 3.00, AK/ITEC 3220</td>
</tr>
<tr>
<td>HH/HLST 4330 3.00</td>
<td>AK/ADMS 4300 3.00</td>
</tr>
<tr>
<td>AK/ECON 1000 3.00</td>
<td>AS/ECON 1000 3.00, GL/ECON 2500 3.00</td>
</tr>
<tr>
<td>AK/POLS 2910 6.00</td>
<td>AK/POLS 3420 6.00, AS/POLS 2100 6.00, AS/POLS 2610 6.00, GL/POLS 2600 6.00</td>
</tr>
<tr>
<td>HH/HLST 3310 3.00</td>
<td>HH/NURS 3240 3.00</td>
</tr>
<tr>
<td>HH/HLST 4300 3.00</td>
<td>HH/NURS 4200 3.00</td>
</tr>
<tr>
<td>HH/HLST 4310 3.00</td>
<td>AK/ITEC 2010 3.00</td>
</tr>
</tbody>
</table>

Kinesiology and Health Science

Bachelor of Arts Honours degree programs
Bachelor of Science Honours degree programs
The School of Kinesiology and Health Science offers courses leading to a Bachelor of Arts (BA) degree in Kinesiology and Health Science (Specialized Honours, Honours, Honours Double Major and Honours Major and Minor options) and a Bachelor of Science (BSc) degree in Kinesiology and Health Science (Specialized Honours, Honours, Double Major and Honours Major and Minor options). In each of these programs, students complete a specified core of academic courses as well as practicum courses.

KINESIOLOGY AND HEALTH SCIENCE HONOURS BA DEGREE PROGRAMS
At least 120 credits including:

General Education:
• 24 general education credits (see General Education Requirements in the Faculty of Arts section of the Undergraduate Calendar).

Kinesiology and Health Science Academic Core Courses:
42 credits as follows:
HH/KINE 1000 6.00
HH/KINE 1020 6.00
HH/KINE 2011 3.00
HH/KINE 2031 3.00
HH/KINE 2049 3.00
HH/KINE 2050 3.00
HH/KINE 3012 3.00
HH/KINE 3020 3.00
HH/KINE 3030 3.00
HH/KINE 4010 3.00
HH/KINE 4020 3.00

Practicum (PKIN):
In addition to the 120 credit minimum degree requirement, students must take 16 practicum (PKIN) credits; including at least two credits in each of the following practicum areas:
• aquatics
• dance/gymnastics
• emergency care
• individual and dual sports
• team games/sports
• track and field

Note: Students may take practicum (PKIN) courses on a pass/fail basis provided that they apply to do so within the first two weeks of classes; that they obtain the signature of the course director on the applicable form; and that the completed form is submitted to the Kinesiology and Health Science Undergraduate Office.
Electives:
• Specialized Honours and Honours degree programs require 18 elective credits outside of kinesiology and health science. (see General Education Requirements in the Faculty of Arts Degree Requirements section of the calendar).

Upper-Level Requirement: At least 18 credits at the 4000 level, including at least 12 credits at the 4000 level in each Honours major or Specialized Honours major.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major/minor requirements must be taken in the Faculty of Health.

Graduation: A minimum of 120 credits successfully completed. A minimum cumulative grade point average of 5.0 (C+).

Specialized Honours BA Program
Students will take at least 54 academic credits in kinesiology and health science including the kinesiology and health science core, with a minimum of 12 credits at the 4000 level.

Honours BA Program
Students will take at least 48 academic credits in kinesiology and health science including the kinesiology and health science core, with a minimum of 12 credits at the 4000 level.

Honours Double Major BA Program
The Honours BA program described above may be pursued jointly with Honours Double Major BA program in the Faculty of Health, Faculties of Arts, Atkinson, Environmental Studies, Fine Arts or Science and Engineering as listed in the Faculty of Health Rules and Regulations section.

Honours Double Major Interdisciplinary BA Programs
The Honours BA program described above may be linked with any Honours Double Major Interdisciplinary BA program in the Faculty of Arts. Students must take at least 48 credits in kinesiology and health science including the kinesiology and health science core, and at least 36 credits in the interdisciplinary program. Courses taken to meet kinesiology and health science requirements cannot also be used to meet requirements of the interdisciplinary program. Students in these interdisciplinary programs must take a total of at least 18 credits at the 4000 level, including at least 12 credits in kinesiology and health science and six credits in the interdisciplinary program. For further details on requirements, see the listings for specific Honours Double Major Interdisciplinary BA programs in the Faculty of Arts Programs of Study section of the calendar.

Honours Major/Minor BA Program
The Honours BA program described above may be pursued jointly with any Honours Minor bachelor’s degree program in the Faculty of Health, Faculties of Arts, Atkinson, Environmental Studies, Fine Arts or Science and Engineering as listed in the Faculty of Health Rules and Regulations section.

Honours Minor BA Program
Students will take a minimum of 42 credits in kinesiology and health science courses, including the kinesiology and health science core, with a minimum of six credits at the 4000 level.

KINESIOLOGY AND HEALTH SCIENCE HONOURS BSc DEGREE PROGRAMS
At least 120 credits including:

General Education:
• 12 general education credits (see General Education Requirements in the Faculty of Science and Engineering section of the Undergraduate Calendar).

Kinesiology and Health Science Academic Core Courses:
42 credits as follows:
- HH/KINE 1000 6.00
- HH/KINE 1020 6.00
- HH/KINE 2011 3.00
- HH/KINE 2031 3.00
- HH/KINE 2049 3.00
- HH/KINE 2050 3.00
- HH/KINE 3000 3.00
- HH/KINE 3012 3.00
- HH/KINE 3020 3.00
- HH/KINE 3030 3.00
- HH/KINE 4010 3.00
- HH/KINE 4020 3.00

Practicum (PKIN):
In addition to the 120 credit minimum degree requirement, students must take 16 practicum (PKIN) credits; including at least two credits in each of the following practicum areas:
• aquatics
• dance/gymnastics
• emergency care
• individual and dual sports
• team games/sports
• track and field

Note: Students may take practicum (PKIN) courses on a pass/fail basis provided that they apply to do so within the first two weeks of classes; that they obtain the signature of the course director on the applicable form; and that the completed form is submitted to the Kinesiology and Health Science Undergraduate Office.

