

**M. A. (Critical Disability Studies)  
Faculty of Graduate Studies  
York University**

**CDIS 6001 0.0: M.A. Major Research Paper  
Guidelines**

To fulfill the M.A. in Critical Disability Studies degree requirements, students are required to complete a Major Research Paper. All forms are available in the CDS MA forms section of the program website: [guidelines](#).

You can see the titles of previously completed MA MRP's on the [YorkSpace website](#).

**Pre-requisite:** Students must have completed all course work assigned before writing a Major Research Proposal. Students are unable to begin conducting research and writing the MRP unless permission is provided by the MRP Supervisor.

Register and enrol in the CDIS 6001 0.0 Major Research Paper course code. All MA students are responsible to register as active when working on this stage. Registration would occur before the FGS registration deadlines each term, until the MRP is completed.

**Role of the Graduate Program Office in the MRP process**

The role of the Graduate Program Office (GPO) in supporting graduate student supervision is a very important one. The GPO is responsible for setting program expectations, ensuring that graduate students have a clear sense of understanding of how to successfully fulfill their degree requirements in a timely manner, and assist in resolving difficulties. This requires the student to share concerns with the Office.

**Overview and Nature of the MRP Requirement in CDS**

The Major Research Paper Proposal (MRP proposal) and Major Research Paper (MRP) is an independent research endeavor that the graduate student embarks in:

- provide the opportunity to engage in research through the development and writing up of a specific research project;
- offer an experience of working independently on a research project under faculty supervision.
- evaluate students' work against the educational objectives of breadth, depth, synthesis, and originality.

Detailed instructions on the following steps are provided:

STEP 1: Developing a 1–2-page overview of research, form MRP committee and submit to Graduate Program Office

STEP 2: Writing the MRP Proposal and submit to Graduate Program Office

STEP 3: Submitting a Human Participants Research Protocol and getting approval of MRP Proposal

STEP 4: Writing and Revising the MRP

STEP 5: Holding Final Discussion for the MRP

STEP 6: Submitting a Final Electronic Copy to the Critical Disability Studies Graduate Program & if in agreement the YorkSpace non-exclusive distribution form.

## **STEP 1: A 1–2-page research overview and Committee formation**

### **Develop a 1–2-page overview of the research**

The student begins with drafting and revising a 1–2-page, double-spaced document that includes their initial ideas and plans for the research. This document serves as a formal introduction to a potential Supervisor and Advisor. It also explains how the research involves a critical perspective, and why the students have approached prospective committee members. Once the student has a supervisor, the student, and that faculty member work together to find an Advisor. This step when completed formally establishes the Committee.

### **Supervisory Structure**

The Supervisory Committee will in most cases include 2 members: a Supervisor and an Advisor.

Each student is responsible for identifying and approaching potential committee members (Supervisor and Advisor) who have expertise in the student's chosen research topic and/or methodology. In the second semester, all students should have identified and entered an agreement with a Supervisor and Advisor.

### **Graduate Supervision Guidelines**

The Faculty of Graduate Studies outlines the responsibilities of the graduate student and the graduate supervisors. Meet regularly with the supervisor to review progress. The frequency of such meetings will vary according to the discipline involved and the stage and nature of the student's work, but should normally occur once a month, and not less than once each term. Interact with other members of the supervisory committee as appropriate. Give serious consideration to and respond to the advice and feedback received from the supervisor and advisor.

Recognize that the supervisor and advisor may have other teaching, research and service obligations which may preclude immediate responses. Discuss expectations around communications with your committee. Please refer the [detailed supervision guidelines](#) to understand the student role and supervisor role.

### **Roles**

A student will work with their Supervisor and Advisor throughout the preparation of the MRP Proposal and the MRP. Both the Supervisor and the Advisor guide the MRP. The Advisor and the Supervisor work with the student to ensure that the MRP meets the standards of the program and the interdisciplinary requirement of the MRP.

## Committee Member Eligibility

The Supervisor will in most cases be a Full Member and Associate Member faculty in the Critical Disability Studies graduate program and must be appointed to the Faculty of Graduate Studies (FGS). A complete Faculty Member listing under a pdf posted on the [Critical Disability graduate program](#) (click on “About Us” and the under “Our Faculty”).

