Announcement
Outbound Courier Calculator
May, 2011

This Bulletin is to introduce the community to a new tool that has been developed to quickly compare the cost of outbound courier deliveries from each of the four main couriers on the Vendor of Record list (i.e. DHL, FedEx, Purolator and UPS).

The first phase of this project provides pricing for goods delivered within Canada only, and gives pricing for 30 urban cities or closest locations to these cities. The “Courier Calculator” is a pricing comparison tool for outbound deliveries only. All courier prices quoted on the Courier Calculator exclude HST and fuel surcharges. The actual pricing will vary and is dependent on shipping packaging, actual weight and dimensions. Incorrect completion of the Bill of Lading can also affect the final price.

The second phase will provide pricing information for U.S. and international destinations. Phase 2 will be announced when available.

What does the Courier Calculator look like?

Where can you find the Courier Calculator?

Click on the Internal Community page of the Procurement Services website or the link on the Vendors of Record web page (the Courier Calculator requires access to Passport York).

Are you getting the negotiated contract pricing?

If you discover that your invoices are higher than the pricing quoted on the “Courier Calculator”, you may not be receiving the contracted pricing. In these instances you should contact Sally Azim, Procurement Specialist, at ext. 22516 or via azims@yorku.ca for investigation.

Free Shipping to Other Ontario Universities

All shipments going to other Ontario universities can be shipped at no cost and should be sent using York’s Mailing Services. To find out more about this service, contact John Wilson, Manager, Mailing Services at ext. 77598 or via jwilson@yorku.ca.

The “Courier Calculator” was designed to give you quick and easy pricing information. We hope you find it helpful when making your courier selection. If you have any questions related to this Bulletin, please contact Sally Azim directly.

Regards,

Renata Faverin, Director, Procurement Services