Guidelines for Practicum Courses
Interdisciplinary Studies 5030 3.0/ 6.0: Practicum
(Half or Full Course)

Students have the option of taking a Practicum Course with a member of their Supervisory Committee provided a suitable graduate course is not available in the current curriculum and provided the course does not overlap significantly with a course taken previously. In all cases, the course shall be directly relevant to the students' thesis project.

Guidelines for Practicum Proposals

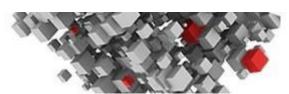The following information must be included in a proposal for a Practicum Course:

1. State the title of the course and indicate whether it is a half or full course (3.0 or 6.0).

2. *Rationale:* Explain how the practicum forms a coherent focus of study, including the broad and specific objectives the practicum. When appropriate, the rationale should explain the critical context in which the material will be studied.

3. *Schedule:* State the frequency and length of time:
    a. of your engagement with your practicum; and
    b. you and your course instructor will meet.

4. *Evaluation Methods:* List the assignments as agreed upon with the instructor, e.g. the number of written assignments and the length of each. The relative weighting of each component of the grade as well as the due date must also be agreed upon and provided.

5. *Readings:* Attach a bibliography relevant to the course.

6. The proposal must be signed by your course instructor and you.

7. The proposal must be submitted to the Program Director for approval **before the start of the practicum. Approval will not be granted after the fact**.

N.B.: Program Deadlines for submission of Proposals for Practicum Courses to Program Director:

Fall Term:	September 10
Winter Term:	January 10
Summer Term:	May 10

GRADUATE PROGRAM IN

Interdisciplinary Studies

Request for permission to take a Practicum Course
(Please read the attached "Guidelines for Practicum Courses")

Name of student: Student Number:

Instructor:

Course: [Check one: ❑ _INST 5030 3.0 ❑ _INST 5030 6.0]   Term:

Course Title:

Rationale and Course Description:

Schedule:

Evaluation Methods: