A photograph of a modern university building with a curved facade and large glass windows. The building is labeled 'VAUGHAN HALL' and features a crest above the entrance. The sky is blue with scattered white clouds. A red rectangular overlay covers the middle portion of the image, containing the title and date.

# York University Continuity of Education Plan

September 2021

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YORK 



## York University Continuity of Education Plan

As per the Ministry of Colleges and Universities' (MCU) [Postsecondary Education Health Measures Framework for Fall 2021](#) guidance, all publicly assisted colleges and universities are required to publish Continuity of Education Plans (CEPs) by September 2021. These CEPs are to include:

1. Information about protocols (i.e., health and safety) in the event of an emergency.
2. Information on continuity of education in the event of a disruption to in-person teaching and learning.
3. Links to useful resources in the event of an emergency (e.g., emergency contact information).

In order to best protect and support students, faculty and staff, York's CEP captures in one document the supports, procedures, protocols and communications guiding current operations and the planned and established measures for the continuity of teaching and learning in the event of an emergency.

These plans align with the guidance issued by the MCU, the Office of the Chief Medical Officer of Health (OCMOH), the Ministry of Labour, Training and Skills Development (MLTSD), and Toronto Public Health (TPH). York's COVID-19 response and return to campus planning is regularly reviewed and updated when necessary to reflect current guidance, recommendations, directives, and decisions.

York's students, staff, faculty, and instructors are at the centre of the University's every response to the pandemic. Our response has been guided by the following objectives:

- To uphold our commitment to student success and to advance York's academic and research missions while prioritizing the health and safety of community members.
- To safely return to learning, teaching, and working on our campuses with recognition that the transition back is a process, not an event.
- To educate and encourage a community of care and sense of personal and shared responsibility in safeguarding public health on our campuses.

These objectives underpin a range of policies and initiatives<sup>1</sup> that support York's goal of reaching a state of full operations whereby current students, staff, instructors, and faculty safely return to learning, teaching, and working on our campuses and new students, staff, instructors, and faculty are welcomed to the University.

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<sup>1</sup> Please note that links in this CEP go to documents and resources in English. These documents and resources are also available in French.

## HEALTH AND SAFETY PROTOCOLS

- The development and implementation of the [Welcoming YU Back Roadmap](#) and [Campus Status System](#)
  - The *Welcoming YU Back Roadmap* (see Appendix A) focuses on the delivery of [academic programs](#) and sets out three levels of in-person and on-campus teaching that are in place or anticipated for the summer, fall and winter terms respectively.
  - The *Campus Status System* (see Appendix A) is effective as of the start of the Fall Term and focuses on the [daily operations](#) of the University within each reopening level. The specific rows in the *Campus Status System* table represent different pan-institution areas within the University that have flexibility to expand or contract in response to changing public health indicators. If public health conditions in a local level deteriorate, operations get scaled back accordingly. In turn, as the public health situation improves, campus operations can be increased in a commensurate manner.

The *Campus Status System* allows local areas to change colour depending on public health indicators, and such changes do not necessitate changing the reopening level. Much like traffic lights, the *Campus Status System* adopts a red/stop, yellow/slow, green/go system to help Faculties, Divisions and units define and plan for what is or is not permissible for their area given the ‘traffic light’ colour. The campus status system is meant to be a *living document*, amenable to change as the pandemic landscape evolves over time.

- Flexibility and nimbleness will remain a key feature in the University’s reopening. Decisions related to campus status will be made based on approval by the Emergency Policy Group (EPG), comprised of the executive University staff led by the President (or designate), and as based on the availability of information from each of the following:
  - Public health and government (federal, provincial, municipal) guidance and direction;
  - Local epidemiological data and trends as assessed by the Health Coordination Table (HCT); and
  - Operational capacity and requirements as determined by the pan-institutional COVID-19 Planning and Response (CPR) and the Central Operations Resource (COR) groups.
- It is recognized that public health guidance and government regulations will always be adhered to by the University. It is also true that York may, in some situations, choose more restrictive standards where and when deemed necessary based on information specific to the University.
- The development and implementation of a suite of health and safety measures that work together to ensure the safety of the York community on our campuses this fall:

- **A mandatory vaccination policy**: Requiring proof of vaccination for community members and visitors to York's campuses, with proof of vaccination being uploaded to the [YU Screen](#) tool beginning on September 7.
- **Vaccination clinics**: Increasing vaccine accessibility through on-campus pop-up vaccine clinic(s) at our Keele campus in partnership with Humber River Hospital (June 2021 to October 2021), and through partnership with Sunnybrook Health Sciences Centre for our Glendon campus community members
- **Mandatory masks or face coverings**: are required on York's campuses, in alignment with guidance from Toronto Public Health. Extensive [FAQs](#) help support education of community members on masking requirements. [Dispensing machines](#) containing 3-ply disposable procedural masks will be located on both campuses to make masks easily accessible to community members for a nominal fee to support recycling.
- **On-campus COVID-19 testing**: is available to the York community on both Keele and Glendon campuses and will be required for those who are in the process of getting vaccinated during the period prior to October 19, or who have an authorized exemption, in compliance with York's mandatory vaccination policy. [Screening and testing](#) are core priorities in York's return to campus planning.
- **Hospital-grade air filtration in place with systems running 24/7 to improve airflow**: to ensure the health and safety of the community. Over the course of the past year, hospital-grade air filtration systems have been installed to protect against airborne COVID-19 virus particles. Staff continue to do preventative maintenance on all air circulation systems, and filters are being replaced at a higher rate of frequency. Centralized ventilation at the University currently meets or exceeds the standards set by the American Society of Heating, Refrigerating and Air-Conditioning Engineers.
- **Physical distancing**: signage is in place on both campuses to remind community members to adhere to requirements and to give one another space, in compliance with evidence-based guidance provided by Toronto Public Health. In some spaces, additional measures have been integrated to ensure the highest standard of safety possible, including the installation of plexiglass barriers and sneeze guards in high-traffic areas.
- **Daily COVID-19 screening with York's YU Screen**: is required for all coming to York's campuses and the tool is available to help with the overall [monitoring of campus density](#). As the [Welcoming YU Back Roadmap](#) also outlines, the University will not see an immediate return to pre-pandemic numbers on our campuses on any given day this fall.
- **Contract tracing and case management**: is offered through the University with additional staff hired to support this effort and following the latest guidelines from Toronto Public Health and the Ministry of Labour, Training and Skills Development.

