

PSYCHOLOGY GRAD STUDENT RESEARCH ETHICS PROCESS For T & D

<http://psyc.info.yorku.ca/6954-2/#squelch-taas-toggle-shortcode-content-2>

New Data Collection

You need ethics approval before collecting data (even pilot data). Complete TD2. Check if Thesis, Dissertation, or Pilot Project.
Submit: TD1 (Box B), TD2 with consents etc., Proposal, TCPS

Abbreviations:

- FGS=Faculty of Graduate Studies
- GPD=Graduate Program Director
- HPRC=Human Participants Review Committee
- REB=Research Ethics Board
- TCPS=Tri-Council Policy Statement
- TD1, 2, 4 – FGS thesis/diss forms

What does not Require Ethics approval? (but still requires approval by committee, GPD, & FGS before study commences)

- meta-analyses of published data, “Monte Carlo” type studies, use of data that are publicly available, use of archival material (e.g., books, letters of historic figures)

Submit: signed TD1 (check box A), Proposal, TCPS

Previously Collected Data

1. Was student’s name included in the original ethics submission?

Yes

No

2. Has the purpose of study or research question changed from original?

No

Yes

If previously approved (with student’s name in HPRC protocol) and same purpose/research questions,
Submit: TD1 (Box E), TD4, HPRC approval, Proposal, TCPS

Therefore, it is considered Secondary Analysis

Are data anonymous (never had identifiers)?

Are data anonymized? (have code; could be relinked)

Are data identifiable? (have names, photos, etc.)

If supervisor has current ethics approval and purpose is the same, but student not named, supervisor can submit an amendment to HPRC to include student’s name.
Submit: TD1 (Box E), TD4, HPRC approval, Proposal, TCPS

Does not require ethics approval.
Submit: TD1 (Box A), *Secondary Analysis Anonymous Data Reporting Form*, original ethics approval, Proposal, TCPS

You need ethics approval. Complete TD2 and indicate study as Secondary.
Submit: TD1 (Box C), TD2, original ethics approval, Proposal, TCPS

You need ethics approval. Complete TD2 and indicate study as Secondary. **Submit:** TD1 (Box C), TD2, original ethics approval, Proposal, TCPS, original consent forms (may require recontacting and new consent)

OR

First complete HPRC protocol and submit with supervisor to HPRC.
Submit: TD1 (Box E), TD4, HPRC approval, Proposal, TCPS

OR

Studies involving: Animals require Animal Care Committee approval.
Studies involving: Clinical Trials, Biohazards, more than Minimal Risk, or Indigenous Peoples always require HPRC approval

PSYCHOLOGY GRAD STUDENT RESEARCH ETHICS PROCESS For ABC Papers

<http://psyc.info.yorku.ca/6954-2/#squelch-taas-toggle-shortcode-content-2>

New Data Collection

You need ethics approval before collecting data (even pilot data). Complete HPRC ethics with faculty member & student named.
Submit: ABC Form (Box B), HPRC form with consents, etc., Proposal, TCPS

Box F Studies involving: Animals require Animal Care Committee approval.
Studies involving: Clinical Trials, Biohazards, more than Minimal Risk, or Indigenous Peoples always require HPRC approval

What does not Require Ethics approval? (but still requires approval by committee and GPD before study commences)
 • meta-analyses of published data, “Monte Carlo” type studies, use of data that are publicly available, use of archival material (e.g., books, letters of historic figures)
Submit: ABC Form (check box A), Proposal, TCPS

Previously Collected Data

1. Was student’s name included in the original ethics submission?

Yes

No

2. Has the purpose of study or research question changed from original?

No

Yes

If previously approved (with student’s name in HPRC protocol) and same purpose/research questions,
Submit: ABC Form (Box C), Statement of Relationship Form, HPRC approval, Proposal, TCPS

Therefore, it is considered Secondary Analysis

Are data anonymous (never had identifiers)?

Are data anonymized? (have code; could be relinked)

Are data identifiable? (have names, photos, etc.)

Does not require ethics approval.
Submit: ABC1 Form (Box E), *Secondary Analysis Anonymous Data Reporting Form*, original ethics approval, Proposal, TCPS

You need ethics approval. First complete HPRC protocol and submit with supervisor to HPRC, indicating study as secondary.
Submit: ABC Form (Box D), HPRC ethics approval, Proposal, TCPS

You need ethics approval. First complete HPRC protocol and submit with supervisor to HPRC, indicating study as secondary. Include original consent forms (may require re-contacting and new consent)
Submit: ABC Form (Box D), HPRC ethics approval, Proposal, TCPS

For ABC Papers or Independent Research papers, in rare cases where supervisor or other faculty member is not collaborating (e.g., would not be a co-author on publication), ethics application form to use would be MRP Protocol and it would go to Grad Office and then to Department REB for approval (rather than FGS or HPRC).