

### **Evaluation Checklist for Class Presentations**

Date:

Your name:

Your topic:

Starting time of presentation:

Starting time of discussion:

- Is the presentation too long?

#### Presentation content

- Is the reading summarized effectively and concisely?
- Are the main theoretical points identified and explained?
- Is the methodology explained? (If applicable)
- How well is the topic connected to the other readings of the week?

#### Presentation style

Does your presentation have a clear structure?

Do you speak clearly? Not too fast?

Does the handout conform to guidelines?

- Does the handout contain the most important points of the talk?
- Does it have too much detail?
- Does it contain a bibliography?

If other visual aides are used, are they effective? Too detailed?

#### Class discussion

Were discussion questions sent in advance?

Are the questions useful to engage other students in a class discussion on the topic?

Did the discussion build on an understanding of the reading, or did students need further explanations about the reading?

#### Other observations