

**Faculty of Environmental Studies  
York University**

**Course Description – PRELIMINARY AND SUBJECT TO CHANGE**

**ENVS 6178/6599A.03 Environmental Policy Research Methods: Implementation and Evaluation**

**Term:** Winter Term 2024

**Calendar Description:** This course examines the implementation and evaluation of public policies related to the environment and sustainability in a Canadian context

**Prerequisite:** ENVS 5178 or permission of instructor

**Course Director:** Professor Mark Winfield  
Room 261A HNES

**Course Consultation Hours:** Thursdays after class

**Time and Location:** Thursdays 9:30AM-12:30PM HNES 141

**Purpose and Objectives of the Course:**

This course is intended as a follow-on to ENVS 5178 Canadian Environmental Policy I: Ideas, Institutions and Interests. Students taking this course will build an understanding of approaches to environmental policy implementation in Canada and the processes for the evaluation of the effectiveness of these policies.

This course examines the implementation and evaluation of public policies related to the environmental sustainability in a Canadian context. The course includes exploration of approaches to the design of implementation strategies, including the roles of different types of policy instruments and institutional arrangements. The course moves on to focus on models for policy evaluation, including the establishment of evaluative criteria, different approaches to evaluation including cost-benefit, multi-criteria and sustainability assessment models. Examples of evaluation models are examined through case studies, and legal, institutional, and societal mechanisms for policy evaluation are explored.

The specific objectives of the course are to:

1. Give students an overview of the tools and approaches available to Canadian governments with respect to the implementation of environmental policy, and the factors that affect government decision-making with respect to the use of these tools.

2. Introduce students to the process of policy evaluation, including different models and approaches for assessing the effectiveness, efficiency and fairness of environmental policies, and formal and informal structures for policy evaluation in Canada.
3. Strengthen students' ability to communicate complex concepts and materials in a concise and effective manner.
4. Provide students with the knowledge and understanding needed to investigate and analyse specific environment policy issues in greater depth and detail and to contribute to the formulation and implementation of future environmental policies.

The course involves formal lectures by the instructor, invited guest speakers and seminar discussions.

### **Evaluation**

1) Term paper Proposal	10%
2) Term paper	60%
3) Reading Commentaries:	10%
4) General participation in class discussions:	20%

For the **reading commentaries** each source readings are to be summarized concisely in three parts; a description of the main point the student took from the reading; the student's response to the reading and a class discussion question based on the reading. Each contribution need not exceed 250 words. A minimum of ten logs on readings chosen from the course reading list must be completed by each students. Commentaries can be handed in via the E-Class Portal for each week. Websites for review included in the required readings can be the subject of commentaries.

A twenty double spaced typed page term paper, based on secondary literature and some primary research, providing an evaluation of the impact on environmental sustainability of a recent environmental policy decision by a Canadian government. The topic for the Term Paper will be identified by the student, described in a two page proposal to the instructor, and approved by the instructor. **Term paper proposals are due February 29, 2024.** Students are encouraged to submit their proposals prior to this date, for early approval. A specific assignment sheet and marking criteria will be provided in class. Students will do presentations on the term paper proposals the weeks of March 9<sup>th</sup> and 16<sup>th</sup>

**The deadline for submission of the Term Paper is the last class of the course (April 4, 2024).** Papers may be submitted through the e-class portal.

Your **Participation Grade** will be based on your attendance and contributions to class discussions, and demonstration of awareness of issues addressed in the required readings. Your participation grade will be assigned by the course instructor through an assessment of these factors.

### **Letter and Numeric Grades**

Students will have the option of having a numeric and letter grade as well as their pass/fail result included in their course evaluation. Please indicate if you would like to have a numeric and letter grade included in your evaluation by the 3<sup>rd</sup> week of class.

### **Assignment Submissions, and Lateness Penalties**

Proper academic performance depends on students doing their work not only well, but on time. Accordingly, **the assignments for ENVS courses must be received by the Instructor on the due date specified for the assignment.** Assignments must be handed in *in hard copy to the course instructor at the beginning of class on the day they are due*. Note that assignments should not be deposited in the Instructor's mailbox.

### **Lateness Penalty:**

Assignments received later than the due date will be penalized 5% of the value of the assignment *per day* that the assignments are late. For example, if an assignment worth 20% of the total course grade is a day late, 1 point out of 20 (or 5% per day) will be deducted. Exceptions to the lateness penalty for valid reasons such as illness, compassionate grounds, etc. will be entertained by the Course Director **only** when supported by written documentation (e.g., a doctor's letter).

### **Required Reading**

Course Readings Consist of the following:

Texts:

### **Required Texts (from ENVS 5178)**

P.Muldoon, J.Williams, A.Lucas, R.B.Gibson and P.Pickfield *An Introduction to Environmental Law and Policy in Canada 3<sup>rd</sup> Edition – Custom e-edition through York University Bookstore* (Toronto: Emond-Montgomery Publishers, 2020) Selected Chapters – **available directly as e-book from publisher** <https://www.vitalsource.com/en-ca/products/an-introduction-to-environmental-law-and-policy-various-v9781772550177>. and e-edition via the University Library

M.Hessing, M.Howlett and T.Summerville, Canadian Natural Resource and Environmental Policy: Political Economy and Public Policy (Vancouver: UBC Press, 2005/14) – **available on line via university library and via bookstore**

### Supplemental

L. Pal, Beyond Policy Analysis (Toronto: Thompson Neilson, 2014) – **On Reserve at Scott Library**

Links for additional readings will be distributed during the course or made available on the course website.

Course Website

**Schedule of Topics (Preliminary Only and Subject to Change) and Readings – Refer to the course website for final readings for each week.**

Week	Topic	Readings	Access
1 Jan 11	Introduction, review of 5178  Introduction to policy implementation and policy instruments	Hessing, M.Howlett and T.Summerville, <u>Canadian Natural Resource and Environmental Policy: Political Economy and Public Policy</u> (Vancouver: UBC Press, 2005) Chapter 4: “The Resource and Environmental Policy Process: An Analytical Framework.  L.Pal, “Policy Implementation,” in <u>Beyond Policy Analysis</u> (Toronto: Thompson Neilson, 2014), pp.185-195  M.Winfield, “Implementing Environmental Policy In Canada” working paper for VanNijnatten and Boardman <u>Canadian Environmental Policy and Politics</u> 4 <sup>th</sup> edition	Text – available as e-book via university library          Course website
2 Jan 18	Policy Implementation II: Designing and evaluating	“Policy Implementation” in Hessing, Howlett and Summerville, <u>Canadian Natural Resource and Environmental Policy: Political Economy and Public</u>	Text – Available as E-Book from library