- **Health and safety planning:** Leveraging the existing workplace health and safety inspection framework and in efforts to ensure quality assurance, Health and Safety Officers (HSOs) will be utilized to conduct routine inspections of the spaces that are open to ensure adherence to established Area-Specific Workplace Safety Plans.
- Additional key COVID-19 health and safety protocols are accessible on the homepage of the [Better Together](#) website and include:
  - [COVID-19 Protocol for Screening, Self-Disclosure and Incident Management](#)
  - [Health and Safety Guidelines for Returning to Campus During the COVID-19 Pandemic](#)
  - [COVID-19 Protocol for Health and Safety Information for 3rd Parties](#)
  - [COVID-19 status dashboard](#) and instructions on what to do if COVID positive
- Tools and resources to increase awareness, to support personal (physical, mental) health, and to encourage a community of care and sense of collective responsibility in safeguarding public health on our campuses:
  - The development and implementation of a [Community of Care Commitment](#) with mapped out [pathways](#) for conflict resolution and de-escalation, including suggested language for course syllabi.
  - A COVID-19 specific [contact us](#) webpage for community members to raise return to campus questions or concerns not addressed by FAQs.
  - Development of toolkits, resources and training sessions for administrative and operational staff as well as [faculty/instructors](#), as well as return to campus resources and educational modules for [students](#).
  - Regular and timely communications on COVID-19 response and return to campus planning through virtual monthly Town Halls, the [Better Together](#) website, dedicated return to campus yFile issues, Wellness Wednesdays emails for staff/faculty, social media, and other communication platforms.

## **ACADEMIC CONTINUITY**

- A gradual and measured approach to return to campus for [Fall 2021](#) with a range of in-person and online learning options available for students. [Planning for reduced capacity on York's campuses](#) has been undertaken as the University's approach to the fall will remain more measured. Less than half of all courses will be offered in-person or on-campus. The maximum number of individuals in one instructional space has been capped at 50, with a few exceptions up to 120. This is a cautious approach within the university sector and it means that we will not see an immediate return to pre-pandemic numbers on our campuses on any given day and some students, faculty and instructors will not be able to come to York's campuses due to a variety of reasons.

- The development and implementation of a [Transitional Remote Work](#) pilot program in support of gradual return to campuses and more flexibility for staff and administrative units to manage density in administrative spaces.
- A robust institutional [quarantine](#) and support program for international students in compliance with the Designated Learning Institution (DLI) program.
- Enhanced [library services](#) in support of remote teaching and learning, including accelerated digitization of learning and teaching materials.
- Designated quiet [study](#) and participatory study spaces on Keele and Glendon campuses.
- Technology-enhanced Classrooms, including [HyFlex Course Design](#) support.
- Enhanced support for faculty and instructors through [Teaching Commons](#) and [BOLD-Going Remote Support](#).
- Enhancements to remote [learning technologies](#) and heightened support for instructors, including (but not limited to) lecture recording (e.g., Panopto) and learning management system (eClass) functionality.

## **EMERGENCY MANAGEMENT**

Overall, emergency management at York University is guided by the University's [Emergency Preparedness](#) Policy and by the Community Safety Department's [All Hazards Emergency Response Procedures](#). These documents define the University's roles and responsibilities in a crisis or routine emergency situation.

At the start of the pandemic, the University's Emergency Operations Centre and EPG developed and implemented a framework to guide the return to campus. As well, individual departments and faculties established business continuity plans that enabled them to pivot in response to evolving public health and government guidelines and directives.

Those responsibilities have since been transferred to the CPR and COR groups as these two groups continue to actively coordinate York's response to the pandemic and return to campus. Oversight and decision-making remain with EPG.

The foremost priority of the University in responding to the pandemic crisis is the safety of students, faculty, and staff. If necessary, the University's [Community Safety Department](#) has the capacity to issue [emergency notifications](#) simultaneously through multiple platforms, including email, text, phone, the [York U Safety App](#) and digital messaging screens throughout York's campuses. Additionally, a wide range of [safety services and supports](#) are available to the York community.

## APPENDIX A

### Welcoming YU Back Roadmap

York's students, staff, faculty, and instructors are at the centre of the University's every response to the pandemic. The *Welcoming YU Back Roadmap* aims to offer information for the university community on the different levels of reopening for in-person and on-campus activities for the 2021 to 2022 academic year, and is guided by the following objectives:

- To uphold our commitment to student success and to advance York's academic and research missions while prioritizing the health and safety of community members.
- To safely return to learning, teaching, and working on our campuses with recognition that the transition back is a process, not an event.
- To educate and encourage a community of care and sense of personal and shared responsibility in safeguarding public health on our campuses.



These objectives underpin a range of policies and initiatives that support York's goal of reaching a state of full operations whereby current students, staff, instructors, and faculty

safely return to learning, teaching, and working on our campuses and new students, staff, instructors, and faculty are welcomed to the University.

## Welcoming YU Back Roadmap Reopening Levels

As of September 2021, these are the current and anticipated reopening levels as they pertain to in-person and on-campus teaching.

	Reopening Level 1 (Summer 2021)	Reopening Level 2 (Fall 2021)	Reopening Level 3 (expected Winter 2022)
General Teaching	<p>Mostly remote delivery.</p> <p>In-person/on-campus only if deemed essential and/or designated a prescribed program.</p> <p>Instructional cap = 10 (students and instructor), cap = 50 in prescribed programs.</p>	<p>In-person/on-campus and remote.</p> <p>Instructional cap = 50 + 1 ( and up to 120 +1 by special permission).</p> <p>Temporal gap between classes.</p> <p>Reverting to mostly remote should public health restrictions tighten or local conditions require (i.e., circuit breaker)</p>	<p>In-person/on-campus as default mode of delivery.</p> <p>No instructional cap. No temporal gap in schedule.</p> <p>Reverting to mostly remote should public health restrictions tighten or local conditions require (i.e., circuit breaker).</p>
Exams/Assessments	Mainly remote and in-person only if required.	Mainly remote and in-person only if required and/or approved upon request.	Mainly in-person/on-campus.
Physical Distancing, Mask Mandate and Self-Screening	<p>Physical distancing as per public health and/or government direction.</p> <p>Mandatory mask/face coverings.</p> <p>Mandatory self-screening prior to arrival on campus as per established processes.</p>	<p>Physical distancing as per public health and/or government direction.</p> <p>Mandatory mask/face coverings.</p> <p>Mandatory self-screening prior to arrival on campus as per York's automated screening tool.</p>	<p>Physical distancing as per public health and/or government direction.</p> <p>Mandatory mask/face coverings.</p> <p>Mandatory self-screening prior to arrival on campus as per York's automated screening tool.</p>
Campus Density, Building Capacity	< 30%	30% – 60%	> 60%
<p><b>NOTE:</b> As of August 31 2021, the Ministry of Colleges and Universities (MCU) permitted post-secondary institutions with vaccination mandates to move forward with relaxed physical distancing requirements in indoor instructional spaces. Effective September 7, 2021, York's <a href="#">Vaccination Mandate</a> requires all Persons who seek access to campus or to otherwise participate in on-campus and in-person activities this fall to provide proof of vaccination against COVID-19, subject to substantiated medical and human rights exemptions, in accordance with all applicable laws and regulations. York's mandatory vaccination requirements are in addition to existing and future health and safety measures that must be observed on York's campuses.</p>			

