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**Human Resources
 & Employee
 Relations**

Compensation,
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To: Senior Executive Officers, Executive Officers & Administrative Officers
 From: Christine Ablack, Manager, Job Evaluation & Compensation Services
 Date: Wednesday, February 17, 2010
 Subject: **Change to the Minimum Wage in Ontario**

As an update to the memorandum sent on February 04, 2009, the minimum wage in Ontario will increase from **\$9.50** to **\$10.25** per hour effective **March 31, 2010**.

Minimum Wage Rate	March 31, 2008	March 31, 2009	March 31, 2010
General Minimum Wage	\$8.75/hr	\$9.50/hr	\$10.25/hr
Students under 18 and working not more than 28 hours per week during the school year or working during a school holiday	\$8.20/hr	\$8.90/hr	\$9.60/hr
Liquor servers	\$7.60/hr	\$8.25/hr	\$8.90/hr

Link to the Ministry of Labour website: <http://www.labour.gov.on.ca/info/minimumwage/>

On March 31, 2009 the following YUSA 2 Schedule A and B rates were increased to comply with the new minimum \$9.50 per hour rate:

- Schedule A Band 1 Entry Level, Level 1, Level 2, Level 3 rates
- Schedule A, Band 2 Entry Level rate
- Schedule B (YUTA) Junior Clerical / Non-Clerical (0 – 325 hours)

Following are the revisions to Schedules A and B effective **March 31, 2010**. No other wage rates or provisions in the YUSA 2 collective agreement are impacted by this change.



Revised Sections to “Schedule “A” Effective March 1, 2005”

BAND	ENTRY LEVEL	LEVEL 1	LEVEL 2	LEVEL 3
	0 – 325	326 – 775	776 – 1225	1225+
1	\$10.25	\$10.25	\$10.25	\$10.25
2	\$10.25	\$10.25	\$10.25	\$10.25

Revised Sections to “Schedule “B” Effective March 1, 2005”

JOB CATEGORY	DUTIES MAY INCLUDE	HOURS WORKED	SALARY	CODE
Junior Clerical/ Non-Clerical	Assembling mailouts, envelope stuffing, sorting mail, intercampus courier, LID, inventory counting, picking, packing, shipping/receiving			
		0 - 325	\$10.25	PR-JC
		326 - 775	\$10.25	JC1
		776 - 1225	\$10.25	JC2
		1225+	\$10.29	JC3

To apply the new **\$10.25** minimum wage rate which takes effect during the bi-weekly pay period ending on **Saturday, April 3, 2010**, please ensure that timesheets for the YUSA 2 employees impacted by this change include two entries that clearly note:

1. All hours worked at applicable rate **prior** to March 31, 2010
2. All hours worked at the **new minimum \$10.25** on or after March 31, 2010

Please inform these employees about the increase in their hourly wage rate. Contact me at 77568 or at ablackc@yorku.ca if you have any questions regarding this change.