	implementation strategies	<p><u>Policy</u> pp.215-240</p> <p>Government of Canada <u>Cabinet Directive on Regulation</u> (2018)  <a href="https://www.canada.ca/en/government/system/laws/developing-improving-federal-regulations/requirements-developing-managing-reviewing-regulations/guidelines-tools/cabinet-directive-regulation.html">https://www.canada.ca/en/government/system/laws/developing-improving-federal-regulations/requirements-developing-managing-reviewing-regulations/guidelines-tools/cabinet-directive-regulation.html</a></p> <p>Government of Canada <u>A Healthy Environment and a Healthy Economy</u> (December 2020)  <a href="https://www.canada.ca/en/services/environment/weather/climatechange/climate-plan/climate-plan-overview/healthy-environment-healthy-economy.html">https://www.canada.ca/en/services/environment/weather/climatechange/climate-plan/climate-plan-overview/healthy-environment-healthy-economy.html</a></p> <p>Government of Canada, <u>Output-Based Pricing System</u>.  <a href="https://www.canada.ca/en/environment-climate-change/services/climate-change/pricing-pollution-how-it-will-work/output-based-pricing-system.html">https://www.canada.ca/en/environment-climate-change/services/climate-change/pricing-pollution-how-it-will-work/output-based-pricing-system.html</a></p> <p>Government of Ontario, <u>A Made in Ontario Environment Plan</u> (November 2018) <a href="https://prod-environmental-registry.s3.amazonaws.com/2018-11/EnvironmentPlan.pdf">https://prod-environmental-registry.s3.amazonaws.com/2018-11/EnvironmentPlan.pdf</a></p> <p>Government of Alberta, "Climate Leadership Plan" November 2015,  <a href="http://alberta.ca/climate/leadership-plan.cfm">http://alberta.ca/climate/leadership-plan.cfm</a></p> <p><b>Supplemental</b></p> <p>L.Pal, "Policy Instruments and Design," in <u>Beyond Policy Analysis</u> (Toronto: Thompson Neilson, 2014), pp.129-183</p>	<p>On reserve Scott Library</p> <p>On-line</p> <p>On-line</p> <p>On-Line</p> <p>On-Line</p> <p>On-Line</p>
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		<p>Rosenbloom, D., Meadowcroft, J. and Cashore, B., "Stability and Climate Policy?" <i>Clean Economy Working Paper Series</i>, June 2018, WP 18-08. Ottawa: Smart Prosperity Institute, University of Ottawa, 2018.</p> <p><a href="https://institute.smartprosperity.ca/sites/default/files/workingpaperjune2018_0.pdf">https://institute.smartprosperity.ca/sites/default/files/workingpaperjune2018_0.pdf</a></p>	
3. Jan 25	Policy Evaluation: Introduction and approaches	<p>"Evaluation" in Leslie Pal, <u>Beyond Policy Analysis</u> (Toronto: Thompson/Nelson 2006).</p> <p>McConnell, A., (2010) "Policy Success, Policy Failure and Grey Areas In-Between," <i>Journal of Public Policy</i>, Vol.30, No.3., (December 2010), 345-362.</p> <p>Commissioner for Environment and Sustainable Development <u>2014 Fall Report "Mitigating Climate Change"</u> online at <a href="http://www.oag-bvg.gc.ca/internet/English/parl_cesd_201410_01_e_39848.html">http://www.oag-bvg.gc.ca/internet/English/parl_cesd_201410_01_e_39848.html</a></p> <p>Auditor General of Ontario/Environmental Commissioner of Ontario, <u>Operation of the Environmental Bill of Rights, 1993</u> (November 2021) <a href="https://www.auditor.on.ca/en/content/annualreports/arreports/en21/ENV_EBR_en21.pdf">https://www.auditor.on.ca/en/content/annualreports/arreports/en21/ENV_EBR_en21.pdf</a></p> <p>Commissioner for the Environment and Sustainable Development 2022 Reports - Report 3 Hydrogen's Potential to Reduce Greenhouse Gas Emissions <a href="https://www.oag-bvg.gc.ca/internet/English/parl_cesd_202204_03_e_44023.html">https://www.oag-bvg.gc.ca/internet/English/parl_cesd_202204_03_e_44023.html</a></p> <p>Commissioner for Environment and</p>	<p>Course website</p> <p>On line</p> <p>On line</p> <p>On line</p>

		<p>Sustainable Development - 2022 Reports - Report 5 - Federal Carbon Pricing  <a href="https://www.oag-bvg.gc.ca/internet/English/parl_cesd_202204_05_e_44025.html">https://www.oag-bvg.gc.ca/internet/English/parl_cesd_202204_05_e_44025.html</a></p> <p>R.B.Gibson, "Sustainability assessment: basic components of a practical approach," <u>Impact Assessment and Project Appraisal</u>, volume 24, number 3, September 2006, pp.170-182.</p>	
4.Feb 1	Policy Evaluation: case studies	<p>Winfield, M., and Benevides, H., <u>Drinking Water Protection in Ontario: A Comparison of Direct and Alternative Delivery Models</u> (Ottawa: Pembina Institute, June 2001) for the Commission of Inquiry into the Walkerton Water Tragedy <a href="http://www.pembina.org/pub/37">http://www.pembina.org/pub/37</a></p> <p>M.Winfield "Smart Regulation and Public Safety: Transport Canada's Safety Management System Model and the Lac-Megantic Disaster <a href="http://sei.info.yorku.ca/files/2015/04/Smart-Regulation-and-Public-Safety-April-26-2015.pdf">http://sei.info.yorku.ca/files/2015/04/Smart-Regulation-and-Public-Safety-April-26-2015.pdf</a></p> <p>Winfield, M., and Saherwala, A., "The Ontario Coal Phase-Out " for M.Howlett, E. Lindquist, G.Skogstad, G.Tellier and P.'t Hart eds., <i>Successful Public Policy: Lessons from Canada</i> (Toronto: Oxford, for publication 2021).</p> <p>Winfield, M., "Hard Paths to Decarbonization?: Assessing Ottawa's paths to net zero through an energy sustainability lens," working paper for Canadian Environmental Policy and Politics 5<sup>th</sup></p>	<p>On-line</p> <p>On-line</p> <p>Course website</p> <p>Course website</p>

