

## Standing Committee of Council – Mandate Review and Update

CURRENT COMMITTEE INFORMATION (CHANGE FROM)	PROPOSED COMMITTEE INFORMATION (CHANGE TO)
<i>Strikethrough for deletions</i>	<i>Denote additions in <b>red bold, underlining</b></i>
<p><b>Committee Name:</b></p> <p>Committee on Decolonizing, Equity, Diversity and Inclusion (DEDI)</p>	<p><b>Committee Name:</b></p> <p>Committee on Decolonizing, Equity, Diversity and Inclusion (DEDI)</p>
<p><b>Mandate (purpose of committee):</b></p> <p>To provide oversight on any academic activities (e.g. policies, procedures, practices, programs) under the purview of the Faculty of Health Council to identify any barriers to enabling full participation in aspects of campus life including research, teaching, learning, and working.</p> <ul style="list-style-type: none"> <li>• <del>To conduct initially, and to maintain on a regular basis, an up-to-date inventory of current DEDI-related policies, plans and initiatives throughout the Faculty, including the Schools and Colleges within the Faculty and, to the extent practicable, across the institution. To undertake data collection and surveys to ensure the inventory is maintained.</del></li> <li>• <del>To report regularly to Council on the committee’s activities and to engage with the Associate Dean’s Caucus on DEDI.</del></li> </ul>	<p><b>Mandate (purpose of committee):</b></p> <p>To provide <b>coordination</b> on any academic activities (e.g. policies, procedures, practices, programs) under the purview of the Faculty of Health Council to identify any barriers to enabling full participation in aspects of campus life including research, teaching, learning, and working.</p>

<ul style="list-style-type: none"> <li>● <del>To work with other Council committees to review and make changes where necessary on aspects of their mandates that relate to equity.</del></li> <li>● <del>To review, recommend and advise on DEDI-related policies, programs, operations, practices, procedures, events, and other interventions developed within Faculty of Health, its Council and its committees.</del></li> </ul>	
<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>TBD</p>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <ul style="list-style-type: none"> <li>● To conduct initially, and to maintain on a regular basis, an up-to-date inventory of current DEDI-related policies, plans and initiatives throughout the Faculty, including the Schools and Colleges within the Faculty and, to the extent practicable, across the institution. To undertake data collection and surveys to ensure the inventory is maintained.</li> <li>● To report regularly to Council on the committee’s activities and to engage with the Associate Dean’s Caucus on DEDI.</li> <li>● To work with other Council committees to review and make changes where necessary on aspects of their mandates that relate to equity, diversity and inclusion.</li> <li>● To review, recommend and advise on DEDI-related policies, programs, operations, practices, procedures, events, and other interventions developed within Faculty of Health, its Council and its committees.</li> </ul>

**Composition / Membership:**

Efforts will be made to encourage Schools/Departments to recruit members from historically un(der)represented groups. However, it is important to recognize that this is not always possible, nor can the work of DEDI only fall on the shoulders of people for whom the committee advocates. Instead, it is our hope that people recruited are willing to advocate for all people experiencing inequities and that participants will be encouraged to participate in DEDI related training.

The committee will be comprised of:

- One faculty member representative from each school and department in the Faculty of Health
- Two student representatives
- The Associate Dean, Faculty Affairs and Inclusiveness (ex officio) will be a member
- 2 Staff members elected and/or appointed as members shall typically serve for two-years, renewable.

**Composition / Membership:**

Efforts will be made to encourage Schools/Departments to recruit members from historically un(der)represented groups. However, it is important to recognize that this is not always possible, nor can the work of DEDI only fall on the shoulders of people for whom the committee advocates. Instead, it is our hope that people recruited are willing to advocate for all people experiencing inequities and that participants will be encouraged to participate in DEDI related training.

The committee will be comprised of:

- One faculty member representative from each school and department in the Faculty of Health (two-year term, renewable)
- Two student representatives (one-year term, renewable). **Student representatives can be undergraduate and/or graduate level students. One of each, from different units, is preferred.**
- Associate Dean, Faculty Affairs and Inclusiveness (ex officio)
- Two staff members elected and/or appointed as members (two-year term, renewable).
- **One College Head (or the Associate Dean for Students as designate)**

<p><b>Selection of Chair:</b></p> <p>TBD</p>	<p><b>Selection of Chair:</b></p> <p><b>The Associate Dean, Faculty Affairs and Inclusiveness will co-chair the committee.</b></p> <p><b>For the second co-chair, a committee member can self-nominate or be nominated by a committee member(s). If more than one committee member is nominated, then there will be a vote to choose the second co-chair. While every effort will be made to choose a second co-chair, if there are no nominees, the Associate Dean, Faculty Affairs and Inclusiveness will chair the committee that year.</b></p> <p><b>Administrative support positions, student representatives and the College Head (or Associate Dean for Students as designate) cannot serve as Chair or co-Chair.</b></p>
<p><b>Quorum:</b></p> <p>TBD</p>	<p><b>Quorum:</b></p> <p><b>To achieve quorum, a minimum of 3 members must be in attendance.</b></p>
<p><b>Decision-making process:</b></p> <p>TBD</p>	<p><b>Decision-making process:</b></p> <p><b>Decisions will be made by consensus of the committee. If a committee member feels that a clear consensus has not been reached, they can request that a vote be held.</b></p>

<p><b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery mode of meeting):</p> <p><b>Meeting:</b> TBD</p> <p><b>Meeting Location:</b> TBD, unless otherwise indicated.</p>	<p><b>Meeting schedule:</b> Will take place from September to May. If required a special meeting can be called.</p> <p><b>Delivery Mode:</b> Virtual with at least one in-person meeting in the Fall.</p> <p><b>Frequency:</b> Monthly</p> <p><b>Date:</b> Tuesday afternoons</p> <p><b>Time:</b> 2:30pm – 3:30pm</p> <p><b>Location:</b> Virtual meetings. In-person meeting will be 221 Calumet College.</p>
<p><b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):</p> <p>TBD</p>	<p><b>Administrative Support:</b></p> <p>Administrative roles (non-voting):</p> <ul style="list-style-type: none"> <li>• Faculty Council Secretary</li> <li>• Committee Secretary</li> </ul>

