

**UNDERGRADUATE MINI-CALENDAR  
 2011 – 2012**

**TABLE OF CONTENTS**

Welcome to SPPA..... 2

Mission Statement ..... 2

Faculty & Staff Contact ..... 3-4

LA&PS and McLaughlin College Information ..... 5

Student Advising and Registrar’s Office Contact ..... 5

NEW Bachelor of Public Administration (BPA) ..... 6-7

Ontario Math Standards for the New BPA ..... 7

Public Sector Management (PSM) Certificate ..... 8

Course Offerings

    List of Courses: Summer 2011.....9

    List of Courses: Fall/Winter 2011-2012.....9-10

    Course Descriptions.....11-16

Frequently Asked Questions..... 17

**Welcome to SPPA**

The School of Public Policy and Administration provides a single consolidated location for the delivery of public policy and administration undergraduate programming at York’s Keele campus. The School is characterized by a strong emphasis on social justice, public ethics and good governance. Public debate over ethical issues in public administration has made all levels of government and the non-profit sector increasingly aware of the importance of education and professional development in this area. These programs will put you squarely in front of the pack.

Appealing to those already working in the field and younger students alike, the School of Public Policy and Administration is dynamic and its programs are highly interdisciplinary. Staffed by faculty with strong research records and many years combined experience in active public service, the School provides a sense of community for students who share a fascination with questions of governance, administration, public ethics and the law. This sense of community is further enhanced by the many extracurricular programs and student associations facilitated by McLaughlin College. As an SPPA student, you will have membership in this college.

**Interdisciplinary:**

Considering the nature of the field of public policy and administration, our programs draw expertise from the following fields: political science, law, ethics, finance, economics, global political economy, accounting, general management, human resource management, statistics, sociology, criminology, race relations, women studies, multiculturalism and development administration on a national and comparative/global basis.

**Mission Statement**

Our mission is to *educate for good governance*. Integrating extensive educational and research resources we prepare current and future policy makers, policy analysts, managers and other professionals in the public, private and para-public sectors for effective, efficient, and accountable democratic governance in a complex and multicultural world.

Our undergraduate and graduate programs provide opportunities for full or part-time students to broaden their knowledge, develop specialized expertise, and accelerate their careers through:

- A unique combination of liberal arts and professional disciplines;
- A balanced emphasis on policy and administration;
- An interdisciplinary approach to theory and practice, and empirical and normative analysis;
- A strong emphasis on social justice, ethics and human rights, consistent with long-established traditions at York University.

**Target Organizations:**

With the changing boundaries of the public service, there are a large number of non-profit and private-sector organizations involved in public administration and governance. The organizations our graduates work for include:

- Municipal, Provincial, and Federal levels of government
- Other public services, police, court systems, firefighting organizations
- Private sector organizations involved in public service
- Not-for-profit organizations
- Community organizations
- Professional organizations
- Policy and research institutes
- Developing countries' governments and agencies

## Faculty & Staff Contact

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## Faculty of Liberal Arts & Professional Studies (LA&PS)

The Faculty of Liberal Arts and Professional Studies (LA&PS) is a dynamic community of students, educators, researchers and alumni dedicated to innovation and excellence. Offering a wide array of degrees and professional certificates in innovative fields, alumni enter the workforce with invaluable skills and assets.

For more information on the faculty, please visit: <http://www.yorku.ca/laps>

## McLaughlin College

Established in 1968, McLaughlin College is York University's Public Policy College. McLaughlin College supports programs in Political Science, Sociology, Law and Society, Criminology, Public Policy and Administration, Global Political Studies, Health and Society and Labour Studies.

For more information on the college, visit: <http://www.yorku.ca/mclaughlin>

## Student Advising

Student Advising is available at the **Office for Student Success** in 103 Central Square . Tel: 416-736-5222

### Further Information for Continuing Students (24 credits or more completed at York)

Email: [laps@yorku.ca](mailto:laps@yorku.ca)

Web: [http://www.yorku.ca/laps/students/continuing\\_students.html](http://www.yorku.ca/laps/students/continuing_students.html)

### Further Information for New Students (less than 24 credits completed at York)

Email: [lapsinfo@yorku.ca](mailto:lapsinfo@yorku.ca)

Web: <http://www.yorku.ca/laps/students/newstudents.html>

## Registrar's Office

### Office of the Registrar and Student Financial Services

Bennett Centre for Student Services, 2nd Floor  
Tel: (416) 872-YORK (9675)

Web site for Student Services: <http://www.registrar.yorku.ca/>

Web site for Financial Services: <http://sfs.yorku.ca/>

## NEW Bachelor of Public Administration (BPA)

**Effective September 2010, the Public Policy and Administration (PPA), Public Administration and Justice Studies (PAJS) and the Public Policy and Management (PPM) undergraduate programs were closed and have been replaced by the new Bachelor of Public Administration (BPA).**

