### New Data Collection

You need ethics approval before collecting data (even pilot data). Complete TD2. Check if Thesis, Dissertation, or Pilot Project.

**Submit:** TD1 (Box B), TD2 with consents etc., Proposal, TCPS

### Previously Collected Data

1. Was student’s name included in the original ethics submission? 
   - Yes: Therefore, it is considered Secondary Analysis
   - No

2. Has the purpose of study or research question changed from original?
   - Yes
   - No

If previously approved (with student’s name in HPRC protocol) and same purpose/research questions,

**Submit:** TD1 (Box E), TD4, HPRC approval, Proposal, TCPS

### What does not Require Ethics approval? (but still requires approval by committee, GPD, & FGS before study commences)

- meta-analyses of published data, “Monte Carlo” type studies, use of data that are publicly available, use of archival material (e.g., books, letters of historic figures)

**Submit:** signed TD1 (check box A), Proposal, TCPS

### Abbreviations:
- FGS=Faculty of Graduate Studies
- GPD=Graduate Program Director
- HPRC=Human Participants Review Committee
- REB=Research Ethics Board
- TCPS=Tri-Council Policy Statement
- TD1, 2, 4 – FGS thesis/diss forms

### Studies involving:
- Animals require Animal Care Committee approval.
- Clinical Trials, Biohazards, more than Minimal Risk, or Indigenous Peoples always require HPRC approval

**Submit:** TD1 (Box E), TD4, HPRC approval, Proposal, TCPS
PSYCHOLOGY GRAD STUDENT RESEARCH ETHICS PROCESS For ABC Papers


New Data Collection

You need ethics approval before collecting data (even pilot data). Complete HPRC ethics with faculty member & student named.
Submit: ABC Form (Box B), HPRC form with consents, etc., Proposal, TCPS

Previously Collected Data

1. Was student’s name included in the original ethics submission?
Yes
Therefore, it is considered Secondary Analysis

2. Has the purpose of study or research question changed from original?
No
Yes

If previously approved (with student’s name in HPRC protocol) and same purpose/research questions,
Submit: ABC Form (Box C), Statement of Relationship Form, HPRC approval, Proposal, TCPS

If supervisor has current ethics approval and purpose is the same, but student not named, supervisor can submit an amendment to HPRC to include student’s name.
Submit: ABC1 Form (Box C), ABC4 Form, HPRC approval for amendment, Proposal, TCPS

Does not require ethics approval.
Submit: ABC1 Form (Box C), ABC4 Form, HPRC approval for amendment, Proposal, TCPS

You need ethics approval. First complete HPRC protocol and submit with supervisor to HPRC, indicating study as secondary.
Submit: ABC Form (Box D), HPRC ethics approval, Proposal, TCPS

You need ethics approval. First complete HPRC protocol and submit with supervisor to HPRC, indicating study as secondary. Include original consent forms (may require re-contacting and new consent)
Submit: ABC Form (Box D), HPRC ethics approval, Proposal, TCPS

What does not Require Ethics approval? (but still requires approval by committee and GPD before study commences)
• meta-analyses of published data, “Monte Carlo” type studies, use of data that are publicly available, use of archival material (e.g., books, letters of historic figures)
Submit: ABC Form (check box A), Proposal, TCPS

For ABC Papers or Independent Research papers, in rare cases where supervisor or other faculty member is not collaborating (e.g., would not be a co-author on publication), ethics application form to use would be MRP Protocol and it would go to Grad Office and then to Department REB for approval (rather than FGS or HPRC).

AP Mar 6, 2019