### Standing Committee of Council – Mandate Review and Update

CURRENT COMMITTEE INFORMATION (CHANGE FROM)	PROPOSED COMMITTEE INFORMATION (CHANGE TO)
<i><del>Strikethrough</del> for deletions</i>	<i>Denote additions in <b><u>red bold, underlining</u></b></i>
<p><b>Committee Name:</b></p> <p>Undergraduate Curriculum Committee</p>	<p><b>Committee Name:</b></p> <p>Undergraduate Curriculum Committee</p>
<p><b>Mandate (purpose of committee):</b></p> <p>The Undergraduate Curriculum Committee shall review and recommend to Council approval or other appropriate action in relation to the Faculty’s regulations and practices as required relating to degree requirements for all years of study and all undergraduate programs and Faculty-level legislation including:</p> <ol style="list-style-type: none"> <li>1. New or changes to certificates</li> <li>2. New or changes to programs of study, and</li> <li>3. Other matters relating to academic policy and planning</li> </ol> <p><del>The Committee shall receive and review quality assurance, cyclical program, and other reviews; review and act on behalf of Council with regard to proposals for new or changes in requirements of existing programs and</del></p>	<p><b>Mandate (purpose of committee):</b></p> <p>The Undergraduate Curriculum Committee shall review and recommend to Council approval or other appropriate action in relation to the Faculty’s regulations and practices as required relating to degree requirements for all years of study and all undergraduate programs and Faculty-level legislation including:</p> <ul style="list-style-type: none"> <li>• New or changes to certificates</li> <li>• <b><u>New or changes to courses</u></b></li> <li>• New or changes to programs of study, and</li> <li>• Other matters relating to academic policy and planning</li> </ul>

<p>certificates, courses and programs at all levels including content and patterns of study. The Curriculum Committee will receive undergraduate curricular submissions from the schools and department, and will report to Council on these matters according to Senate reporting requirements. It will forward proposals to Senate as appropriate, and report such actions to Council for information.</p> <p>The Committee will review and report as appropriate to Council on the academic implications of the undergraduate curriculum policy of all units responsible for instruction, that is, schools, departments, undergraduate programs, and of the Faculty as a whole. Reports provided to this committee may be subject to redaction for the purpose of removing personal, confidential and/or identifying information. It will collaborate with the Committee on Examinations and Academic Standards on issues of joint concern.</p> <p>An Associate Dean (ex-officio) shall be a member.</p>	
<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>TBD</p>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>The Committee shall review and act on behalf of Council with regard to proposals for new or changes in requirements of existing programs and certificates, courses and programs at all levels</p>

	<p>including content and patterns of study. The Curriculum Committee will receive undergraduate curricular submissions from the schools and department, and will report to Council on these matters according to Senate reporting requirements. It will forward proposals to Senate-level committees as appropriate, and report such actions to Council for information.</p> <p>The Committee will review and report as appropriate to Council on the academic implications of the undergraduate curriculum policy of all units responsible for instruction, that is, schools, departments, undergraduate programs, and of the Faculty as a whole. Reports provided to this committee may be subject to redaction for the purpose of removing personal, confidential and/or identifying information. It will collaborate with the Committee on Examinations and Academic Standards on issues of joint concern.</p>
<p><b>Composition / Membership:</b></p> <p>TBD</p>	<p><b>Composition / Membership:</b></p> <p>The committee will be comprised of:</p> <ul style="list-style-type: none"> <li>• One member elected from each of the Faculty's schools/department (two-year term, renewable).</li> </ul>



	<ul style="list-style-type: none"> <li>• Two undergraduate student representatives (one-year term, renewable) <b>from different units is preferred.</b></li> <li>• Associate Dean, Learning Teaching and Academic Programs (ex-officio, voting position).</li> </ul>
<p><b>Selection of Chair:</b></p> <p>TBD</p>	<p><b>Selection of Chair:</b></p> <p><b>The committee shall elect their own chair annually. The position is open to a co-chair model.</b></p> <p><b>Administrative support positions and student representatives cannot serve as Chair or co-Chair.</b></p>
<p><b>Quorum:</b></p> <p>TBD</p>	<p><b>Quorum:</b></p> <p><b>To achieve quorum, a minimum of 3 voting members must be in attendance.</b></p>
<p><b>Decision-making process:</b></p> <p>TBD</p>	<p><b>Decision-making process:</b></p> <p><b>Decisions will be made by consensus of the committee.</b></p>

<p><b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery mode of meeting):</p> <p><b>Meetings:</b> The meetings will take place once a month, timing TBD.</p> <p><b>Meeting Location:</b> 221 Calumet College, unless otherwise specified.</p>	<p><b>Meeting schedule:</b> Will take place from September to May. If required a special meeting can be called.</p> <p><b>Delivery Mode:</b> Hybrid</p> <p><b>Frequency:</b> Monthly</p> <p><b>Date:</b> 4th Monday of the month unless otherwise indicated.</p> <p><b>Time:</b> 1:00 – 2:30pm</p> <p><b>Location:</b> 221 Calumet College and Zoom, unless otherwise specified.</p>
<p><b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):</p> <p>TBD</p>	<p><b>Administrative Support:</b></p> <p>Administrative roles (non-voting):</p> <ul style="list-style-type: none"> <li>• Committee Secretary</li> <li>• Faculty Council Secretary</li> <li>• Director, Strategic Enrolment Management &amp; Program Development</li> <li>• Educational Developer, Teaching Commons</li> </ul>

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<i><del>Strikethrough</del> for deletions</i>	<i>Denote additions in <b>red bold, underlining</b></i>
<b>Committee Name:</b>  Committee on Examinations and Academic Standards	<b>Committee Name:</b>  Committee on Examinations and Academic Standards
<b>Mandate (purpose of committee):</b>  The Committee on Examinations and Academic Standards shall oversee academic policy, academic standards and policies and practices related to examinations. <del>It will monitor and provide Faculty-level academic oversight of grades exercises undertaken by academic units. It will recommend to Council policy on student honours, awards, scholarships and bursaries.</del>  <del>The Committee shall conduct hearings and make decisions in cases of breach of the Senate Policy on Academic Honesty.</del>  <del>An Associate Dean (ex officio) shall be a member.</del>	<b>Mandate (purpose of committee):</b>  The Committee on Examinations and Academic Standards shall oversee academic policy, academic standards, and policies and practices related to examinations and faculty-level undergraduate awards.
<b>Terms of Reference (responsibilities of the committee):</b>  TBD	<b>Terms of Reference (responsibilities of the committee):</b>  Grades Exercise/Reappraisals:

- Monitor and provide undergraduate Faculty-level academic oversight of grades exercises undertaken by academic units focusing on identifying anomalous grades in courses
- Requesting corrective actions or explanations from relevant schools/department as needed.
- Review files for appeals regarding grade reappraisals.

#### Examination Invigilation Process:

- Review and provide current exam invigilation practices.

#### Faculty-level Undergraduate Awards:

- Recommend to Council policy on student honours, awards and scholarships.
- Select recipients for faculty-level awards and make nominations for university-wide awards.

#### Academic Conduct

- Implement current policies and procedures as defined by the York University Senate regarding the administration of the Senate Academic Conduct Policy and Procedures.
- Constitute the Subcommittee for Panel Hearings who shall conduct hearings and make decisions in cases of breach of the Senate Academic Conduct Policy and Procedures.