For students currently enrolled in the PPA, PAJS and PPM programs please note that the University adheres to the principle of grandparenting which will allow you to complete your program(s) and degree(s) under the rules in place at the time when you began your studies at York. Programs that have been closed and grandparented are:

- PUBLIC POLICY & ADMINISTRATION (PPA) - (BA SPECIALIZED HONOURS - 120 CREDITS)
- PUBLIC ADMINISTRATION & JUSTICE STUDIES (PAJS) - (BA – 90 CREDITS) (BA SPECIALIZED HONOURS – 120 CREDITS)
- PUBLIC POLICY & MANAGEMENT (PPM) - (BA – 90 CREDITS) (BA SPECIALIZED HONOURS – 120 CREDITS)

Students beginning or switching to the BPA will follow the newly established rules. For more information about the BPA or to transfer from another program, please speak to an advisor from the Office for New/Continuing Students.

The BPA will deepen your knowledge of Canadian politics and political institutions while developing in-demand critical, analytic, management and research skills invaluable to your career. You'll explore the interface between politics and policy-making through a range of contemporary perspectives and across disciplines including economics, law, political science, public administration, management and justice studies.

Through courses in areas such as public administration, Canadian government and public law, you'll examine current and emerging debates regarding public institutions, law, human rights and diversity. You'll also gain a clear understanding of the theory and practice of government while acquiring expertise relevant to policy analysis, program evaluation and other public service functions.

Many courses involve simulations and exercises drawn from real world scenarios at all three levels of Canadian government. A limited number of practicum and internship placements are available for qualified students.

## Degree Options:

BPA Honours (Bachelor of Public Administration)

BPA Specialized Honours (Bachelor of Public Administration)

- Law, Justice and Public Policy Stream
- Management Stream
- Policy Analysis Stream

BPA Honours Minor (Bachelor of Public Administration)

BPA Honours Major/Minor (Bachelor of Public Administration)

## Careers:

Public Servant, Government Relations Manager, Management Consultant, Researcher and Manager of a Non-Profit Organization.

## For BPA program requirements, additional information and FAQs visit:

[http://www.yorku.ca/laps/programs/requirements/programs/public\\_administration.pdf](http://www.yorku.ca/laps/programs/requirements/programs/public_administration.pdf)

[http://www.yorku.ca/laps/futurestudents/display\\_sppa\\_program\\_details.asp?id=92](http://www.yorku.ca/laps/futurestudents/display_sppa_program_details.asp?id=92)

<http://www.yorku.ca/laps/sppa/faq.html>

## Students should also consult the online 2010-2011 Undergraduate Calendar:

<http://www.registrar.yorku.ca/calendars/>

## ACADEMIC STANDARDS FOR UNDERGRADUATE PROGRAMS: ONTARIO MATH

## NEW Bachelor of Public Administration (BPA) – ALL degree options: Any 12U math or York equivalent.

Suitable York University Math Equivalents are:

1. Any York mathematics course, with the exception of AK/MATH 1700 6.0 - The Nature and Growth of Ideas in Mathematics OR SC/MATH 1581 3.0 - Business Mathematics I.
2. Division of Continuing Education's Mathematics for Admission Waiver course.

## Professional Certificate

### PUBLIC SECTOR MANAGEMENT (PSM):

This certificate will provide students with professionally relevant training in various aspects of public sector management in Canada, including human resources management, public administration, politics and law. The certificate is specifically designed for individuals who intend to begin a career in the public sector, or who are currently employed and wish to upgrade their qualifications.

Through courses in management and political science, students will gain the critical and analytic skills needed to make them successful managers at a time when job opportunities in the public sector are on the increase.

### PUBLIC SECTOR MANAGEMENT CERTIFICATE

#### 42 credits required including:

#### a. Administrative Studies: 21 credits

- AP/ADMS 1000 3.0 – Introduction to Administrative Studies;
- AP/ADMS 2200 3.0 – Introductory Marketing;
- AP/ADMS 2400 3.0 – Introduction to Organizational Behaviour;
- AP/ADMS 2500 3.0 – Introduction to Financial Accounting;
- AP/ADMS 2510 3.0 – Introduction to Management Accounting;
- AP/HRM 2600 3.0 – Human Resources Management; (cross-listed with AP/ADMS 2600 3.0)

#### 3 credits chosen from:

- AP/HRM 3410 3.0 – Training and Development; (cross-listed with AP/ADMS 3410 3.0)
- AP/HRM 3470 3.0 – Recruitment, Selection and Performance Appraisal of Personnel; (cross-listed with AP/ADMS 3470 3.0)
- AP/HRM 3490 3.0 – Compensation; (cross-listed with AP /ADMS 3490 3.0)