Public Health and Government Directives	York University will always observe and operate within the limits of public health and government guidance.
Safety Plans	Health and safety plans are required to be prepared and posted in a conspicuous place where students, staff and faculty will see it and made available upon request.

## Campus Status System

The University will always operate within the limits allowed by government and public health authorities (see Appendix 1). The *Campus Status System* supports daily operations within each reopening step and will go into effect as of Fall Term 2021 (Reopening Level 2).

### How the Welcoming YU Back Roadmap and Campus Status System Articulate with One Another

The *Welcoming YU Back Roadmap* focuses on the delivery of academic programs and sets out levels of in-person and on-campus teaching that are in place or anticipated for the fall and winter terms respectively. To minimize disruption for students and instructors, courses that are being delivered remotely will not be switched to in-person delivery in the middle of an academic term, even if local or regional public health regulations relax mid-term.

However, should public health conditions worsen or government directives require, the University will pivot to more restrictive measures to ensure the health and safety of its community members. Barring any unforeseen circumstances, reopening levels will only be amended by provincial or municipal government directives (e.g., a lockdown) or by order of Senate Executive.

The *Campus Status System* will go into effect as of the start of the Fall Term (i.e., Reopening Level 2) and focuses on the daily operations of the University within each reopening level. The specific rows in the *Campus Status System* table represent different pan-institutional areas within the University that have flexibility to expand or contract in response to changing public health indicators. If public health conditions in a local level deteriorate, operations get scaled back accordingly. In turn, as the public health situation improves, campus operations can be increased in a commensurate manner.

The *Campus Status System* allows local areas to change colour depending on public health indicators, and such changes do not necessitate changing the reopening level. Much like traffic lights, the *Campus Status System* adopts a red/stop, yellow/slow, green/go system to help Faculties, Divisions and units define and plan for what is or is not permissible for their area given the 'traffic light' colour. The campus status system is meant to be a *living document*, amenable to change as the pandemic landscape evolves over time. Appendix 2 offers information on how changes to campus status will be determined.

## Campus Status System

HSEWB = Health, Safety, and Employee Well-Being

OSCR = Office of Student-Community Relations

IF the conditions below are met:			
Epidemiology and Public Health Capacity*	Rising weekly and monthly incident rate and % positivity overwhelming resources at HSEWB and OSCR to case and contact manage in a timely manner.	Rising weekly and monthly incident rate and % positivity at risk of exceeding available resources at HSEWB and OSCR to case and contact manage within a timely manner.	Monthly incident rate and % positivity manageable for timely follow-up with adequate resources to case and contact manage in HSEWB and OSCR.
*As determined by the Health Coordination Table (HCT)	HSEWB and/or OSCR are consistently unable to follow up with reported cases and/or contacts within a 24-hour period.  HSEWB and/or OSCR has moved towards triaging cases and/or contacts due to a compromised ability to follow up within a timely manner.	HSEWB and/or OSCR are periodically unable to follow up with cases or contacts reported within a 24-hour period.	HSEWB and OSCR are able to follow up with all reported cases and contacts within a 24-hour period.
Health and Safety Inspections	Consistently unable to maintain planned/scheduled area-specific health and safety inspections and/or internal audits.	Periodically unable to maintain planned/scheduled area-specific health and safety inspections and/or internal audits.	All health and safety inspections and/or internal audits completed and maintained as planned/scheduled.
Facilities Readiness	Building maintenance, heating ventilation and air conditioning (HVAC), and cleaning/sanitation consistently unable to maintain required scheduling.  Unit/department health and safety service requests cannot be facilitated in a timely manner.	Building maintenance, HVAC, and cleaning/sanitation periodically unable to follow required scheduling.  Unit/department health and safety service requests facilitated in a timely manner.  Stockpile (PPE, masks, sanitizer) periodically insufficient to meet institutional needs.	All facilities operational and building maintenance, HVAC, and cleaning/sanitation maintaining required scheduling.  Unit/department health and safety service requests facilitated in a timely manner.  Stockpile (PPE, masks, sanitizer) sufficient to meet institutional needs.

	Stockpile (PPE, masks, sanitizer) at risk of being insufficient to meet institutional needs.		
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**THEN** the following will happen:

**All applicable public health and safety measures (e.g., physical distancing, screening, mask/face coverings, capacity limits, etc.) must be observed for in-person and on-campus activities across all campus status colours.**

Facilities	<p>Closure of some or all campus facilities required.</p> <p>Highly rationed stockpile to ensure that high-priority areas are last to experience shortage.</p>	<p>Access to some or all campus facilities restricted or at risk of closure.</p> <p>Heightened resourcing for building maintenance, HVAC, and cleaning/sanitation required.</p> <p>Stockpile rationed across departments/units to preserve resources in case of emergency.</p>	<p>No restrictions to access to or closure of campus facilities beyond daily screening requirement and applicable public health regulations including density limits.</p>
Staff/Faculty Presence on Campus	<p>Staff and faculty work remotely except those required services staff who require on-campus presence.</p> <p>Virtual meetings required.</p> <p>Attendance on campus for any reason requires prior approvals.</p>	<p>Reduced on-campus presence for faculty and staff.</p> <p>Virtual meetings encouraged.</p> <p>Staff presence according to scheduled shifts or rotations on campus.</p> <p>Faculty permitted on campus solely for approved teaching or research as well as one-time only access by request.</p> <p>Limited in-person/on-campus meetings, keeping within public health requirements ((i.e. physical distancing, masking, maximum number of individuals gathered together).</p>	<p>No restrictions to in-person or on-campus presence for faculty or staff beyond daily screening requirement and applicable public health regulations including density limits.</p>
Community Safety and Security	<p>Community Safety provides regular 24/7 and 365-day services throughout all the phases (see list below for examples). These are constant safety standards of service that must be maintained throughout the various campus status levels. With greater opening of the campus in the green phase, some of the on-campus service demands will increase such as calls for service, evening escort requests, and processing of access requests. Amplification of these services could also happen due to other campus safety and emergency risks (e.g., utilities outage, evacuation of buildings or residences, emergency communications</p>		

