



**SECTION 5 - YORK UNIVERSITY OCCUPATIONAL
HEALTH & SAFETY PROGRAM FOR
CONSTRUCTORS/CONTRACTORS HEALTH,
SAFETY & EMPLOYEE WELL-BEING**

REVISED October 2021

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PROGRAM OBJECTIVE AND CONSTRUCTOR/CONTRACTOR TERMS AND CONDITIONS

The York University Health and Safety Program is intended to outline the health and safety requirements for Constructor/Contractor so that injuries can be prevented and appropriate measures can be put in place prior to the commencement of the work. This requires the Constructor/Contractor management to set a good example for all workers by showing their dedication to good health and safety practices, appointing “competent” supervisors, selecting qualified sub-contractors where required, recognizing and identifying hazards and implementing safe procedures for the prevention and control of hazards.

General Health and Safety Terms and Conditions

1. Every Constructor/Contractor shall accept full responsibility and liability for the safe execution of the Project.
2. Every Constructor/Contractor shall take every reasonable measure to ensure the safety of their workers and members of the York University community.

Where there is disagreement as to the interpretation of statutory requirements, policies, regulations and/or practices, the interpretation of York University and the York University Project Representative shall prevail.

ROLES AND RESPONSIBILITIES

Constructor/Contractor

By reviewing and signing the *York University Constructor/Contractor Acknowledgement and Undertaking* form, the Constructor/Contractor agrees to comply with the *York University Occupational Health and Safety Program for Constructors/Contractors*, all job site specific health and safety rules, and the *Occupational Health and Safety Act and Regulations for Construction Projects (O. Reg. 213/91)* while working on a job site at York University.

Some of the requirements for a Constructor/Contractor as outlined in the Regulations include:

- a) Appoint a supervisor for every project at which 5 or more workers will work at the same time. The supervisor shall supervise the work at all times either personally or by assigning a competent person to do so. The Constructor/Contractor should provide the name(s) of the project supervisor(s) to the York University Project Representative prior to starting work;
- b) Make available, upon the request of the York University Project Representative,

- the Constructor's/Contractor's occupational health and safety policy and its applicable program(s) to implement the policy;
- c) Constructor/Contractor must coordinate with the project manager for all fire safety services and permit(s) are posted.
 - d) Post at the job site the Notice of Project form approved by the Ontario Ministry of Labour, Training and Skills Development (MLTSD) when and where applicable for the project
 - e) Post an Emergency Response procedure.

Additional requirements and responsibilities include but are not limited to:

1. Attend the York University "Pre-construction meeting" and provide similar orientation to workers and sub-contractors in regard to policies, procedures and requirements relating to the project site.
2. Provide job site risk assessments and project safety plan to the York University Project Representative (See: Page 5-7, Specific Hazards and Procedures).
3. Before starting a specific work activity, advise the York University Project Representative if such work might create a hazard to any worker or another employer.
4. Provide the York University Project Representative with the name of a qualified person designated to be responsible for the project site health and safety.
5. Familiarize with and comply with the *Workplace Safety and Insurance Act (WSIA), First Aid Requirements (Reg. 1101)*. Maintain adequate first aid facilities and any emergency response kits (e.g., spill, eyewash, fire suppression/extinguishers) on the project site as required by *Reg. 1101*. N.B. and *Occupational Health and Safety Act*. Any Contractor with up to 15 workers on any shift must have at least one person at the project site who is the holder of a valid First Aid Certificate as per *WSIA, Reg. 1101, s9(2)*.
6. Be aware of emergency contact telephone numbers and the nearest medical facility (see York University Constructor/Contractor Manual, Section 7: Important Contact Telephone Numbers).
7. Ensure that every worker at the project site has ready access to a functional telephone, 2- ways radio system or other communication system, in the event of an emergency.
8. Arrange for use of toilet facilities where workers at the project site have reasonable access to these facilities.
9. Ensure that a reasonable supply of potable drinking water is readily accessible at a project site for the use of workers.
10. Protect the safety and health of others on site.
11. Plan safety into all work activities.
12. Ensure a supervisor performs weekly project site inspections.
13. Discipline and document any worker who fails to follow rules and safe work practices and procedures.
14. Provide and enforce the use of required personal protective equipment.

