Customs Clearance Broker Change
New Broker: Thompson Ahern International
Effective Date: March 4, 2013

Please be advised that, effective March 4, 2013, Thompson Ahern International will be York University’s only authorized customs broker. UPS Supply Chain Solutions Inc. (UPS SCS) will no longer be our recognized vendor of record for custom related import/export issues. This change is the result of a competitive process conducted on our behalf by the Ontario Education Collaborative Marketplace (OECM). York University is pleased to collaborate with vendors selected by OECM in order to drive savings across the sector and this change results in a reduction of $4 per transaction on clearing fees.

Procurement Services has been working with Thompson Ahern International over the past several months to achieve the following in support of the University's obligations to the customs clearance process:

- Compliance with legislative requirements (i.e. The Customs Act, North American Free Trade Agreement [NAFTA] and Administrative Monetary Penalty Systems [AMPS])
- Efficient customs clearance process through the Canada Border Services Agency (“Customs Canada”)
- Improved import shipment tracking
- Dedicated customer service
- Exporting options for freight and customs

General Information

York University must be compliant with federal customs regulations and related Acts to avoid financial penalties. As such, it is extremely important that the University community ensure that the customs clearance process meets with stipulated requirements when ordering goods from non-Canadian suppliers.

Procurement Services is responsible for managing the importing customs clearance process on behalf of the University, and will work with the broker and the community to ensure that we collectively meet our obligations.

Exporting remains the responsibility of individual community members. Information related to exporting options available through Thompson Ahern International is available on the Procurement Services web site.

It should be noted that shipments in the categories noted below will not be authorized for clearance by the University.

- Shipments for York students unless they are also York employees importing on behalf of the University (e.g. research assistants)
- Personal imports
- Unsolicited goods

Community members are encouraged to visit the Procurement Services web site for information relating to customs clearance at http://www.yorku.ca/procurement/internal/customsclearance/. Should you have any questions regarding this program, please contact Carolyn Fasick, Procurement Specialist (cfasick@yorku.ca or at extension 44626).

Regards,

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