	<p>etc.). The Red zone may also require sudden Security Services assistance for services, including closing and inspection of campus buildings and facilities. The Community Safety Department also regularly monitors emergency risks to assess the need to increase preparedness and response efforts.</p> <ul style="list-style-type: none"> <li>• Security Patrols and calls for service response</li> <li>• Call taking and dispatch service</li> <li>• Emergency Response Services</li> <li>• CCTV, Fire, and Intrusion System Monitoring</li> <li>• Investigations and threat assessment</li> <li>• Access programming and density monitoring services</li> <li>• Security technology and access system maintenance.</li> </ul>		
On-campus Research (No Face-to-Face Human Research)	<p>Only COVID-related and other essential approved research that cannot be conducted remotely will be permitted, with all approved ethics, health &amp; safety plans, and with local assessment to reduce in-person presence.</p> <p>Continue to encourage all research activity to be conducted remotely if possible.</p> <p>External research partners are not allowed, but some exemptions may be granted by VPRI.</p>	<p>Limited research permitted with approved ethics, health &amp; safety plans. Actual numbers will be determined based on established building capacity limits. Maintaining the requirement of 2M distancing for research and other scholarly and creative indoor activities.</p> <p>Continue to encourage all research activity to be conducted remotely if possible.</p> <p>External research partners will have access to campus within the limits of health and safety and density guidelines. All external partners will be required to use YU Screen before coming to campus to confirm their compliance with York Vaccine Mandate.</p>	<p>Research permitted with approved ethics, health &amp; safety plans, and in keeping with all applicable public health regulations.</p> <p>All external partners will be required to use YU Screen prior to coming to campus, and to comply with university health and safety protocols while on campus.</p>
Research with Human Participants (On/Off-Campus)	<p>Research limited to remote/virtual research. No in-person research with human participants allowed. No research involving collection of human samples (fluids, tissues, breath) is permitted.</p> <p>All ongoing (previously approved) in-person research with human participants must pause/stop.</p>	<p>With some exceptions and predicated on capacity limits (where relevant), most in-person research with human participants permitted with approved ethics and health &amp; safety plans (student degree progression and COVID-related research prioritized).</p> <p>Research resumption predicated on local assessment to reduce in-person presence and ability of research team to maintain appropriate distancing <i>most</i> of the time.</p>	<p>Most in-person research with human participants with approved ethics and health &amp; safety plans may resume including:</p> <ul style="list-style-type: none"> <li>• Studies permitted indoors with increased risks and sustained close contact (e.g., heavy breathing, gas inhalation, ultrasound, TMS, EEG, EMG, eye examinations, intermittent face covering removal by participants), approved safety plans with occupancy limits, and research ethics board clearance.</li> </ul>

	<p>Requests for exemptions from restrictions on no face-to-face research (such as for essential and/or COVID related research) will be evaluated on a case-by-case basis and must be approved by VPRI and relevant Dean.</p> <p>IF restricted research permitted, participant pool strictly limited to approved York community members only.</p>	<p>Participant pool generally limited to York Community members. Expansion to other groups subject to Faculty/departmental approval and predicated on maintenance of applicable physical distancing requirements, and capacity limits. Where approved, while participant recruitment may involve members from the community at large, they are however restricted subject to local public health situations in Ontario equal to or below that of the City of Toronto.</p> <p>External research participants will have access to campus within the context of health, safety and density guidelines. All external research participants will be required to use YU Screen before coming to campus.</p>	<ul style="list-style-type: none"> <li>• PPE requirements dependent on and in line with approved Health &amp; Safety Plan AND a Risk Assessment.</li> <li>• Additional appropriate PPE may be required for ALL in-person human research where distancing of &gt;2 metres not possible.</li> </ul> <p>Subject to applicable physical distancing requirements, participant pool extended to York and non-York members. While participant recruitment may involve members from the community at large, they are however restricted subject to local public health situations in Ontario equal to or below that of the City of Toronto.</p> <p>External research participants will have access to campus within the context of health and safety and density guidelines. All external research participants will be required to use YU Screen before coming to campus.</p>
<p>Field Research with Human Participants (Inter-/Intra-provincial; Global)</p>	<p>Inter-Provincial (between provinces): Restricted – Field research in local sites subject to site permissions, location-specific regulations, and public health guidance. Permission granted on a case-by-case basis.</p> <p>Intra-Provincial (within Ontario): Field research will be evaluated on a case-by-case basis and will be subject to local site permissions, location-specific regulations, and public health guidance.</p> <p>Global: Field research in international sites shall be reviewed and approved subject to COVID-19 case statistics, site permissions, location-specific</p>	<p>Inter-Provincial (between provinces): Some field research in local sites permitted subject to site permissions, location-specific regulations, and public health guidance. Permission granted on a case-by-case basis.</p> <p>Intra-Provincial (within Ontario): Field research will be evaluated on a case-by-case basis and will be subject to local site permissions, location-specific regulations, and public health guidance.</p> <p>Global: Field research in international sites shall be reviewed and approved subject to COVID-19 case statistics, site permissions, location-specific</p>	<p>Inter-Provincial (between provinces): Most field research in local sites permitted subject to site permissions, location-specific regulations, and public health guidance. Permission granted on a case-by-case basis.</p> <p>Intra-Provincial (within Ontario): field research will be evaluated on a case-by-case basis; local site permissions, location-specific regulations, and public health guidance</p> <p>Global: Field research in international sites shall be reviewed and approved subject to COVID-19 case statistics, site permissions, location-specific</p>

