

Oral Examination Report

Following the defence, this form should be signed and submitted to the Graduate Program Administrator (GPA) for initial review. The GPA will then forward it to the appropriate Milestone Coordinators via the proper channel for Processing. Please refer to page two for additional information on the Evaluation Guidelines.

Student information		
Student full name	Student number	Degree
Program	Date of Oral Defence (mm/dd/yyyy)	
Title		
Oral Exam Results		
<input type="checkbox"/> Accepted with no revision	<input type="checkbox"/> Referred pending major revisions	
<input type="checkbox"/> Accepted pending specified revisions	<input type="checkbox"/> Failed	
Comments		
Confirmation of Approval		
Name	Signature	
Chair of Examining Committee (at arm's length from supervision)		
Internal (at arm's length from thesis or dissertation & have no conflict of interest)		
Member		
Member (if applicable)		
Member (if applicable)		
Member (if applicable)		
External Examiner (MA INST & PhD only)		
Thesis/Dissertation Prize Recommendation (check if appropriate)		
<input type="checkbox"/>	Committee recommends to the Program a nomination for a Thesis/Dissertation Prize	
<p>Note: A nomination package must include a statement from the Chair of the committee, supported by the examining committee, detailing those elements of the thesis/dissertation which make it exceptional. This statement should be provided to the program director no later than two weeks following the oral exam.</p>		

Results of Oral Examination

The result of the oral examination is reported by the Chair of the examining committee on the Oral Examination Report Form provided. All members vote (with the exception of any members attending in an ex-officio capacity). Abstentions are not allowed.

Accepted with no Revision

The oral examination requirement is met if the Committee accepts the thesis or dissertation with no revisions.

Accepted Pending Specified Revisions

The oral examination requirement is met if the Committee accepts the thesis or dissertation with specified revisions. These specified revision could range from typographical errors or changes of a minor editorial nature, to specified insertions or deletions which do not radically modify the development/argument of the thesis or dissertation. The Committee must specify such changes with precision. It is the responsibility of the supervisor to ensure that all such changes are made and the Chair of the examining committee will confirm that this is the case.

Masters: In cases where there is one vote for major revision, specified revisions are expected.

Doctorate: In cases where there are no more than two votes for major revision or one vote for failure, specified revisions are expected.

Referred pending Major Revision

A thesis is referred for major revision if any of the following conditions exist:

- the committee agrees that the thesis requires substantive changes to be acceptable; or,
- there is a minimum of two votes for major revision; or,
- there is one vote for failure.

A dissertation is referred for major revision if any of the following conditions exist:

- the Committee agrees that the dissertation requires substantive changes to be acceptable; or,
- there are two votes for failure; or,
- there is one vote for failure plus a minimum of one vote for major revision; or,
- there are at least three votes for major revision.

In this situation, one of the following procedures, agreed upon by the Committee before the examination is adjourned, must be used to finalize the oral results:

- a. the Committee will reconvene within twelve months to continue the oral examination; or
- b. the revised thesis or dissertation will be circulated within twelve months to all members, who will inform the Chair and the Dean's Representative whether they feel the stipulated requirements have been met.

Detailed reasons for referring pending major revision must be supplied in writing by the Chair of the examining committee to the Dean, the Program Director and the candidate within two weeks.

After an adjournment and when the major revisions have been completed, the thesis or dissertation is failed if there are two or more votes for failure. A thesis or dissertation cannot be referred for major revisions more than once and no further adjournment is permitted. In the event of failure, detailed reasons must be supplied in writing by the Chair of the examining committee to the Dean, Program Director and candidate within two weeks.

Failed

A thesis is failed if there is a minimum of two votes for failure. A dissertation is failed if there is a minimum of three votes for failure.

Privacy: Personal information in connection with this form is collected under the authority of The York University Act, 1965 and will be used for educational, administrative and statistical purposes. If you have any questions about the collection, use and disclosure of personal information by York University, please contact: Faculty of Graduate Studies, 230 York Lanes, (416)736-2100 x 55521.