#### b. Political Science: 21 credits

- AP/PPAS 2910 6.0 – Canadian Democracy in a North American Context; (cross-listed to AP/POLS 2910 6.0)
- AP/PPAS 3190 6.0 – Public Administration; (cross-listed to AP/POLS 3190 6.0)
- Plus an additional 6.0 credits in POLS

#### 3 credits chosen from:

- AP/PPAS 3761 3.0 Canada's Social Policy; (cross-listed to AP/HREQ 3761 3.0 and AP/POLS 3170 3.0)
- AP/PPAS 3762 3.0 – Canada's Labour Market; (cross-listed to AP/HREQ 3762 3.0 and AP/POLS 3171 3.0)

### For program requirements and additional information, visit:

[http://www.yorku.ca/laps/programs/requirements/certificates/public\\_sector\\_mgt.pdf](http://www.yorku.ca/laps/programs/requirements/certificates/public_sector_mgt.pdf)

## Course Offerings – Summer 2011

For more information on Program Requirements, refer to the York Undergraduate On-Line

Calendar at: <http://www.registrar.yorku.ca/calendars>

Course outlines are available online: <https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm>

Course Day and Time is subject to change, please check the course offering schedule for all updates: <https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm>

Term	Course	Title
SU	AP/PPAS 2110 6.00	Canadian Government
S1, S2	AP/PPAS 2200 3.00	Communities & Public Law
S1, S2	AP/PPAS 2420 3.00	Community Policing
S1	AP/PPAS 3135 3.00	Public Law I: Constitution & Courts in Canada
D2	AP/PPAS 3136 3.00	Public Law II: Charter of Rights & Freedoms & Limits of Public Admin
SU	AP/PPAS 3138 3.00	Federalism & Pub. Policy
SU	AP/PPAS 3140 3.00	Multilevel Governance, Policy & Program Delivery in Canada
SU	AP/PPAS 3190 6.00	Public Administration
S1, S2	AP/PPAS 3761 3.00	Canada's Social Policy
<del>S1</del>	<del>AP/PPAS 3995 3.00</del>	<del>Community Service Learning CANCELLED</del>
S1	AP/PPAS 4000 3.00	Directed Reading / Special Study
SU	AP/PPAS 4000 3.00	Directed Reading / Special Study
SU	AP/PPAS 4000 6.00	Directed Reading / Special Study
SU	AP/PPAS 4070 6.00	Sociology of Law
SU	AP/PPAS 4110 3.00	Regional Economic Development
SU	AP/PPAS 4115 6.00	The Political Economy of State Finance
SU	AP/PPAS 4130 6.00	Politics, Law & the Courts
<del>SU</del>	<del>AP/PPAS 4200 6.00</del>	<del>Advanced Public Policy Analysis CANCELLED</del>
<del>SU</del>	<del>AP/PPAS 4350 6.00</del>	<del>Comparative Theories of Policy Analysis CANCELLED</del>

## Course Offerings – Fall/Winter 2011-2012

For more information on Program Requirements, refer to the York Undergraduate On-Line  
Calendar at: <http://www.registrar.yorku.ca/calendars>

Course outlines are available online: <https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm>

Course Day and Time is subject to change, please check the course offering schedule for all updates: <https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm>

Term	Course	Title
Y	AP/PPAS 2110 6.00A	Canadian Government
F	AP/PPAS 2200 3.00A	Communities & Public Law
F	AP/PPAS 2200 3.00B	Communities & Public Law
W	AP/PPAS 2200 3.00M	Communities & Public Law
W	AP/PPAS 2200 3.00N	Communities & Public Law
F	AP/PPAS 2420 3.00A	Community Policing
W	AP/PPAS 2420 3.00M	Community Policing
F	AP/PPAS 3000 3.00A	Politics, Policy and Law of Min. Rights
F	AP/PPAS 3120 3.00A	Science, Technology and Public Policy
F	AP/PPAS 3135 3.00C	Public Law I: Const. & Crts in Canada
F	AP/PPAS 3135 3.00D	Public Law I: Const. & Crts in Canada
W	AP/PPAS 3136 3.00O	Public Law II: Charter of Rights & Freedoms & Limits of Public Admin
W	AP/PPAS 3136 3.00P	Public Law II: Charter of Rights & Freedoms & Limits of Public Admin
F	AP/PPAS 3138 3.00A	Federalism & Public Policy
F	AP/PPAS 3140 3.00A	Multilevel Governance, Policy & Program Delivery in Canada
W	AP/PPAS 3140 3.00M	Multilevel Governance, Policy & Program Delivery in Canada
Y	AP/PPAS 3190 6.00A	Public Administration
Y	AP/PPAS 3190 6.00B	Public Administration
Y	AP/PPAS 3190 6.00C	Public Administration
W	AP/PPAS 3190 6.00M	Public Administration ( <b>BACK-UP</b> )
F	AP/PPAS 3761 3.00A	Canada's Social Policy
W	AP/PPAS 3761 3.00M	Canada's Social Policy
F	AP/PPAS 4000 3.00A	Directed Reading / Special Study
Y	AP/PPAS 4000 6.00A	Directed Reading / Special Study
W	AP/PPAS 4000 3.00M	Directed Reading / Special Study
Y	AP/PPAS 4070 6.00A	Sociology of Law
Y	AP/PPAS 4070 6.00B	Sociology of Law
F	AP/PPAS 4110 3.00A	Regional Economic Development
F	AP/PPAS 4111 3.00A	The International Refugee Protection Regime I: Critical Problems
W	AP/PPAS 4112 3.00M	The International Refugee Protection Regime II: Research Seminar
Y	AP/PPAS 4115 6.00A	The Political Economy of State Finance
Y	AP/PPAS 4130 6.00A	Politics, Law & the Courts
Y	AP/PPAS 4130 6.00B	Politics, Law & the Courts
Y	AP/PPAS 4200 6.00A	Advanced Public Policy Analysis
Y	AP/PPAS 4200 6.00B	Advanced Public Policy Analysis
F	AP/PPAS 4310 3.00A	Program Evaluation
W	AP/PPAS 4320 3.00M	Advanced Program Evaluation
Y	AP/PPAS 4350 6.00A	Comparative Theories Of Policy Analysis
Y	AP/PPAS 4995 6.00A	Practicum in Public Administration