The Advisor can be all appointed categories of any graduate programs at York University including the Critical Disability Studies graduate program; however, an Adjunct Member faculty member appointed to the FGS and be deemed appropriate by the Graduate Program Director. A complete FGS Faculty Member listing is posted on [the FGS website](#).

These are some of the factors you may want to consider in choosing the Supervisory Committee:

Supervisory committee members must be from different academic disciplines. This is the case even though the Supervisor and Advisor are appointed to the Critical Disability Studies graduate program. Take into consideration in choosing:

- Faculty member’s area of interest, expertise and their familiarity with the methodology or conceptual framework that will be applied to the work the students plans to undertake;
- Interpersonal and work-style compatibility;
- Availability of faculty members during the research, writing and time of MRP final discussion;
- Only 1 adjunct faculty member may be on your committee.

## Working with the Committee

Students are encouraged to arrange a joint meeting with their Supervisor and Advisor during the preliminary stage of developing their research to discuss expectations and timeline for completion.

The expectation is that students will submit a minimum of 2 drafts to their supervisory committee – an interim draft and a final draft, before submitting the final MRP

**Completion of this stage** involves the student submitting the Notification of MRP Supervisor and Advisor form to the Critical Disability Studies Graduate Program Office for the approval of the Graduate Program Director and recordkeeping.

- signed **MA MRP Notification of Supervisor and Advisor Form** and the 1–2-page research overview

## STEP 2: MRP Proposal

The MRP-P is an outline of the research question(s) and a description of the process for completion of the MRP. It is an opportunity for the student to provide:

- a theoretical orientation underlying the research;
- the conceptual questions and concerns of the project;
- the scope, scholarly context, and purpose of the MRP;
- the methodology and methods
- contribution of the MRP to the CDS field of study

**Completion of this stage** involves student submission of the following to the Critical Disability Studies Graduate Program Office:

- **MA MRP Proposal Submission Form**, (students are required to submit this regardless of whether their research involves human participants,) with email

confirmations from the MRP supervisor/advisor stated that the proposal is approved

- MRP proposal;
- MRP Protocol package including your TCPS certificate (signed by supervisor and student, if human participants are involved) and the **MRP Completion Plan**

Writing the proposal prepares students for the writing and research of the MRP.

Throughout the writing and revising of the MRP proposal the student works to create a suitable structure for their thinking, synthesizes key literature, and engages in academic work that conforms to academic citation and footnote practices. The MRP proposal serves as a guide for the writing of the MRP, and as a working document that may be revised by the student, Supervisor and Advisor. MRPs always include a written component. Recognizing the interdisciplinary nature of CDS means that an MRP could also include documentation of a performance \ works of art \ chapbooks \ zines \ photographs \ hand work. Early discussions with your committee around the form of the MRP are encouraged.

The MRP proposal uses the same Title Page as the MRP itself. (See p. 14 for a guide).

**Length & Format:** The length of the MRP Proposal will vary depending upon the nature of the MRP topic and is an average from 4-6 pages to a maximum length of 14 pages or 3500 words double-spaced. The format is:

- a serif font (e.g., Times New Roman)
- Font size 12
- Double-line spacing
- Top and left margins – 1.5" \ 3.81 cm
- Bottom and right margins – 1" \ 2.54 cm

Larger fonts may be used for people with visual impairments, in which case the length of their MRP proposal and MRP will vary; accordingly, however, the length will be the proportionate to that required for other students.

### **Writing the MRP proposal:**

#### **1. Statement of the problem**

The statement of the problem should address, in narrative form, at least the following questions:

- What is the research question or questions?
- What is the importance of the research?
- What are some of the key concepts?
- What theoretical/conceptual perspectives guide the research and analysis?

#### **2. Statement of key question(s) of the MRP and discussion of relevant literature:**

Typically, students consider the following:

- Ways of knowing: the theoretical/conceptual perspective informing the research;
- The central and secondary questions that underlie the research
- The way in which these questions are important to the research?
- The purpose of the research?

Key texts are synthesized throughout the proposal.