15. Provide to the York University Project Representative Safety Data Sheet (SDS) for any Workplace Hazardous Materials Information System (WHMIS) controlled products prior to its arrival at the project site.
16. Ensure all workers are trained in the WHMIS Program and continuously comply with WHMIS Regulations; and submit proof of training to the York University Project Representative.
17. Ensure all incident investigations are reviewed and appropriate corrective action is taken. Report all critical injuries or fatalities to York University Representative immediately. York University Representative is to report such incidents immediately to Health, Safety and Employee Well-Being (HSEWB) via established internal processes
18. Review safety records and take the necessary action for improving job safety.
19. Comply with all legislative requirements relating to construction work (including the *Occupational Health and Safety Act*, the *Environmental Protection Act*, the *Workplace Safety and Insurance Act*, etc.), and applicable MLTSD requirements and orders;
20. Ensure the project site is adequately secured with barricades or otherwise cordoned off to prevent unauthorized personnel from entering (and potentially placing themselves at risk);
21. Ensure that appropriate signage is posted to identify the area as a work zone and that only authorized personnel are permitted to enter.
22. Ensure the York University Lockout and Tagout and where applicable Electrical Safety Programs are provided by the York University Project Representative or an equivalent level of safety procedures are followed. Contractors and constructors must use their own locks and tags. Constructors must provide a copy of their lock and tag procedure to the York University Program Representative.
23. Responsibilities detailed in the Sections that follow on “WSIB Certificates of Clearance”, “Training”, “Chemical Safety”, “Specific Hazards and Procedures”, and “Incident Reporting and Investigation”.
24. The use of elevators for the movement of construction personnel, equipment and material is allowed provided the elevator cab and doorways have been protected against damage. Protection of the elevator shall be the responsibility of the Contractor and will be in accordance with the standards set by York University. No unprotected elevators shall be used for site access or delivery.
- 25.** Interiors, entrance frames and floors of elevators shall be lined with plywood to act as protection against damage and shall remain in place for the duration of the project. Contractor shall remove protection cladding once all renovations are complete. Contractor is responsible for any and all damages caused during use.
26. Sub-contractors are also required to carry out these responsibilities and to contribute to the overall safety program at the project site. Sub-contractors are required to be particularly careful that their work activities do not create a hazard for others on site.

York University Project Representative

The York University Project Representative is responsible to ensure that Constructors/Contractors are aware of their health and safety responsibilities and monitors for compliance.

Before work begins on a project, the York University Project Representative will receive from the Constructor/Contractor all of the following, as required:

- Constructor/Contractor health and safety policy and relevant program(s).
- Project registration/notification form approved by the Ontario MLTSD.
- Name of project site supervisor for projects where 5 or more workers work at the same time.
- Name of person designated by the Constructor/Contractor responsible for site health and safety activities.
- Site risk assessment and project safety plan.
- Safety Data Sheet (SDS) of each hazardous material used in the project
- Proof that any radiation sources (e.g. gauges) used on site are valid under the Contractor's radiation CNSC license
- Certificates of training (e.g., WHMIS, First Aid, and other job-specific safety training) of all workers.

WORKPLACE SAFETY AND INSURANCE BOARD "CERTIFICATE OF CLEARANCE"

1. The Constructor/Contractor is required to provide a Workplace Safety and Insurance Board Certificate of Clearance. For projects extending more than 90 days, the Certificate of Clearance must be renewed every ninety days, in accordance with Workplace Safety and Insurance Board of Ontario (WSIB) requirements.
2. The Constructor/Contractor shall inform the York University Project Representative immediately of any status change with the Workplace Safety and Insurance Board (e.g., a change in rate group, classification, Performance Index, etc.).