## Course Descriptions

### **AP/PPAS 2110 6.00 Canadian Government**

Provides a systematic introduction to Canadian government and politics with a particular focus on political institutions. Topics will include the executive, the legislature, the judiciary, federalism, the policy process, electoral behavior, and group politics. Course credit exclusions: AP/POLS 2910 6.00, GL/POLS 2600 6.00. PRIOR TO FALL 2009: Course credit exclusion: AS/POLS 2910 6.00.

### **AP/PPAS 2200 3.00 Communities and Public Law** (Cross-listed to: AP/POLS 2200 3.0)

Introduces students to the Canadian legal system and the major components of public law. More specifically it examines the relationship between communities and the fundamental principles underpinning administrative law, constitutional law and criminal law. Course credit exclusions: None. Prior TO FALL 2009: Course credit exclusion: AK/PPAS 2200 3.0.

### **AP/PPAS 2420 3.00 Community Policing**

This course provides a sociological analysis of a particular strategy of public policing (community policing). The nature of community policing is analyzed in reference to the contemporary and historical debates regarding the mandate and accountability of modern policing. Course credit exclusions: None. Prior TO FALL 2009: Course credit exclusion: AK/PPAS 2420 3.0.

### **AP/PPAS 3000 3.00 Politics, Policy and Law of Minority Rights**

Provides students with an overview of the legal and political issues and public policy concerns pertaining to minority rights. Legal Definitions of "a minority" and "discrimination", as well as how claims are made to counter discrimination in different policy areas, will be critically examined. The minority rights jurisprudence to be covered in this course is comprehensive and policy-relevant.

### **AP/PPAS 3120 3.00 Science, Technology and Public Policy**

Examines the role of science and technology in policy-making. The course focuses on difficulties faced by legal, administrative and political policy makers when they are required to make decisions based upon scientific information, as well as discussing more general topics in science, technology, and public policy. Course credit exclusion: AP/PPAS 3120 6.00.

### **AP/PPAS 3135 3.00 Public Law I: The Constitution and the Courts in Canada** (Cross-listed to: AP/POLS 3135 3.0, GL/POLS 3135 3.0)

An examination of the Canadian court structure, judicial review of federalism, the role of courts and lawyers, and the relationship between law, politics and public policy. Using technology-enhanced learning, students participate in electronic discussions and mock trials. Course credit exclusions: None. PRIOR TO FALL 2009: Course credit exclusions: AK/AS/POLS 3135 3.0, AK/POLS 3405 6.0 (prior to Fall/Winter 2006-2007), AK/SOCI 3405 6.0 (prior to Fall/Winter 2006-2007), AK/SOCI 3900C 6.0 (prior to Fall/Winter 2005-2006), AK/SOCI 3135 3.0 and AS/POLS 3600 3.0 (prior to Fall/Winter 2006-2007).

### **AP/PPAS 3136 3.00 Public Law II: The Charter of Rights and Freedoms and the Limits of Public Administration** (Cross-listed to: AP/POLS 3136 3.0, GL/POLS 3136 3.0)

We focus on the Canadian Charter of Rights and Freedoms, including freedom of expression, legal rights, equality rights, language rights, aboriginal people's rights and judicial review of public administration. NCR Note: No credit will be retained for this course for students who successfully completed AK/POLS/SOCI 3561 6.0 in Fall/Winter 2005-2006. Course credit exclusion: AP/SOSC 3360 6.0. PRIOR TO FALL 2009: Course credit exclusions: AK/AS/POLS 3136 3.0, AK/POLS 3405 6.0 (prior to Fall/Winter 2006-2007), AK/SOCI 3136 3.0, AK/SOCI 3405 6.0 (prior to Fall/Winter 2006-2007), AK/SOCI 3900C 6.0 (prior to Fall/Winter 2005-2006), AS/POLS 3605 3.0 (prior to Fall/Winter 2006-2007) and AS/SOSC 3360 6.0.

