

HOW TO ENROL IN AP/ECON 1000/1010 TUTORIALS (please read to the end of this presentation before trying to enrol)

liberal arts &
professional studies | YORK 



Choose the Course Section & TUTORIAL

Notes

All sections of AP/ECON 1000&1010 in Summer 2023 will be taught in a blended format with in-person requirements.

While many components of the course will be conducted asynchronously online, students will be required to meet synchronously for two one-hour tutorials each week at their scheduled tutorial time. In addition, students in all sections will be required to write synchronous online tests which will be held on the weekends and students in all sections will be required to write an **IN PERSON final exam**.

Search Course Timetables

- Review course availability and course descriptions on the [York Courses Website](#) or [Visual Schedule Builder](#).
- Note the course code and catalogue numbers of courses that you want to take and be sure to look at some alternative courses/sections in case your preferred choices are full or otherwise unavailable.

Term 51 Section A
[Please click here to see availability.](#)
[Section Director: Not Available](#)

| Type | Day | Start Time | Duration | Location | Campus | Cat # | Instructor | Notes/Additional Fees |
|---------|-----|------------|----------|----------|--------|--------|------------|---|
| ENGL101 | T | 8:30 | 80 | | Keele | K75Y10 | | Please note: This section has ONLINE: tutorials. All sections of this course will be taught in a blended format with some in-person requirements. While many components of the course will be conducted asynchronously online, students will be required to meet synchronously for two one-hour tutorials each week at their scheduled tutorial time. In addition, students in all sections will be required to write synchronous online tests which will be held on the weekends (please see course outline for specific dates and times) and students in all sections will be required to write an in-person final exam. Course Outline |
| ENGL101 | R | 8:30 | 80 | | Keele | | | |
| ELEN 01 | | 0:00 | 0 | | Keele | | | Please note: This section has ONLINE: tutorials. All sections of this course will be taught in a blended format with some in-person requirements. While many components of the course will be conducted asynchronously online, students will be required to meet synchronously for two one-hour tutorials each week at their scheduled tutorial time. In addition, students in all sections will be required to write synchronous online tests which will be held on the weekends (please see course outline for specific dates and times) and students in all sections will be required to write an in-person final exam. Course Outline |
| ENGL102 | T | 9:30 | 80 | | Keele | K75Y10 | | Please note: This section has ONLINE: tutorials. All sections of this course will be taught in a blended format with some in-person requirements. While many components of the course will be conducted asynchronously online, students will be required to meet synchronously for two one-hour tutorials each week at their scheduled tutorial time. In addition, students in all sections will be required to write synchronous online tests which will be held on the weekends (please see course outline for specific dates and times) and students in all sections will be required to write an in-person final exam. Course Outline |
| ENGL102 | R | 9:30 | 80 | | Keele | | | |

Visual scheduling system for student course enrolments.

Visual Schedule Builder

Select Courses

Session: Summer 2023 Fall/Winter 2023-2024

Campuses: All (9) Select...

Enter Course

AP-ECON-1000-3.00-EN **Introduction to Microeconomics** Keele Select... X

Description: Introduces the principles and...

All Terms (2)
 All Sections (4)

Try all classes (8)
 Try all classes (8)
 Try specific classes...
 Section A: Term S1: Blended Onlin...room 01 - Tutr 01
 Section A: Term S1: Blended Onlin...room 01 - Tutr 02
 Section A: Term S1: Blended Onlin...room 01 - Tutr 03
 Section B: Term S1: Blended Online and Classroom 01 (Full)
 Section M: Term S2: Blended Onlin...room 01 - Tutr 01
 Section M: Term S2: Blended Onlin...room 01 - Tutr 02
 Section M: Term S2: Blended Onlin...room 01 - Tutr 03
 Section N: Term S2: Blended Online and Classroom 01 (Full)

Print schedule
 Display helpful tips

Results

Sort preference: None

Show me schedules containing:
 Full classes (+)
 Online classes (-)
 On-campus classes

Generated Results

3 of 8

AP-ECON-1000-3.00-EN Introduction to Microeconomics May 8 - Jun 26

Term S1: Section A: Blended Online and Classroom 01 Keele
 Seats: Available (unscheduled)

Tutr 03 Keele
 Cat #: X75Y04
 Seats: Available

Copy these Catalog Numbers and go to [Registration and Enrolment Module \(REM\)](#) to enrol.