<p><b>Composition / Membership:</b></p> <p>TBD</p>	<p><b>Composition / Membership:</b></p> <p>The committee will be comprised of:</p> <ul style="list-style-type: none"> <li>• One member elected from each of the Faculty’s schools/department (two-year term, renewable)</li> <li>• Two undergraduate student representatives (one-year term, renewable) <b>from different units, is preferred.</b></li> <li>• Associate Dean for Students (ex-officio, non-voting).</li> </ul>
<p><b>Selection of Chair:</b></p> <p>TBD</p>	<p><b>Selection of Chair:</b></p> <p><b>The committee shall elect their own chair.</b></p> <p><b>The position is open to a co-chair model.</b></p> <p><b>Administrative support positions and student representatives cannot serve as Chair or co-Chair.</b></p>
<p><b>Quorum:</b></p> <p>TBD</p>	<p><b>Quorum:</b></p> <p><b>To achieve quorum, a minimum of 3 voting members must be in attendance.</b></p>
<p><b>Decision-making process:</b></p> <p>TBD</p>	<p><b>Decision-making process:</b></p> <p><b>Decisions will be made by consensus of the committee.</b></p>
<p><b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery)</p>	<p><b>Meeting schedule:</b> Will take place from September to May.</p>

<p>mode of meeting):</p> <p><b>Meetings:</b> The meetings will take place once a month, every <b>2<sup>nd</sup> Wednesday from 10:00am - 11:30am</b></p> <p><b>Meeting Location:</b> 221 Calumet College, unless otherwise specified.</p>	<p>If required a special meeting can be called.</p> <p><b>Delivery Mode:</b> Hybrid</p> <p><b>Frequency:</b> Monthly</p> <p><b>Date:</b> 4th Wednesday of the month unless otherwise indicated.</p> <p><b>Time:</b> 10:00am to 11:30am</p> <p><b>Location:</b> 221 Calumet College and Zoom, unless otherwise specified.</p>
<p><b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):</p> <p>TBD</p>	<p><b>Administrative Support:</b></p> <p>Administrative roles (non-voting):</p> <ul style="list-style-type: none"> <li>• Committee Secretary</li> <li>• Faculty Council Secretary</li> </ul>

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<i>Strikethrough for deletions</i>	<i>Denote additions in <b>red bold, underlining</b></i>
<p><b>Committee Name:</b></p> <p>Committee on Examinations and Academic Standards Subcommittee for Panel Hearings</p>	<p><b>Committee Name:</b></p> <p>Committee on Examinations and Academic Standards Subcommittee for Panel Hearings</p>
<p><b>Mandate (purpose of committee):</b></p> <p>The Sub-committee of Committee on Examinations and Academic Standards shall help adjudicate panel hearings. <del>Academic honesty requires that persons do not falsely claim credit for the ideas, writing or other intellectual property of others, either by presenting such works as their own or through impersonation. Similarly, academic honesty requires that persons do not cheat (attempt to gain an improper advantage in an academic evaluation), nor attempt or actually alter, suppress, falsify or fabricate any research data or results, official academic record, application or document. Finally, academic honesty requires that persons do not aid or abet others to commit an offence of academic dishonesty, including intentional acts to disrupt academic activities.</del></p>	<p><b>Mandate (purpose of committee):</b></p> <p>The Sub-committee of Committee on Examinations and Academic Standards shall adjudicate panel hearings.</p>

<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>TBD</p>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p><b>Considers appeals relating to any decision taken by a Person of Primary Responsibility (PPR) or PPR Designate in relation to the Senate Academic Conduct Policy and Procedures. The Sub-Committee considers the facts and circumstances of the case and determine, on a balance of probabilities, whether a breach has occurred and/or whether the sanction imposed by the PPR or PPR Designate is appropriate.</b></p>
<p><b>Composition / Membership:</b></p> <p>TBD</p>	<p><b>Composition / Membership:</b></p> <p><b>The committee will be comprised of:</b></p> <ul style="list-style-type: none"> <li>• <b>Two members elected from each of the Faculty's schools/department (normally one-year term, renewable).</b></li> <li>• <b>Six to ten Faculty of Health undergraduate student representatives (normally one year term, renewable)</b></li> </ul> <p>Committee on Examinations and Academic Standards Subcommittee for Panel Hearings must have a minimum of three members, at least one of whom must be a student and the majority of whom must be faculty members.</p>
<p><b>Selection of Chair:</b></p> <p>TBD</p>	<p><b>Selection of Chair:</b></p> <p><b>The Associate Dean for Students will chair the meetings.</b></p> <p><b>Administrative support positions and student</b></p>



	<b>representatives cannot serve as Chair or co-Chair.</b>
<b>Quorum:</b>  TBD	<b>Quorum:</b>  <b>A minimum of three members from different units, at least one of whom must be a student.</b>
<b>Decision-making process:</b>  TBD	<b>Decision-making process:</b>  <b>Decisions will be made by consensus of the committee.</b>
<b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery mode of meeting):  <b>Meeting Dates and times vary</b> Members are given, at least, 21-day notice of a meeting.  <b>Meeting Location:</b> 402 HNES, unless otherwise specified.	<b>Meeting Frequency:</b>  <b>Delivery Mode:</b> Hybrid Meetings will be arranged as needed.
<b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):  Each Council standing committee shall have the authority to delegate business to sub-committees but such sub-committees will report to the parent committee. A sub-committee does not need to have any of its membership from the elected members of the Council standing committee.	<b>Notes:</b>  Academic conduct requires that persons do not falsely claim credit for the ideas, writing or other intellectual property of others, either by presenting such works as their own or through impersonation. Similarly, academic conduct requires that persons do not cheat (attempt to gain an improper advantage in an academic evaluation), nor attempt or actually alter, suppress, falsify or fabricate any research data or results, official academic record,

application or document. Finally, academic conduct requires that persons do not aid or abet others to commit an offence of academic dishonesty, including intentional acts to disrupt academic activities.

Each Council standing committee shall have the authority to delegate business to sub-committees but such sub-committees will report to the parent committee. A sub-committee does not need to have any of its membership from the elected members of the Council standing committee.