### **AP/PPAS 3138 3.00 Federalism and Public Policy**

Surveys key issues in Canadian federalism in relation to public administration and public policy. Explores the role of federal and provincial governments in a broad range of policy areas such as economic policy, social policy, environmental policy, and immigration policy as well as providing a thorough grounding in fiscal federalism. Course credit exclusion: AP/POLS 3195 3.00. PRIOR TO FALL 2009: Course credit exclusion: AK/POLS 3140 3.00.

### **AP/PPAS 3140 3.00 Multilevel Governance, Policy and Prog. Delivery in Canada** (Cross-listed to: AP/POLS 3195 3.0, AP/HREQ 3140 3.0)

Explores public policy development and program delivery in Canada as activities shaped by the interaction of multiple actors at the Canadian and international levels, including federal, provincial and municipal governments, international institutions and agreements, and non-governmental organizations. Course credit exclusions: None. Prior TO FALL 2009: Course credit exclusion: AK/POLS 3140 3.0.

### **AP/PPAS 3190 6.00 Public Administration** (Cross-listed to: AP/POLS 3190 6.0)

Examines the theory and practice of policy making and public administration as well as the machinery of government, with particular reference to Canada. It discusses who

makes policy, how policy is developed and implemented, and how the system is controlled and evaluated. Course credit exclusion: GL/POLS 3240 6.0. PRIOR TO FALL 2009: Course credit exclusions: AK/PPAS 3190 6.0, AK/PPAS 3410 6.0, AK/POLS 3410 6.0, GL/POLS 3240 6.0.

**AP/PPAS 3761 3.00 Canada's Social Policy**  
(Cross-listed to: AP/HREQ 3761 3.0, AP/POLS 3170 3.0)

Examines Canadian federal, provincial and municipal programs aimed at those outside the paid labour force. Programs covered include health care, child care services and benefits, old age pensions, social assistance and disability. Covers current debates on future of the welfare state. Course credit exclusions: None. PRIOR TO FALL 2009: Course credit exclusion: AK/POLS 3761 3.0.

**AP/PPAS 3995 3.00 Community Service Learning**

Integration of experience gained through the practice of and critical reflection on a community service learning placement with academic inquiry in a student's field of interest. Leadership skills and informed civic responsibility will be key learning goals. The Experiential Education Office will coordinate placement of students with a specific community group/agency. Notes: 1. Eligible students will be offered a range of CSL placement opportunities by the EE Office. These placements will be pre-cleared by the course director to ensure that they are suitable and compatible with course learning objectives. 2. Students are required to undertake a 40 hours (3.00 credits) or 80 hours (6.00 credits) community or government placement with a designated agency/host. The EE Office will ensure that both students and community groups are aware of CSL placement obligations and expectations. The EE Office will also handle all matters pertaining to risk, liability and any issues that may arise regarding non disclosure. 3. Every student registered in the course will regularly document their placement experience. This will be done via journaling and verbal presentations, and as a quality control measure the EE Office will periodically check in with both community organizations and students via phone calls and emails. 4. Rationing by GPA: Students must have completed 60 credits or permission of the instructor with a min. GPA of 5.0 and in the event of greater demand than available seats in the course, placements will be rationed according to GPA. Course credit exclusions: None. PRIOR TO FALL 2009: Course credit exclusion: AK/PPAS 3995 3.00.

**AP/PPAS 4000 3.00 Directed Reading / Special Study**

Students will do supervised special study in one or two selected areas. Students wishing to enrol are to contact the Undergraduate Program Director of the School of Public Policy & Administration. Prerequisites: 78 credits including either AP/PPAS 3190 6.0 and permission of the Undergraduate Program Director. Note: Students must be accepted by a faculty supervisor before they can register in the 4000-level reading course. Students wishing to enrol must complete and submit a Directed Reading/Special Study request form (signed by the proposed faculty supervisor) and attach a reading list for the course. Course credit exclusions: None. Prior TO FALL 2009: Prerequisites: 78 credits

including either AK/PPAS 3410 or 3190 and permission of the Undergraduate Program Director. Course credit exclusion: AK/PPAS 4000 3.0.