TRAINING

The Constructor/Contractor shall ensure that appropriate instruction and safety training have been provided to its workers before the work begins (e.g., based on hazards identified in risk assessment on Page 5-7, Specific Hazards and Procedures). Evidence of training (e.g., certificates of completion) shall be made available upon the request of the York University Project Representative. York University does not provide instruction and safety training to the Constructor's/Contractor's workers.

WHMIS (Workplace Hazardous Materials Information System) training as defined under the *Occupational Health and Safety Act and WHMIS Regulation* is required by York University for all employees working on the project. Contractors/Constructors are required to provide written proof of training at the **pre-construction meeting**.

CHEMICAL SAFETY

1. Under the *Occupational Health and Safety Act* and related Regulations, specific requirements, procedures, and training must be carried out to ensure that workers work safely with chemicals. York University expects that the Constructor/Contractor, their sub-contractors and their agents will comply with these requirements, procedures and training.
2. Before a project is started:
 - a. The York University Project Representative will inform the Constructor/Contractor in writing of any “designated substance” (refer to the list of substances in Appendix C, Section B on Page 5-13) that may be encountered in the course of work or, in the area
 - a) where the work takes place (refer to Section 1, Constructor/Contractor Code of Conduct, Rules and Responsibilities). The Constructor/Contractor shall ensure that when working with or around any hazardous or designated substance, all necessary precautions are followed, including but not limited to, personal protective equipment, signage, restricted entry, additional ventilation, etc.
 - b) The Constructor/Contractor shall inform the York University Project Representative in a timely manner, that temporary changes in the location of workers or other precautions or arrangements, may be required. The York University Project Representative shall then make arrangements, as appropriate.
 - c) The York University Project Representative’s name and extension number shall be posted at all entrances to the project site.
 - d) Under the Workplace Hazardous Materials Information System (WHMIS) Regulation, a Safety Data Sheet (SDS) of each chemical to be used on the Project shall be kept on site and made available to the York University Project Representative.
 - e) The York University Project Representative is required to forward a copy of each SDS to the University employee designated for health and safety in each University department or office likely to be affected by the project.
 - f) Preventive measures and procedures must be adhered to, for the protection of workers and occupants of buildings. Examples of such measures include

personal protective equipment, engineering controls, area signage, and restricted access. Examples of procedures include handling, storing and disposing of waste, and cleaning up spills as outlined in the SDSs.

- g) All chemical containers must be appropriately labeled in accordance with the WHMIS Regulation. When not in use, chemical containers must be covered and properly stored.
- h) York University's Health, Safety and Employee Well-Being (HSEWB) may forward to the York University Project Representative additional requirements, changes in procedures or other recommendations to improve the safety of the project. The York University Project Representative will then ensure that the Constructor/Contractor implements the additional requirements.
- i) Chemical spills released into the environment shall be reported immediately by the Constructor/Contractor to:
 - York University Security Services at 416-736-5333;
 - the York University Project Representative; and
 - appropriate government agencies e.g., Ministry of Environment and Climate Change, Conservation and Parks Spills Action Centre (See: York University Constructor/Contractor Manual: Section 7, Important Contact Telephone Numbers).

SPECIFIC HAZARDS AND PROCEDURES

The Constructor/Contractor shall identify workplace hazards and conduct project site-specific risk assessments including, but not limited to:

- Designated Substances (O. Reg. 490/09)
- Asbestos on Construction Projects and in Buildings and Repair Operations (O. Reg. 278/05)
- Biological hazards (e.g., bacteria and viruses, mould, parasites, pests etc.)
- Chemicals (including hazardous materials under WHMIS)
- Cold stress
- Confined spaces (O. Reg. 632/05)
- Electrical safety and Lock and Tag procedure
- Heat stress
- Indoor air quality (e.g., pollutants including dust, gases and vapours)
- Machinery
- Musculoskeletal Injury (e.g., material handling including lifting, pushing, pulling, repetitive motion etc.)
- Noise (O. Reg. 381/15)
- Radiation
- Vibration
- Working at heights (e.g., activities requiring fall restricting or fall arrest systems, use of ladders etc.)
- Traffic control
- Excavations

Appropriate legislative requirements shall be followed, and safety procedures developed, for the protection of the workers involved in the project and members of York University affected by the project. All documented programs and procedures shall be reasonably available to York University upon the request of the York University Project Representative.