1000-Level Science and Mathematics:
• SC/CSE 1520 3.00
• HH/PSYC 1010 6.00

six credits selected from
- SC/MATH 1505 6.00, SC/MATH 1013 3.00 or SC/MATH 1300 3.00
- SC/MATH 1014 3.00 or SC/MATH 1310 3.00
- SC/MATH 1025 3.00

six credits selected from
- SC/BIOL 1010 6.00
• SC/CHEM 1000 3.00 and SC/CHEM 1001 3.00
• SC/EATS 1010 3.00 and SC/EATS 1011 3.00
• SC/PHYS 1410 6.00 or SC/PHYS 1010 6.00

Note: Only six credits are required in this category for Honours double major and Honours major/minor combinations of psychology and kinesiology and health science.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major/minor requirements must be taken in the Faculty of Health.

Graduation: A minimum of 120 credits successfully completed, including at least 90 credits from science courses and at least 42 credits at the 3000 or higher level. A minimum of cumulative grade point average of 5.0 (C+).

Specialized Honours BSc Program
Students will take at least 54 academic credits from kinesiology and health science courses, including the kinesiology and health science academic core, with a minimum of 12 credits at the 4000 level.

Note: more than 120 credits may be required to complete the degree requirements in the applied certificate stream.

Honours BSc Program
Students will take a minimum of 48 credits in kinesiology and health science courses, including the kinesiology and health science core, with a minimum of 12 credits at the 4000 level.

Honours Double Major BSc Program
The Honours BSc program described above may be pursued jointly with Honours Double Major bachelor’s degree programs in the Faculty of Health, Faculties of Arts, Atkinson, or Science and Engineering as listed in the Faculty of Health Rules and Regulations section.

Honours Major/Minor BSc Program
The Honours BSc program described above may be pursued jointly with an Honours Minor bachelor’s degree in the Faculty of Health, Faculties of Arts, Atkinson, Fine Arts or Science and Engineering as listed in the Faculty of Health Rules and Regulations section.

Honours Minor BSc Program
Students will take a minimum of 42 credits in kinesiology and health science courses, including the kinesiology and health science core.

Undergraduate Certificates
The School of Kinesiology and Health Science offers undergraduate certificates in: athletic therapy; coaching; fitness assessment and exercise counselling, and; sport administration that may be taken concurrently with an honors degree. Upon graduation, students who have successfully completed the degree and certificate requirements receive a certificate in addition to the undergraduate degree. Students may only enroll in one certificate stream at a time.

Certificate requirements are listed in the Faculty of Health Undergraduate Certificate section of this calendar.

Course Substitutes
The School of Kinesiology and Health Science does not recognize any course substitutes for its academic course requirements. Students who complete a course offered by another unit or program that is a course exclusion with a kinesiology course must replace the corresponding kinesiology course with another kinesiology course of equal or greater credit value at the same year level or higher.

Nursing

Bachelor of Science in Nursing (BScN) Honours degree programs (Collaborative BScN, 2nd Degree Entry BScN, Post-RN BScN, Post-RN BScN – IEN)
The Bachelor of Science in Nursing BScN (Honours) program focuses on the development of the theoretical, scientific and philosophical knowledge of human caring. The role of nurses, through caring relationships, in promoting and preserving health and healing is emphasized through both theory and self-reflective practice. Graduates will be prepared to practise collaboratively in a variety of settings to enhance individual, family, community and global health.

COLLABORATIVE BScN PROGRAM
This program is for students entering the nursing profession. In collaboration with Seneca and Georgian Colleges of Applied Arts and Technology, the first two years of the integrated four-year curriculum are completed at one of the College partners and the last two years are completed at York.

Collaborative BScN Program Requirements
120 credits including:
• 60 credits for successful completion of the first two years of the program at an approved collaborative program partner College of Applied Arts and Technology.

**Major:**
51 credits including:
HH/NURS 2300 3.00
HH/NURS 3040 3.00
HH/NURS 3050 3.00
HH/NURS 3300 3.00
HH/NURS 3400 3.00
HH/NURS 3410 3.00
HH/NURS 4100 3.00
HH/NURS 4110 12.00
HH/NURS 4120 6.00
HH/NURS 4130 6.00
and six nursing credits at the 3000 level or higher

**Practica:**
• HH/NURS 4110 12.00, HH/NURS 4120 6.00 and HH/NURS 4130 6.00 have a practicum component. If the grade for the practicum component is “fail” then the overall final course grade will be “F”.
Electives: • nine credits outside nursing at the 3000 level or higher

Upper-Level Requirement: The above courses must include 57 credits at the 3000 level or above, with at least 30 credits at the 4000 level:
• 27 credits at the 3000 level (maximum), and
• at least 30 credits at the 4000 level.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major credits must be taken through Health.

Graduation: Successful completion of program requirements with a minimum cumulative grade point average of 5.0 (C+) including a minimum grade of 4.0 (C) in all courses used in the major.

2ND ENTRY BScN PROGRAM

This program is for students entering the nursing profession. Two options are available for completing the program. A three academic year advanced standing option is designed for students meeting admission prerequisites, who wish to study through the fall and winter terms. A two calendar year advanced standing option is a concentrated six semester program, requiring students to study fall, winter and summer terms over two years.

2nd Degree Entry BScN Program Requirements

150 credits including:
• 60 credits completed at a recognized university prior to admission

Major:
90 credits including:
HH/NURS 1900 6.00
HH/NURS 1950 3.00
HH/NURS 1960 3.00
HH/NURS 2900 6.00
HH/NURS 2930 3.00
HH/NURS 2950 3.00
HH/NURS 2960 3.00
HH/NURS 3300 3.00
HH/NURS 3400 3.00
HH/NURS 3410 3.00
HH/NURS 3900 6.00
HH/NURS 3910 6.00
HH/NURS 3950 3.00
HH/NURS 3960 3.00
HH/NURS 4000 3.00
HH/NURS 4100 3.00
HH/NURS 4120 6.00
HH/NURS 4900 12.00

Required major courses outside of nursing:
SC/CHEM 1550 3.00 and SC/CHEM 2550 3.00

Practica:
• HH/NURS 1900 6.00, HH/NURS 2900 6.00, HH/NURS 3900 6.00, HH/NURS 3910 6.00, HH/NURS 4120 6.00 and HH/NURS 4900 12.00 have a practicum component. If the grade for the practicum component is “fail” then the overall final course grade will be “F”.