#### **3. Research methodology**

Describe the methodology and the ways in which data will be collected (the methods).

Consider whether archival research is needed; what primary and secondary literatures will be drawn upon;

The following should be considered:

- What steps are necessary to complete the research?
- What resources are necessary to complete the research? Describe the availability of relevant sources, literature, technology.

#### **4. Concluding statement**

Comment on the suitability of the project to the interdisciplinary nature of critical disability studies. Think about what the paper's expected contribution might be.

Include an outline of how the paper will be organised and provide a realistic plan of completion composed in conversation with the Committee.

#### **References and Appendices**

References/bibliographies must be either in Vancouver, Harvard, APA, or Chicago style. For on-line tutorials and examples, refer to the [York Libraries' website](#) (click on the "Research & Learn" tab).

Appendices may include data in the form of photographs, questionnaires, lists, and so forth.

#### **Working with the Committee**

Students are encouraged to arrange a joint meeting with their Supervisor and Advisor during the preliminary stage of the development of their research and whenever questions arise; they are also encouraged to stay in regular contact. The expectation is that students will submit a minimum of 2 drafts to their supervisory committee – an interim draft and a final draft, before submitting the final MRP.

If you use a copy editor, it should be acknowledged. The student should retain a copy of the copyedited version of the MRP proposal and/or MRP as well as any correspondence with the copyeditor until the MRP is approved.

Should there be a change to either the Supervisor or Advisor, and/or to the research outlined after the Form has been approved by the Graduate Program Director, students must submit the [Change of Supervisory Committee/ Form](#) to the Critical Disability Studies Graduate Program Office as soon as a change occurs.

### **STEP 3: Human Participants Research Protocol and Approval of MRP Proposal**

Students completing research using human participants are subject to an ethics review. Students **must maintain active registration status** while conducting the approved research. Failure to obtain ethics approval *prior to* the commencement of research activities is considered both a breach of Senate Policy as well as research misconduct. All such instances of non-compliance will be addressed by the appropriate institutional office. The information below outlines the MRP ethics protocols procedures with York University.

1. Complete the Course on Research Ethics ([CORE -22\) tutorial](#)
2. Review the [Student Researcher Responsibilities document](#)
3. Graduate students undertaking research involving human participants, for the

purpose of a Major Research Paper, and said research is minimal risk and does not involve either Aboriginal/Indigenous peoples or Clinical Trials should review the [Graduate Student section on MRPs](#) (C.2)

4. If your research is more than minimal risk and involves research with Aboriginal/Indigenous peoples or clinical trials, complete the **Human Participant Research Committee (HPRC) form**. To access this form, please contact [ore@yorku.ca](mailto:ore@yorku.ca). Familiarize yourself with the [Guidelines for Research Involving Aboriginal/Indigenous Peoples](#) and refer to the **Checklist for Researchers using Aboriginal-Related Research**.
5. Additional ethics guidelines for research on face-to-face research, visit [here](#)
6. Use the **Informed Consent Template** to ensure that human participants are fully informed and consent to the research by signing the informed consent form prior to the commencement of the research study. The informed consent form is an integral and important element of research involving human participants. You are responsible for ensuring that the informed consent form approved as part of the protocol was used in all interactions with human participants and confidentiality/anonymity was and will continue to be maintained as indicated in the protocol.
7. Students are required to submit the **MA MRP Proposal Submission form** (as a cover page) and indicate with a checkmark, whether ethics is required. This form is found on our CDIS website, under program guidelines and on page 15 of this document.
8. Assemble your MRP protocol package (Protocol Form, Informed Consent document(s), copies of TCPS certificate(s) and other relevant documents) such as survey tools, questionnaires, recruitment materials, etc.) to your Supervisory/Advisory Committee for approval and signature.
9. Final package is submitted to the Critical Disability Studies Graduate Program Office.

Depending on the nature of the research, clearance for MRP Proposals will be granted by the Graduate Program Ethics Review Committee under an expedited review process (maximum of a 2-week turnaround).