**Administrative Support:**

- Administrative support from the Dean's Office (non-voting)

**Standing Committee of Council – Mandate Review and Update**

<p align="center"><b>CURRENT COMMITTEE INFORMATION (CHANGE FROM)</b></p> <p align="center"><i>Strikethrough for deletions</i></p>	<p align="center"><b>PROPOSED COMMITTEE INFORMATION (CHANGE TO)</b></p> <p align="center"><i>Denote additions in <b>red bold, underlining</b></i></p>
<p><b>Committee Name:</b></p> <p>Petitions Committee</p>	<p><b>Committee Name:</b></p> <p>Petitions Committee</p>
<p><b>Mandate (purpose of committee):</b></p> <p>The Petitions Committee shall receive and act upon student academic petitions and make recommendations on policy matters and procedures relating to student academic petitions. The Committee meets in panels for consideration of petitions and appeals against previous committee decisions. <del>The Petitions Committee shall consist of an associate dean (ex officio), two members elected from each of the Faculty's Schools/Department, two 'at large' members elected by Council and student members.</del></p>	<p><b>Mandate (purpose of committee):</b></p> <p>The Petitions Committee shall receive and act upon student academic petitions and appeals, and make recommendations on policy matters and procedures relating to student academic petitions and appeals.</p> <p>The Committee meets in panels for consideration of petitions and appeals against previous committee decisions.</p>
<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>TBD</p>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>The Committee shall consist of three panels: Panels A and B, which meet on a bi-weekly basis, and Panel C, an ad-hoc panel that reviews special/outstanding cases.</p>

	<p>The Committee members meet in panels on a bi-weekly basis for consideration of petitions, and appeals against previous committee decisions. Members are required to review files prior to the meetings and attend the meetings prepared to discuss files and confirm final decisions on the petition or appeal requests.</p> <p>The Committee also meets twice per year to review Faculty regulations relating to student academic petitions and appeals based on current trends or anomalous and outstanding circumstances.</p>
<p><b>Composition / Membership:</b></p> <p>The Petitions Committee shall consist of an associate dean (ex officio), two members elected from each of the Faculty’s Schools/Department, two ‘at large’ members elected by Council and student members.</p>	<p><b>Composition / Membership:</b></p> <p>The committee will be comprised of:</p> <ul style="list-style-type: none"> <li>• Two members elected from each of the Faculty’s Schools/Departments, including two ‘at large’ members elected by Council <b>(two-year term, renewable). Note: Faculty members should not be elected to an at-large position if departmental membership is vacant.</b></li> <li>• Up to <b>four undergraduate</b> student representatives (one-year term, renewable). These members are voting members of the Committee.</li> <li>• Associate Dean for Students (ex officio)</li> </ul> <p>Note: Membership shall be split evenly amongst Panels A and B. Panel C shall consist of the Associate Dean for Students (ex</p>

	<p>officio), in consultation with a managerial member in the Faculty of Health, Office of Student &amp; Academic Services (non-voting)</p>
<p><b>Selection of Chair:</b></p> <p>TBD</p>	<p><b>Selection of Chair:</b></p> <p><b>The Committee shall be chaired by a Faculty member on the Committee. The Committee may select up-to two Faculty members to serve as co-Chairs.</b></p> <p><b>Student members and non-voting members are not permitted to serve as Chairs of the Committee.</b></p> <p><b>The Chair(s) of the Committee for the upcoming term shall be elected by members at the end-of-year policy meeting.</b></p> <p><b>The Chair is responsible for reviewing administrative petition requests on a weekly basis and reviewing and presenting the petitions reports to Council and Senate. The Chair may also be involved in ad-hoc consultations regarding regulations during anomalous circumstances that relate to academic petitions and appeals.</b></p>
<p><b>Quorum:</b></p> <p>TBD</p>	<p><b>Quorum:</b></p> <p>Two members, one of which must be a Faculty member, shall form a quorum.</p> <p>Submission of final decisions by email prior to the meeting will count as a member’s attendance at the meeting and</p>

	may help to meet quorum for the meeting.
<p><b>Decision-making process:</b></p> <p>TBD</p>	<p><b>Decision-making process:</b></p> <p>Decisions will be made by consensus of the panel at each adjudication meeting. Consensus consists of a majority decision of at least two members in attendance at meeting, including attendance via the submission of decisions by email prior to the meeting.</p>
<p><b>Meeting Frequency:</b> (please include date/time/location/delivery mode of meeting):</p> <p><b>Meeting:</b> Each panel will meet every other week (two meetings per month). Meetings will occur on <del>Thursdays from 1:00pm – 3:00pm.</del></p> <p>On an annual basis, or when required, both Panels meet to review and discuss policy matters. Policy meetings are typically held in June.</p> <p><b>Meeting Location:</b> 221 Calumet College, unless otherwise indicated.</p>	<p><b>Meeting:</b> Each panel will meet on a bi-weekly basis (two meetings per month). On a bi-annual basis, or when required, all members meet to review and discuss policy matters. Policy meetings are typically held in June and December.</p> <p><b>Meeting schedule:</b> Will take place year-round.  <b>Delivery Mode:</b> Hybrid  <b>Frequency:</b> Weekly (bi-weekly for each panel)  <b>Date:</b> Thursdays  <b>Time:</b> 1:00pm to 3:00pm  <b>Location:</b> 221 Calumet College or Zoom, unless otherwise indicated</p>
<p><b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):</p>	<p><b>Administrative Support:</b></p> <p>Administrative roles (non-voting):</p>

TBD	<ul style="list-style-type: none"><li>• Faculty Council Secretary, and/or managerial member in the Office of Student &amp; Academic Services</li><li>• Committee Secretary</li></ul>
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<p><b>Committee Name:</b></p> <p>Committee on Tenure &amp; Promotions</p>	<p><b>Committee Name:</b></p> <p>Committee on Tenure &amp; Promotions</p>
<p><b>Mandate (purpose of committee):</b></p> <p>The Committee on Tenure and Promotions makes recommendations, as required, on Faculty and University policy concerning tenure and promotions. It liaises with the Senate Committee on Tenure and Promotions to confirm the list of tenure and/or promotion candidates scheduled for consideration, ensures that timelines are maintained and makes regular reports to Council on the disposition of files by category.</p> <p><del>The Faculty Committee on Tenure and Promotions, when augmented by two members from the Senate Committee on Tenure and Promotions, acts as a Review Committee and is constituted as a sub-committee of the Senate Committee on Tenure and Promotions. Acting as a review committee, it will evaluate the recommendations of School/Department Adjudicating</del></p>	<p><b>Mandate (purpose of committee):</b></p> <p>The Committee on Tenure and Promotions makes recommendations, as required, on Faculty and University policy concerning tenure and promotions. It liaises with the Senate Committee on Tenure and Promotions to confirm the list of tenure and/or promotion candidates scheduled for consideration, ensures that timelines are maintained and makes regular reports to Council on the disposition of files by category.</p>



<p>Committees to ensure that procedures set out have been followed and that the criteria used in the evaluation of files have been applied fairly and in accordance with University criteria. When the committee determines that the procedures have been followed in all material respects, that the appropriate criteria have been fairly applied and that the judgment of the Adjudicating Committee concerning application of University criteria is correct, it will concur in the judgment and forward the file to the President. When the committee determines that procedures have not been followed and/or that the appropriate criteria have not been fairly applied, it shall send the file back to the Adjudicating Committee and require that proper procedures be followed and the file be reconsidered with the criteria fairly applied.</p> <p>If a member of the review committee has considered a file as a member of an adjudication committee, he/she shall not take part in consideration of the file at the review level.</p> <p>The majority of members shall be tenured.</p>	
<p><b>Terms of Reference (responsibilities of the committee):</b></p>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>The Faculty Committee on Tenure and Promotions, when augmented by two members from the Senate Committee on Tenure and Promotions, acts as a Review Committee</p>