**AP/PPAS 4000 6.00 Directed Reading / Special Study**

Students will do supervised special study in one or two selected areas. Students wishing to enrol are to contact the Undergraduate Program Director of the School of Public Policy & Administration. Prerequisites: 78 credits including either AP/PPAS 3190 6.0 and permission of the Undergraduate Program Director. Note: Students must be accepted by a faculty supervisor before they can register in the 4000-level reading course. Students wishing to enrol must complete and submit a Directed Reading/Special Study request form (signed by the proposed faculty supervisor) and attach a reading list for the course. Course credit exclusions: None. Prior TO FALL 2009: Prerequisites: 78 credits including either AK/PPAS 3410 or 3190 and permission of the Undergraduate Program Director. Course credit exclusion: AK/PPAS 4000 6.0.

**AP/PPAS 4070 6.00 Sociology of Law**

This seminar examines social institutions and ideologies of law. The foundations and practices of law are studied in reference to the influences of capitalism, liberalism and modernity. Informed by classical and contemporary perspectives, this course examines the relationship between law and society. Course credit exclusions: None. Prior TO FALL 2009: Course credit exclusion: AK/PPAS 4070 6.0.

**AP/PPAS 4110 3.00 Regional Economic Development**  
(Cross-listed to: AP/ECON 4110 3.0)

Regional Economic Development is the process of creating wealth through the mobilization of resources to generate new jobs and additional tax bases. The course will analyze the theory and practice of local economic development in Ontario. Course credit exclusions: None. Prior TO FALL 2009: Course credit exclusion: AK/PPAS 4110 3.0.

**AP/PPAS 4111 3.00 The International Refugee Protection Regime I: Critical Problems**

Using multi-disciplinary analytical perspectives, the current state of the international refugee protection regime will be examined to reveal the underlying forces and dynamics at the root of the critical problems and the probable solutions facing those seeking international protection. Course credit exclusions: None. Prior TO FALL 2009: Course credit exclusion: AK/PPAS 4111 3.00.

**AP/PPAS 4112 3.00 The International Refugee Protection Regime II: Research Seminar**

Analyzes and examines specific international asylum and refugee issues from an interdisciplinary perspective. Students will conduct independent research on international asylum and refugee issues and will have an Experiential Education opportunity with an organization working with refugees. Prerequisite: AP/PPAS 4111

3.00. Course credit exclusions: None. Prior TO FALL 2009: Prerequisites: AK/PPAS 4111  
3.00. Course credit exclusion: AK/PPAS 4112 3.00.

**AP/PPAS 4115 6.00            The Political Economy of State Finance**  
(Cross-listed to: AP/POLS 4115 6.00)

The course studies the major fiscal functions of the state, including allocation, distribution and stabilization, accumulation and legitimization. The second semester features a budget simulation where the task is to develop a federal budget from various political party perspectives. Course credit exclusions: None. PRIOR TO FALL 2009: Course credit exclusions: AK/PPAS 4115 6.0, AS/POLS 4114 3.0 (prior to Fall/Winter 2001-2002).

**AP/PPAS 4130 6.00            Politics, Law and the Courts**  
(Cross-listed to: AP/POLS 4130 6.00)

Students are introduced to the administration of justice in Canada. Its focus is on the relationship between the administration of the legal system and the outcomes of civil and criminal disputes. Course credit exclusions: AP/POLS 4401 3.0, AP/SOSC 4362 6.0. PRIOR TO FALL 2009: Course credit exclusions: AK/PPAS 4130 6.0, AS/SOSC 3381 6.0, AS/POLS 4401 3.0.

**AP/PPAS 4200 6.00            Advanced Public Policy Analysis**

An in-depth analysis of specific areas of public policy chosen to reflect current public debates. The primary focus is on Canada, but comparisons with other countries are made where useful to understanding the policy process in Canada. Prerequisites: 78 credits including AP/POLS 3410 6.0 or, for students with equivalent preparation, permission of the Undergraduate Program Director. Course credit exclusions: AP/PPAS 4300 6.0, AP/GL/POLS 4300 6.0. Prior TO FALL 2009: Prerequisites: 78 credits including AK/POLS 3410 6.0 or, for students with equivalent preparation, permission of the Coordinator of Political Science. Course credit exclusions: AK/PPAS 4200 6.0, AK/PPAS 4300 6.0, AS/GL/POLS 4300 6.0.

**AP/PPAS 4310 3.00            Program Evaluation**

Provides students with the fundamental methodological tools necessary to evaluate the effectiveness of government programs, and includes a review of the extensive literature in this area. Students will learn techniques for evaluating assessments, and will learn to develop research designs for formative evaluations, summative evaluations and needs studies. Prerequisites: AP/POLS 3300 6.00 or AP/PPAS 3300 6.00, or permission of the instructor. Course credit exclusions: AP/PPAS/POLS 4300 6.00, GL/POLS 4300 6.00. PRIOR TO FALL 2009: Prerequisites: AS/POLS 2300 6.00 or AK/PPAS 2300 6.00 and AS/POLS 3300 6.00 or AK/PPAS 3300 6.00, or permission of the instructor. Course credit exclusions: AK/PPAS 4300 6.00, AS/POLS 4300 6.00, GL/POLS 4300 6.00.