		<p>Edition.</p> <p>Auditor General of Ontario/Environmental Commissioner of Ontario, <u>Fall 2019 Report</u> - Chapter 3 - Climate Change: Ontario's Plan to Reduce Greenhouse Gas Emissions - N.B. Appendices 5 and 12</p> <p><a href="https://www.auditor.on.ca/en/content/annualreports/arreports/en19/v2_300en19.pdf">https://www.auditor.on.ca/en/content/annualreports/arreports/en19/v2_300en19.pdf</a></p>	
5. February 8	Environmental Assessment as policy evaluation	<p>P.Muldoon, A.Lucas, R.B. Gibson and P.Pickfield, <u>An Introduction to Environmental Law and Policy in Canada</u> (Toronto: Emond-Montgomery Publishers, 2020), Chapter 7, "Environmental Assessment</p> <p>R.B.Gibson, "Sustainability assessment: basic components of a practical approach," <u>Impact Assessment and Project Appraisal</u>, volume 24, number 3, September 2006, pp.170-182.</p> <p>M.Winfield, "Electricity System Planning and Sustainability Assessment in Ontario, Canada, for R.B.Gibson ed., <i>Sustainability Assessment: Applications</i> (Earthscan 2016)</p> <p>Auditor General of Ontario 2016 Annual Report, Chapter 3.06 "Environmental Assessment" on line at <a href="http://www.auditor.on.ca/en/content/annualreports/arreports/en16/v1_306en16.pdf">http://www.auditor.on.ca/en/content/annualreports/arreports/en16/v1_306en16.pdf</a></p> <p>R.Lindgren Blog: Concerns raised about Ontario's environmental assessment changes, September 2020 <a href="https://cela.ca/concerns-raised-about-ontarios-environmental-assessment-changes/">https://cela.ca/concerns-raised-about-ontarios-environmental-assessment-changes/</a></p>	<p>Course website</p> <p>On Line</p> <p>Course website</p> <p>On line</p>



		<p>Ontario Proposed EA Project List (November 2021)  <a href="https://ero.ontario.ca/notice/019-4219">https://ero.ontario.ca/notice/019-4219</a></p> <p><b>Supplemental</b></p> <p>M.Winfield, <i>A New Era in Environmental Governance in Canada</i> (Toronto: George Cedric Metcalf Foundation, 2016),  <a href="http://metcalffoundation.com/stories/publications/a-new-era-of-environmental-governance-in-canada/">http://metcalffoundation.com/stories/publications/a-new-era-of-environmental-governance-in-canada/</a></p> <p>Winfield, M., Gibson, R., Markvart, T., Gaudreau, K. and Taylor, J., "Implications of Sustainability Assessment for Electricity System Design: The case of the Ontario Power Authority's Integrated Power System Plan," <i>Energy Policy</i>, 38 (2010) 4115-4126.</p>	
6.Feb 15	Policy Evaluation Mechanisms	<p>"Policy evaluation" in Hessing, Howlett and Summerville, <i>Canadian Natural Resource and Environmental Policy: Political Economy and Public Policy</i> pp.241-260</p> <p>Comissioner for Environment and Sustainable Development - <u>2021 Reports</u> - Report 5—Lessons Learned from Canada's Record on Climate Change <a href="https://www.oag-bvg.gc.ca/internet/English/parl_cesd_202111_05_e_43898.html">https://www.oag-bvg.gc.ca/internet/English/parl_cesd_202111_05_e_43898.html</a></p> <p>Auditor General of Ontario - Follow-up on Value-for-Money Audit: Climate Change: Ontario's Plan to Reduce Greenhouse Gas Emissions Follow-Up</p>	<p>Text – Available as e-book via university library</p> <p>On-line</p>