| | Mon | Tue | Wed | Thu | Fri |
|-------|--------------------------------|----------------------------|-----|----------------------------|-----|
| 5:00 | | | | | |
| 6:00 | | | | | |
| 7:00 | | | | | |
| 8:00 | | | | | |
| 9:00 | | | | | |
| 10:00 | | | | | |
| 11:00 | | AP-ECON-1000 Tutr Sec A | | AP-ECON-1000 Tutr Sec A | |
| 12:00 | | | | | |
| 1:00 | | | | | |
| 2:00 | | | | | |
| 3:00 | | | | | |
| | May | Jun | Jul | Aug | |
| | Introduction to Microeconomics | | | | |

Login to the Registration and Enrolment Module (REM)

Visit **My Online Services**, scroll down to **Manage My Enrolment & Courses**, click **Enrolling in classes**

My Online Services



Manage My Enrolment & Courses

- **Class schedule view** — View courses in which I am enrolled in a calendar format.
- **Enrolling in classes** — Add/drop/change courses in my class schedule.
- **Enrolment windows** — Check when I can start enrolling in courses for the next academic session.
- **Search Exam Schedule** — search available exam schedules.
- **Alternate Exams/Test Scheduling** — Learn about how I can request an alternate exam/test.
- **Visual Schedule Builder** — Create a workable class schedule that takes into account outside commitments.



Get My Class Resources

- **Door Access Card Registration** — Register for the Door Access Program to gain entry into labs controlled by a card reader.
- **Library account** — Review my checkouts and holds & renew items.
- **eClass** — Access the online learning management system.
- **Textbooks** — Find, buy sell and/or rent textbooks at the bookstore.

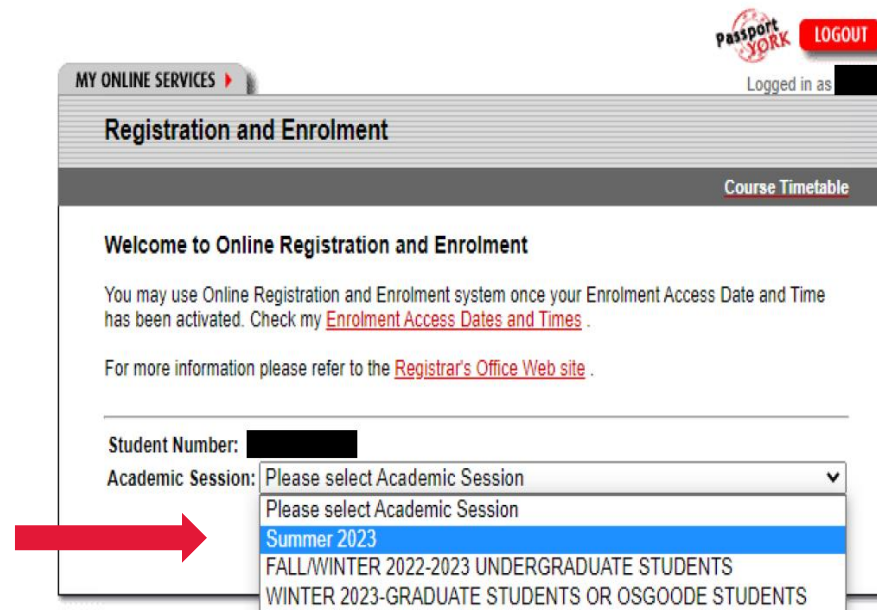
<https://myonlineservices.students.yorku.ca/>

Log in to the **Registration and Enrolment Module** using your Passport York username and password. Choose the session into which you want to enrol from the Academic Session drop-down list.



redefine THE POSSIBLE HOME | [Current Students](#) | [Faculty & Staff](#) | [Research](#) | [International](#)

[Faculties](#) • [Libraries](#) • [Campus Maps](#) • [York U Organization](#) • [Directory](#) • [Site Index](#)



The screenshot shows the "Registration and Enrolment" page of the Passport York system. At the top right, there is a "Passport YORK" logo and a red "LOGOUT" button. Below this, it says "Logged in as" followed by a blacked-out name. The main heading is "Registration and Enrolment" with a "Course Timetable" link. The page content includes a welcome message and instructions. A "Student Number:" field is blacked out. The "Academic Session:" dropdown menu is open, showing options: "Please select Academic Session", "Please select Academic Session", "Summer 2023" (highlighted in blue), "FALL/WINTER 2022-2023 UNDERGRADUATE STUDENTS", and "WINTER 2023-GRADUATE STUDENTS OR OSGOODE STUDENTS". A red arrow points to the "Summer 2023" option.

To enrol in ECON 1000 or 1010, students only need to enrol in the tutorial. Pre-recorded lecture modules for each chapter are made available on eClass and must be completed within weekly deadlines set in the course outline.

