

New Student Toolkit

Fall/Winter 2025-2026

DEPARTMENT OF ECONOMICS

liberal arts &
professional studies | YORK 





Agenda

Learning Outcomes

You will learn:

- Some essential vocabulary (a glossary)
- What is required for your Degree Program
- How to choose your courses
- How to enrol in your courses
- What to do next, between today and the beginning of classes
- How to manage your progress toward graduation

Table of Contents

Click
each section
to get there quickly!

Some Essential
Vocabulary
(Glossary)


What is Required
for my degree program

How to Choose my
courses

How to Enrol in my
courses

What to do Next,
between today and the
beginning of classes

How to Manage my
progress toward
graduation



Some Essential Vocabulary (Glossary)



← Return to Table of Contents

Glossary

Academic Calendar

The Academic Calendar is the University's official reference document for all academic programs and requirements. It also contains the rules and regulations of the University and each Faculty.

You must follow the Academic Calendar for the year you entered the program (As a new student, you will follow the 2025-20256 Academic Calendar).

Faculty

A large academic division of the University that offers programs in related disciplines. For example, the *Faculty* of Liberal Arts & Professional Studies offers programs in subject areas such as humanities, social science, languages, and economics, as well as in a variety of professional disciplines.

Program

A prescribed set of courses and accompanying requirements that lead to a degree (e.g., Bachelor of Arts - BA) upon completion.

Major

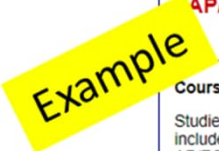
A primary concentration of courses taken in one subject area within a degree program.

Minor


A secondary concentration of courses taken in one subject area within an Honours degree.



Glossary



AP/ECON 2300 3.00 Intermediate Microeconomic Theory I

 **New Student?**
[All about Passport York](#)

Course Description:

Studies how individuals, households, and firms make decisions given the incentives and constraints of their economic environment. Topics include consumer decision-making, production and costs, competitive equilibrium, and the role of prices in a market economy. **Prerequisites:** AP/ECON 1000 3.00, AP/ECON 1010 3.00, and AP/ECON 1530 3.00, or equivalents. **Prerequisite or corequisite:** AP/ECON 1540 3.00.

Prerequisite

A prerequisite course must be completed successfully before you can enrol in your requested course or program. In the example, AP/ECON 1000, 1010 and 1530 must be successfully completed before attempting AP/ECON 2300.

NOTE: It is your responsibility to enrol in only those courses for which you have (or will have) successfully completed all designated prerequisites and to take concurrently all specified co-requisites not already completed successfully.

Co-requisite

A co-requisite course (if it hasn't been successfully completed yet) must be taken concurrently with the requested course. In the example, AP/ECON 1540 is to be taken concurrently with AP/ECON 2300 if ECON 1540 had not previously been successfully completed; i.e., ECON 1540 can be taken before or together with ECON 2300.

Course Credit Exclusion

These are pairs of courses which may not both be taken for degree credit since their content overlaps significantly.

NOTE: The Registration and Enrolment Module will **not** prevent enrolment in the excluded course: it is your responsibility to ensure course selections meet degree and program requirements for graduation.



Glossary

Credits

Each York course has a specific number of credits attached to it. Generally, this reflects the minimum number of in-class hours spent in the course each term:

A **3.00-credit** course meets **at least 3 hours per week** for Fall or Winter term, i.e., for one term

A **6.00-credit** course meets **at least 3 hours per week** for Year term; or **at least 6 hours per week** for Fall or Winter term

A **9.00-credit** course meets **at least 4 hours per week** for Year term

Note: Summer terms and associated hours per week will vary. Please see the summer course timetable offerings for details.

For a more complete glossary of terms, please visit the [Registrar's Office Glossary of Terms website](#).



What is Required for my degree program



← Return to Table of Contents

Degree Program Types

HONOURS BACHELOR Degree

120 credits usually completed over 4 years of full-time study

Types of Honours Bachelor Degrees:

- Honours..... Single major
- Specialized Honours..... 60 or more credits taken in single major
- Honours Double Major... Approximately equal number of credits
in 2 majors
- Honours Major/Minor..... Single major plus single minor

BACHELOR Degree

90 credits usually completed over 3 years of full-time study



Degree Requirements

- Major credits
 - Residency requirement
- General Education credits
- Outside the Major credits
- Free Choice credits
- Upper-Level credits
- Graduation requirement



Major credit requirements

- Each degree program requires a primary area of concentration or Major.
- Each Major consists of mandatory courses and credits. Visit the [Academic Calendar](#) to learn more about your Major requirements.
 - To find your Major, select **Undergraduate**
 - Type in your Major, i.e., **Economics**, **Business Economics**, or **Financial and Business Economics**
- **Residency requirement:** A minimum of 30 credits and at least half (50 per cent) of the credits required in each undergraduate degree program major/minor must be taken at York University.