	<p>and is constituted as a sub-committee of the Senate Committee on Tenure and Promotions. Acting as a review committee, it will evaluate the recommendations of School/Department Adjudicating Committees to ensure that procedures set out have been followed and that the criteria used in the evaluation of files have been applied fairly and in accordance with University criteria. When the committee determines that the procedures have been followed in all material respects, that the appropriate criteria have been fairly applied and that the judgment of the Adjudicating Committee concerning application of University criteria is correct, it will concur in the judgment and forward the file to the President. When the committee determines that procedures have not been followed and/or that the appropriate criteria have not been fairly applied, it shall send the file back to the Adjudicating Committee and require that proper procedures be followed and the file be reconsidered with the criteria fairly applied.</p> <p>If a member of the review committee has considered a file as a member of an adjudication committee, they shall not take part in consideration of the file at the review level.</p>
<p><b>Composition / Membership:</b></p> <p>The majority of members shall be tenured.</p>	<p><b>Composition / Membership:</b></p> <p>The committee will be comprised of:</p>

	<ul style="list-style-type: none"> <li>• One member elected from each of the Faculty's schools/department (two year term, renewable). The majority of members shall be tenured.</li> <li>• <b>Two Senate Representatives assigned by the University Secretariat's Office.</b></li> <li>• <b>Two student representatives (one-year term, renewable). Student representatives can be undergraduate and/or graduate level students. One of each is preferred.</b></li> <li>• The Associate Dean, Faculty Affairs and Inclusiveness (ex-officio, non-voting) <b>or another Associate Dean as designate</b> <ul style="list-style-type: none"> <li>○ <b>Note: the role of the Associate Dean is to provide advice on process as needed.</b></li> </ul> </li> </ul>
<p><b>Selection of Chair:</b></p>	<p><b>Selection of Chair:</b></p> <p><b>The committee shall elect their own chair.</b></p> <p><b>The position is open to a co-chair model.</b></p> <p><b>The Associate Dean, Faculty Affairs and Inclusiveness, administrative support positions and student representatives cannot serve as Chair or co-Chair.</b></p>
<p><b>Quorum:</b></p>	<p><b>Quorum:</b></p>

	<p><b>Quorum shall consist of 5 voting members (a minimum of 3 Faculty of Health voting members and 2 Senate representatives).</b></p>
<p><b>Decision-making process:</b></p>	<p><b>Decision-making process:</b></p> <p><b>Based on consensus vote from committee members.</b></p>
<p><b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery mode of meeting):</p> <p><b>Meeting:</b> The meetings will take place once a month, every <b>3<sup>rd</sup> Wednesday from 9:30 –11:30am</b></p> <p><b>Meeting Location:</b> 402 HNES, unless otherwise indicated.</p>	<p><b>Meeting Frequency:</b></p> <p><b>Meeting schedule:</b> Will take place from September to May. If required a special meeting can be called.</p> <p><b>Delivery Mode:</b> Hybrid</p> <p><b>Frequency:</b> once a month</p> <p><b>Date:</b> last Tuesday of the month, unless otherwise specified</p> <p><b>Time:</b> 9:30am to 11:30am</p> <p><b>Meeting Location:</b> 221 Calumet College and zoom, unless otherwise indicated.</p>
<p><b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):</p> <p>TBD</p>	<p><b>Administrative Support:</b></p> <p>Administrative roles (non-voting):</p> <ul style="list-style-type: none"> <li>• Committee Secretary – Faculty Council Secretary</li> </ul>

## Standing Committee of Council – Mandate Review and Update

CURRENT COMMITTEE INFORMATION (CHANGE FROM)	PROPOSED COMMITTEE INFORMATION (CHANGE TO)
<i><del>Strikethrough for deletions</del></i>	<i>Denote additions in <b><u>red bold, underlining</u></b></i>
<p><b>Committee Name:</b></p> <p>Teaching Awards Committee</p>	<p><b>Committee Name:</b></p> <p>Teaching Awards Committee</p>
<p><b>Mandate (purpose of committee):</b> (revised January 2023)</p> <p>The Faculty of Health Teaching Awards Committee (TAC) will review the nominations for Teaching and Educational Leadership, Pedagogical and/or Curricular Innovation awards and will make recommendations to the Dean, who will make the final decisions on the recipients. The TAC will also make recommendations to the Dean for the Distinguished Fellowship in Learning and Teaching Excellence (FLTE) position. Results will be announced at a meeting of the Faculty of Health Council. The review committee reserves the right not to make a recommendation in a category, if they determine that nominations do not meet the category standard.</p>	<p><b>Mandate (purpose of committee):</b></p> <p>The Faculty of Health Teaching Awards Committee (TAC) will review the nominations for Teaching and Educational Leadership, Pedagogical and/or Curricular Innovation awards and will make recommendations to the Dean, who will make the final decisions on the recipients. The TAC will also make recommendations to the Dean for the Distinguished Fellowship in Learning and Teaching Excellence (FLTE) position. Results will be announced at a meeting of the Faculty of Health Council. The review committee reserves the right not to make a recommendation in a category, if they determine that nominations do not meet the category standard.</p>
<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>The Committee shall be responsible for:</p> <ul style="list-style-type: none"> <li>• Assessing and ranking nominated candidates and</li> </ul>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>The Committee shall be responsible for:</p> <ul style="list-style-type: none"> <li>• Assessing and ranking nominated candidates and making recommendations to the Dean for the awards</li> </ul>