Electives:
• six elective credits in nursing at the 3000 level or higher

Upper-Level Requirement: The courses above must include 54 credits at the 3000 level or above with at least 24 credits at the 4000 level.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major credits must be taken through the Faculty of Health.

Graduation: Successful completion of program requirements with a minimum cumulative grade point average of 5.0 (C+) including a minimum grade of 4.0 (C) in all courses used in the major.

POST-RN BScN PROGRAM

This program is for Registered Nurses in Ontario.

Post-RN BScN Program Requirements

120 credits including:
• 60 transfer credits for current Certificate of Competence as a Registered Nurse from the College of Nurses of Ontario

Major:
39 credits including:
HH/NURS 2300 3.00
HH/NURS 2730 3.00
HH/NURS 3010 3.00
HH/NURS 3020 3.00
HH/NURS 3130 3.00
HH/NURS 3300 3.00
HH/NURS 3400 3.00
HH/NURS 3770 3.00 or HH/NURS 3720 3.00 or HH/NURS 3960 3.00
HH/NURS 4100 3.00 or HH/NURS 4710 3.00 or HH/NURS 4750 3.00
HH/NURS 4120 6.00
HH/NURS 4150 6.00

Practica:
• HH/NURS 4120 6.00 has a practicum component. If the grade for the practicum component is “fail” then the overall final course grade will be “F”.
• HH/NURS 4150 6.00, is graded as credit/no credit. Successful completion of the practicum course, as indicated by achieving a credit, is a requirement in the BScN program.

Electives:
• 21 elective credits including:
• six credits outside nursing at the 3000 level or higher and
• six credits inside or outside nursing at the 3000 level or higher
• nine credits inside or outside nursing at the 4000 level

Upper-Level Requirement: The courses above must include 54 credits at the 3000 level or above with at least 24 credits at the 4000 level.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major credits must be taken through the Faculty of Health.
Graduation: Successful completion of program requirements with a minimum cumulative grade point average of 5.0 (C+) including a minimum grade of 4.0 (C) in all courses used in the major.

POST-RN IEN BScN PROGRAM
This program is for Internationally Educated Nurses.

Post-RN BScN – IEN Program Requirements
120 credits including:
• 60 transfer credits for recognition of diploma equivalent education.

Successful completion of the pre-qualifying session, prior to start of fall/winter session.

Major:
45 credits including:
HH/NURS 2300 3.00
HH/NURS 2730 3.00
HH/NURS 3010 3.00
HH/NURS 3020 3.00
HH/NURS 3130 3.00
HH/NURS 3300 3.00
HH/NURS 3400 3.00
HH/NURS 3770 3.00 or HH/NURS 3720 3.00
HH/NURS 4120 6.00
HH/NURS 4131 6.00
HH/NURS 4150 6.00
HH/NURS 4710 3.00

Practica:
• HH/NURS 4120 6.00 and HH/NURS 4131 6.00 have practicum components. If the grade for the practicum component is “fail” then the overall final course grade will be “F”.
• HH/NURS 4150 6.00 is graded as credit/no credit. Successful completion of the practicum course, as indicated by achieving a credit, is a requirement in the BScN program.

Electives:
• 15 credits including:
  • nine credits at the 3000 level (transfer credit granted from nine credits at the university 3000 level from the pre-qualifying session)
  • three credits inside/outside nursing at the 4000 level
  • three credits outside nursing at the 3000 level

Upper-Level Requirement: The courses listed above must include 54 credits at the 3000 level or above with at least 24 at the 4000 level.

Residency Requirement: At least 30 credits not used toward another academic program are to be taken at York University. Half the major credits must be taken through the Faculty of Health.

Graduation: Successful completion of program requirements with a minimum cumulative grade point average of 5.0 (C+) including a minimum grade of 4.0 (C) in all courses used in the major.

School of Nursing: Policy on Involuntary Withdrawal
A student may be required to withdraw involuntarily from a course with a practicum component if:

1. The student fails to meet the requirements of the course with a practicum component, either through unsatisfactory attendance and/or participation in class or practicum settings, or through unprofessional behaviour in fulfilling course requirements; or

2. The student’s performance is judged to disrupt the functioning of the practicum site and/or jeopardize the well-being of clients of the practicum site, and/or demonstrate failure to meet professional standards for practice currently mandated by the College of Nurses of Ontario.

Following a meeting with the student, the decision to require the student to withdraw will be taken by the director of the School of Nursing on the recommendation of the course director and/or practicum coordinator.

Students have access to the usual appeal procedures in such instances.

Psychology
Bachelor of Arts degree programs
Bachelor of Science degree programs
York-Seneca Joint Program in Psychology and Rehabilitation Services
The Department of Psychology offers Bachelor of Arts and Bachelor of Science degrees in Psychology. For the BSc degree, students must take courses in mathematics and laboratory sciences.

Admission to all 2000, 3000, and 4000 level courses in psychology (with the exception of HH/PSYC 2020 6.00, HH/PSYC 2021 3.00, and HH/PSYC 2022 3.00) is conditional upon satisfactory completion of HH/PSYC 1010 6.00.

Students must obtain a minimum grade of C in HH/PSYC 1010 6.00 to be permitted to continue as a major in psychology, as well as to take any further psychology courses for which HH/PSYC 1010 6.00 is a prerequisite.

Under exceptional circumstances, non-majors who have not obtained a minimum grade of C in HH/PSYC 1010 6.00 may apply for special consideration to enrol in an upper-level psychology course for which HH/PSYC 1010 6.00 is a prerequisite. This application should be made to the undergraduate program director in the Department of Psychology.

PSYCHOLOGY BA DEGREE PROGRAMS
General Education:
• 24 general education credits (See General Education Requirements in the Faculty of Arts section of the Undergraduate Calendar).

