

# The Educational Program Services

The educational program services work to create programs catering to young and old students. Individuals working in educational program services are called program managers or program coordinators. Most of the material they create is through collaboration with educators and other program managers. The programs created focus on incorporating nature into education.



## ROLES

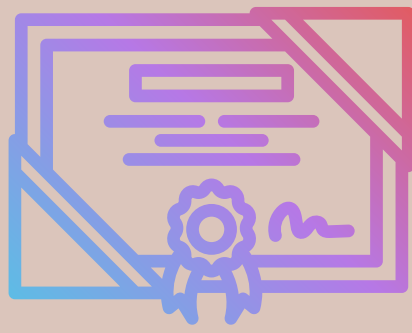
### Program Manager

- Go into schools and provide programming
- Help schools build networking skills
- Responsible for managing adult education programs and workshops



### Peel school coordinator

- Implements eco school program works with school board partners to implement program and provide support
- Professional development around teachers



## Responsibilities

- Work with animals
- Working with teacher, principals or directors
- Planning educational programs related to nature
- Meeting with investors and program managers
- Fund raising for programs
- Researching information on nature
- Traveling to get samples from nature
- Budgeting and planning

## Qualifications

- Bachelor's Degree (preferably in a related field such as education or environmental studies)
- Volunteer experience is recommended (relating to teaching or the nature)



## Physical Challenges

- Lots of the work requires being in front of a computer for large periods of time, therefore this can cause strain on the eyes
- Travelling far away to give workshops, which can result in waking up extremely early and being away from children and family



## Mental Challenges

- Managing workload during peak periods
- Peak periods require program managers to run various workshops, staying on top of budgeting, deadlines, coordination, and updating websites



## Rewarding Aspects

- Providing services and workshops to students from different economical backgrounds
- Collaboration
- Large scope for creativity
- Working to nurture people
- using strengths and background to move projects forward
- creating projects around nature



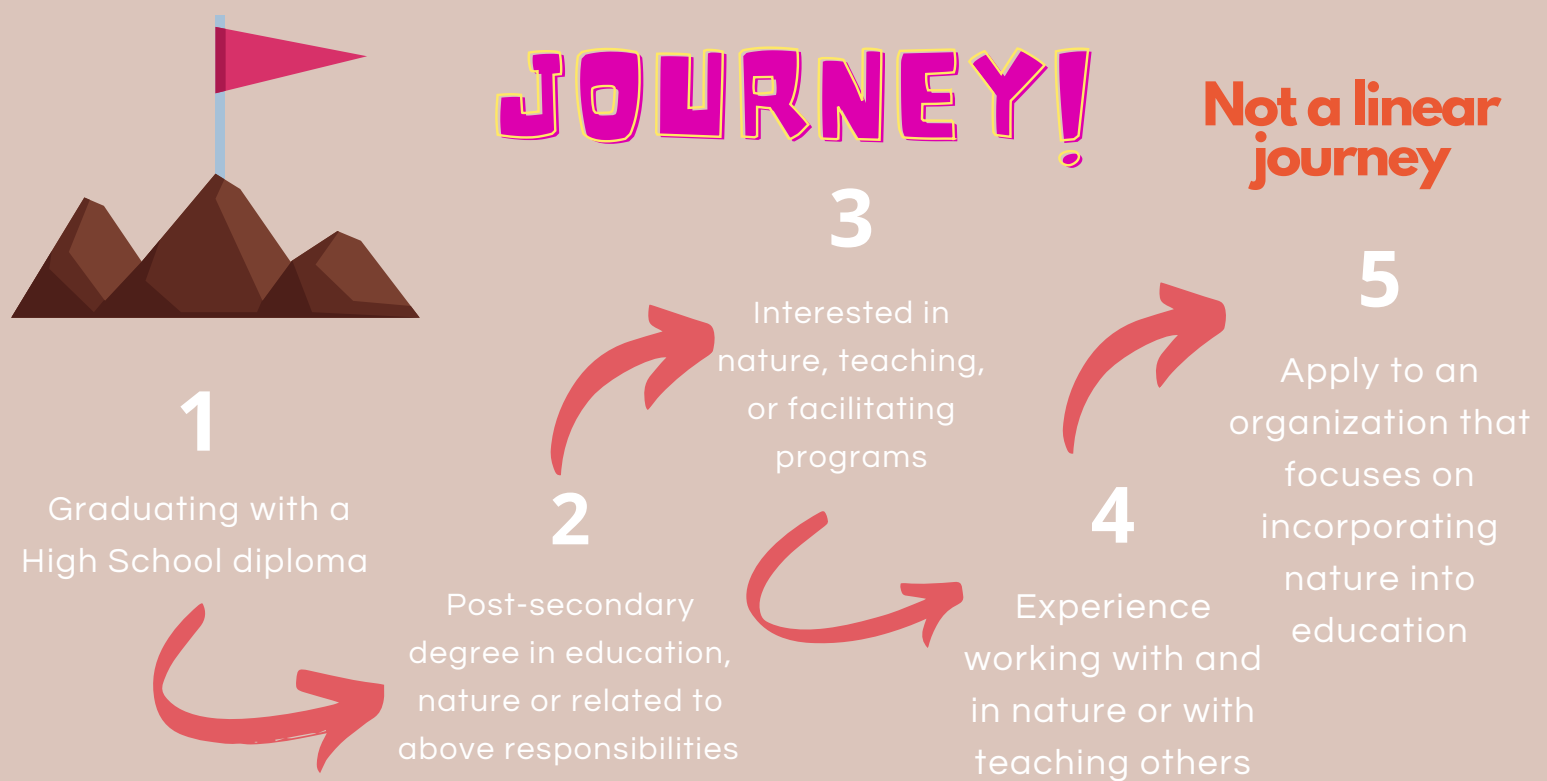
There is **not one way** into this career field. The path to this career choice may not be linear, and work/volunteer experience can be flexible. One key aspect is that you must be **passionate** about being an avid nature lover



# ROUTINE

Each role in the educational program services department has a different routine. Some daily activities consist of:

- Get to outdoor education centres to work with staff
- Overseeing peel eco-schools program (meets weekly with coordinator)
- Meeting with other partners and doing budgeting
- Working on projects
- Run workshops during different seasons
- Organizing leadership programs for young professionals
- Fundraising for the program/create funding proposals



# VALUABLE SKILLSET



## Time Management

Being able to balance many tasks and manage your time between them



## Tech Savvy

Learn video editing/zoom/polls as well as how to run workshops online



## Interpersonal

Being outgoing and able to talk to people is important as you're always meeting new people and trying to build new partnerships



## Flexibility

A willingness to embrace different ways, to get to the same goal



## Passion

Having a passion for what you do and for nature and teaching

# ADVICE

Find what you're passionate about and look for careers that incorporate that passion into the work

Build your networking skills and interpersonal skills



Try and get experience in different fields (summer camp, community centre, etc)

Be open-minded and flexible to different opportunities and career paths