<p>making recommendations to the Dean for the awards and FLTE positions.</p> <ul style="list-style-type: none"> <li>• Recommending changes to the Dean to award and Fellowship criteria where necessary.</li> <li>• Advising the Dean on award procedures and coordinating with other bodies as necessary.</li> </ul>	<p>and FLTE positions.</p> <ul style="list-style-type: none"> <li>• Recommending changes to the Dean to award and Fellowship criteria where necessary.</li> <li>• Advising the Dean on award procedures and coordinating with other bodies as necessary.</li> </ul>
<p><b>Composition / Membership:</b></p> <p>The TAC is comprised of membership from the academic units and Associate Deans (AD) <del>for Students, and of Learning, Teaching, and Academic Programs.</del>  <del>The Dean or designate shall appoint an appropriate adjudicating committee for a one-year term with possibility of renewal, comprised of:</del></p> <ul style="list-style-type: none"> <li>• One faculty representative from each school and department in the Faculty of Health</li> <li>• One senior undergraduate and/or one graduate student of the Faculty of Health</li> <li>• Educational Developer</li> <li>• Associate Deans <del>for Students and of Learning, Teaching and Academic Programs.</del></li> </ul> <p><del>The composition of the committee will aim to be diverse; one committee member will be from the Teaching Tenure/Stream. For any meeting relating to the FLTE adjudication only, a member of the Teaching Commons will be invited as a guest (non-voting) to provide relevant input.</del></p> <p><i>An additional non-voting staff member may provide</i></p>	<p><b>Composition / Membership:</b></p> <p>The committee will be comprised of:</p> <ul style="list-style-type: none"> <li>• One faculty representative from each school and department in the Faculty of Health (two year term, renewable); one representative will be from the Teaching Tenure/Stream</li> <li>• Two student representatives (one-year term, renewable). <b>Student representatives can be undergraduate and/or graduate level students. One of each, from different units, is preferred.</b></li> <li>• Associate Dean of Learning, Teaching and Academic Programs.</li> </ul> <p>For any meeting relating to the FLTE adjudication only, a member of the Teaching Commons will be invited as a guest (non-voting) to provide relevant input.</p> <p><i>An additional non-voting staff member may provide administrative support by collecting and preparing the nomination materials for the committee. Terms of appointed members who go on leave or sabbatical will end at the start of</i></p>

<p><i>administrative support by collecting and preparing the nomination materials for the committee. Terms of appointed members who go on leave or sabbatical will end at the start of the leave or sabbatical.</i></p>	<p><i>the leave or sabbatical.</i></p>
<p><b>Selection of Chair:</b></p> <p>The AD Learning, Teaching, and Academic Programs will co-chair the committee with a faculty representative member.</p> <p>At the first annual meeting and then every two years, the committee shall elect its Co-chair from the faculty members, and the Co-chair shall serve a two-year term.</p>	<p><b>Selection of Chair:</b></p> <p>The AD Learning, Teaching, and Academic Programs will co-chair the committee with a faculty representative member who is selected from and by the committee.</p> <p>At the first annual meeting and then every two years, the committee shall elect its Co-chair from the faculty members, and the Co-chair shall serve a two-year term.</p> <p><b>Administrative support positions and student representatives cannot serve as Chair or co-Chair.</b></p>
<p><b>Quorum:</b></p> <p>50% of committee members including one Associate Dean is needed for quorum.</p>	<p><b>Quorum:</b></p> <p>50% of committee members including one Associate Dean is needed for quorum.</p>
<p><b>Decision-making process:</b></p> <p>Decision-making will be by consensus.</p>	<p><b>Decision-making process:</b></p> <p>Decision-making will be by consensus.</p>
<p><b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery mode of meeting):</p> <p>The committee shall have <u>two to three meetings per year</u> to adjudicate the files.</p>	<p><b>Frequency:</b> The committee shall have two to three meetings per year to adjudicate the files.</p> <p><b>Date:</b> TBD Typically, meetings are scheduled from late February to April (note: at times, meetings may occur later</p>

<p><b>Meeting:</b> TBD</p> <p><b>Meeting Location:</b> TBD HNES, unless otherwise indicated.</p>	<p>than this depending on application deadlines, etc.)</p> <p><b>Time:</b> Based on availability of membership.</p> <p><b>Delivery Mode:</b> Meetings will be held via Zoom unless specified otherwise by committee members.</p> <p><b>Location:</b> Zoom</p>
<p><b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):</p> <p><b>Conflict of Interest</b> In the event a member of the adjudication committee is nominated for, or provides a reference for, an award or submits an application for a FLTE position, that member must recuse themselves from that adjudication process. The Co-chairs will request a replacement from that faculty member’s unit to support the file adjudication.</p> <p><b>Call for Nominations</b></p> <ul style="list-style-type: none"> <li>• The Research Office shall issue a call for nominations for awards. No nominations will be accepted after the deadline.</li> <li>• The Dean’s Office/Associate Dean, Learning, Teaching and Academic Programs will issue a call for the FLTE positions based on the established timelines.</li> </ul> <p><b>Awards Recognition</b></p>	<p><b>Notes:</b></p> <p><b>Conflict of Interest</b> In the event a member of the adjudication committee is nominated for, or provides a reference for, an award or submits an application for a FLTE position, that member must recuse themselves from that adjudication process. The Co-chairs will request a replacement from that faculty member’s unit to support the file adjudication.</p> <p><b>Call for Nominations</b></p> <ul style="list-style-type: none"> <li>• The Research Office shall issue a call for nominations for awards. No nominations will be accepted after the deadline.</li> <li>• The Dean’s Office/Associate Dean, Learning, Teaching and Academic Programs will issue a call for the FLTE positions based on the established timelines.</li> </ul> <p><b>Awards Recognition</b> The recipients of awards and the successful candidate for the FLTE position will be acknowledged annually at a Faculty</p>



<p>The recipients of awards and the successful candidate for the FLTE position will be acknowledged annually at a Faculty of Health Council Meeting. Award recipients will receive a medallion. The names of the award recipients shall be engraved on a plaque displayed in the Faculty of Health.</p>	<p>of Health Council Meeting. Award recipients will receive a medallion. The names of the award recipients shall be engraved on a plaque displayed in the Faculty of Health.</p>
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**Standing Committee of Council – Mandate Review and Update**

<p align="center"><b>CURRENT COMMITTEE INFORMATION (CHANGE FROM)</b></p> <p align="center"><i>Strikethrough for deletions</i></p>	<p align="center"><b>PROPOSED COMMITTEE INFORMATION (CHANGE TO)</b></p> <p align="center"><i>Denote additions in <b>red bold, underlining</b></i></p>
<p><b>Committee Name:</b></p> <p>Executive &amp; Planning Committee</p>	<p><b>Committee Name:</b></p> <p>Executive &amp; Planning Committee</p>
<p><b>Mandate (purpose of committee):</b></p> <p>The Executive and Planning Committee shall make informed recommendations to Council on long-range academic planning and comprehensive policies for the Faculty. <del>It will serve as Council’s Nominating Committee and as Council’s summer authority (as specified in article 6) following Senate practice, and act on behalf of the Council from the last meeting of Council in the spring to the first meeting of Council in the fall.</del></p> <p><del>The Committee shall be chaired by the Dean or designate (ex officio), and membership shall include the Chair of Council, the Vice Chair of Council, the Secretary of Council, Associate Deans, the Chair or Director from each of the schools/department, two ‘at large’ members elected by Council (the two ‘at at large members shall not come from the same school/department), and student members.</del></p>	<p><b>Mandate (purpose of committee):</b></p> <p>The Executive and Planning Committee shall make informed recommendations to Council on long-range academic planning and comprehensive policies for the Faculty. <b>The Committee provides the Dean with advice on topics related to the overall functioning of the Faculty of Health, and ensures materials to be presented to Council are complete and ready for collegial review.</b></p>