**Completion of this stage** involves student submission of the following to the Critical Disability Studies Graduate Program Office:

- [MA MRP Proposal Submission Form \(p. 15\)](#), (students are required to submit this regardless of whether their research involves human participants,) with email confirmations from the MRP supervisor/advisor stated that the proposal is approved
- MRP proposal;
- MRP Protocol package including your TCPS certificate (signed by supervisor and student, if human participants are involved) and the **MRP Completion Plan**

The CDS Graduate Program Office submits the approved MRP proposal to the ethics review committee and informs the student of the results, in writing once a decision is made.

If there are significant changes after the MRP Ethics Protocol is approved, please complete the **Amendment to an Approved Protocol form**.

#### **STEP 4: Writing and Revising the MRP**

Remember that your MRP will

- use an interdisciplinary lens to explore an issue relevant to Critical Disability

- Studies;
- articulate the conceptual and methodological framework that supports the MRP research;
- provide a synthesis of the literature in the fields;
- provide a critical discussion of the area of focus that shows it moves beyond description and/or argumentation into critical exploration and synthesis of practices and theories; which supports a contribution to an expanded understanding of the issue addressed.

### **Writing and revising the MRP:**

The MRP uses the same Title Page as the MRP proposal. (See p. 14 for a guide).

### **Length & Format**

The MRP will have a required minimum length of 50 pages and a maximum length of 65 pages. This length includes only the text of the MRP. Appendices, references, title page and table of contents are additional. The format is:

- a serif font (e.g., Times New Roman)
- Font size 12
- Double-line spacing
- Top and left margins – 1.5" \ 3.81 cm
- Bottom and right margins – 1" \ 2.54 cm

Larger fonts may be used for people with visual impairments, in which case the length of their MRP proposal and MRP will vary; accordingly, however, the length will be the proportionate to that required for other students.

Following the title page (refer to p. 13 for a sample), the following items should be listed in Roman numerals at the front of the MRP:

- **Table of Contents**
- **Abstract** – use the Style Guide of the academic style you are using (APA, Chicago)
- **Body of the MRP** - The interdisciplinary lens is fundamental to the M.A. (Critical Disability Studies) program. In the MRP-Proposal and MRP, it is realized primarily through the following strategies:
  - The Supervisor and the Advisor will represent at least 2 different academic disciplines.
  - Students will demonstrate that they have explored their research questions using theories, literature, concepts, knowledge, and methods of at least 2 academic disciplines related to their research questions.

The following should be at the end of the MRP, after the complete text with consecutive page numbers:

- **Endnotes** (where necessary)
- **References/Bibliographies** (must be in either Harvard, Vancouver, APA, or Chicago style. For on-line tutorials and examples, refer to the [York Libraries' website](#) (click on the "Research & Learn" tab).
- **Appendices**

### **STEP 5: MRP Final Discussion**

Once the Supervisor and Advisor have read and approved the MRP, a final discussion

will be scheduled by the student in consultation with the Committee. The Committee informs the graduate program office that the student is ready to advance and to book a virtual or in-person meeting. In general, the Supervisor and Advisor will work towards the final discussion being held in the 2 weeks following the supervisory committee agreeing that the MRP is ready to go to final discussion and before the end of a given term deadlines.

Students who are preparing for their final discussion will submit an electronic copy of the final draft of their MRP to their supervisory committee at least 1 week before the final discussion.

The MRP Committee is responsible to fill out the **MRP Final Discussion Report**

The final discussion meeting provides an opportunity for discussion of the MRP, its development, conclusions, and findings. At the beginning of the Final Discussion, the student is asked to give a 15-minute presentation. This is followed by comments and questions from the committee. The student is asked to leave the room while the committee consults on the final discussion. The student is then invited back in to hear the committee's comments.

The total length of the MRP final discussion varies from 1 - 1.5 hours.

In some instances, students will be asked to make minor changes at the final discussion meeting. Revisions are to be completed within 10 business days after the meeting.

The MRP will be given a final grade of “**Pass**” or “**Fail**” at the meeting. If revisions to the MRP are required at the meeting, the final grade will be submitted by the Supervisor to the Critical Disability Studies Graduate Program Office only after the revisions are approved.