To enrol in AP/ECON 1000/1010, you only need to enrol in the tutorial.

MY ONLINE SERVICES Passport YORK LOGOUT
Logged in as [redacted]

Registration and Enrolment

Select Academic Session Course Timetable

Session Summary for [redacted] Student Number: [redacted]

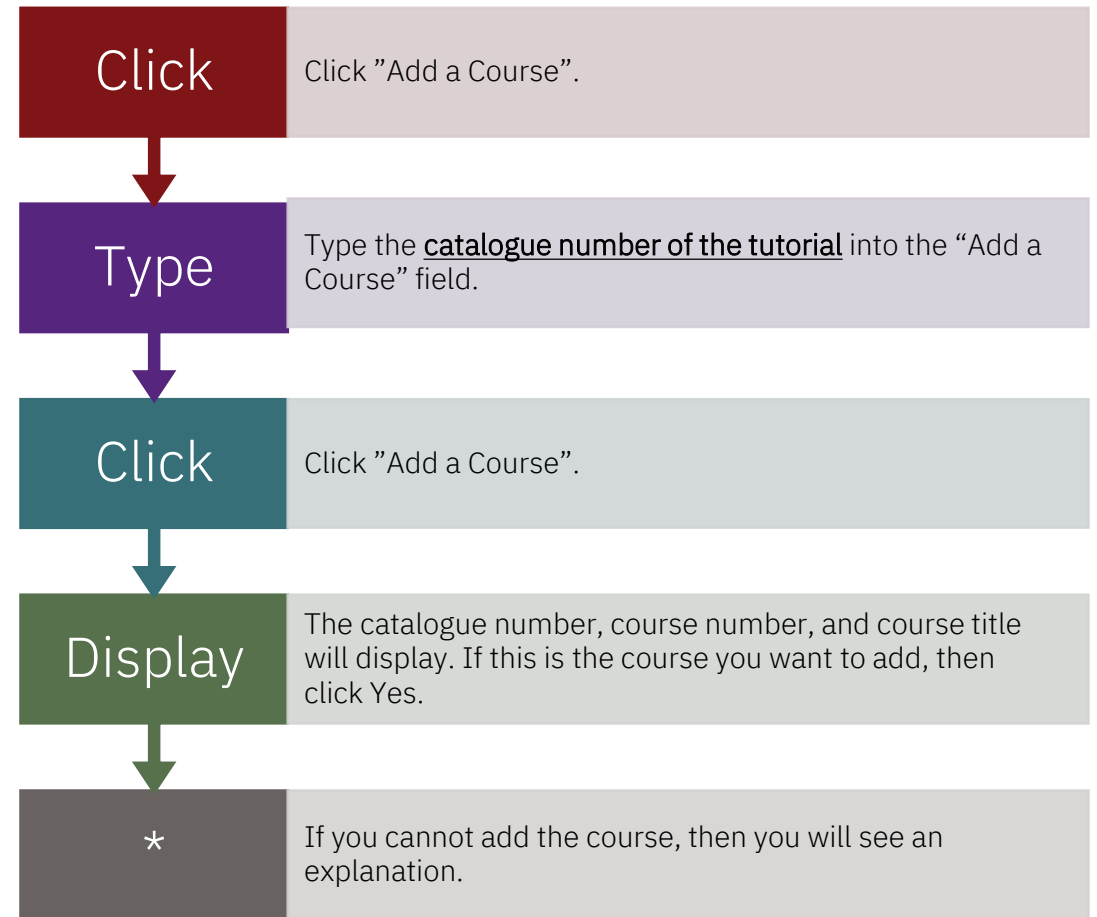
Academic Program for Summer 2023:
▶ Faculty of Liberal Arts and Professional Studies, B.A., Spec. Hons. Financial and Business Economics - Keele

You are currently enrolled in:
[redacted]

Course Details

You are responsible for ensuring you do not have any scheduling conflicts when enrolling in more than one course.

- + Add a Course**
Enrol into a course.
- Drop a Course**
Drop a course currently enrolled.
- Transfer a Course**
Within a course transfer from one section/tutorial/lab to another.
- + - Exchange a Course**
Drop one course and add a different course at the same time. This may result in financial impact.



EXAMPLE: Add **ECON 1000 Section A Tutorial 2**

Review course availability on the [York Courses Website](#) or [Visual Schedule Builder](#).