<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>TBD</p>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>It will serve as Council’s Nominating Committee and as Council’s summer authority (as specified in article 6) following Senate practice, and act on behalf of the Council from the last meeting of Council in the spring to the first meeting of Council in the fall.</p>
<p><b>Composition / Membership:</b></p> <p>The Committee shall be chaired by the Dean or designate (ex officio), and membership shall include the Chair of Council, the Vice-Chair of Council, the Secretary of Council, Associate Deans, the Chair or Director from each of the schools/department, two ‘at large’ members elected by Council (the two ‘at at-large members shall not come from the same school/department), and <del>student members.</del></p>	<p><b>Composition / Membership:</b></p> <p>The committee is comprised of:</p> <ul style="list-style-type: none"> <li>• <b>Dean</b></li> <li>• Chair of Faculty Council</li> <li>• Vice-Chair of Faculty Council</li> <li>• Secretary of Faculty Council</li> <li>• Associate Deans</li> <li>• Chair or Director from each of the schools/department</li> <li>• Two ‘at large’ members elected by Faculty Council (The two ‘at at-large members shall not come from the same school/department)</li> <li>• Chair and Vice-Chair of Faculty of Health Student Caucus (FHSC), <b>or FHSC Executive member designate.</b></li> </ul>
<p><b>Selection of Chair:</b></p> <p>The Committee shall be chaired by the Dean or designate (ex officio).</p>	<p><b>Selection of Chair:</b></p> <p>The Committee shall be chaired by the Dean or designate (ex officio).</p>

<p><b>Quorum:</b></p> <p>TBD</p>	<p><b>Quorum:</b></p> <p><b>Quorum shall consist of the majority of the voting members.</b></p>
<p><b>Decision-making process:</b></p> <p>TBD</p>	<p><b>Decision-making process:</b></p> <p><b>Decisions will be made by consensus of the committee.</b></p>
<p><b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery mode of meeting):</p> <p><b>Meeting:</b> <del>The meetings will take place in months when meetings are required (usually, September, November, February and April), on the 3rd Thursday, at 10:00 – 11:30am</del></p> <p><b>Meeting Location:</b> 402 HNES, unless otherwise indicated.</p>	<p><b>Meeting schedule:</b> Will take place from September to May. If required a special meeting can be called.</p> <p><b>Delivery Mode:</b> Hybrid</p> <p><b>Frequency:</b> Monthly</p> <p><b>Date/Time:</b> Last Wednesday of the month unless otherwise indicated</p> <p><b>Location:</b> 402 HNES and Zoom, unless otherwise indicated.</p>
<p><b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):</p> <p>TBD</p>	<p><b>Administrative Support:</b></p> <p>Administrative roles (non-voting):</p> <ul style="list-style-type: none"> <li>• Executive Officer</li> <li>• Committee Secretary – Faculty Council Secretary</li> </ul>

**Standing Committee of Council – Mandate Review and Update**

<p align="center"><b>CURRENT COMMITTEE INFORMATION (CHANGE FROM)</b></p> <p align="center"><i>Strikethrough for deletions</i></p>	<p align="center"><b>PROPOSED COMMITTEE INFORMATION (CHANGE TO)</b></p> <p align="center"><i>Denote additions in <b>red bold, underlining</b></i></p>
<p><b>Committee Name:</b></p> <p><del>Committee on Research and Awards</del></p>	<p><b>Committee Name:</b></p> <p><b>Research Awards Committee (RAC)</b></p>
<p><b>Mandate (purpose of committee):</b></p> <p><del>The Committee on Research and Awards shall make recommendations and provide advice to Council on policy matters related to research and creative scholarship. It will promote and celebrate research and creative scholarship at the Faculty level. It will adjudicate Faculty level competitions and programs and adjudicate student research awards as applicable.</del></p> <p><del>An Associate Dean (ex officio) shall serve as chair.</del></p>	<p><b>Mandate (purpose of committee):</b></p> <p>The <b>Research Awards Committee</b> shall make recommendations and provide advice to Council on policy matters related to research, <b>innovation</b>, and creative scholarship. It will promote and celebrate research and creative scholarship at the Faculty level. It will adjudicate Faculty level competitions and programs.</p>
<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>TBD</p>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p><b>The committee will adjudicate applications for research competitions that have limited number of submissions allowed by university, in these instances this committee will adjudicate submissions by faculty members and</b></p>

	<p><b>determine which application goes forward for university level adjudication. The committee will also adjudicate student research awards as applicable (e.g. Undergraduate Student Research Awards).</b></p> <p><b>The committee adjudicates the following Faculty of Health grants/awards:</b></p> <ul style="list-style-type: none"> <li>• <b>Conference Travel Fund</b></li> <li>• <b>Minor Research Grants</b></li> <li>• <b>Junior Faculty Funds</b></li> <li>• <b>Dean’s Research Awards</b></li> <li>• <b>Collaborative Community-Based Research Seed Grant</b></li> <li>• <b>Special seed grant funded by donors</b></li> <li>• <b>Undergraduate Student Research Awards</b></li> <li>• <b>Special competitions (due to institutional limit on submissions)</b></li> </ul> <p><b>The committee will make final funding decisions as required or provide recommendations to the Dean based on competition requirements.</b></p>
<p><b>Composition / Membership:</b></p> <p>TBD</p>	<p><b>Composition / Membership:</b></p> <p>The committee will be comprised of:</p> <ul style="list-style-type: none"> <li>• One faculty member appointed from each of the Faculty’s schools/department (two year term, renewable once)</li> <li>• <b>Two graduate</b> student representatives from</li> </ul>

	<p>different units (two year term, renewable once).</p> <ul style="list-style-type: none"> <li>• Associate Dean, Research and Innovation (ex officio)</li> </ul>
<p><b>Selection of Chair:</b></p> <p><del>An Associate Dean (ex officio) shall serve as chair.</del></p>	<p><b>Selection of Chair:</b></p> <p>Associate Dean, Research and Innovation (ex officio) <b>(or another Associate Dean as designate)</b></p>
<p><b>Quorum:</b></p> <p>TBD</p>	<p><b>Quorum:</b></p> <p><b>Quorum shall consist of the majority of the voting members.</b></p>
<p><b>Decision-making process:</b></p> <p>TBD</p>	<p><b>Decision-making process:</b></p> <p><b>Decisions will be made by consensus of the committee. If consensus cannot be reached the chair will call for a vote.</b></p>
<p><b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery mode of meeting):</p> <p><b>Meetings:</b> The meetings will take place once a month, every <b><u>3<sup>rd</sup> Thursday from 1:00-2:30pm</u></b></p> <p><b>Meeting Location:</b> 405 HNES, unless otherwise specified.</p>	<p><b>Meeting schedule:</b> Will take place from September to May. If required a special meeting can be called.</p> <p><b>Delivery Mode:</b> Virtual</p> <p><b>Frequency:</b> Monthly</p> <p><b>Date:</b> Third Thursday of each month, if required special meetings are scheduled between monthly meetings</p> <p><b>Time:</b> 1:00 pm to 2:30 pm</p> <p><b>Location:</b> Zoom</p>
<p><b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):</p>	<p><b>Administrative Support:</b></p> <p>Administrative roles (non-voting):</p>