**AP/PPAS 4320 3.00            Advanced Program Evaluation**

Provides students with advanced methodological tools and case study practice necessary to effectively carry out the evaluation studies of government programs and public policies which occur in the practicum course AP/PPAS/POLS 4995 6.00. Students will have an opportunity to undertake assessments, put research designs into practice for formative evaluations, summative evaluations and needs studies. Prerequisites: AP/PPAS/POLS 3300 6.00 and AP/PPAS 4310 3.00. Co-requisite: AP/PPAS/POLS 4995 6.00 or permission of the instructor. Course credit exclusions: AP/PPAS/POLS 4300 6.00, GL/POLS 4300 6.00. PRIOR TO FALL 2009: Prerequisites: AS/POLS 2300 6.00 or AK/PPAS 2300 6.00 and AS/POLS 3300 6.00 or AK/PPAS 3300 6.00, or permission of the instructor. Course credit exclusions: AK/PPAS 4300 6.00, AS/POLS 4300 6.00, GL/POLS 4300 6.00.

**AP/PPAS 4350 6.00            Comparative Theories of Policy Analysis**

An interdisciplinary introduction to the main theories of comparative policy analysis, including problem-driven theories; political economy; rational choice; historical institutionalism; constructivism; and Foucauldian theory. Examples will be drawn from Canada, the U.S. and other OECD countries. Course credit exclusions: None. Prior TO FALL 2009: Course credit exclusion: AK/PPAS 4350 6.00.

**AP/PPAS 4995 6.00            Practicum in Public Administration**  
(Crosslisted to: AP/POLS 4995 6.00)

Public policy and administration students in their fourth year may take an independent, individually-supervised reading and research course which combines volunteer work experience in an agency with an academic analysis of that experience. The course may be taken either on a full-year or half-year basis, when the student and the course meet the requirements set out by the Faculty of Liberal Arts and Professional Studies and those established by the department. Students are normally registered in AP/PPAS 4310 3.0, AP/PPAS 4320 3.00 and AP/PPAS 4995 (3.00 or 6.00) or AP/POLS 4995 (3.00 or 6.00) concurrently. Prerequisite: AP/PPAS 3190 6.00 or AP/POLS 3190 6.00 or AP/SOCI 3490 6.00 or AP/PPAS 4300 6.00 or AP/POLS 4300 6.00 or both AP/PPAS 4310 3.00 and AP/PPAS 4320 3.00, or permission of the instructor. Course credit exclusions: None. PRIOR TO FALL 2009: Prerequisite: AS/POLS 3610 6.00 or AK/PPAS 3190 6.00 or AS/POLS 3190 6.00 or AS/SOCI 3620 6.00 or AK/PPAS 4300 6.00 or AS/POLS 4300 6.00 or permission of the instructor. Course credit exclusion: AK/PPAS 4995 6.00.

## Frequently Asked Questions

### Q: What is the School of Public Policy and Administration?

A: The School of Public Policy and Administration was created as a single unified School on the Keele campus of York University, established July 2006. The School brings together the various undergraduate programs in the area of public policy as well as relevant graduate programming, including the Master of Public Policy, Administration & Law (MPPAL) program. For further information, visit:  
<http://www.yorku.ca/laps/sppa>

### Q. I would like to network with other School of Public Policy and Administration students. Is there a student organization that I could be a part of?

A. Membership in the Public Policy and Administration Student Association (PPASA) is open to any student affiliated with the School of Public Policy and Administration. Interested students should contact PPASA at 145 McLaughlin College, [ppasa@yorku.ca](mailto:ppasa@yorku.ca). Please visit: [www.yorku.ca/ppasa/](http://www.yorku.ca/ppasa/)

### Q. With the creation of the new BPA, will my current BA program (i.e. PPM, PPA, PAJS) be switched automatically?

A. No. Students who wish to enroll in the new BPA must complete a Change of Program Request, which can be completed online. For more information regarding changing your program, please visit:  
<http://www.registrar.yorku.ca/program/change/index.htm>  
Students who wish to remain enrolled in PPM/PPA/PAJS (currently closed programs) will be subject to "Grandparented Rules".

### Q. I want to switch my major to one of your PPM, PPA or PAJS programs. Is this still possible?

A. Change of program requests are no longer possible for PPM, PPA and PAJS due to the fact that these degree programs are officially closed (effective September 2010) and therefore no longer admitting new students.

### Q. What are "Grandparented Rules"?

A. The University adheres to the principle of grandparenting, which will allow you to complete your current program(s) and degree(s) under the rules in place at the time you entered the program. Please see:  
<http://www.yorku.ca/laps/transition/faqs/grandparented.html>

Students who continue in their original BA program (PPM, PPA, PAJS) have until the end of the Summer 2017 session to complete their current program under the grandparented rules. However should you not take any courses for a period of one

year, you will become deactivated and re-entry into one of the above closed programs will no longer be possible.

