1) Go to [http://voicemail.yorku.ca](http://voicemail.yorku.ca) -> click on Login to “My CallPilot”

2) Click OK to any security warning.
3) A new window will pop up with the following Security Alert screen, Please click Yes to proceed.

3a) If you are at home you will get another screen which requires your Passport Login:

Please enter your York University Passport York userid and password.

HTTPS Authentication

Username: 

Password: 

[Image of the Security Alert screen]

[Image of the Passport Login screen]
3b) Another Security Alert will pop-up:

Information Bar from message will ask you to enable Pop-up
Welcome to My CallPilot!

It appears that this is the first time you have used My CallPilot.

To make playing and recording audio messages easier, you can download the CallPilot Audio Player.

To install the audio player, simply:

1. Click the "Load Installer" button (and press "Yes" if a security alert appears).
2. Click the "Begin Install" button to start the installation wizard.
3. Once the installation is complete, click the "Continue" button.

*Note: The player is a standalone executable. Your local workstation must be connected to the Internet for the player to work correctly.*

If you do not want to install the CallPilot audio player, just press "Continue".
After that you will see following Login screen, login with your voicemail box number and voicemail password.
Click on “here” to initiate call pilot installation process.

Click on Download Installer:
You're missing the CallPilot Audio Player!

You may want to download the CallPilot Audio Player to make playing and recording audio messages easier.
To install the audio player, simply:

1. Click the "Download Installer" button.
   (Click "Yes" if a security alert appears.)
2. Then click the "Begin Install" button.
3. Re-Login to My CallPilot to see the new player.

Note: If you are behind a firewall, you won't be able use telephone-specific features.
To prevent this message from appearing again, change the audio format to "Standard (WAV)" in "CallPilot Features:Preferences".

Download Installer
Close
Right Click on the tool bar and click on Install ActiveX Control

Again click on download Installer and click on Install on the following prompt:

![Internet Explorer Security Warning]

Do you want to install this software?

Name: nmwebinst.cab
Publisher: Nortel Networks

More options  Install  Don't Install

While files from the Internet can be useful, this file type can potentially harm your computer. Only install software from publishers you trust. What's the risk?
Now click on the “Phone” icon to activate the control.

![Image of CallPilot Audio Player]

You may want to download the CallPilot Audio Player to make playing and recording audio messages easier. To install the audio player, simply:

1. Click the “Download Installer” button. (Click “Yes” if a security alert appears.)
2. Then click the “Begin Install” button.
3. Re-Login to My CallPilot to see the new player.

Note: If you are behind a firewall, you won’t be able use telephone-specific features. To prevent this message from appearing again, change the audio format to "Standard (WAV)" in "CallPilot Features:Preferences".

![Begin Install button]

Then click on Begin Install on the above window to start the Installation:
Installation of Call Pilot Player:
Click Next on first screen:

Select Audio Player and MWI Icon
Click Install:

This will install a phone icon on the system tray near clock.

Click Finish:

The InstallShield Wizard has successfully installed. Click Finish to exit the wizard.

This will install a phone icon on the system tray near clock.
Now go back to the browser and logout of call pilot before using the Call pilot. Close all the browser windows. Open a new browser window

Click on Tools -> Internet Options -> Delete Cookies

Click ok. Click Ok again to close Internet Options.

Close the browser windows and reopen to go to http://voicemail.yorku.ca
After login you should see the embedded Call Pilot player in your Inbox view: