

Operation Instructions for A/V System without podium

Contact for Assistance: Winters College Building, Room 030

Email: edhelp@yorku.ca

1. Turn on Computer (little black box) at the right side of the whiteboard.
2. Press the Power button on the projector control panel (in white color) or turn on using remote control (Blue button)
3. Press the “Source Search” button and wait until the Windows logon screen shown.
4. Locate the wireless keyboard in the drawer cabinet in grey color and turn on the power button located at the top edge on the wireless keyboard by sliding switch button to green. Turn off when placing back in drawer to conserve battery life.
5. Log into computer using your Passport York Username and Password credentials (Faculty or Staff accounts).
6. Log off from the computer and turn off the projector by pressing the power button on the white control panel when your class finish.

If needed connecting a laptop to the projector, please using the HDMI cable provided in the drawer cabinet and press “Source Search” button to select it.