INCIDENT REPORTING AND INVESTIGATION

1. Reporting and Documentation

York University requires that all incidents, as described in the *Occupational Health and Safety Act, 1990 Section 51, 52 and 53*, concerning death, critical injuries, explosion or fire causing injury, and others be reported to the MLTSD by the employer of the injured worker. They must notify York project representative about such incidents who then will notify HSEWB.

All such incidents including near misses shall be investigated to determine the root cause by

the Constructor/Contractor. Corrective and preventive measures shall be documented and implemented by the Constructor/Contractor to prevent similar incidents in the future.

The employer of the injured worker is also required to comply with the Workplace Safety and Insurance Act in regard to incident reporting.

A copy of the Constructor's/Contractor's incident investigation report, indicating corrective or preventative measures, shall be provided to the York University Project Representative who shall forward a copy to the University's HSEWB section for review and to keep on file.

2. Incident Scene

In the event of an incident that results in a person being killed or critically injured at the workplace, in accordance with the *Occupational Health and Safety Act* the scene must be secured and left untouched, except for the purpose of saving life or relieving human suffering; maintaining an essential public utility service or a public transportation system; or preventing unnecessary damage to equipment or other property. Report all critical injuries and fatalities to the York University Project Representative who will then report them HSEWB.

3. Disciplinary Action for Safety Infractions

If the Constructor/Contractor, their sub-contractor and/or their agent are in breach of any safety requirements, they may be subject to actions which may include being asked to leave the premises and possibly being barred from future work. It will be up to the York University Project Representative to determine whether the project shall continue. The Constructor/Contractor, their sub-contractor and/or agent may not be permitted to resume work on university premises or until such time as they have proven compliance with all safety requirements and legislation. All actions will be documented by York University.

COVID-19 Requirements

Project Managers are to ensure contractors are in compliance with all applicable YorkU COVID-19 Protocols. Refer to link for further details: <https://www.yorku.ca/bettertogether/visitors/>

APPENDIX A: YORK UNIVERSITY HEALTHY WORKPLACE POLICY

Link: <https://www.yorku.ca/secretariat/policies/policies/healthy-workplace-policy/>

APPENDIX B: DEFINITIONS

Competent Person

A “competent person” means a person who:

- a) is qualified because of knowledge, training and experience to organize the work and its performance,
- b) is familiar with this Act and the regulations that apply to the work, and
- c) has knowledge of any potential or actual danger to health or safety in the workplace.

Construction

“Construction” includes erection, alteration, repair, dismantling, demolition, structural maintenance, painting, land clearing, earth moving, grading, excavating, trenching, digging, boring, drilling, blasting, or concreting, the installation of any machinery or plant, and any work or undertaking in connection with a project but does not include any work or undertaking underground in a mine;

Constructor

“Constructor” means a person who undertakes a project for an owner and includes an owner who undertakes all or part of a project by himself or by more than one employer.

Contractor

A contractor has “Employer” responsibilities as outlined in the *Occupational Health and Safety Act*.

At York, a contractor is an external company or independent operator hired into a contract:

- a) to perform work or supply services with a York University Project Representative as constructor; or
- b) to undertake with a constructor (under contract to the University) to perform work or supply services.

Critical Injuries

Occupational Health and Safety Act, Reg. 834. A critical injury means an injury of a serious nature that,

- a) places life in jeopardy.
- b) produces unconsciousness.
- c) results in substantial loss of blood.
- d) involves the fracture of a leg or arm but not a finger or toe.