		<p>on VFM Chapter 3, Volume 2, 2019 Annual Report (Fall 2021)</p> <p><a href="https://www.auditor.on.ca/en/content/annualreports/arreports/en21/ENV_FU_ClimateChange_en21.pdf">https://www.auditor.on.ca/en/content/annualreports/arreports/en21/ENV_FU_ClimateChange_en21.pdf</a></p> <p>The Canadian Net Zero Emissions Accountability Act,  <a href="https://www.canada.ca/en/services/environment/weather/climatechange/climate-plan/net-zero-emissions-2050/canadian-net-zero-emissions-accountability-act.html">https://www.canada.ca/en/services/environment/weather/climatechange/climate-plan/net-zero-emissions-2050/canadian-net-zero-emissions-accountability-act.html</a></p> <p>“Supreme Court of Canada upholds Ontario legislation that reduced the size of Toronto’s City Council”  <a href="https://www.mccarthy.ca/en/insights/blogs/canadian-appeals-monitor/supreme-court-canada-upholds-ontario-legislation-reduced-size-torontos-city-council">https://www.mccarthy.ca/en/insights/blogs/canadian-appeals-monitor/supreme-court-canada-upholds-ontario-legislation-reduced-size-torontos-city-council</a></p> <p><b>Supplemental</b></p> <p>M.Winfield, “The Role of Parliamentary Committees in Canadian Environmental Policy Formulation and Evaluation: The Case of the Standing Committee on Environment and Sustainable Development 1994-2004, Journal of Environmental Law and Practice (22 J.E.L.P. – Fall 2010)</p> <p>D.Pond, “The Role of Parliamentary Officers: Two Case Studies” Canadian Parliamentary Review Vol.33, No.4. 2010.  <a href="http://www2.parl.gc.ca/sites/lop/infoparl/english/issue.asp?param=200&amp;art=1408">http://www2.parl.gc.ca/sites/lop/infoparl/english/issue.asp?param=200&amp;art=1408</a></p>	
February 22	Reading Week		
7. February	Presentation of Paper Proposals		

29 Term Paper Proposal Due			
8.March 7	Presentation of term paper proposals		
9.March 14	Public Participation  Institutions as implementation and evaluation tools  Potential examples: Metrolinx, TEQ, IESO, NRTEE, CESD/ECO	<p>M.Winfield, <i>A New Era in Environmental Governance in Canada</i> (Toronto: George Cedric Metcalf Foundation, 2016),  <a href="http://metcalffoundation.com/stories/publications/a-new-era-of-environmental-governance-in-canada/">http://metcalffoundation.com/stories/publications/a-new-era-of-environmental-governance-in-canada/</a></p> <p>M. Olszynski, "Conflating Dissent with Disloyalty, Allan Inquiry sets a Dangerous Precedent," July 2021  <a href="https://ablawg.ca/2021/07/30/conflating-dissent-with-disloyalty-allan-inquiry-sets-a-dangerous-precedent/">https://ablawg.ca/2021/07/30/conflating-dissent-with-disloyalty-allan-inquiry-sets-a-dangerous-precedent/</a></p> <p><b>Websites</b></p> <p>Ontario Environmental Bill of Rights Registry <a href="http://www.ebr.gov.on.ca/ERS-WEB-External/">http://www.ebr.gov.on.ca/ERS-WEB-External/</a></p> <p>CEPA Registry  <a href="http://www.ec.gc.ca/lcpe-cepa/default.asp?lang=En&amp;n=D44ED61E-1">http://www.ec.gc.ca/lcpe-cepa/default.asp?lang=En&amp;n=D44ED61E-1</a></p> <p><b>Supplemental</b></p> <p><b>II: Institutions as Implementation and Evaluation Tools</b></p> <p>G.Toner, J.Meadowcroft and D.Cherniak, "The Struggle of the Canadian Federal Government to</p>	<p>line</p> <p>On line</p> <p>On line</p> <p>On line</p>