Copy the Cat # for TUTOR 02 - X75Y03

Term S1 Section A

Please click Term to see availability.
Section Director Not Available

| Type | Day | Start Time | Duration | Location | Campus | Cat # | Instructor | Notes/Additional Fees |
|---------|-----|--------------|----------|----------|----------------|--------|------------|--|
| BLTR 01 | M | 8:30 8:30 | 60 60 | | Keele Keele | X75Y02 | | Please note: This section has ONLINE Tutorials. All sections of this course will be taught in a blended format with some in-person requirements. While many components of the course will be conducted asynchronously online, students will be required to attend synchronously for two one-hour tutorial each week at their scheduled tutorial time. In addition, students in all sections will be required to write asynchronous online tests which will be held on the weekends (please see course outline for specific dates and times) and students in all sections will be required to write an in-person final exam. Course Outline |
| BLTR 01 | | 0:00 0 | 0 | | Keele | | | Please note: This section has ONLINE Tutorials. All sections of this course will be taught in a blended format with some in-person requirements. While many components of the course will be conducted asynchronously online, students will be required to attend synchronously for two one-hour tutorial each week at their scheduled tutorial time. In addition, students in all sections will be required to write asynchronous online tests which will be held on the weekends (please see course outline for specific dates and times) and students in all sections will be required to write an in-person final exam. Course Outline |
| BLTR 02 | M | 9:30 9:30 | 60 60 | | Keele Keele | X75Y03 | | Please note: This section has ONLINE Tutorials. All sections of this course will be taught in a blended format with some in-person requirements. While many components of the course will be conducted asynchronously online, students will be required to attend synchronously for two one-hour tutorial each week at their scheduled tutorial time. In addition, students in all sections will be required to write asynchronous online tests which will be held on the weekends (please see course outline for specific dates and times) and students in all sections will be required to write an in-person final exam. Course Outline |

Visual Schedule Builder

Select Courses

Session: Summer 2023 Fall/Winter 2023-2024

Campuses: All (9) Select...

Enter Course [Course Number, Title, Instructor...] Select

AP-ECON-1000-3.00-EN Introduction to Microeconomics
Description: Introduces the principles and...
Clear this Search

Keele Select... X
All Terms (2)
All Sections (4)
Section A: Term S1: Blended Onlin...room 01 - Tutr 02

Try all classes (8)
Try specific classes...
Section A: Term S1: Blended Onlin...room 01 - Tutr 01
Section A: Term S1: Blended Onlin...room 01 - Tutr 02
Section A: Term S1: Blended Onlin...room 01 - Tutr 03
Section B: Term S1: Blended Online and Classroom 01 (Full)
Section M: Term S2: Blended Onlin...room 01 - Tutr 01
Section M: Term S2: Blended Onlin...room 01 - Tutr 02
Section M: Term S2: Blended Onlin...room 01 - Tutr 03
Section N: Term S2: Blended Online and Classroom 01 (Full)

AP-ECON-1000-3.00-EN Introduction to Microeconomics May 8 - Jun 26
Term S1: Section A: Blended Online and Classroom 01
Seats: Available (unscheduled)
Tutr 02
Cat #:X75Y03
Seats: Available

Cat #:
X75Y03

Copy these Catalog Numbers and go to [Registration and Enrolment Module \(REM\)](#) to enrol.

Add the course in REM

MY ONLINE SERVICES **Passport YORK** LOGOUT
Logged in as [REDACTED]

Registration and Enrolment

Select Academic Session Course Timetable

Session Summary for [REDACTED] Student Number: [REDACTED]

Academic Program for Summer 2023:
▶ Faculty of Liberal Arts and Professional Studies, B.A., Spec. Hons. Financial and Business Economics - Keele

You are currently enrolled in:
[REDACTED]

Course Details

You are responsible for ensuring you do not have any scheduling conflicts when enrolling in more than one course.

+ Add a Course **- Drop a Course** **→ Transfer a Course** **+ - Exchange a Course**

Enrol into a course. Drop a course currently enrolled. Within a course transfer from one section/tutorial/lab to another. Drop one course and add a different course at the same time. This may result in financial impact.

