COVID-19 Protocol for Health and Safety Information for Non-Contractor Guests on York Campuses

Purpose
The following protocol outlines the health and safety information which should be provided to non-contractor guests who are entering York University campuses or sites.

A non-contractor guest is defined as an individual who is not a student, staff member, faculty member, instructor, volunteer, or member of a governing body of York University. Examples include (but are not limited to) sporting event spectators, delivery and supplier personnel, attendant care service providers, sign language interpreters, research participants coming to campus to participate in face-to-face research, and research partners.

A host is defined as anyone inviting a non-contractor guest to York’s campuses or sites.

Scope
This protocol applies to non-contractor guests including visitors, volunteers and other non-university community members who are not contractors or vendors of the university. As the COVID-19 situation evolves, what is deemed appropriate for different situations may also continue to change. More information can be found on the Better Together website.

Protocol
When departments or faculties are arranging for non-contractor guests to attend York’s campuses, the following must be adhered to:

- **Non-contractor guests** must not attend campus, or leave campus immediately if they are or become unwell or symptomatic
- **YU Screen** remains available, and York community members and guests are encouraged to use it as a self-assessment tool
- Refer to the COVID-19 Protocol for Self-Disclosure, Screening and Incident Management for more information on COVID-19 self-disclosure, screening practices and incident management processes.
- All individuals must wear a mask in York University indoors spaces
- All individuals must adhere to applicable public health and safety measures that are currently in place at York University. More information can be found on the Better Together website.

Responsibilities

York University host responsibilities:
For this group, the following currently apply:

- Departments and faculty representatives who are inviting non-contractor guests to campus are responsible for sharing health and safety information and applicable requirements outlined in this document and/or items such as this document, with them.

  Refer to the COVID-19 Protocol for Self-Disclosure, Screening and Incident Management for more information.

York University guest responsibilities:
For this group, the following currently apply:
• Guests must not attend campus, or leave campus immediately if they are unwell or symptomatic
• YU Screen remains available, and is encouraged to be used by York community members and guests as a self-assessment tool
• All individuals must wear a mask in York University indoors spaces
• All individuals must adhere to applicable public health and safety measures that are currently in place at York University.

Resources

YU Screen
• YU Screen remains available, and is encouraged to be used by York community members and guests as a self-assessment tool

Other Resources:
• COVID-19 Protocol for Health and Safety Information for Contractors and Vendors on York Campuses

Communication
This protocol will be shared with departments through the managers, faculty and senior/executive officers, and area health and safety officers. It will also be posted on York’s Better Together website.

Contact information
• For guests with any questions on health and safety requirements to attend activities on York’s campuses, please contact your York University host.
• For York University hosts with any questions pertaining to this document, please contact Health Safety and Employee Well-Being (HSEWB).