

## ART HISTORY AND VISUAL CULTURE

### Directed Reading Course Proposal – GS/ARTH 5500 3.0 A & B

<b>STUDENT INFORMATION</b>	
Surname:	Given name(s)
Student number:	E-mail:
Degree & level of study:  PhD      MA	Academic session:
<b>COURSE INFORMATION</b>	
Transcript Course Title (max 38 characters):	
Course Instructor:	
<b>RATIONALE (use space below, or attach as a separate file)</b>	
<b>COURSE DESCRIPTION</b>	
<b>SCHEDULE</b>	
<b>EVALUATION METHODS</b>	
<b>BIBLIOGRAPHY</b>	

<b>APPROVALS</b>		
Name	Signature	Date (mm/dd/yyyy)
Student:		
Course Instructor:		
Graduate Program Director:		

## Guidelines for Directed Reading Course Proposal

A reading course is suited to students with a special topic and/or interests. It is suggested that students select areas of study in consultation with their supervisor and/or graduate program director. These areas should not significantly overlap with material covered in courses currently offered at York University. Normally, students may take only one directed reading course (GS ARTH 5500) during a degree program.

- **Rationale:** Explain why you need to take this reading course instead of another graduate course offered at York University.
- **Course description:** Explain how the material forms a coherent focus of study and outline the objectives. In cases where the material resembles that of an undergraduate or graduate course already offered at York University, explain how your reading course will differ.
- **Schedule:** State the frequency and length of time you and your course instructor will meet. Also include a completion date.
- **Evaluation methods:** List the components on which you will be evaluated (assignments, exams, papers, etc.). Provide the weight of each component. Note: normally graded feedback worth at least 15% of the final grade shall be received by students prior to drop deadline.
- **Readings:** Include a bibliography and all readings and/or other materials used in the course. Also list how they will be made available.
- The proposal must be signed by the course instructor, the graduate program director, and the student. An e-mail approval can be used in lieu of a physical signature on the form.
- The proposal must be completed in full, signed and then submitted to the graduate program assistant (GPA) prior to the start of the course. Upon receipt, the GPA will issue a permission in order for the course to be added via the on-line course enrollment system. Students are responsible for ensuring their course schedules are accurate.
- Submission deadlines can be found on the FGS website.
- Incomplete grades must be cleared within two months.