MY ONLINE SERVICES **Passport YORK** LOGOUT
Logged in as [REDACTED]

Registration and Enrolment

Select Academic Session Session Summary Course Timetable

Student Number: [REDACTED]

+ Add A Course

Type Cat#

Please key in the 6 digit catalogue number for the course that you want to add and click Add Course. If you do not know the catalogue number, please refer to the [Course Timetable](#)

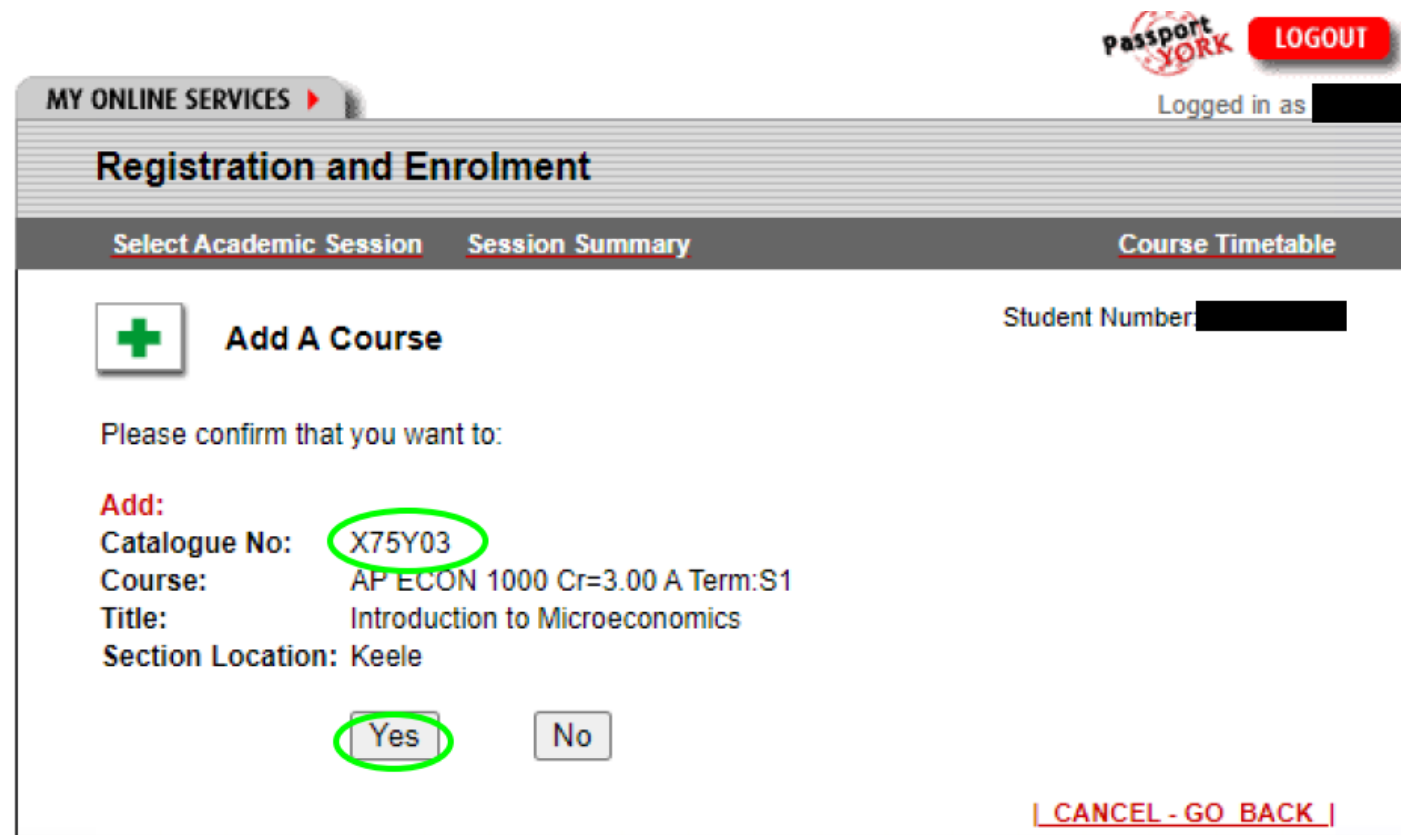
X75Y03 **Add Course**

You are currently enrolled in:
▶ [REDACTED]

[CANCEL - GO BACK](#)

Verify the Cat

Verify the catalogue number, course number, and course title.
If this is the course you want to add, then click Yes.




Passport YORK LOGOUT

MY ONLINE SERVICES ▶

Logged in as [REDACTED]

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 **Add A Course** Student Number: [REDACTED]

Please confirm that you want to:

Add:
Catalogue No: X75Y03
Course: AP ECON 1000 Cr=3.00 A Term:S1
Title: Introduction to Microeconomics
Section Location: Keele

[| CANCEL - GO BACK |](#)

Check your schedule for errors or time conflicts

Before logging out of the system, you should:

- › check your course enrolments and correct any errors,
- › plot your timetable online to ensure that your course enrolments do not create any time conflicts. It is your responsibility to notice and resolve any such conflicts.

* Always log out when finished with the system, especially if using a public or shared computer.

Thank you!