

*We the people* of York University, in order to form a more perfect

Club, establish a peaceful method of assembly, insure democracy and justice, and secure the blessings of liberty to ourselves and our posterity, do ordain and establish this Constitution for the Atmospheric Science Club.

## **Article I - Official Name and Objective**

### Section 1

The name of the organization shall be known by all peoples as the Atmospheric Science Club.

### Section 2

The purpose of the Atmospheric Science Club is to provide a social and intellectual environment for all peoples and fellow enthusiasts of subjects related to weather and other atmospheric phenomenon.

## **Article II - Interpretation and Appeals**

### Section 1

The Executive of the Atmospheric Science Club shall be the sole authority for the interpretation of the Constitution. The Executive shall make all determinations of construction and interpretation with due regard to accepted rules of procedure. All decisions made by the Executive are official pending approval of the 2/3 majority vote undertaken by the Executive.

The President of the Executive of the Atmospheric Science Club must, to his or her greatest ability, protect the constitution and uphold the morals and values laid out by the Atmospheric Science Club.

### Section 2

Members of the Atmospheric Science Club with the approval of at least two Executives may appeal any decision made by the Executive, thus reversing the said decision. Once reversed, the Executive can re-reverse the decision pending approval of the 2/3 majority vote undertaken by the Executive. Once a decision has been re-reversed, the decision is final.

## **Article III - Membership**

## Section 1

Membership of the Atmospheric Science Club is accepting to all peoples with a passion for weather.

## Section 2

To be a Member one can be affiliated with York University by being a current York University student of any discipline or disciplines, a current York University staff member, a York alumnus, or a current York University faculty member. Peoples not affiliated with York University can be granted membership in the Atmospheric Science Club and can be recognized as Members by the Executive if they have been deemed an active contributor to the Atmospheric Science Club by the Executive.

Peoples who choose not to be a Member of the Atmospheric Science Club are welcome to attend all social and intellectual sessions created for the Atmospheric Science Club members.

## Section 3

Each Member is granted the ability to cast a single vote per position in each session of the General Election of the Executive.

## Section 4

The Executive will never bestow a monetary debt upon granting membership to peoples being accepted in the Atmospheric Science Club.

## **Article IV - Sessions and Assemblies**

### Section 1

The President of the Executive is bestowed the responsibility to call on Sessions of the Atmospheric Science Club and may distribute tasks of each session to other members of the Executive. The President must make available at least seven days prior to the Session a written notice that is distributed to all Members of the Atmospheric Science Club.

The Executive is required to offer at least 2 Sessions per semester for all members of the Atmospheric Science Club for the duration of the academic school year.

### Section 2

The President of the Executive is bestowed the responsibility to call on Assemblies of the Executive. These Assemblies are mandatory for all Executives, and only said Executives are to

attend and participate. The President must make available at least ten days prior to the Assembly a written or verbal notice that is distributed to all members of the Executive.

The Executive must hold at least 3 Assemblies per semester for the duration of the academic school year.

## **Article V - Quorum**

### Section 1

In decisions made by the Members of the Atmospheric Science Club, a “50 + 1” majority vote system is defined as accepting the decision of members present with the greatest percentage as the ruling decision.

### Section 2

In decisions made by the Executives, a “2/3” majority vote system is defined as accepting the decision of the Executives present with a percentage equal to or greater than 2/3 as the ruling decision.

## **Article VI - The Executive and Arbitrator**

### Section 1

The Executive of the Atmospheric Science Club will represent all club members and have sole authority in the policies and direction that the Atmospheric Science Club will undertake.

### Section 2

The Executive shall consist of five positions, with each position held by a person who is a current Member of the Atmospheric Science Club and has been a Member for at least 1 year. Each person in an Executive position is to be elected by Members of the Atmospheric Science Club, or has assumed the position as documented by the constitution.