TBD	<ul style="list-style-type: none"><li>• Committee Secretary - Director, Strategic Research and Partnerships</li></ul>
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## Standing Committee of Council – Mandate Review and Update

CURRENT COMMITTEE INFORMATION (CHANGE FROM)	PROPOSED COMMITTEE INFORMATION (CHANGE TO)
<i>Strikethrough for deletions</i>	<i>Denote additions in <b>red bold, underlining</b></i>
<b>Committee Name:</b>	<b>Committee Name:</b>
Graduate Committee	Graduate Committee
<b>Mandate (purpose of committee):</b>	<b>Mandate (purpose of committee):</b>
<p>The Graduate Committee shall review and recommend to Council approval or other appropriate action relating to degree requirements for all years of study and all graduate programs:</p> <ul style="list-style-type: none"> <li>• New or changes to diplomas</li> <li>• Proposals for new, deleted or changed Graduate Program</li> <li>• New course proposals, revised and deleted courses</li> <li>• Revised program, degree or Faculty regulations</li> <li>• Other matters relating to graduate policy and planning</li> </ul> <p>The Committee shall receive and review quality assurance, cyclical program, and other reviews.</p> <p>The Graduate Committee will receive graduate curricular submissions from the programs and will report to Council on these matters according to Senate reporting</p>	<p>The Graduate Committee shall review and recommend to Council approval or other appropriate action relating to degree requirements for all years of study and all graduate programs:</p> <ul style="list-style-type: none"> <li>• New or changes to diplomas</li> <li>• Proposals for new, deleted or changed Graduate Program</li> <li>• New course proposals, revised and deleted courses</li> <li>• Revised program, degree or Faculty regulations</li> <li>• Other matters relating to graduate policy and planning</li> </ul> <p>The Committee shall receive and review quality assurance, cyclical program, and other reviews.</p> <p>The Graduate Committee will receive graduate curricular submissions from the programs and report to Council on these matters according to Senate reporting requirements.</p>

<p>requirements. It will forward proposals to Senate as appropriate and report such actions to Council for information. It will collaborate with the Faculty of Graduate Studies on issues of joint concern.</p> <p>The Committee will promote and celebrate graduate research and creative scholarship at the Faculty level. It will adjudicate Faculty level graduate competitions and awards as applicable.</p> <p><del>The Graduate Committee shall consist of an Associate Dean (ex officio), one member elected from each of the Faculty's Schools/Department who must be appointed to their graduate program, and 2 graduate student members.</del></p>	<p>It will forward proposals to Senate as appropriate and report such actions to Council for information. It will collaborate with the Faculty of Graduate Studies on issues of joint concern.</p> <p>The Committee will promote and celebrate graduate research and creative scholarship at the faculty level.</p> <p>The Committee will adjudicate Faculty level graduate competitions and awards as applicable.</p>
<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p>TBD</p>	<p><b>Terms of Reference (responsibilities of the committee):</b></p> <p><b>The committee reviews and provides recommendations for new/updates/corrections to graduate programs and courses.</b></p> <p><b>Adjudicate and make final funding decisions/recommendations for the following graduate awards:</b></p> <ul style="list-style-type: none"> <li>• <b>Conference Travel</b></li> <li>• <b>Sammy Scholarship</b></li> <li>• <b>March of Dimes Graduate Scholarship</b></li> <li>• <b>Meighen Wright Foundation Scholarship</b></li> <li>• <b>Short course/workshop</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Harvey Skinner Agents of Change</b></li> <li>• <b>Dean’s Graduate Impact Award</b></li> <li>• <b>Jackman Scholarship</b></li> <li>• <b>Special award/scholarship – due to donations</b></li> <li>• <b>Other awards as necessary</b></li> </ul>
<p><b>Composition / Membership:</b></p> <p>The Graduate Committee shall consist of an Associate Dean (ex officio), one member elected from each of the Faculty’s Schools/Department who must be appointed to their graduate program, and 2 graduate student members.</p>	<p><b>Composition / Membership:</b></p> <p>The committee will be comprised of:</p> <ul style="list-style-type: none"> <li>• Graduate Program Directors <b>from each of the Faculty’s schools/department</b>. Terms of office shall be for the duration of their appointment as Graduate Program Director. <ul style="list-style-type: none"> <li>○ Note on voting Members: If there are multiple degree programs in school/dept with GPDs, only one from that school shall be a voting member.</li> </ul> </li> <li>• Two graduate students from the Faculty of Health (two year term, renewable once). <b>Attempts will be made to ensure students are from different school/dept</b>. Graduate Students will be voting members.</li> <li>• Associate Dean, Research and Innovation (ex officio)</li> </ul> <p><b>Note: For any meeting, guests may be invited to provide relevant input and help inform decisions but will be considered non-voting attendees.</b></p>
<p><b>Selection of Chair:</b></p>	<p><b>Selection of Chair:</b></p>

TBD	Associate Dean, Research and Innovation ( <b>or another Associate Dean as designate</b> )
<b>Quorum:</b>  TBD	<b>Quorum:</b>  <b>Quorum shall consist of two-third of the voting members.</b>
<b>Decision-making process:</b>  TBD	<b>Decision-making process:</b>  <b>Decisions will be made by consensus of the committee. If consensus cannot be reached the chair will call for a vote. Only voting members will participate.</b>
<b>Meeting Frequency:</b> (please include frequency/date/time/location/delivery mode of meeting):  <b>Meeting:</b> TBD  <b>Meeting Location:</b> TBD HNES, unless otherwise indicated.	<b>Meeting schedule:</b> Will take place from September to May. If required a special meeting can be called. <b>Delivery Mode:</b> Virtual <b>Frequency:</b> Once a month <b>Date:</b> Third Wednesday/Thursday of each month – based on availability of members, if required special meetings are scheduled between monthly meetings. <b>Time:</b> 1:00 pm to 2:30 pm (preferred, however it is flexible to ensure maximum participation on committee members) <b>Location:</b> Zoom
<b>Notes:</b> (please use this section to include any additional comments/considerations not listed above):  TBD	<b>Administrative Support:</b>  Administrative roles (non-voting): <ul style="list-style-type: none"> <li>• Committee Secretary - Director, Strategic Research and Partnerships</li> </ul>