



Faculty of Health (HH) Missed Test Documentation

Faculty of Health

If you are requesting to write a make-up of a missed test, please fill in the information requested below after discussing the missed test or matter with your course director. *This document is only for use with HH courses.*

Student Information (please print)

Student Number:	School/Department:
Last name:	First name:
Telephone:	Email:

Course Information

Term i.e. Fall, Winter, Summer:	Course Section i.e. A, B, C:
Course i.e. PSYC 1010:	Course Instructor(s):
Course Title i.e. Intro to Psychology :	

Please outline the circumstances that prevented you from writing the test on the originally scheduled date. Please attach appropriate documentation in support of your request, e.g. Attending Physician's Statement found at <http://www.registrar.yorku.ca/exams/deferred/>:

Course Director Information

- I **do not** approve the request to write the missed midterm.
 I have approved the request to write the midterm to be written on:

Midterm Details:

Duration (in minutes):	Time of make-up:
Location of make-up:	Materials permitted i.e. scantron sheet, exam booklet(s), statistic tables, calculator, etc. (please list):

Course Director's Name:

Course Director's signature:

Date (dd/mm/yy):

NOTE: This document is not to be used as a request for deferred course work or final exams. You must follow your school or departments standard practice for requests for deferred course work or final exams .To download the Deferred Standing Agreement form, go to http://www.registrar.yorku.ca/pdf/deferred_standing_agreement.pdf