The President of the Executive of the Atmospheric Science Club is granted the responsibilities of directing and approving the actions taken by the Executive, arranging Sessions with the Members and Assemblies of the Executive, administrating formal processes to York University and organizations within, and officially representing the Atmospheric Science Club in all foreign matters.

The Vice-President of the Executive of the Atmospheric Science Club is granted the responsibilities of the President if he or she is unable to perform all tasks required, administrating

Sessions for Members, officially representing the Atmospheric Science Club in all internal matters, and act as societal convener in all social and intellectual environments.

The Secretary-Treasurer of the Executive of the Atmospheric Science Club is granted the responsibilities of the Vice-President if he or she is unable to perform all tasks required, administrating all official communications to the Executive and to Members, and facilitate fiscal management for all monetary debts and credits.

The Senior Ambassador of the Executive of the Atmospheric Science Club is granted the responsibilities of the Secretary-Treasurer if he or she is unable to perform all tasks required, and administrating communications to Senior-level students at York University. This position will be restricted to a Member who is at least completing his or her third year at York University.

The Junior Ambassador of the Executive of the Atmospheric Science Club is granted the responsibilities of the Secretary-Treasurer if he or she is unable to perform all tasks required, and administrating communications to Junior-level students at York University. This position will be restricted to a Member who is at least completing his or her first year at York University, and has not completed his or her third year at York University.

Summary:

**President:**

- Responsibilities of directing and approving the actions taken by the executive
- **Arranging formal processes to York University**
- **Representing the Atmospheric Science Club in all foreign matters**
- **Be in direct contact with other administrations at York University, such as the York Federation of Students**

**Vice-President:**

- Granted the responsibilities of the President if he or she is unable to perform all tasks required
- **Administrating sessions for members**
- **Officially representing the Atmospheric Science Club in all internal matters**
- **Act as societal convener in all social and intellectual environments**
- **Organise and run events**
- **Create and distribute posters and fliers**

**Secretary-Treasurer:**

- Granted the responsibilities of the Vice-President if he or she is unable to perform all tasks required
- **Administrating all official communications to the executive and to members**

- **Facilitate fiscal management for all monetary debts and credits**

#### **Senior Ambassador:**

- Granted the responsibilities of the Secretary-Treasurer if he or she is unable to perform all tasks required
- **Administrating communication to senior-level students at York University**
- **Aid in any other tasks required by the President, Vice-President or Secretary-Treasurer**

#### **Junior Ambassador:**

- Granted the responsibilities of the Secretary-Treasurer if he or she is unable to perform all tasks required
- **Administering communications to junior-level students at York University**
- **Aid in any other tasks required by the President, Vice-President or Secretary-Treasurer**

#### Section 3

The President of the Executive position will be restricted to be held only by Executive Members who have served a minimum of one year as an Executive Member.

#### Section 4

The **Chief Returning Officer (CRO)** shall be appointed in consensus by both the President and Vice-President. The CRO shall be reserved for a Member who must not contend in the General Election of the Executive in which he or she presides over.

The CRO is bestowed the responsibility of presiding over the General Election of the Executive as an independent agent who tallies all ballots, accepts nominations and decides the result of each election. The CRO is forbidden to vote in the General Election of the Executive, however, he or she must provide a vote in each contested position that fails to yield a majority.

Summary:

The CRO conducts the election in fair, unbiased manner.

#### Section 5

Each Executive Member of the Atmospheric Science Club must adhere to a maximum limit of four years as an Executive Member. Upon termination, the persons are no longer free to contend for positions within the Executive for one year after the date of termination.

#### **Article VII - General Election of the Executive**

### Section 1

The General Election of the Executive shall be held annually at the last Session of the Atmospheric Science Club of the academic school year.

### Section 2

Each Member who contends in the General Election of the Executive must choose a single position within the Executive and nominate him or herself for that position, presenting the nomination to the Executive, Arbitrator, and all Members present. Each contender must obtain a 50 + 1 majority to succeed the selected position.