Academic Undergraduate Calendar

Search Undergraduate Calendar

Programs

Courses

Glossary of Terms

Course Timetables

GPA Calculator

Addenda

Search for program

Faculty of Education (ED)

Faculty of Environmental and Urban Change (EU)

Faculty of Health (HH)

Faculty of Liberal Arts & Professional Studies (AP)



General Education requirements

Natural Science, Social Science, Humanities

Subject	Credits	Course types	Comments
NATS	6.00	Two 3.00 (3-credit) courses or One 6.00 (6-credit) course	Complete your first General Education course within the first 24 credits and all General Education courses within the first 48 credits.
SOSC or HUMA	9.00	One 9.00 course in either SOSC or HUMA	
HUMA or SOSC	6.00	One 6.00 course in the opposite category to the 9.00 course	

- Select courses from the approved ***General Education Course list** found on the [York Courses Website](#)
- All General Education courses are offered at the 1000-level only
- No double counting – you cannot use the same course to fulfill separate requirements



General Education requirements

To see the General Education Course list:

- Go to the [York Courses Website](#)
- Select *General Education Courses*

The screenshot shows the York University Courses Website. The top navigation bar includes links for Glendon Campus, Alumni, Research, Giving to York, Media, Careers, International, York U Lions, and Accessibility. Below this is a search bar with the text 'Search yorku.ca' and a 'GO' button. The main navigation menu includes links for FACULTIES, LIBRARIES, YORK U ORGANIZATION, DIRECTORY, SITE INDEX, and CAMPUS MAPS. The left sidebar contains a 'York Courses Web Site' section with a 'Search Current Courses By...' dropdown menu. The dropdown menu is open, showing options: Subject, Term, Course Title, Instructor, General Education Courses (circled in blue), After 6pm Courses, Weekend Courses, Advanced Search, and View Active Course Timetables. A yellow arrow points from the 'General Education Courses' link in the sidebar to the 'General Education Courses' link in the dropdown menu. The main content area has a 'SEARCH COURSE TIMETABLES' header and a 'Welcome to the York Courses Web site' message. Below this is a 'Main Message (Courses Site)' section with text about the website's purpose and a 'Before enrolling' section with links to Important Dates, Enrolment and Registration Guide, and Registrarial Services. At the bottom, there is a 'York Courses Information' section with a 'Search Current Courses By' dropdown menu. The dropdown menu is open, showing options: Subject, Term, Course Title, Instructor, General Education Courses (circled in blue), After 6pm Courses, Weekend Courses, Advanced Search (by Faculty, subject and course number), and View Active Course Timetables (by Faculty). A yellow arrow points from the 'General Education Courses' link in the dropdown menu to the 'General Education Courses' link in the sidebar.



Outside the Major & Free Choice credits

➤ Outside the Major

Outside the Major credits must be taken in another academic discipline, i.e., a subject different from the major.

➤ Free Choice

Free Choice credits can be taken within or outside the major discipline



Upper-Level requirements

➤ Honours Bachelor of Arts (120 credits)

At least 36 credits at the 3000 or 4000 level, including at least 18 credits at the 4000 level, of which 12 credits at the 4000 level must be in the major.

➤ Bachelor of Arts (90 credits)

At least 18 credits at the 3000 or 4000 level, of which 12 credits must be in the major.

- 1000 level = 1st year courses
- 2000 level = 2nd year courses
- 3000 level = 3rd year courses
- 4000 level = 4th year courses



Grade Point Average (GPA)

➤ Honours BA (120 credits)

Students are expected to maintain a minimum* grade point average of 5.0 ("C+") throughout their 120-credit honours program.

➤ BA (90 credits)

Students are expected to maintain a minimum* grade point average of 4.0 ("C") throughout their 90-credit bachelor program.

****For more information about Academic Decisions and standards, please visit the [LA&PS Academic Decisions website](#).***

Grade Point Values	
A+	9
A	8
B+	7
B	6
C+	5
C	4
D+	3
D	2
E	1
F	0



Graduation

➤ Honours Bachelor of Arts (Hons BA)

To graduate in an Honours BA program, students must successfully complete (i.e., pass) at least 120 credits which meet Faculty of Liberal Arts and Professional Studies degree and program requirements. ***The cumulative grade point average (CGPA) must be at least 5.00.***

➤ Bachelor of Arts (BA)

To graduate in a BA program, students must successfully complete (pass) at least 90 credits that meet the Faculty's degree and program requirements ***with a cumulative grade point average (CGPA) of at least 4.00.***

➤ Application for Graduation

If you are in the last term of your program and expect to graduate, ***you must apply to graduate.*** When you apply, the Degree Audit Office will evaluate your eligibility to graduate.



