

**York University – School of Nursing
Undergraduate Programs**

Policy – Referral and Review

Title: Review and Referral for Undergraduate Nursing Practice Courses	
Document Number:	File Name:
UPC Review & Approval Date: 2017	Executive Committee Date:
SON Council Decision Date: 2017	
Effective Date:	Evaluation Period: Every 2 years
<p>Introduction and Rationale: Applies to students who require additional clinical practice support. Reasons for additional support may include, but are not limited to a need to review due to time away from the program; review due to identification of the need for support of specific clinical practice competencies (knowledge or practice gaps); review as a result of time missed in clinical practice or scheduled nursing simulation centre (NSC) class; referral due to failure of medication calculation test(s); referral due to the initiation of a progression plan as a result of not meeting course objectives; and other identified needs.</p>	
<p>Definitions:</p> <p><u>Review:</u> Student is meeting course objectives AND requires support.</p> <ul style="list-style-type: none"> • Return to respective program after time away from the program. (<i>Refer to York Referral Process or College Equivalent</i>). • Identification of knowledge or practice gaps. (<i>Refer to York Referral Process or College Equivalent</i>). • Absence from practicum or scheduled NSC (laboratory) sessions. (<i>Refer to York Referral Process or College Equivalent</i>). <p><u>Referral:</u> Student is not meeting course objectives AND requires support.</p> <ul style="list-style-type: none"> • Failed medication calculation test(s). (<i>Refer to York Referral process or College Equivalent</i>). • Not meeting course objectives in clinical practice. (<i>Refer to York Referral process or College Equivalent</i>). 	

Actions:

- Undergraduate Program Director (UPD)/Coordinator, Course Director (CD), Clinical Course Director (CCD), or College Equivalent identifies need for student referral or review and initiates the relevant process. Communicates need to the Director of the Nursing Simulation Centre (DNSC) or designate or College Equivalent.
- The DNSC or designate or College Equivalent prioritizes referral and remediation requests and initiates appropriate process.
- Students engage in the appropriate referral or remediation process as outlined.
- The DNSC or designate or College Equivalent notifies the UPD/Coordinator, CD, CCD, or College Equivalent of the progress of the respective process, concerns related to the lack of completion, and other identified issues.