Electives:
• Specialized Honours and Honours degree programs require 18 elective credits outside of psychology. Electives include most courses which are not used to fulfill the general education requirements or major/minor requirements (see General Education Requirements in the Faculty of Arts Degree Requirements section of the calendar).
Upper-Level Requirement: At least 18 credits at the 4000 level, including at least 12 credits at the 4000 level in each Honours major or Specialized Honours major.

Note: The Specialized Honours degree in Psychology requires that all 18 credits at the 4000 level are in Psychology.

Residency Requirement: A minimum of 30 credits not used toward another academic program are to be taken at York University. Half the major requirements must be taken in the Faculty of Health.

Graduation: A minimum of 120 credits successfully completed. A minimum grade point average of 5.0 (C+).

Specialized Honours Program
Students must complete 54 (but not more than 66) credits in psychology. These must include:

- HH/PSYC 1010 6.00 (with a minimum grade of C)
- HH/PSYC 2020 6.00 or HH/PSYC 2021 3.00 and HH/PSYC 2022 3.00
- HH/PSYC 2030 3.00

one of: HH/PSYC 3010 3.00, HH/PSYC 3030 6.00, HH/PSYC 3090 3.00, or alternate courses approved by the Department of Psychology

at least six credits chosen from:

- HH/PSYC 2110 3.00
- HH/PSYC 2120 3.00
- HH/PSYC 2130 3.00
- HH/PSYC 3125 3.00
- HH/PSYC 3140 3.00
- HH/PSYC 3170 3.00
- HH/PSYC 3190 3.00

at least six credits chosen from:

- HH/PSYC 2210 3.00
- HH/PSYC 2220 3.00
- HH/PSYC 2230 3.00
- HH/PSYC 2240 3.00
- HH/PSYC 3250 3.00
- HH/PSYC 3260 3.00
- HH/PSYC 3265 3.00
- HH/PSYC 3270 3.00
- HH/PSYC 3280 3.00
- HH/PSYC 3290 3.00

one of HH/PSYC 4000 6.00 or HH/PSYC 4170 6.00

at least six additional credits in psychology courses at the 4000 level.

Honours Double Major BA Program
The Honours BA program described above may be pursued jointly with Honours Double Major bachelor’s degree programs in the Faculty of Health, Faculties of Arts, Atkinson, Environmental Studies, Fine Arts or Science and Engineering as listed in the Faculty of Health Rules and Regulations section.

Honours Double Major Interdisciplinary BA Programs
Psychology may be linked with any Honours Double Major Interdisciplinary BA program in the Faculty of Arts. Students must complete at least 36 credits (but not more than 54 credits) in psychology and at least 36 credits in the interdisciplinary program. Courses taken to meet psychology requirements cannot also be used to meet the requirements of the interdisciplinary program. Students in these interdisciplinary programs must take a total of at least 18 credits at the 4000 level, including at least six credits in psychology and six credits in the interdisciplinary program. For further details of requirements, see the listings for specific Honours Double Major Interdisciplinary BA programs in the Faculty of Arts Programs of Study section of the calendar.

The 36 credits in psychology must include:

- HH/PSYC 1010 6.00 (with a minimum grade of C)
- HH/PSYC 2020 6.00 or HH/PSYC 2021 3.00, and HH/PSYC 2022 3.00
- HH/PSYC 2030 3.00

at least three credits chosen from:

- HH/PSYC 2110 3.00
- HH/PSYC 2120 3.00
- HH/PSYC 2130 3.00
- HH/PSYC 3125 3.00
- HH/PSYC 3140 3.00
- HH/PSYC 3170 3.00
- HH/PSYC 3190 3.00

at least three credits chosen from:

- HH/PSYC 2210 3.00
- HH/PSYC 2220 3.00
- HH/PSYC 2230 3.00
- HH/PSYC 2240 3.00
- HH/PSYC 3250 3.00
- HH/PSYC 3260 3.00
- HH/PSYC 3265 3.00
- HH/PSYC 3270 3.00
- HH/PSYC 3280 3.00
- HH/PSYC 3290 3.00

Honours BA Program
Students must complete at least 42 (but not more than 54) credits in psychology. These must include:

- HH/PSYC 1010 6.00 (with a minimum grade of C)
- HH/PSYC 2020 6.00 or HH/PSYC 2021 3.00, and HH/PSYC 2022 3.00
- HH/PSYC 2030 3.00

at least three credits chosen from:

- HH/PSYC 2110 3.00
- HH/PSYC 2120 3.00
- HH/PSYC 2130 3.00
- HH/PSYC 3125 3.00
- HH/PSYC 3140 3.00
- HH/PSYC 3170 3.00
- HH/PSYC 3190 3.00

at least three credits chosen from:

- HH/PSYC 2210 3.00
- HH/PSYC 2220 3.00
- HH/PSYC 2230 3.00
Honours Major/Minor BA Program
The Honours BA program described above may be pursued jointly with any Honours Minor bachelor’s degree program in the Faculty of Health, Faculties of Arts, Atkinson, Environmental Studies, Fine Arts or Science and Engineering as listed in the Faculty of Health Rules and Regulations section.

Honours Minor BA Program
The Honours Minor in psychology comprises at least 30 (but not more than 42) credits in psychology. These 30 credits must include:
HH/PSYC 1010 6.00 (with a minimum grade of C)
HH/PSYC 2021 3.00 or AS/PSYC 2020 6.00
HH/PSYC 2030 3.00
at least six credits in psychology courses at the 4000 level.

BA Program
Students must complete at least 30 (but not more than 42) credits in psychology including at least 12 credits in psychology courses at the 3000 level. These must include:
HH/PSYC 1010 6.00 (with a minimum grade of C)
HH/PSYC 2021 3.00 or HH/PSYC 2020 6.00
HH/PSYC 2030 3.00
at least three credits chosen from:
HH/PSYC 2110 3.00
HH/PSYC 2120 3.00
HH/PSYC 2130 3.00
HH/PSYC 3125 3.00
HH/PSYC 3140 3.00
HH/PSYC 3170 3.00
HH/PSYC 3190 3.00
at least three credits chosen from:
HH/PSYC 2210 3.00
HH/PSYC 2220 3.00
HH/PSYC 2230 3.00
HH/PSYC 2240 3.00
HH/PSYC 3250 3.00
HH/PSYC 3260 3.00
HH/PSYC 3265 3.00
HH/PSYC 3270 3.00
HH/PSYC 3280 3.00
HH/PSYC 3290 3.00
one of HH/PSYC 4000 6.00 or HH/PSYC 4170 6.00.