		<p>Institutionalize Sustainable Development” in D.L. VanNijnatten, <u>Canadian Environmental Policy and Politics: The Challenges of Austerity and Ambivalence</u> 4<sup>th</sup> Edition. (Toronto: Oxford, 2015) pp. 116-129)</p> <p>Commissioner for Environment and Sustainable Development - 2022 Reports - Report 8 - Implementation of Federal Sustainable Development Strategy  <a href="https://www.oag-bvg.gc.ca/internet/English/parl_cesd_202210_08_e_44125.html">https://www.oag-bvg.gc.ca/internet/English/parl_cesd_202210_08_e_44125.html</a></p> <p><i>Federal Sustainable Development Act</i> (SC 2008) c.33. <a href="http://laws-lois.justice.gc.ca/eng/acts/F-8.6/">http://laws-lois.justice.gc.ca/eng/acts/F-8.6/</a></p> <p>2021 Ministerial Mandate Letters (Environment, Natural Resources, Fisheries, Innovation, Science and Economic Development, Science, Indigenous and Northern Affairs, Health)  <a href="http://pm.gc.ca/eng/ministerial-mandate-letters">http://pm.gc.ca/eng/ministerial-mandate-letters</a></p> <p>Cabinet Committee Memberships and Mandates  <a href="http://pm.gc.ca/sites/pm/files/docs/Cabinet-committee-comite.pdf">http://pm.gc.ca/sites/pm/files/docs/Cabinet-committee-comite.pdf</a></p>	
March 21	Evaluating new models for policy implementation: New Public Management; Smart and Reflexive Regulation	<p>Winfield., M., “Regulatory oversight regimes,” for B.Campbell ed., <i>Corporate Power in a Time of Pandemic, Inequality and Climate Emergency: Pathways to Transformative Change</i> (Toronto: James Lorimer and co., for publication 2022).</p> <p>L.Pal, “Policy Implementation/The NPM</p>	<p>Course Website</p> <p>Course</p>

		Model and Beyond,” in L.Pal, <u>Beyond Policy Analysis</u> (Toronto: Thompson-Neilsen, 2014) pp.195-205	reader
		N.Gunningham, “Regulatory Reform and Reflexive Regulation: Beyond Command and Control,” in E.Brousseau, T.Dedeurwaedre and B.Siebenhuner, <i>Reflexive Governance for Global Public Goods</i> (Cambridge MA: MIT Press, 2012) 85-104.	Course website.
		<b>Supplemental</b>	
		Winfield, M., Whorley, D., and Kaufman, S., “Public Safety in Private Hands: A Study of Ontario’s Technical Standards and Safety Authority,” <u>Canadian Public Administration</u> , Vol. 45, No.1, Spring 2002	On-line
		Winfield, M., “Public Safety in Private Hands Re-Examined: The Case of Ontario’s Technical Safety and Standards Authority,” <i>Canadian Public Administration</i> Vol.58, No.3 (September 2015).	
		Auditor General of Ontario <u>Special Report: Ornge Air Ambulance and Related Services</u> (Toronto: Queen’s Printer, 2012). <a href="http://www.auditor.on.ca/en/reports_en/ornge_web_en.pdf">http://www.auditor.on.ca/en/reports_en/ornge_web_en.pdf</a>	On line

March 28	Term Paper Presentations		
April 4	Term Paper Presentations		

### **Academic Honesty**

All York students are subject to policies regarding academic honesty as set out by the Senate of York University and by the Faculty of Environmental Studies (FES). Students are strongly encouraged to read the Senate Policy on Academic Honesty, a copy of which can be found on the York University web-site (<http://www.yorku.ca/secretariat/legislation/senate/acadhone.htm>). FES is committed to maintaining the highest standards of academic integrity. Please be advised that conduct that violates the ethical or legal standards of the University community may result in serious consequences. For more information, please contact the Director, Student and Academic Services and/or the FES Writing Program Coordinator.

### **Research Ethics**

Students who conduct a research study using human participants must submit the following for approval prior to the conduct of research:

1. three copies of a proposal outlining the purpose of the research and the methodology to be used
2. three copies of the Faculty of Environmental Studies Human Participants Research Protocol Form, and
3. three copies of the Written Informed Consent form or a script of Verbal Informed Consent (Verbal Informed consent is permissible only in extenuating circumstances, where written communication is not feasible).

This material will be reviewed by a Sub-committee of the Research and Awards Committee. Reviews will take up to 2 weeks from the date of submission. If the research is not approved prior to the conduct of the research, then the research will not have received research ethics clearance and will be deemed unacceptable for submission as a component of this course.

Information regarding the use of human participants in research studies may be found on the Faculty of Graduate Studies webpage <http://www.yorku.ca/grads/polc/ethics.htm>.

Students are advised that all human participants in the research must have either signed a written consent form or have provided oral consent for their participation in the research. Students also are advised that the consent forms must be retained by the Principal Investigator for two years following the completion of the research.

**PLEASE NOTE:**

Students who feel that there are extenuating circumstances that may interfere with the successful completion of the course requirements are encouraged to discuss the matter with the Course Director as soon as possible. Students with physical, learning or other disabilities who require reasonable accommodations in teaching style or evaluation methods should discuss this with the Course Director early in the term so that appropriate arrangements can be made