- e) involves the amputation of a leg, arm, hand or foot but not a finger or toe.
- f) consists of burns to a major portion of the body; or
- g) causes the loss of sight in an eye

Employer

“Employer” means a person who employs one or more workers or contracts for the services of one or more workers and includes a contractor or subcontractor who performs work or supplies services and a contractor or subcontractor who undertakes with an owner, constructor, contractor or subcontractor to perform work or supply services.

Project

“Project” means a construction project, whether public or private, including,

- a) the construction of a building, bridge, structure, industrial establishment, mining plant, shaft, tunnel, caisson, trench, excavation, highway, railway, street, runway, parking lot, cofferdam, conduit, sewer, watermain, service connection, telegraph, telephone or electrical cable, pipeline, duct or well, or any combination thereof,
- b) the moving of a building or structure, and
- c) any work or undertaking, or any lands or appurtenances used in connection with construction

Project Representative

The York University Project Representative is the York University employee in charge of implementing a renovation, maintenance or construction project. This may be a project coordinator, project administrator, project manager, construction manager, planner or maintenance supervisor. Facilities Services is the department that manages all construction, renovation and maintenance projects at York University. For the purposes of this manual, the title “Project Representative” has been used throughout.

Risk Assessment

Risk assessment is a process used to identify hazards and assesses the possibility of injury or illness to a worker who may be exposed to the hazard. Hazards may be ranked based on frequency of exposure, consequence or severity of risk and probability of occurrence.

Supervisor

“Supervisor” means a person who has charge of a workplace or authority over a worker.

APPENDIX C: REGULATIONS MADE UNDER THE OCCUPATIONAL HEALTH AND SAFETY ACT

Safety Regulations

- Construction Projects
- Industrial Establishments
- Mines and Mining Plants
- Window Cleaning
- Critical Injury Defined
- Confined Space
- Occupational Health and Safety Awareness Training
- Diving Operations
- Farming Operations
- Firefighters-Protective Equipment
- Health Care and Residential Facilities
- Oil and Gas-Offshore
- Roll-Over Protective Structures
- Teachers
- University Academics and Teaching Assistants
- Needle Safety

Designated Substance Regulations

Asbestos on Construction Projects and in Buildings and Repair Operations

Designated Substances

Acrylonitrile

Arsenic

Asbestos

Benzene

Coke Oven Emissions

Ethylene Oxide

Isocyanates

Lead

Mercury

Silica

Vinyl Chloride

General

Biological or Chemical Agents, Control of Exposure to
Workplace Hazardous Materials Information System

Hazardous Physical Agents

X-Ray Safety

Noise

Regulations that Directly Affect/Impact the Act

- Inventory of Agents or Combinations of - Agents for the Purpose of Section 34 of the Act
- Joint Health & Safety Committees - Exemption from Requirements
- Offices of the Worker and Employer Advisers
- Criteria to be Used and Other Matters to be Considered by the Board Under Subsection 46(6) of Act

Schedule A

FACILITIES SERVICES

Constructor/Contractor Indemnification and Key Agreement

The Constructor/Contractor named below hereby consents to the following:

to abide by the "Regulations Regarding York University Keys and Job Site Access" included in the York University Constructor/Contractor Manual.

that all necessary clearance letters have been provided to York University.

to ensure that keys issued to the Constructor/Contractor are kept in a safe and secure location, not to duplicate York University keys or keys providing access to project sites on York University property.

to accept responsibility for any damages, losses or claims resulting from the misuse of loss of keys issued to the Constructor/Contractor.

not to transfer keys issued by the University to any sub-contractor or any other contractor employee to whom the University has not officially issued the key(s); and

to return keys to the University Project Representative upon completion of work – at the time specified when the keys were issued.

I hereby certify that I am duly authorized to bind the Constructor/Contractor to this Agreement, which is made for good consideration.