### Q: As a School of Public Policy and Administration student, where can I receive academic advising?

A: For advising concerning your overall degree program and progress, kindly visit one of the following offices:

#### Continuing Students (24 credits or more completed at York):

Students can receive one-on-one academic advising from the Office for Continuing Students, Centre for Student Success (103 Central Square, (416) 736-5222, [laps@yorku.ca](mailto:laps@yorku.ca)).

#### New Students (less than 24 credits completed at York):

Students can receive one-on-one academic advising from the Office for New Students, Centre for Student Success (103 Central Square, (416) 736-5022, [lapsinfo@yorku.ca](mailto:lapsinfo@yorku.ca)).

For advising concerning your major specifically and its requirements and any course substitutions within the major that you would like to request, kindly contact the SPPA main office to book an appointment.

### Q: I would like to add a PPAS course but the system will not allow me to do so. How should I proceed?

A: There may be various reasons why the system may not allow you to add a course such as:

- Reserved Seating
- Prerequisites or Co-requisites
- Outstanding Fees
- Enrolled in too many credits
- Etc.

Kindly contact the SPPA main office for assistance.

We recommend that students continue to try to enroll into courses that are full multiple times a day in the hopes that someone will drop and a spot will become available for them. Upon discovery that the course is full, please contact our main office and we will place you on our waiting list for the course(s) that you are interested in.

### Q: I am a student in your program and am interested in obtaining more information about internship opportunities offered by the School of Public Policy and Administration. Who should I contact?

A: Our unit offers a summer internship program as well as an upper level 4<sup>th</sup> year seminar course, AP/PPAS 4995 6.00 Practicum in Public Administration. Internship

placements for both are limited and student GPA and a personal interview will likely be required to assess eligibility. For further information please contact our Internship Coordinator, Peter Constantinou via email at [Peter.Constantinou@rogers.com](mailto:Peter.Constantinou@rogers.com) .

**Q: I am a student in the PPA, PPM or PAJS program but do not know my year of entry or which Study Plan/Undergraduate Calendar to follow to fulfill my program requirements. What should I do?**

**A:** To inquire about your year of entry, students may contact our main office and speak to our program staff. Although it is recommended to follow the Study Plan/Undergraduate Calendar associated with your year of entry, students may also follow the program requirements outlined in the 2009-2010 Undergraduate Calendar: <http://calendars.registrar.yorku.ca/2009-2010/index.php> as these are the last published requirements for these three programs prior to their closure.

**Q: I am a student in the PPM or PAJS Specialized Honours BA program and am having difficulty locating and enrolling into the course choices specified under the 6.0 required credits in Diversity. How should I proceed?**

**A:** Under the new Liberal Arts & Professional Studies Faculty, some courses specified on your study plan may have a new course code or may no longer be offered. For complete and current list of which courses are still available, kindly email us at [lapssppa@yorku.ca](mailto:lapssppa@yorku.ca) .

**Q: I have an assignment to submit. Am I able to hand it in after hours or on weekends? If so, where?**

**A:** Should the office be closed, please note that we have an after hours assignment drop-box that is located to the right of and slightly down the hall from our main office window, at 119 McLaughlin College. It is clearly marked as the SPPA drop-box and you can access it both during the evening and on weekends. This drop-box is checked at the beginning of every business day and course work is date stamped with the date on which the course work was retrieved, and promptly placed in the appropriate faculty's or teaching assistant's mailbox.

**Q: I am interested in pursuing the Professional Certificate in Public Sector Management. How do I proceed?**

**A:** To obtain the certificate, please see the requirements here: [http://www.yorku.ca/laps/programs/requirements/certificates/public\\_sector\\_mgt.pdf](http://www.yorku.ca/laps/programs/requirements/certificates/public_sector_mgt.pdf)

For entry into the certificate, you will need to complete and submit an Application for Entry to a Certificate Program form to our main office.

**Q: I have completed all requirements pertaining to my Professional Certificate in Public Sector Management. Who do I need to inform that I would like to graduate and by what deadlines?**

**A:** For the PSM Certificate, you would need to complete and submit an Application to Graduate with a Certificate form to our main office. You will be notified of your eligibility to receive your certificate. **Note:** Should you be enrolled in both a degree and certificate program concurrently, you will need to apply to graduate with both at the SAME TIME.

**Q: I need to file an academic and/or financial petition. Where must I go for further information and to submit my documents?**

**A:** There are several reasons for which students may wish to submit a petition. The LA&PS Petitions Office is located in Room 103 Central Square (416) 650-8193 [lapspet@yorku.ca](mailto:lapspet@yorku.ca) . See this link for further information: <http://www.yorku.ca/laps/council/students/petitions.html>