Steps for new students to apply for residence from the Housing Services website for the first time

1. Go to <u>vorku.ca/housing</u>, then click on <u>Apply Now</u>



Housing Services



Welcome Home Each year thousands of students make the most of their York experience by choosing residence as a place they can call home

QUICK LINKS

Apply Now Summer Residence (Keele) Summer Residence (Glendon) Forms Links and Resource

2. Choose your housing criteria and click "<u>Apply here!</u>" link.



3. Then click on "Login with Passport York"

If you have been admitted to York and have already created a Passport York ID (PPY), please jump to step 7, otherwise move to the next step.



4. Use your 9-digit ID and date of birth to login.

For the username, use your 9-digit student ID number, example 999888777.

Enter date of birth in YYYYMMDD format, example: date of birth =May 1, 2007, password would be 20070501 for password.

Passport York Login			
Passport YORK	Passport York authenticates you as a member of the York community and gives you access to a wide range of computing resources and services.		
Username:	999888777		
Password:	• • • • • • • •		
	Login		

5. A change of password will be prompted. Using your date of birth for the current password, enter a new password in the bottom fields, then click "Change Password".

Enter your current password:	*****
Enter new password:	•••••
	Between 8 and 128 characters
Re-enter new password:	••••••
	Change Password

6. Upon successful password change, click on "Continue" on the next screen.

YORK UNIVERSITY	YORK Logout C
Passport York Login	

Successful

Your password has been changed. Please use your Passport York login to access File Access Services (FAS). For example - workstations, labs, Library computers, Maximo, yu link.

Continue

7. You will be re-directed to the Housing Application page. Click on "Apply Now" link.

YORK

⊟ Home Application

HOUSING SERVICES

Welcome Home

Each year thousands of students make the most of their York experience by choosing residence as a place they can call home. Residence offers a vibrant and engaged community where students can learn, laugh and grow in a safe and inclusive environment. We offer a variety of housing options to suit your needs and preferences from traditional-style to suite-style rooms.



Log Out

8. Continue with the application process until you get a confirmation of completion screen.