

Request for an undergraduate student to enroll in a Graduate Course

Submit your completed form to your program's designated Records Coordinator in the Office of the Dean, Faculty of Graduate Studies.

Student information		
Surname	Given name(s)	
Student Number	E-mail	
Program	Academic Year	

Course requested			
<i>Must be required to complete degree requirements</i>			
Faculty, course number, credit e.g., GL/FRAN 4630 3	Course title	Term e.g., F24	Catalogue number e.g., cat #H04D01

Grounds for permission
<i>To be completed by student's undergraduate program director or department chair</i>
Evaluate the student's record and provide specific details of extraordinary circumstances. The student must have a cumulative GPA of B+ or higher over the past two years and must require the course to complete undergraduate degree requirements.

Course Instructor Approval		
Name	Signature	Approval Date (mm/dd/yyyy)
Graduate Studies Approval		
Graduate Program Director Name	Signature	Approval Date (mm/dd/yyyy)

Privacy: Personal information in connection with this form is collected under the authority of *The York University Act, 1965* and will be used for educational, administrative and statistical purposes. If you have any questions about the collection, use and disclosure of personal information by York University, please contact: Faculty of Graduate Studies, 230 York Lanes, (416)736-2100 x 55521.