	regulations, public health guidance, and Global Affairs travel advisories.	regulations, public health guidance, and Global Affairs travel advisories.	regulations, public health guidance, and Global Affairs travel advisories.
Research Requiring ACC and/or BSC Approval	Research that requires ACC and/or BSC approval will continue to be evaluated on an ongoing case-by-case basis. If your research requires ACC approval (and Vivaria access) and/or a Biosafety permit (BSC approval) please contact Alison Collins-Mrakas ( <a href="mailto:acollins@yorku.ca">acollins@yorku.ca</a> ) for information on obtaining the necessary approvals/permits.		
YSpace Markham	<p>YSpace Markham will be closed.</p> <p><b>NOTE</b> Other Innovation York activities that impact students, faculty or community follow protocols outlined in Events and Gatherings.</p>	<p>YSpace Markham will be open to a maximum of 50% capacity, following public health guidance as required. All members will be required to register, screen prior to coming on site, and provide proof of vaccination.</p> <p><b>NOTE</b> Other Innovation York activities that impact students, faculty or community follow protocols outlined in Events and Gatherings.</p>	<p>YSpace Markham will be open, following public health guidance as required. All members and guests will be required to register, screen prior to coming on site, and provide proof of vaccination.</p> <p><b>NOTE</b> Other Innovation York activities that impact students, faculty or community follow protocols outlined in Events and Gatherings.</p>
UIT Supports and Services	<p>For faculty/staff only: Computer order pickups by appointments only.</p> <p>For Community: service desk loaner laptop curbside pickup and drop-off only (inside Steacie), open one day per week.</p> <p>In-person classroom support dictated by University classes being held on-premise.</p> <p>Media services (video/audio) provided on a limited basis.</p> <p>Essential IT infrastructure retrofit and support continuing.</p> <p>All other UIT support and services online only.</p>	<p>For faculty/staff only: Computer order pickups by appointments only.</p> <p>For Community: service desk loaner laptop curbside pickup and drop-off only (inside Steacie), open three days per week.</p> <p>In-person classroom support dictated by University classes being held on-premise.</p> <p>Media services (video/audio) provided on a limited basis.</p> <p>Essential IT infrastructure retrofit and support continuing.</p> <p>All other UIT support services are online only</p>	<p>Full range of in-person supports and services available by appointment and walk-in, following public health guidance as required.</p>

<p>Student Advising, Supports and Accessibility Services</p>	<p>Limited in-person/on-campus appointment-based student advising, counselling, supports and services (no in-person walk-ins).</p> <p>Virtual appointment-based and virtual drop-in advising sessions available.</p>	<p>In-person/on-campus appointment-based student advising, counselling, supports and services (no in-person walk-ins) encouraged.</p> <p>Virtual appointment-based and virtual drop-in advising sessions available.</p>	<p>Full range of in-person/on-campus student advising, supports and services available by appointment and walk-in, following public health guidance as required.</p> <p>Virtual appointment-based and virtual drop-in advising sessions available.</p>
<p>Libraries</p>	<p>Access limited to study space on an exceptional needs basis only.</p> <p>Ten (10) people per cavernous space only. Appointment-based space only. No browsable stacks.</p> <p>One (1) library building open on limited basis at Keele and Glendon campuses (Scott and Frost libraries respectively).</p> <p>Limited availability of contactless (curbside) pickup of physical resources via booklockers, and as dependent on Central Square and Centre of Excellence hours.</p> <p>All other onsite access services suspended and limited physical interlibrary loan (ILL).</p>	<p>Access permitted.</p> <p>Fifty (50) person-capacity per cavernous space. Most appointment-based, with some drop-in allowed permitted with attendance tracking.</p> <p>Library services and resources available at Keele and Glendon campuses; use of Physical Reserve collections on-site only; browsable stacks.</p> <p>Some library buildings/spaces will remain closed and/or limited hours.</p> <p>Reference and Information services available virtually with limited in-person support.</p> <p>Contactless (curbside) pickup of physical resources hours to be determined and dependent on Central Square and Centre of Excellence hours.</p> <p>Library workshops and classes delivered online with some in-person workshops/classes;</p>	<p>Full range of Library services and resources available at Keele and Glendon campuses, following public health guidance as required.</p> <p>Physical resources accessible with browsable stacks, and can be charged out at self check-out stations, circulation desk or contactless (curbside) pickup via book lockers.</p> <p>Reference and Information services available in-person and virtually.</p> <p>Library workshops and classes delivered online with some in-person workshops/classes.</p>

		Researchers required to book access to space in advance, including Archives and Special Collections.	
Events and Gatherings	<p>Only where permitted for staffed facilities within building capacity limits.</p> <p>In-person event requests (both on- or off-campus) must go through the TUUS process of approval and must meet all safety requirements</p> <p>Virtual events should be the default mode of delivery.</p> <p>Permitted events will include:</p> <ul style="list-style-type: none"> <li>University department events essential to the University's core mission and cannot be held virtually.</li> </ul> <p>Only external film shoots with minimal impact on campus permitted.</p> <p>Case-by-case assessment of external event requests required.</p> <p>Outdoor gatherings/events may have less restrictive limitations.</p>	<p>Only where permitted for staffed and unstaffed facilities within building capacity limits.</p> <p>In-person event requests (both on- or off- campus) must go through the TUUS process of approval and must meet all safety requirements.</p> <p>Virtual events should be encouraged.</p> <p>Permitted events will include:</p> <ul style="list-style-type: none"> <li>University department events that cannot be held virtually</li> <li>Student organization events that are sponsored by a university department.</li> </ul> <p>Only external film shoots with minimal impact on campus permitted.</p> <p>Case-by-case assessment of external event requests required.</p> <p>Outdoor gatherings/events may have less restrictive limitations.</p>	<p>Only where permitted for staffed and unstaffed facilities within building capacity limits if applicable.</p> <p>In-person event requests (on- campus) must go through the TUUS process of approval and must meet all safety requirements.</p> <p>Permitted events will include:</p> <ul style="list-style-type: none"> <li>University department events.</li> <li>Sponsored student organization events.</li> <li>Student organization events.</li> <li>External film shoots.</li> </ul> <p>Case-by-case assessment of external event requests required.</p> <p>Outdoor gatherings/events may have less restrictive limitations.</p>
Third-Party	<p>Where possible, all third-party requests will be postponed.</p> <p>Case-by-case consideration will be allowed for select third party activities on campus if they satisfy the following:</p>	<p>New and existing third-party requests will be considered on a case-by-case basis.</p> <p>Third-party activities on campus must satisfy the following:</p>	<p>New and existing third-party requests will be considered on a case-by-case basis.</p> <p>Third party activities on campus must satisfy the following:</p>