Electives:
• 18 elective credits outside of psychology (see General Education Requirements in the Faculty of Arts Degree Requirements section of the calendar).

Upper-Level Requirement: At least 18 credits at the 3000 level or above, including at least 12 credits at the 3000 level or above in psychology.

Residency Requirement: A minimum of 30 credits not used toward another academic program are to be taken at York University. Half the major requirements must be taken in the Faculty of Health.

Graduation: A minimum of 90 credits successfully completed. A minimum grade point average of 4.0 (C).

PSYCHOLOGY BSc DEGREE PROGRAMS

General Education:
• 12 general education credits (see General Education Requirements in the Faculty of Science and Engineering section of the Undergraduate Calendar).

1000-Level Science and Mathematics:
21 credits as follows:
SC/CSE 1520 3.00 or SC/CSE 1540 3.00
six credits selected from
• SC/MATH 1505 6.00
• SC/MATH 1013 3.00
• SC/MATH 1014 3.00
• SC/MATH 1025 3.00
12 credits selected from
• SC/Biol 1010 6.00
• SC/Chem 1000 3.00 and SC/Chem 1001 3.00
• SC/Eats 1010 3.00 and SC/Eats 1011 3.00
• SC/Phys 1410 6.00 or SC/Phys 1010 6.00

Note: Only six credits are required to be selected in this category for Honours double major and Honours major/minor combinations of psychology and kinesiology and health science.

Residency Requirement: A minimum of 30 credits not used toward another academic program are to be taken at York University. Half the major requirements must be taken in the Faculty of Health.

Graduation: A minimum of 120 credits successfully completed. At least 90 credits from science courses and at least 42 credits at the 3000 level or higher. A minimum of cumulative grade point average of 5.0 (C+).

Specialized Honours BSc Program
Students must complete 54 (but not more than 66) credits in psychology. These must include:
HH/PSYC 1010 6.00 (with a minimum grade of C)
HH/PSYC 2020 6.00 or HH/PSYC 2021 3.00 and HH/PSYC 2022 3.00
HH/PSYC 2030 3.00
one of: HH/PSYC 3010 3.00, HH/PSYC 3030 6.00, HH/PSYC 3090 3.00, or alternate courses approved by the Department of Psychology.
at least six credits chosen from:
HH/PSYC 2110 3.00
HH/PSYC 2120 3.00
HH/PSYC 2130 3.00
HH/PSYC 3125 3.00
HH/PSYC 3140 3.00
HH/PSYC 3170 3.00
HH/PSYC 3190 3.00

at least six credits chosen from:
HH/PSYC 2210 3.00
HH/PSYC 2220 3.00
HH/PSYC 2230 3.00
HH/PSYC 2240 3.00
HH/PSYC 3250 3.00
HH/PSYC 3260 3.00
HH/PSYC 3265 3.00
HH/PSYC 3270 3.00
HH/PSYC 3280 3.00
HH/PSYC 3290 3.00
one of HH/PSYC 4000 6.00 or HH/PSYC 4170 6.00
at least six additional credits in psychology courses at the 4000 level.

Honours Major
Students must complete 42 (but not more than 54) credits in psychology. These must include
HH/PSYC 1010 6.00 (with a minimum grade of C)
HH/PSYC 2020 6.00 or HH/PSYC 2021 3.00, HH/PSYC 2022 3.00
HH/PSYC 2030 3.00
three credits from the following courses:
HH/PSYC 2110 3.00
HH/PSYC 2120 3.00
HH/PSYC 2130 3.00
HH/PSYC 3125 3.00
HH/PSYC 3140 3.00
HH/PSYC 3170 3.00
HH/PSYC 3190 3.00
at least three credits chosen from:
HH/PSYC 2210 3.00
HH/PSYC 2220 3.00
HH/PSYC 2230 3.00
HH/PSYC 2240 3.00
HH/PSYC 3250 3.00
HH/PSYC 3260 3.00
HH/PSYC 3265 3.00
HH/PSYC 3270 3.00
HH/PSYC 3280 3.00
HH/PSYC 3290 3.00
one of HH/PSYC 4000 6.00 or HH/PSYC 4170 6.00
six additional credits from psychology courses at the 4000 level

Honours Double Major BSc Programs
The Honours BSc program described above may be pursued jointly with an Honours major bachelor’s degree in the Faculty of Health, Faculties of Arts, Atkinson, or Science and Engineering as listed in the Faculty of Health Rules and Regulations section.

Honours Major/Minor BSc Programs
The Honours BSc program described above may be pursued jointly with an Honours Minor bachelor’s degree program in the Faculty of Health, Faculties of Arts, Atkinson, Fine Arts or Science and Engineering as listed in the Faculty of Health Rules and Regulations section.

Honours Minor
The Honours Minor in psychology comprises at least 30 (but not more than 42) credits in psychology. These 30 credits must include:
HH/PSYC 1010 6.00 (with a minimum grade of C)
HH/PSYC 2021 3.00 or SC/PSYC 2020 6.00
HH/PSYC 2030 3.00
six credits from psychology courses at the 4000 level
additional credits from psychology courses, for an overall total of at least 30 credits from psychology courses.

Honours Minor, BSc
Honours Minor

BSc Program
At least 90 credits including:

General Education:
• 12 general education credits (see General Education Requirements in the Faculty of Science and Engineering section of the calendar).