**Completion of this stage:**

- involves the Supervisor submitting the signed **MRP Final Discussion Report** to the Critical Disability Studies Graduate Program Office:

## **STEP 6: Submission of a Final Electronic Copy & YorkSpace**

Upon completion of any revisions required by the Supervisor and Advisor, the student provides an electronic copy of the final MRP to the Supervisor and emails the Graduate Programme Assistant an electronic copy as well.

The Critical Disability Studies Graduate Program Office forwards the final grade to the Office of Registrar.

Only with signed permission, the student can sign the YorkSpace agreement to have the MRP made available to the graduate community at York University. If you would like to have your MRP available electronically, please sign [YorkSpace Non-Exclusive Distribution Licence \(.pdf\)](#)

**Completion of this stage:**

- involves the student submitting to the Supervisor and Critical Disability Studies Graduate Program Office:
- an electronic copy of the finalized MRP

The Critical Disability Studies Graduate Program Office forwards the final grade of “Pass” or “Fail” and files a convocation request to the Office of the Registrar

## **Academic Integrity**

**The program has zero-tolerance for breaches of academic honesty.**

Each graduate student should have completed the [FGS Academic Integrity Module](#) during their coursework stage. Understanding of citation practices and what is constituted as a breach, is important before writing the Major Research paper. For a detailed explanation for each type of offence, refer to the [Senate Policy on Academic Honesty](#)

Major Research Papers or their drafts/proposals that breach academic honesty will be given a grade of “FAIL” as the minimum penalty, resulting in the student being withdrawn from the program due to failure to maintain academic standards.

More severe penalties may be imposed.

## Information on Writing a Research Paper

The [liaison librarians](#) can be key resources for writing research papers. They are subject area specialists & because CDS is interdisciplinary it is likely that you will have conversations with several librarians. I recommend that you start by making an appointment with [Thumeka Mgwigi](#) who is the CDS subject area specialist librarian. Below are a series of guides.

1. York University Libraries - [Academic Writing Guide](#)
2. [The Relationship Between the Research Question, Hypotheses, Specific Aims, and Long-Term Goals of the Project](#)
3. [Writing Centre at Harvard University](#)
4. [Developing a Research Question](#)
5. [In Pursuit of the Dissertation Proposal](#)
6. [Dissertation calculators](#). These assist in creating manageable timelines; although this tool is written for students at the University of Minnesota it may work for CDS grad students as well in that it helps break down categories and tasks into achievable parts.
7. and more broadly:  
[The Thesis Whisperer](#)  
[University Affairs](#)

## Frequently Asked Questions

### 1. When are students eligible to graduate?

York University holds two convocation ceremonies for graduate students each year and one in absentia, as listed below. To ensure convocation and to avoid the need of registering in further terms, the Critical Disability Graduate Program Office must receive the following 4 documents by the corresponding deadlines as listed below.

- the completed [MRP Final Discussion Report](#)
- an electronic copy of the finalized MRP;
- the final grade of the MRP;
- the final grade of all courses in fulfillment of the M.A. degree requirements.

Convocation	Documentation Submission Deadline
Fall convocation (October)	before the registration deadline for the Fall term <sup>1</sup>
Winter convocation in absentia (February)	before the registration deadline for the Winter term <sup>1</sup>
Spring convocation (June)	before the registration deadline for the Summer term <sup>1</sup>

<sup>1</sup> Registration deadlines for each term vary and are posted under [Important Dates](#) on the Faculty of Graduate Studies website.

### 2. What is the degree completion time limit?

As per Faculty of Graduate Studies (FGS) regulations stated in the FGS Calendar, all students are reminded of the importance of timely completion of their program requirements (course work and Major Research Paper).

In the M.A. (Critical Disability Studies) program, full-time students must register for a minimum of 3 terms and part-time students must register for a minimum of 6 terms to complete the program. All M.A. students, regardless of their registration status, have a maximum of 12 terms to complete the program.

With successful petition for an “Extension of Program Time Limit”, students may be granted up to 3 additional terms to complete the program. Terms in which students are registered as “Leave of Absence”, “Maternity Leave”, “Parental Leave”, or “No Course Available” are not included in these time limits.

### 3. What if students require more time to complete their MRP?

Please note that all full-time students become part-time after 3 terms, which means if they continue to use an additional term or two, it will be charged at the part-time tuition fees.