	<ul style="list-style-type: none"> <li>• Have minimal impact on campus operations and populations (i.e., closed locations or outdoors).</li> <li>• Where the cancellation of an existing contract carries high risk or consequence for the University.</li> </ul> <p>If permitted/approved to occur, third-party is responsible for following all government and institutional public health guidelines.</p>	<ul style="list-style-type: none"> <li>• Have minimal impact on campus operations and populations (i.e., closed locations or outdoors).</li> <li>• Be safely accommodated on campuses (i.e., respecting campus density and building capacity requirements) once permitted University events/gatherings (incl. student group activities) factored in</li> </ul> <p>If permitted/approved to occur, third party is responsible for following all government and institutional public health guidelines.</p>	<ul style="list-style-type: none"> <li>• Have manageable impact on campus operations and populations.</li> <li>• Be safely accommodated on campuses (i.e., respecting campus density and building capacity requirements) once permitted University events/gatherings (incl. student group activities) factored in.</li> </ul> <p>If permitted/approved to occur, third party is responsible for following all government and institutional public health guidelines.</p>
Travel	<p><b>Outbound:</b> Global Affairs Canada travel advisory in place (avoid non-essential) and University-sanctioned international travel suspended for staff.</p> <p>University sponsored or sanctioned international programs suspended or postponed.</p> <p>Graduate student travel permitted on an exceptional basis.</p> <p>Faculty/Research travel strongly discouraged. Mandatory quarantine protocols in place for international travel in many destinations.</p> <p>Vaccine passports required by some regions.</p> <p><b>Inbound:</b></p>	<p><b>Outbound:</b> Limited University-sanctioned travel for staff.</p> <p>Limited university sponsored or sanctioned international programs where travel is permitted / safe travel corridors.</p> <p>Graduate student travel permitted with few restrictions and support for development of health and safety plan.</p> <p>Faculty/Research travel open with assistance for health and safety plan development.</p> <p>Quarantine protocols in place for some international travel (e.g., to countries outside of safe travel corridors).</p> <p>Vaccine passports required by some regions</p>	<p><b>Outbound:</b> Travel with adherence to local public health guidelines.</p> <p>University sponsored or sanctioned international programs permitted with limited exceptions due to virus hot spots / travel restrictions.</p> <p>Graduate student travel permitted.</p> <p>Faculty/Staff travel with no guidance.</p> <p>Quarantine protocols in place for some international travel (hot spots) Vaccine passports required by fewer regions</p> <p><b>Inbound:</b> Inbound visitors can enter with adherence to local public health guidelines.</p>

	<p>Limited exceptions for inbound visitors (must have essential purpose as designated by Government of Canada).</p> <p>Mandatory quarantine requirement for all inbound travellers.</p>	<p><b>Inbound:</b> Inbound visitors can enter Canada with limited exceptions</p> <p>Quarantine requirements to be determined by university as mandatory federal quarantine may cease.</p>	<p>Quarantine requirements to be determined by university as mandatory federal quarantine may cease.</p>
<p>Campuses Abroad: Hyderabad, India and Las Nubes, Costa Rica</p>	<p>Campuses closed and remote learning offered based on local public health and government guidelines.</p> <p>Residence closed.</p> <p>No travel for university staff/faculty from Toronto to Hyderabad or Las Nubes.</p>	<p>Campuses open with limited program offering based on local public health measures.</p> <p>Residence open with local public health measures in place, as needed.</p> <p>Travel for university staff/faculty from Toronto permitted if destination no longer under GAC travel advisory.</p>	<p>Campuses open with full program offering based with local public health measures.</p> <p>Residence open with local public health measures in place, as needed.</p> <p>Travel for university staff/faculty from Toronto in adherence with local quarantine and public health measures.</p>
<p>Food Services</p>	<p>Indoor dining prohibited.</p> <p>Outdoor dining, take-out and delivery permitted.</p> <p>No buffet-style service.</p> <p>Venues responsible for managing line-ups and patrons congregating outside venues; signage identifying maximum capacity of patrons per venue required.</p> <p>Patrons may only be seated with members of their same households, with limited exceptions for caregivers and people who live alone. Contact information for all seated patrons required.</p>	<p>Indoor and outdoor dining permitted.</p> <p>No buffet-style service.</p> <p>Venues responsible for managing line-ups and patrons congregating outside venues; signage identifying maximum capacity of patrons per venue required.</p> <p>Patrons may only be seated with members of their same households, with limited exceptions for caregivers and people who live alone.</p> <p>Active screening of patrons required. Require contact information for all seated patrons.</p>	<p>Indoor and outdoor dining permitted.</p> <p>Buffet-style service permitted.</p> <p>Venues responsible for managing line-ups and patrons congregating outside venues; signage identifying maximum capacity of patrons per venue required if applicable.</p>

	<p>Active screening of patrons required. Require contact information for all seated patrons.</p> <p>Restricted hours of operations for establishments.</p> <p>Liquor sold or served is prohibited.</p> <p>Limit volume of music to be low enough that a normal conversation is possible.</p>	<p>Restricted hours of operations for establishments.</p> <p>Liquor sold or served only between 9 a.m. and 11 p.m.</p> <p>Limit volume of music to be low enough that a normal conversation is possible.</p> <p>Night clubs only permitted to operate as restaurant or bar.</p>	
Live-in Community	<p>Strict maintenance of public health measures and self-isolation space</p> <p>Permit restricted access to common rooms/spaces, with consideration given to using booking system to reserve spaces.</p> <p>Permit restricted access for kitchen use on an as needed basis with reservation/booking system.</p> <p>Enforcement of measures clearly communicated and actioned.</p> <p>Targeted education and communication to raise awareness of public health measures to prevent and reduce COVID-19 transmission.</p>	<p>Strict maintenance of public health measures and self-isolation space</p> <p>Permit limited access to common rooms/spaces without need for booking.</p> <p>Permit limited (i.e., limited total number within a given space) access for kitchen use.</p> <p>Emphasis on education and awareness of public health measures to prevent COVID-19 transmission</p>	<p>Strict maintenance of public health measures and self-isolation space</p> <p>Permit unrestricted access to common rooms/spaces without need for booking.</p> <p>Permit unrestricted access for kitchen use.</p> <p>Emphasis on education and awareness of public health measures to prevent COVID-19 transmission</p>
Athletics & Recreation	<p><b>Tait McKenzie Centre</b> Reduced service offerings and reduced capacity for gyms, fitness centres, and programming.</p> <p>Capacity numbers and restrictions will be based on provincial regulations.</p>	<p><b>Tait McKenzie Centre</b> Reduced service offerings and reduced capacity for gyms, fitness centres, and programming.</p> <p>Capacity numbers and restrictions will be based on provincial regulations.</p>	<p><b>Tait McKenzie Centre</b> Full-service offerings and all gyms, fitness centres, and programming open and available for use.</p>