CONSTRUCTOR/CONTRACTOR

Print Name _____
Position/Title _____ Telephone _____
Date _____ Signature _____

YORK UNIVERSITY PROJECT REPRESENTATIVE

Print Name _____
Position/Title _____ Telephone _____
Date _____ Signature _____

On the reverse side of this form, please provide the name and respective York Identification Badge number for each worker to whom a York University key is to be issued.

Schedule B

FACILITIES SERVICES

Constructor/Contractor Acknowledgement and Undertaking

Prior to the start of any project on York University property, the Constructor/Contractor agrees to follow the rules and regulations outlined in the *York University Constructor/Contractor Manual*, and accepts all responsibilities and liabilities as outlined herein.

I acknowledge that I have signing authority on behalf of the Constructor/Contractor and that I have read and understand the contents of the York University Constructor/Contractor Manual. I undertake to accept all responsibilities and liabilities as outlined in the York University Constructor/Contractor Manual.

CONSTRUCTOR/CONTRACTOR

Print Name _____
 Position/Title_____ Telephone_ Date _____ Signature _____

YORK UNIVERSITY PROJECT REPRESENTATIVE

Print Name _____
 Position/Title_____ Telephone_ Date _____ Signature _____

This contract is valid _____
 from _____
 Project Reference _____
 Number: _____

The signed Constructor/Contractor Acknowledge and Undertaking shall be kept on file by the York University Project Representative who will provide the Constructor/ Contractor with a photocopy. The signed copy must be made readily available on the job site at all times.



Schedule C

Fire Safety Services, Community Safety Dept.
DAILY PLANNED WORK AND FIRE CHECKLIST &
PERMIT APPLICATION

Date of Work
Building Name:
Extent of Work Area:

Scope of Work:

- Welding torch, Oxy-acetylene, Plasma flame cutting, High heat drying, Soldering / Brazing, Hot tar roofing, Steam cleaning, Other (specify)

Work to be done by: York University maintenance staff: Constructor/Contractor

Expected Start Time: Expected Finish Time:
Alarm Status Notice to be Posted: Yes No
Fire Alarm to be By-Passed: Yes No
Automatic Sprinkler Protection: In Service None

The undersigned has:
examined the work area and verified the safety measures before applying for the permit.
provided the required safety measures by marking the appropriate boxes in the adjacent column.

CONSTRUCTOR/CONTRACTOR

Print Name Position/Title
Telephone Date Signature

YORK UNIVERSITY PROJECT REPRESENTATIVE

Print Name Position/Title Telephone
Date Signature

WORK AND FIRE SAFETY PERMIT APPLICATION

Check the appropriate boxes below:

- Automatic sprinkler protection in service
- No existing sprinkler installation
- Suitable and functional portable fire extinguisher
- Manual fire hose and standpipe system in service
- No fire hose and standpipe system installation
- WORK** equipment in good working condition

Within 35 feet (11 meters) of Fire Safety Services (Schedule D)? Yes No

- Flammable liquids, dust, lint and oily deposits removed
- Explosive atmosphere in area eliminated
- Swept clean of combustibles from the floor
- Covered the non-removable combustibles and exposed openings with standard non- combustible protective materials or sheets
- Provided standard sheets to shield, confine or collect sparks where applicable
- Protected duct openings or shut down fans and conveyors that might carry sparks or ignition sources beyond work area

WORK on Walls, Ceilings or Roof? Yes No

- Provided standard coverings on the exposed surfaces
- Removed combustibles on opposite surfaces

Work on Enclosed Equipment? Yes No

- Cleaned interior free of combustibles
- Provided standard means to purge flammable vapors and maintain safe interior environment
- Shutdown, isolated and vented pressurized vessels, piping and equipment

Fire Watch Required:

Provide Fire Watch during the **WORK** and 30 minutes after work completion, and 30 minutes for checking the work area and all adjacent areas to where sparks and ignition sources might have spread (including other exposed floors and opposite wall surfaces).