Unless students have/have been withdrawn from the program or are on leaves of absence of any kind, students must maintain continuous registration on a term-to-term basis by the following deadlines and pay the corresponding term tuition fee. Failure to register by the deadlines will result in program withdrawal and subject to a late registration fee of \$200, if applicable.

## Completion Plan

Include the following completion plan with provisional dates, in the MRP Proposal:

### Step 1:

- Students submit a MA MRP Notification of Supervisor and Advisor form and a 1- to 2-page research outline to the Critical Disability Studies Graduate Program Office

### Step 2:

- Students submit an approved MRP Proposal along with a MA MRP Proposal Submission Form (p. 14), regardless of whether human participants are involved, to the Critical Disability Studies Graduate Program Office by the end of February.
- If human participants are involved in the research, students will initiate the documentations as listed in *Human Participants Research Protocol*. If the research is not funded and at minimal risk, the Proposal will be approved by the Graduate Program/Department Ethics Review Committee under an expedited review process (maximum of a 2-week turnaround).

### Step 3:

- **(Optional but highly recommended)** Students have a joint meeting with the Supervisor and Advisor.

### Step 4:

- Students submit an interim draft to the Supervisor and Advisor

### Step 5:

- Students submit the 2<sup>nd</sup> draft to the Supervisor and Advisor

### Step 6:

- Approval of the MRP by the Supervisor and Advisor
- The Committee finalizes a Final Discussion date, time, and location
- a booking request is made by the supervisor to the Critical Disability Studies Graduate Program Office for the final discussion

### Step 7:

- Students bring a hardcopy of MRP title page for Supervisor & Advisor signatures,
- After the discussion, the Supervisor and Advisor fill out and sign the MRP Final Discussion Report and submits it to the Critical Disability Studies Graduate Program Office.
- Student emails the finalized MRP to the Critical Disability Studies Graduate Program Assistant along with the completed and signed YorkSpace Non-Exclusive Distribution License (p. 18)

**Use this title page template for BOTH of the Major Research Paper proposal AND final paper. (SAMPLE ONLY)**

**TITLE OF THE RESEARCH PAPER PROPOSAL/FINAL PAPER**

(Format - IN CAPITALS, CENTRED AND SINGLE SPACED)

**AUTHOR'S NAME**

(Format - IN CAPITALS)

**Supervisor's Name:** (format - Upper and Lower Case)

**Advisor's Name:** (format - Upper and Lower Case)

**Supervisor's Signature:**

\_\_\_\_\_

**Date Approved:**

\_\_\_\_\_

**Advisor's Signature:**

\_\_\_\_\_

**Date Approved:**

\_\_\_\_\_

**A Research Paper **Proposal** (delete the word "Proposal" if you are using this title page for your drafts of or finalized MRP) submitted to the Graduate Program in Critical Disability Studies in partial fulfilment of the requirements for the degree of**

**Master of Arts  
Graduate Program in Critical Disability Studies  
York University  
Toronto, Ontario M3J 1P3**

(Indicate the date of submission here in this format - Month Year)

M. A. (Critical Disability Studies)  
Faculty of Graduate Studies  
York University

**Notification of MRP Supervisor and Advisor**

Student: \_\_\_\_\_ ID #: \_\_\_\_\_

**Tentative Title of Research Proposal:**  
\_\_\_\_\_

**Supervisor's Name:** \_\_\_\_\_

**Member of York Graduate Program in**  
*(List program relevant to current supervision;*  
See the faculty listing <http://cgs.gradstudies.yorku.ca/research/faculty/>)

**Supervisor's Signature:**  
*(Please sign or attach e-mail acknowledging the agreement of being a MRP supervisor.)*

**Date Signed:** \_\_\_\_\_

**Advisor's Name:** \_\_\_\_\_

**Member of York Graduate Program in**  
*(List program relevant to current supervision;*  
See the faculty listing at <http://cgs.gradstudies.yorku.ca/research/faculty/> or FGS  
Appointment list at <http://gradstudies.yorku.ca/faculty-staff/academic-affairs/faculty-membership/current-members/>)

