

## Debt Repayment Agreement Form (DRA)

### Summer 2023 (May 1, 2023–August 31, 2023)

E-mail the completed form to Records Coordinator in the Office of the Dean, Faculty of Graduate Studies

See page two for the list of additional documentation required for this form.

| Student information |                             |   |                |
|---------------------|-----------------------------|---|----------------|
| Surname             |                             | Given name(s)   |                |
| Student number      |                             | E-mail  |                |
| Program             |                             | Degree & level of study   | Current status |
| Phone number        | Expected date of graduation | Do you pay:<br><input type="checkbox"/> Domestic Fees <input type="checkbox"/> International Fees |                |

### Monthly Financial Resources for Summer 2022 (May 1, 2022–August 31, 2022)

| Resources   | Monthly amount | Months per session | Amount per session<br>(monthly amount x months per session) |
|---|----------------|--------------------|---|
| Government Funding<br><i>To be remitted</i>                       |                |                    |   |
| Net income during the session<br><i>Proof required</i>            |                |                    |   |
| Other financial support<br><i>A letter of support is required</i> |                |                    |   |
| Other income<br><i>A letter of support is required</i>            |                |                    |   |
| <b>Total</b>  |                |                    |   |

### Monthly Expenses for Summer 2023 (May 1, 2023–August 31, 2023)

| Expenses  | Monthly amount | Months per session | Amount per session<br>(monthly amount x months per session) |
|---|----------------|--------------------|---|
| Student account current debt                                  | n/a            | n/a                |   |
| Summer 2021 tuition fees                                      | n/a            | n/a                |   |
| Books and supplies  | n/a            | n/a                |   |
| Rent or housing   |                |                    |   |
| Groceries or meal plan  |                |                    |   |
| Cell phone, internet, cable, telephone, electric, water, etc. |                |                    |   |
| Transportation cost   |                |                    |   |
| Credit card payments  |                |                    |   |
| Other expenses  |                |                    |   |

**Payment Plan—amounts to be paid each month to reduce debt**

| Summer 2023 Term |        |
|------------------|--------|
| Month            | Amount |
| May              | \$     |
| June             | \$     |
| July             | \$     |
| August           | \$     |
| <b>Total</b>     | \$     |

Upon signing this Debt Repayment Agreement and approval from York, the University will provide access to the registration and enrolment system where you will be able to register and enrol in courses for the Summer 2023 term.

|                     |           |                   |
|---------------------|-----------|-------------------|
| Student's Signature |           | Date (mm/dd/yyyy) |
| Manager, OSFS name  | Signature | Date (mm/dd/yyyy) |
| Manager, FGS name   | Signature | Date (mm/dd/yyyy) |

**The following information must be submitted with this form:**

- A written statement which details your past and future financial situation and why you were unable to cover all the costs associated with your studies in the prior session
- A letter from source(s) (i.e., bank, government, family and other institutions etc.) which will provide financial support; the letter must include amounts and specify when a payment will be expected. If you are employed, attach a copy of your payment (i.e., pay stub/slip)
- A funding letter from your graduate program or a scholarship award confirmation letter
- Monthly Financial Resources current session (see front side of form)
- Monthly Expenses for current session (see front side of form)

**Notes**

- We will notify you of our decision by telephone or e-mail
- The University requires students to keep their accounts in good standing
- All information provided in connection with this application is subject to verification by the University
- interest charges will continue to accrue on outstanding balance
- If payment arrangements are not adhered to, you may be immediately de-registered from your graduate program of study with full financial penalty, and your registration will be blocked from future registration and enrolment in your program of study
- You will not be permitted to graduate or receive transcripts until all debts are cleared

**Privacy:** Personal information in connection with this form is collected under the authority of *The York University Act, 1965* and will be used for educational, administrative and statistical purposes. If you have any questions about the collection, use and disclosure of personal information by York University, please contact: Faculty of Graduate Studies, 230 York Lanes, (416)736-2100 x 55521.