	<p>Spectators will not be permitted.</p> <p>Masks must be worn at all times except while engaged in physical activity along with extended cleaning and sanitization protocols in place.</p> <p>All participants are required to pre-register.</p> <p>Self-attestation completed prior to entry.</p> <p><b>York Lions Stadium</b>  <u>No Dome: Fall and Spring months</u>  Reduced programming and space usage for field, changerooms and lounge spaces.</p> <p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Spectator limits based on provincial regulations.</p> <p>Masks must be worn at all times except while engaged in physical activity.</p> <p>All participants are required to pre-register.</p> <p>Self-attestation completed prior to entry.</p> <p><u>Dome: Winter months</u>  Reduced programming and space usage for field, changerooms and lounge spaces.</p>	<p>Spectator limits based on provincial and university regulations.</p> <p>Masks must be worn at all times except while engaged in physical activity along with extended cleaning and sanitization protocols in place.</p> <p>All participants are required to pre-register.</p> <p>Self-attestation completed prior to entry.</p> <p><b>York Lions Stadium</b>  <u>No Dome: Fall and Spring months</u>  Reduced programming and space usage for field, changerooms and lounge spaces.</p> <p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Spectator limits based on provincial regulations.</p> <p>Masks must be worn at all times except while engaged in physical activity.</p> <p>All participants are required to pre-register.</p> <p>Self-attestation completed prior to entry.</p> <p><u>Dome: Winter months</u>  Reduced programming and space usage for field, changerooms and lounge spaces.</p>	<p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Spectator limits based on provincial regulations.</p> <p>Face masks must be worn at all times except while engaged in physical activity along with extended cleaning and sanitization protocols in place.</p> <p>Self-attestation completed prior to entry.</p> <p><b>York Lions Stadium</b>  <u>No Dome: Fall and Spring months</u>  Regular programming and space usage for field, changerooms and lounge spaces.</p> <p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Spectator limits based on provincial regulations.</p> <p>Masks must be worn at all times except while engaged in physical activity.</p> <p>Self-attestation completed prior to entry.</p> <p><u>Dome: Winter months</u>  Regular programming and space usage for field, changerooms and lounge spaces</p>
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	<p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Masks must be worn at all times except while engaged in physical activity.</p> <p>All participants are required to pre-register.</p> <p>Self-attestation completed prior to entry.</p> <p><b>Alumni Field</b> Significantly reduced programming and space usage for field. Changerooms and lounge spaces will be closed.</p> <p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Spectators will not be permitted.</p> <p>Masks must be worn at all times except while engaged in physical activity.</p> <p>All participants are required to pre-register.</p> <p>Self-attestation completed prior to entry.</p> <p><b>Third-Party Users</b> Will have minimal and manageable impact on campus operations and populations.</p>	<p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Masks must be worn at all times except while engaged in physical activity.</p> <p>All participants are required to pre-register.</p> <p>Self-attestation completed prior to entry.</p> <p><b>Alumni Field</b> Reduced programming and space usage for field, changerooms, and lounge spaces.</p> <p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Spectators will not be permitted.</p> <p>Masks must be worn at all times except while engaged in physical activity.</p> <p>All participants are required to pre-register.</p> <p>Self-attestation completed prior to entry.</p> <p><b>Third-Party Users</b> Will have limited and manageable impact on campus operations and populations.</p>	<p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Masks must be worn at all times except while engaged in physical activity.</p> <p>Self-attestation completed prior to entry.</p> <p><b>Alumni Field</b> Regular programming and space usage for field, changerooms, and lounge</p> <p>Capacity numbers and restrictions will be based on provincial regulations.</p> <p>Spectator limits based on provincial regulations.</p> <p>Face masks must be worn at all times except while engaged in physical activity.</p> <p>Self-attestation completed prior to entry.</p> <p><b>Third-Party Users</b> Will have a manageable impact on campus operations and populations.</p> <p>User groups will follow provincial regulations for their activity type.</p> <p>Event safety and circulation plan required for review by Athletics &amp; Recreation.</p>
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	<p>User groups will follow provincial regulations for their activity type.</p> <p>Event safety and circulation plan required for review by Athletics &amp; Recreation.</p> <p>If required, third-party is responsible to obtain government exemption for activity.</p>	<p>User groups will follow provincial regulations for their activity type.</p> <p>Event safety and circulation plan required for review by Athletics &amp; Recreation.</p> <p>If required, third-party is responsible to obtain government exemption for activity.</p>	<p>If required, third-party is responsible to obtain government exemption for activity.</p>
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## Appendix 1

Public Health Agency of Canada (PHAC) and Province of Ontario Roadmaps for Reopening  
The University will always operate within the limits allowed by government and public health authorities.

PHAC and the provincial government have offered their metrics for reopening as shown in the table below. In both instances, reopening metrics are clearly linked to vaccination rates plus such health indicators as case rates.

**As of September 2021, the Province of Ontario has decided to pause general reopening at Step 3. Post-secondary institutions that have implemented vaccination mandates have been provided provision to relax physical distancing requirements in indoor instructional spaces.**

<b>Public Health Agency of Canada (PHAC) (as of May 14, 2021)</b>			
<b>Summer</b>		<b>Fall</b>	
<b>PHAC</b> Cases are low and vaccine coverage is high for one dose and increasing for second.  75% of those eligible for vaccines have one dose and 20% have a second dose.		<b>PHAC</b> Cases are low and two dose vaccine coverage is high.  75% of those eligible for vaccines have received a full COVID-19 vaccination series.	
<b>Ontario Roadmap to Reopen (as of May 20, 2021)</b>			
<b>ON Roadmap to Reopen Step 1</b> 60% of adults with one dose  *Plus key health indicators	<b>ON Roadmap to Reopen Step 2</b> 70% of adults with one dose  20% fully vaccinated  *Plus key health indicators	<b>ON Roadmap to Reopen Step 3</b> 70-80% of adults with one dose  25% fully vaccinated  *Plus key health indicators	<b>ON Roadmap to Reopen Step 4</b> 80% of eligible population with one dose  75% of eligible population fully vaccinated  No Public Health Unit (PHU) with less than 70% of eligible population fully vaccinated  *Other key public health indicators must also continue to remain stable