**Advisor's Signature:**  
*(Please sign or attach e-mail acknowledging the agreement of being a MRP Advisor.)*

**Date Signed:** \_\_\_\_\_

\_\_\_\_\_  
**Graduate Program Director's Signature**

\_\_\_\_\_  
**Date Approved**

**Student submits this form, along with a 1- to 2-page research outline to the Graduate Program Office.**

**M. A. (Critical Disability Studies)  
Faculty of Graduate Studies  
York University**

**MRP Proposal Submission Form**

Student: \_\_\_\_\_

ID #: \_\_\_\_\_

**Tentative Title of Research Proposal:**

**The Graduate Program/Department Ethics Review Committee confirms that the above stated proposal:**

- does not involve human participants** and hence does not require an ethics approval.
- involves human participants (non-funded and at minimal risk)** and is given an ethics approval.
- involves human participants (non-funded and at minimal risk)** but is NOT given an ethics approval.
- involves human participants (funded or not minimal risk)**. The above stated student is, therefore, required to follow an alternate ethics approval process to be carried by the Human Participants Review Sub-Committee (HRPC) through the Office of Research Ethics (ORE), 5<sup>th</sup> Floor of York Research Tower. MRP Supervisor is required to first contact the Chair of the Graduate Programme/Department Ethics Review Committee to establish and follow through the approval process.

\_\_\_\_\_  
**Ethics Review Committee Member's Signature**

\_\_\_\_\_  
**Date Approved**

\_\_\_\_\_  
**Ethics Review Committee Member's Signature**

\_\_\_\_\_  
**Date Approved**

\_\_\_\_\_  
**Graduate Program Director's Signature**

\_\_\_\_\_  
**Date Approved**

**Student encloses this form to the MRP proposal upon submission to the Graduate Program Office, regardless of whether the research involves human participants.**

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 Faculty of Graduate Studies  
 York University

**Change of MRP Supervisory Committee**

Student's Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

**Tentative Title of Major Research Paper:**

**Which Supervisory Committee member has been changed?**

Supervisor                       Advisor

Fill out the following.			
Supervisory Committee Member	Member of York Graduate Program in <i>(List program relevant to current supervision; See the faculty listing at or FGS Appointment list at <a href="http://gradstudies.yorku.ca/faculty-staff/academic-affairs/faculty-membership/current-members/">http://gradstudies.yorku.ca/faculty-staff/academic-affairs/faculty-membership/current-members/</a></i>	Date  (DDMMYY)	Supervisory Committee Approval  <i>(Please sign or attach e-mail acknowledging the agreement of being a committee member.)</i>
Previous Member:			
New Member:			

\_\_\_\_\_  
 Graduate Program Director's Signature

\_\_\_\_\_  
 Date Approved

**Student submits this form, along with a 1- to 2-page research outline to the Graduate Program Office as soon a change occurs.**

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Faculty of Graduate Studies  
York University**

**Major Research Paper Final Discussion Report**

**A. Information to be filled out by the student.**

<b>Student's Name:</b>	<b>Student ID #:</b>
<b>Final Title of Major Research Paper:</b>   	
<b>Date of Discussion:</b>	

**B. Comments and Grade to be filled out by the Major Research Paper Supervisor.** (Use the back of this page if more space is needed. If the student is required to make changes, specify work to be done **within 5 business days**.)

<p><b>Grade assigned to the Major Research Paper</b> <span style="float: right;"><input type="checkbox"/> <b>PASS</b>      <input type="checkbox"/> <b>FAIL</b></span></p> <p><b>Nomination for Bengt Lindqvist Human Rights Prize</b> <span style="float: right;"><input type="checkbox"/> <b>YES</b>      <input type="checkbox"/> <b>NO</b></span></p> <p><small>(This Prize is for the MRP which most reflects the theme of human rights in the Critical Disability Studies program and has demonstrated excellent writing, research, and originality.)</small></p>
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	Supervisor	Advisor	Reader (if applicable)
<b>Names:</b>			
<b>Signatures:</b>			

**The Supervisor fills out this Report and submits it along with a hardcopy of MRP title page signed by the committee members to the Graduate Program Office.**

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