1000-level Science and Mathematics:
21 credits as follows:
• SC/CSE 1520 3.00 or SC/CSE 1540 3.00
six credits selected from
• SC/MATH 1505 6.00
• SC/MATH 1013 3.00
• SC/MATH 1014 3.00
• SC/MATH 1025 3.00
12 credits selected from
• SC/Biol 1010 6.00
• SC/CHEM 1000 3.00 and SC/CHEM 1001 3.00
• SC/EATS 1010 3.00 and SC/EATS 1011 3.00
• SC/PHYS 1410 6.00 or SC/PHYS 1010 6.00

Major:
HH/PSYC 1010 6.00 (with a minimum grade of C)
HH/PSYC 2021 3.00 or HH/PSYC 2020 6.00
HH/PSYC 2030 3.00
three credits from the following courses:
HH/PSYC 2110 3.00
HH/PSYC 2120 3.00
HH/PSYC 2130 3.00
HH/PSYC 3125 3.00
HH/PSYC 3140 3.00
HH/PSYC 3170 3.00
HH/PSYC 3190 3.00
at least three credits chosen from:
HH/PSYC 2210 3.00
HH/PSYC 2220 3.00
HH/PSYC 2230 3.00
HH/PSYC 2240 3.00
HH/PSYC 3250 3.00
HH/PSYC 3260 3.00
HH/PSYC 3265 3.00
HH/PSYC 3270 3.00
HH/PSYC 3280 3.00
HH/PSYC 3290 3.00
at least 12 additional credits from psychology courses

Upper-Level Requirement: At least 30 credits from psychology courses including at least 12 credits at the 3000 level. At least 66 credits from science courses and at least 18 credits at the 3000 or higher level.

Residency Requirement: A minimum of 30 credits not used toward another academic program are to be taken at York University. Half the major requirements must be taken in the Faculty of Health.

Graduation: At least 90 credits successfully completed with a minimum overall grade point average of 4.0 (C).

Course Substitutes
Subject to course exclusions, program requirements/restrictions, and residence requirements, the following courses are acceptable substitutes for the purpose of meeting program requirements:

<table>
<thead>
<tr>
<th>Program Course</th>
<th>Course Substitutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>HH/PSYC 1010 6.00</td>
<td>AK/PSYC 2410 6.00, GL/PSYC 2510 6.00</td>
</tr>
<tr>
<td>HH/PSYC 2020 6.00</td>
<td>AS/ECON 2500 3.00 and AS/ECON 3500 3.00; AK/ECON 3470 3.00 and AK/ECON 3480 3.00; AS/SC/KINE 2050 3.00 and AS/SC/KINE 3150 3.00; AK/AS/SC/MATH 2560 3.00 and AK/AS/SC/MATH 2570 3.00; HH/PSYC 2021 3.00 and HH/PSYC 2022 3.00; AK/PSYC 2510 3.00 and AK/PSYC 3110 3.00</td>
</tr>
<tr>
<td>HH/PSYC 2021 3.00</td>
<td>AK/ADMS 2320 3.00, SC/BIOL 2060 3.00, AS/ECON 2500 3.00, AK/ECON 3470 3.00, HH/KINE 2050 3.00, AK/AS/SC/MATH 2560 3.00, AK/AS/SC/MATH 2565 3.00, GL/PSYC 2530 3.00, AK/PSYC 2510 3.00</td>
</tr>
<tr>
<td>HH/PSYC 2022 3.00</td>
<td>AS/ECON 3500 3.00, AK/ECON 3480 3.00, HH/KINE 3150 3.00, AK/AS/SC/MATH 2570 3.00, AK/PSYC 3110 3.00</td>
</tr>
<tr>
<td>HH/PSYC 2030 3.00</td>
<td>ES/ENVS 2009 3.00, ES/ENVS 3009 3.00, HH/KINE 2049 3.00, GL/PSYC 2520 3.00</td>
</tr>
</tbody>
</table>

YORK-SENECA JOINT PROGRAM IN PSYCHOLOGY AND REHABILITATION SERVICES

This program allows a student to complete a BA or BSc or an Honours BA or Honours BSc degree in psychology at York in conjunction with a Certificate in Rehabilitation Counselling. The certificate is awarded jointly by York University and Seneca College. A full-time student would normally require four years of study for a BA or BSc degree, and five years of study for an Honours BA or Honours BSc degree, in the joint program.

In order to fulfill the requirements of a BA or BSc in psychology, a student is required to take a minimum of 30 (but not more than 42) credits in psychology, including HH/PSYC 1010 6.00 (with a minimum grade of C). For an Honours BA or Honours BSc in psychology, a minimum of 42 (but not more than 54) credits in psychology are required. (See degree program requirements.)

During years 3 and 4, students will normally take 30 credits at York, from the required program list, and the equivalent of 30 credits will be chosen from the Seneca offerings. In addition to in-class academic instruction, students are required to complete two full year (September – April) courses involving a total of 800 hours of supervised fieldwork in each of the three major domains of rehabilitation: physical, emotional, and developmental. Programs will be tailored to each student through discussion with the coordinators. Minimum academic requirement for applicants is a 5.0 grade point average in the first 60 credits.

Admission Requirements and Procedures

Students who wish to enter the Rehabilitation Services Program should apply in the January preceding the final year of their BA or BSc degree program to the departmental program office. Generally, a student who demonstrates good intellectual ability, emotional stability and a strong interest in working with the disabled will be considered for entry into the program. Applicants must have:

- completed 60 University-level credits towards a BA or BSc or 90 University-level credits towards an Honours BA or Honours BSc with a minimum cumulative grade point average of 5.0;
- completed an Introduction to psychology course (with a minimum grade of C);
- fulfilled the general education requirements of York University;
- previous employment or volunteer work in the field of rehabilitation.

Application materials for students currently enrolled at York University may be obtained by contacting Sandra Locke, 281 Behavioural Sciences Building, 416-736-5115, extension 66210 or slocke@yorku.ca.

Students from other universities should apply through the York University Admissions Office. In order to be considered for admission, applicants must submit a complete application (i.e., application form, official transcripts, and two letters of recommendation). Complete applications received by the deadline (March 1) will be rank-ordered according to academic standing and previous experience in the field of rehabilitation. The top applicants will be interviewed jointly by York and Seneca coordinators.
For Students Completing the Honours BA or BSc Degree:

Years One, Two and Three
Requirements at York
90 credits including HH/PSYC 1010 6.00 (with a minimum grade of C). So as not to exceed the maximum number of credits allowed by the Psychology Program, students should not take more than 24 credits towards the major (including HH/PSYC 1010 6.00) and some of these should be from the required list of the joint program.