			(cases, hospitalizations, ICU admissions, deaths)
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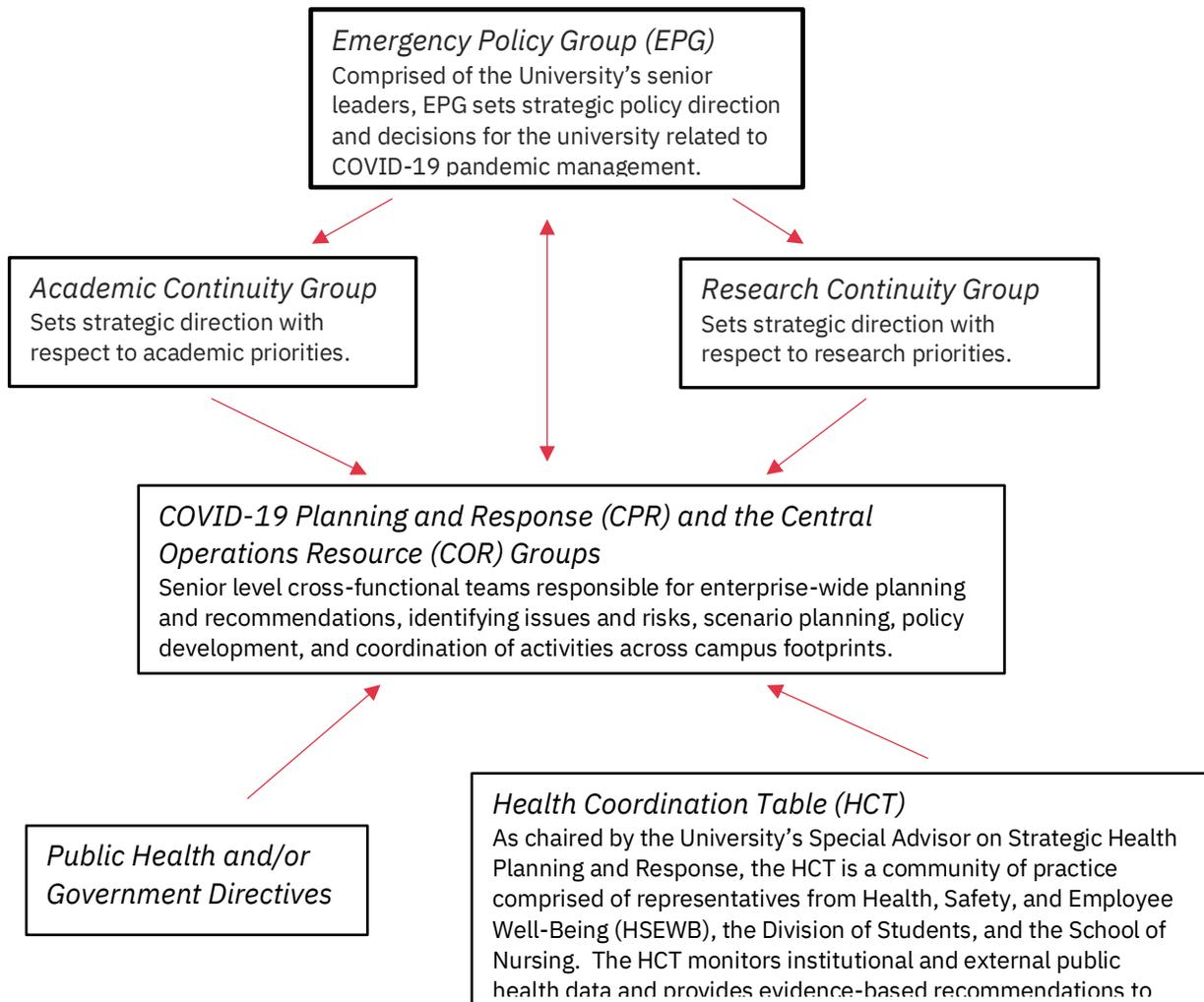
## Appendix 2

### Monitoring and Transitioning through the Campus Status System

Flexibility and nimbleness will remain a key feature in the University's reopening. Decisions related to campus status will be made based on approval by the Emergency Policy Group (EPG), comprised of the senior leaders of the University, and as based on the availability of information from each of the following:

1. Public health and government (federal, provincial, municipal) guidance and direction;
2. Local epidemiological data and trends as assessed by the Health Coordination Table (HCT); and
3. Operational capacity and requirements as determined by the COVID-19 Planning and Response (CPR) and the Central Operations Resource (COR) groups.

The following is a visual representation of the decision-making and approvals process:



The University may, in some situations, choose more restrictive standards when deemed necessary. Where this option is exercised by the EPG, these standards will be applied to all York entities.<sup>2</sup>

### **Monitoring**

To date, different tools and processes have been established to ensure the careful monitoring and management of university operations during the pandemic. The key tools include, but are not limited to:

- YU Screen: an automated screening, limited case/contact management tool with capacity to collect proof vaccination and/or exemption records;
- An on-campus asymptomatic testing program on both Keele and Glendon campuses;
- A data triangulation and cross-checking (screening, testing and vaccination records) system in collaboration with the Office of Institutional Planning and Analysis (OIPA);
- Workplace health and safety plans, internal audits, and inspections specific to COVID-19 protocols and requirements; and
- Routine operational risk assessments and protocol/process reviews.

Leveraging the existing workplace health and safety inspection framework, Health and Safety Officers (HSOs) will be utilized to conduct routine inspections of the spaces that are open to ensure adherence to established Area-Specific Workplace Safety Plans. Inspection results will be shared with local managers and deficiencies will be resolved locally where possible. Where deficiencies require an institutional response, area managers will raise these deficiencies through their departments to the CPR/CORG to be addressed.

Managed by the CORG, routine operational risk assessments will be conducted of all shared services departments responsible for supporting academic and research activities. Results of the risk assessments will be shared with the CPR group and where necessary, recommendations will be made to the EPG on what actions may be necessary to address any risks identified by the departments. Where possible, departments will mitigate risks at the lowest level possible; however, in cases where risks cannot be mitigated locally and which may impact the University's operations, recommended actions will be made to EPG for approval.

The CPR group assumes responsibility for protocol and process reviews based on both external and internal factors that may change over the course of the 2021 to 2022 year. Where necessary, changes will be made by the CPR and communicated to the wider community. When changes may have institutional or financial impact or represent a substantive shift in institutional approach, recommendations will be brought to the EPG for approval.

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<sup>2</sup> It also follows that individual Faculties or Divisions may choose to impose stricter standards based on their own operational requirements; however, they must notify and seek approval from EPG. No area of the University will be authorized to move to a posture that is less restrictive than that set by the University and/or in accordance with public health and government regulations.