### Section 3

The Arbitrator to the Executive shall preside over the General Election of the Executive, accept or reject nominations from members, tally all valid votes, and formulate a consensus of successors to the Executive.

All decisions by the Arbitrator regarding successions in the General Election of the Executive are considered final and are adopted immediately by the Executive.

## **Article VIII - Conflict of Interest**

### Section 1

A conflict of interest exists when the personal or financial interest of an Executive Member or a Member of the Atmospheric Science Club conflicts with the duties and responsibilities of his or her position and obligation to the Atmospheric Science Club.

## **Article IX - Procedures and Disciplinary Actions**

### Section 1

In the event of a conflict of interest involving an Executive Member, any Executive Member or Member of the Atmospheric Science Club must submit a formal allegation to the Executive, and upon approval by at least one Executive Member, a Panel must be formed to investigate the allegation headed by the approving Executive Member.

A written formal notice is to be handed to the offending Member of the Executive informing them of the allegation and Panel. **The offending Member will be invited to defend his/her case and the Panel will vote whether or not the offending Member must resign.**

The Panel must present the allegation to the Executive, and the offending Member must resign pending approval of the 2/3 majority vote of the Panel.

## Section 2

In the event of a conflict of interest involving a Member of the Atmospheric Science Club, any Executive Member or Member of the Atmospheric Science Club must submit a formal allegation to the Executive, and upon approval by at least one Executive Member, an Executive Panel must be formed consisting only of the Executive Members to investigate the allegation headed by the President.

A written formal notice is to be handed to the offending Member informing him or her of the allegation and Panel.

The Executive Panel must present the allegation to the offending Member, and the offending Member must resign pending approval of the 2/3 majority vote of the Executive Panel.

## **Article X - Financial Responsibility**

### Section 1

The Executive is financially responsible for the Atmospheric Science Club and a budget detailing all monetary debts and credits is to be formed at the first Assembly of the Executive. The budget is accepted upon approval of the 2/3 majority vote of the Executive. The Executive must have an approved budget before the first Session, otherwise Sessions are forbidden.

### Section 2

The Secretary-Treasurer of the Atmospheric Science Club is responsible for maintaining financial records, preparing financial reports and making them available to the President, and reporting the financial status of the Atmospheric Science Club to the Executive at every Assembly.

The President and Secretary-Treasurer of the Executive are to have sole signing authority of the Atmospheric Science Club in all matters regarding financial responsibility.

### Section 3

In the event the club ceases to exist, funds in the existing Atmospheric Science Club bank account shall be returned to their original grantor(s). The most recent signing authorities of the club's bank account shall write a cheque in the amount of the funds owed to the original grantor(s). After said grantor(s) have received the funds owed to them, the club's bank account would then be closed by the most recent signing authorities.

## **Article XI - Amendments and By-Laws**

### **Section 1**

Any amendment to the Constitution must be approved by the Members of the Atmospheric Science Club by unanimous vote, and must be approved by the Executive Members by unanimous vote. Once approved, the President must declare the amendment official and is effective immediately.

### **Section 2**

An amendment request made by an Executive Member must be submitted in written form to the Executive, and will be reviewed by the Executive and approved for consideration pending the 2/3 majority vote.

An amendment request made by a Member must be submitted in written form to the Executive, and will be reviewed by the Executive and approved for consideration pending the 2/3 majority vote.

### **Section 3**

In the event an Executive Member resigns or can no longer fulfill their obligations to the Atmospheric Science Club, the immediate subordinate to the said Member is to assume all responsibilities of the vacant position.

## **Article XII - Responsibilities to the Constitution**

### **Section 1**

The President of the Executive of the Atmospheric Science Club is to retain in his or her possession the Constitution and is responsible for presenting the Constitution to the incoming Executive and the Centre for Student Community and Leadership Development at York University.