Years Four and Five
Students will proceed to take the courses listed under years three and four above.

Note: In addition to completing the above courses, students must also fulfill their specific degree requirements (for a detailed description of degree requirements, please refer to the Programs of Study description for the major).

For Students Completing the BA or BSc Degree:

Years One and Two
Requirements at York
60 credits including HH/PSYC 1010 6.00 (with a minimum grade of C). So as not to exceed the maximum number of credits allowed by the Psychology Program, students should not take more than 12 credits towards the major (including HH/PSYC 1010 6.00) unless taken from the required list for the joint program.

Year Three (Year One of Program)
Requirements at York
HH/PSYC 2130 3.00, HH/PSYC 3140 3.00, HH/PSYC 2230 3.00, HH/PSYC 3430 3.00 and AS/SCIO 3820 6.00.

Requirements at Seneca
YSR 819 Physical Disabilities – Part I, YSR 824 Interviewing and Case Management, YSR 826 Community Resources, YSR 828 Introduction to Rehabilitation, and FWK 901 Rehabilitation Field Work (two days per week-two semesters).

Year Four (Year Two of Program)
Requirements at York
HH/PSYC 4030 6.00 and HH/PSYC 4060 6.00.

Requirements at Seneca
YSR 820 Physical Disabilities – Part II, YSR 821 Theories of Vocational Development and Counselling, YSR 823 (half course) Canadian Social Policy Evolution, YSR 825 Rehabilitation Process (two semesters), YSR 901 Life Skills Coaching, and FWK 902 Rehabilitation Field Work (two days per week-two semesters).

Undergraduate Certificates

The Faculty of Health offers a number of undergraduate certificates. Certificate requirements are listed below. For information on certificate requirements, admissions and application procedures, contact the Faculty of Health School offering the certificate.

ATHLETIC THERAPY
School of Kinesiology and Health Science
Coordinator: Frances Flint

Admission: Students must be degree candidates in Kinesiology and Health Science or students with previously completed kinesiology-related degrees. The application process for this program includes an assessment of academic standing, a letter of application, a resume and reference letters. Interviews are given to selected candidates. Applicants must have completed a minimum of 24 credits including HH/KINE 1000 6.00 and HH/KINE 1020 6.00 and achieved a minimum cumulative average of 5.0 (C+). Standard First Aid and Basic Rescuer CPR certification is required for application to the program.

Required Courses:
HH/KINE 2490 3.00
HH/KINE 3575 3.00
HH/KINE 3600 3.00
HH/KINE 3460 3.00
HH/KINE 4575 3.00
HH/KINE 4590 6.00

Plus three credits selected from the following courses:
HH/KINE 3465 3.00
HH/KINE 4430 3.00
HH/KINE 4460 3.00
HH/KINE 4470 3.00
HH/KINE 4475 3.00
HH/KINE 4565 3.00
HH/KINE 4740 3.00
HH/KINE 4900 3.00

Practica:
HH/PKIN 7600 0.00
HH/PKIN 8020 0.00

Course Substitutes
The School of Kinesiology and Health Science does not recognize any course substitutes for its academic course requirements. Students who complete a course offered by another unit or program that is a course exclusion with a kinesiology course must replace the corresponding kinesiology course with another kinesiology course of equal or greater credit value at the same year level or higher.

COACHING
School of Kinesiology and Health Science
Coordinator: Bob Bain

Admission: Students must be degree candidates in Kinesiology and Health Science or students with previously completed kinesiology-related
degrees. Application to the certificate program may be made after completing a minimum of 24 credits (including HH/KINE 1020 6.00).

HH/KINE 2475 3.00
HH/KINE 3450 3.00 or AS/KINE 3580 3.00
HH/KINE 3570 3.00
HH/KINE 3610 3.00
HH/KINE 4550 6.00
HH/KINE 4600 3.00
HH/KINE 4610 3.00

Practica:
HH/PKIN 4600 0.00 and all PKIN courses in the sport specialty.

Course Substitutes
The School of Kinesiology and Health Science does not recognize any course substitutes for its academic course requirements. Students who complete a course offered by another unit or program that is a course exclusion with a kinesiology course must replace the corresponding kinesiology course with another kinesiology course of equal or greater credit value at the same year level or higher.

FITNESS ASSESSMENT AND EXERCISE COUNSELLING
School of Kinesiology and Health Science
Coordinator: Norman Gledhill

Admission: Students must be degree candidates in Kinesiology and Health Science or students with previously completed kinesiology-related degrees. Application to the certificate program may be made after completing a minimum of 24 credits (including AS/SC KINE 1020 6.00).

Required Courses (21 credits):
HH/KINE 3400 3.00
HH/KINE 3575 3.00
HH/KINE 3640 3.00
HH/KINE 4400 6.00
HH/KINE 4430 3.00
HH/KINE 4900 3.00

Plus three credits selected from the following courses:
HH/KINE 4455 3.00
HH/KINE 4460 3.00
HH/KINE 4470 3.00
HH/KINE 4475 3.00

Practicum:
HH/PKIN 8060 0.00

Course Substitutes
The School of Kinesiology and Health Science does not recognize any course substitutes for its academic course requirements. Students who complete a course offered by another unit or program that is a course exclusion with a kinesiology course must replace the corresponding kinesiology course with another kinesiology course of equal or greater credit value at the same year level or higher.

HEALTH INFORMATICS
School of Health Policy and Management
Coordinator: Serban Dinca-Panaitescu

Admission: This certificate may be taken by students who hold community college diplomas or university degrees, concurrently by students enrolled in any university degree program, or independently by professionals in the health field. Prospective students must be admitted to the Faculty of Health and must hold a community college diploma with an overall grade point average of B or a university degree with an overall grade point average of C.

The certificate may be taken concurrently with a university degree. There is no restriction about the type of degree program in which students are enrolled concurrently. If the student does not already hold a completed health-related university degree or college diploma, then the concurrent degree must be completed in order to obtain the certificate.

Certificate Requirements:
Note 1: Additional prerequisites that are not part of the certificate course requirements are waived for students registered in the certificate.

