

CONFLICT RESOLUTION PROCEDURES

Notification

Students and Placement Supervisors inform the Course Director (CD) and Faculty of Health Staff (Staff) of concerns



First Meeting

1. Student and Placement Supervisor meet to discuss concerns
2. They notify the CD and Staff of the outcome
3. CD emails the Placement Supervisor & student a brief summary of the outcomes



Unresolved Issues Meeting (2nd Meeting if issue persists)

1. CD and Staff meet with all respective parties, to mediate a possible resolution.
2. In collaboration generate an action plan (standardized form)
3. Student referral to OSCR for support (with student consent)
4. UPD is notified of this meeting and informed of the outcomes



Placement Termination

1. Matter cannot be resolved and CD authorizes termination
2. CD considers the best interests of the student and host organization in decision to terminate placement.
3. An alternate placement **may** be found



No Second Placement Opportunity

Second placement is not feasible the CD discusses options with the student

Second Placement Opportunity

LOCAL & INTERNATIONAL: A student may be eligible for an alternate placement to be determined on a case by case basis*