Final Hourly Check-up Monitoring Required:

- No automatic fire alarm system
- Impaired fire alarm system
- No automatic fire alarm initiating device
- Provide __ hour(s) (Maximum 4 hours) Additional Comments:



Schedule D

-Fire Safety Services, Community Safety Dept

FIRE PROTECTION EQUIPMENT IMPAIRMENT CHECKLIST-& PERMIT APPLICATION

FIRE PROTECTION EQUIPMENT IMPAIRMENT PERMIT APPLICATION

Date of Impairment:
Name:
Details:

Building
Impairment

Scope of Repair, Maintenance or Special Event:

- Sprinkler System Hydrant CO₂ System Fire Protection Water Main
- Fire Pump Fire Protection Control Valve Fire Protection Standpipe
- Other Fire Suppression System (specify):
- Special Event

Work to be done by: York University maintenance staff: Constructor/Contractor Expected
Start Time: Expected Finish Time:
Notifications:

- Office of Asst. Vice-President FS Maintenance Facilities Planning
- Fire Protection Water Security Services Building Occupants
- Toronto Fire Services Factory Mutual Insurance Company

The undersigned will undertake the precautionary measures by marking the applicable boxes under the Reg Tag Permit Application.

CONSTRUCTOR/CONTRACTOR

Print Name
Position/Title__ Telephone__ Date Signature

YORK UNIVERSITY PROJECT REPRESENTATIVE

Print Name
Position/Title__ Telephone Date Signature

FIRE PROTECTION EQUIPMENT IMPAIRMENT PERMIT APPLICATION

Precaution Checklist:

Shut down hazardous operations, such as spray painting, deep fat fryer, etc.

WORK AND Fire Safety Permit

No Smoking

Reduce Fire Load

Remove flammable contents

Empty and ventilate the flammable enclosure

Cover the out-of-service hydrants

Other precautions (specify)

Outdoor Alternate Measures:

Provide secondary water supply connection

Pre-connect hydrant to the sprinkler or standpipe riser or Fire Department Siamese Connection

Other precautions (specify)

Indoor Alternate Measures:

Fire Extinguisher Ready

Manual Fire Hose Available

Automatic Sprinkler Protection In Service

Automatic Fire Alarm System In Service

Patrol the unprotected areas every hour

By-pass audible and visual Fire Alarm notification appliance and post trained staff at the Fire Alarm Annunciating Panel for immediate investigation of any incoming fire alarm signals

Isolate or deactivate the Fire Alarm Initiating Device(s)

Other precautions (specify)

Restoration to Normal Condition:

Shall conduct tests to ensure the normal operation of the fire protection equipment.

Shall return the impairment to Normal Service

Shall notify Fire Prevention

FOR OFFICE USE ONLY

Preplanned impairment

Emergency impairment occurred during the on-duty hours of Fire Prevention

Emergency impairment occurred during the off-duty hours of Fire Prevention

IMPORTANT CONTACT TELEPHONE NUMBERS

ON CAMPUS

DEPARTMENT OF FACILITIES SERVICES

Maintenance 416-736-2100 ext. 22401
Custodial Services 416-736-5856
Grounds 416-736-5502

COMMUNITY SAFETY DEPARTMENT

Building and Fire Code Compliance 416-736-2100 ext. 33937

YORK UNIVERSITY SECURITY SERVICES

Internalext. 33333
External 416-736-5333

DEPARTMENT OF HEALTH SAFETY & EMPLOYEE WELL-BEING

External 416-736-5491

YORK LANES MEDICAL HEALTH CENTRE

External 416-736-5525

OFF CAMPUS

FIRE, AMBULANCE, POLICE

Internal 9 - 911
External 911
Toronto Police Service 416-802-2222
North York General 416-756-6000

OTHER

Ontario Poison Centre 416-813-5900
Environmental Regulatory Spill Reporting 416-325-3000