Note 2: AK/ITEC 1000 3.00, HH/HLST 2040 3.00 and HH/NURS 3230 3.00 must be completed before taking electives or 4000 level courses.

30 credits as follows:

Core Requirements (18 credits):
AK/ITEC 1000 3.00
HH/HLST 2040 3.00
HH/HLST 3310 3.00
HH/HLST 4320 3.00
HH/NURS 3230 3.00
HH/NURS 4200 3.00

Elective Requirements (12 credits) chosen from the following:
HH/HLST 3320 3.00
HH/HLST 3341 3.00
HH/HLST 4310 3.00 or AK/ITEC 2010 3.00
HH/HLST 4330 3.00
HH/HLST 4340 3.00
AK/ITEC 3210 3.00
AK/ITEC 4010 3.00
AK/ITEC 4040 3.00
HH/NURS 3210 3.00
HH/NURS 3220 3.00
HH/NURS 3240 3.00
HH/NURS 4210 3.00

Course Substitutes
Subject to course exclusions, program requirements/restrictions, and residence requirements, the following courses are acceptable substitutes for the purpose of meeting certificate requirements.

<table>
<thead>
<tr>
<th>Program Course</th>
<th>Course Substitutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>HH/HLST 2040 3.00</td>
<td>HH/NURS 3200 3.00</td>
</tr>
<tr>
<td>HH/HLST 3320 3.00</td>
<td>HH/NURS 3230 3.00, AK/ITEC 3220 3.00</td>
</tr>
<tr>
<td>HH/HLST 4330 3.00</td>
<td>AK/ADMS 4300 3.00</td>
</tr>
<tr>
<td>HH/HLST 3310 3.00</td>
<td>HH/NURS 3240 3.00</td>
</tr>
</tbody>
</table>
PRIMARY HEALTH CARE NURSE PRACTITIONER
CERTIFICATE
School of Nursing
Coordinator: TBA

Admission: This certificate is open to Registered Nurses holding a completed Baccalaureate Degree in nursing. This certificate may be taken on a full-time or part-time basis. Students wishing to apply for admission in September to the Post BScN Primary Care Nurse Practitioner advanced certificate must submit an application to the Ontario Universities Application Centre (OUAC) and submit a service fee. The deadline for consideration of your application is February 1. Applications or supporting documentation received after the deadline will not be considered. Minimum requirements for the program may be obtained on the public Web site at http://www.np.village.ca.

Advanced Certificate: May be taken full-time (OUAC code YNC) or part-time (OUAC code YNE). The certificate consists of 36 credits as specified in nursing with a minimum grade of 70 (B) in each course. (Less than a 70 (B) is considered a failure in the certificate program.)

Students who fail to achieve a 70 (B) in a course required for the certificate, may repeat the course once. No more than one failure/repeated course is permitted in the certificate. Students who fail to achieve/maintain this standard will be required to withdraw from the certificate program.

SPORT ADMINISTRATION
School of Kinesiology and Health Science
Coordinator: Susan Vail

Admission: This certificate is open to undergraduate students enrolled in any York University degree program, recent graduates or professionals currently employed in the sport management field. All candidates must have completed, or be pursuing, a 120 credit degree with a minimum cumulative grade point average of 5.0 (C+).

Applicants are evaluated on the basis of academic performance, personal resume, letter of application, letters of recommendation (2) and an interview with the program coordinator.

Required Courses (24 credits):

HH/KINE 2380 3.00
HH/KINE 3240 3.00
HH/KINE 3490 3.00
HH/KINE 3510 3.00
HH/KINE 4430 3.00
HH/KINE 4530 3.00
HH/KINE 4545 6.00
MESSAGE FROM THE DEAN

Welcome to our learning community.

My name is Harvey Skinner and I am the inaugural Dean of the newest faculty at York University. I am delighted that you will join your fellow students, faculty and staff in the Faculty of Health.

This academic unit is important; it transcends traditional barriers among disciplines to expose students to a wide range of perspectives and valuable learning opportunities, drawing on the basic sciences, social sciences, humanities, nursing, management sciences and information technology. Our unique undergraduate programs bring students with varied interests and academic backgrounds together to understand the broad factors that determine the health of individuals, communities and whole populations. You will graduate from our programs with a strong foundation in your discipline and with the opportunity to apply that knowledge in the real world. You’ll be equipped with the requisite knowledge, skills and enthusiasm to be a leader in the ever-evolving health sector and beyond.

This Handbook will provide you with valuable, detailed information about our programs, the academic challenges ahead, and the support mechanisms in place to facilitate your success. Keep this resource handy as you traverse your first year in the Faculty of Health. I also encourage you to visit www.health.yorku.ca. If you need more information, do not hesitate to contact the Office of Student and Academic Services at 416 650 8100, or via e-mail at: hhadvise@yorku.ca.

Congratulations on your decision to pursue an undergraduate degree at York University in the Faculty of Health. This truly is a great place to learn and develop.
Welcome to the
Faculty of Health

The Web addresses listed below are valuable resources and are found throughout this handbook:
www.yorku.ca
www.health.yorku.ca
www.yorku.ca/mylife
www.yorku.ca/yorkweb/currentstudents/ppystudents.html
www.yorku.ca/afs/afs
www.yorku.ca/yard
www.yorku.ca/yorkweb/bca.htm
www.yorku.ca/delmasa/
www.yorku.ca/dekhub/
www.registrar.yorku.ca/services/policies/prade.htm
www.yorku.ca/secretarial/policies/
www.yorku.ca/academicintegrity/students/index.htm
www.yorku.ca/tutorial/academic_integrity/
www.yorku.ca/afs/hosttopay/
www.yorku.ca/yorkcommitment
www.yorku.ca/ahse
www.yorku.ca/NURS
www.yorku.ca/ahmpc/
www.psych.yorku.ca/pspa
http://accesswindow.osap.gov.on.ca

Faculty of Health
Office of Student and Academic Services
Ground Floor
Health, Nursing and Environmental Studies Building
Tel: 416 650 8100
hhadvise@yorku.ca

NEW STUDENT HANDBOOK
2007-2008

www.yorku.ca/health