

GLENDON COLLEGE - YORK UNIVERSITY

STUDENT COURSE PERFORMANCE SUMMARY

STUDENT : It is your responsibility to have this form completed by the Course Director/Instructor, or either the Undergraduate Program Director or Chair acting on behalf of the Course Director, for each course in which special consideration is being requested and to forward this form directly to Academic services INCOMPLETE PETITIONS WILL NOT BE ACCEPTED. If you require additional forms, please make photocopies.

Note: Students should be aware that making false claims, submitting false information, altering official documents or records, so as to mislead an instructor, academic unit or committee, are considered breaches of academic honesty. The Senate Policy on Academic Honesty is published in full in the Undergraduate Programs Calendar, and is available from the University Secretariat.

Student's Name					Student Number	
Course Director's Name						
Session	Term	Faculty	Subject	Course #/Section	Course Title	

COURSE DIRECTOR: Students are permitted to see ALL materials pertaining to their petition, including this form.

1. Attendance: To the best of your knowledge, did the student attend classes regularly? Yes No I do not know
2. Course Information: Complete the table below. Please supply dates where requested. This information is essential for the Committee to confirm the time and/or sequence of events described in the petition.

Type of Graded Component or Assignment	% Weighting of Course Mark	Grade Earned	Date Assignment(s) Due	Date grade available to student	Work Not Received (Check)
	Total - 100%				

3. Please provide your comments to assist the Committee in granting or denying the petition.

Course Director/Instructor's Signature	Date
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Protection of Privacy: Personal information in connection with this form is collected under the authority of Freedom of Information and Protection of Privacy Act and The York University Act, 1965 for educational, administrative and statistical purposes. The information will be used to process your enrolment and registration in academic programs; to record and track your academic progress; and for related record-keeping purposes.