How to Choose my courses

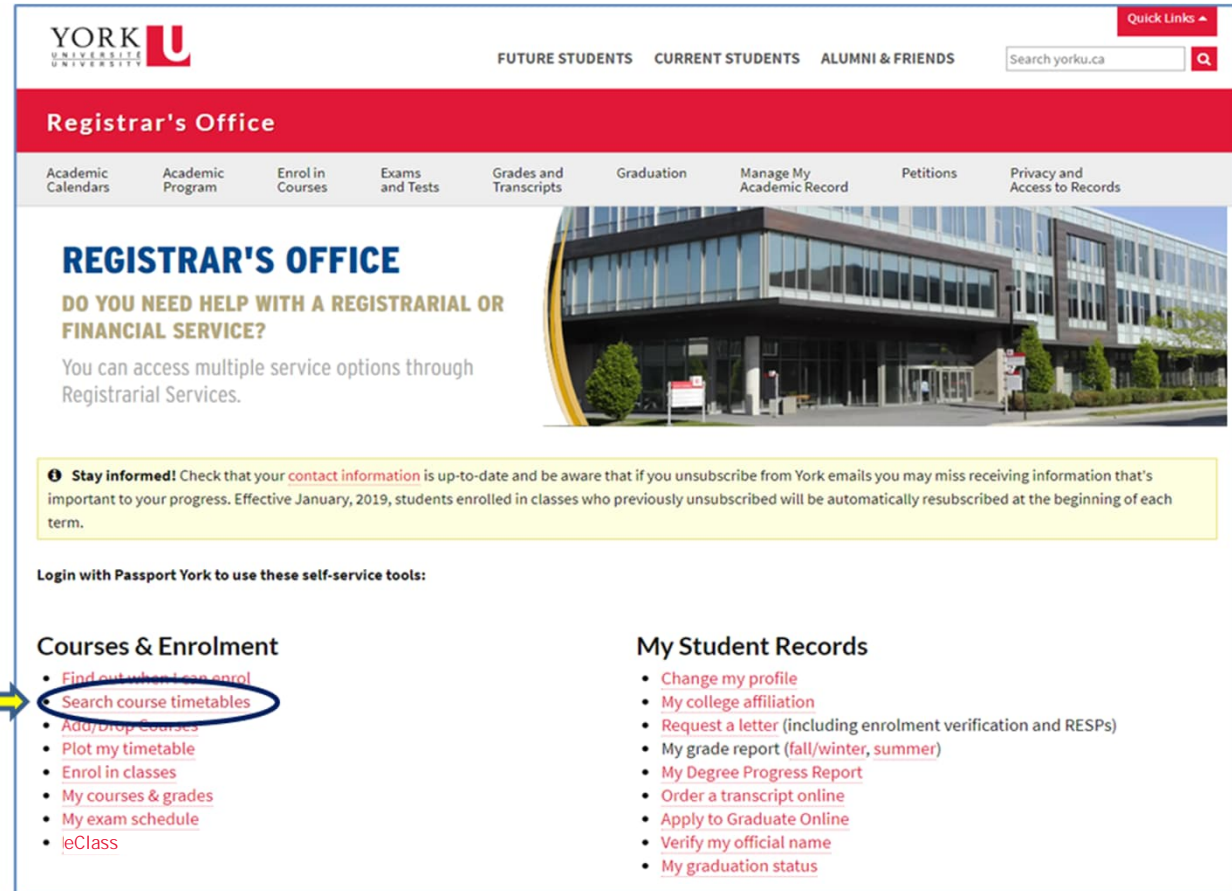


← Return to Table of Contents

Choosing your Courses

➤ Go to the [Registrar's Office website](#)

➤ Select *Search Course Timetables*
This will take you to the York Courses website.



YORK UNIVERSITY

FUTURE STUDENTS CURRENT STUDENTS ALUMNI & FRIENDS

Search yorku.ca

Registrar's Office

Academic Calendars Academic Program Enrol in Courses Exams and Tests Grades and Transcripts Graduation Manage My Academic Record Petitions Privacy and Access to Records

REGISTRAR'S OFFICE

DO YOU NEED HELP WITH A REGISTRARIAL OR FINANCIAL SERVICE?

You can access multiple service options through Registrarial Services.

Stay informed! Check that your [contact information](#) is up-to-date and be aware that if you unsubscribe from York emails you may miss receiving information that's important to your progress. Effective January, 2019, students enrolled in classes who previously unsubscribed will be automatically resubscribed at the beginning of each term.

Login with Passport York to use these self-service tools:

Courses & Enrolment

- [Find out when I can enrol](#)
- [Search course timetables](#)
- [Add/Drop Courses](#)
- [Plot my timetable](#)
- [Enrol in classes](#)
- [My courses & grades](#)
- [My exam schedule](#)
- [ieClass](#)

My Student Records

- [Change my profile](#)
- [My college affiliation](#)
- [Request a letter](#) (including enrolment verification and RESPs)
- [My grade report](#) (fall/winter, summer)
- [My Degree Progress Report](#)
- [Order a transcript online](#)
- [Apply to Graduate Online](#)
- [Verify my official name](#)
- [My graduation status](#)



← Return to Table of Contents

Choosing your Courses

On the [York Courses Website](#):

- Step 1:
Search current courses by *Subject*

The screenshot shows the York University Courses Website. A yellow arrow points to the 'Subject' link in the 'Search Current Courses By...' menu on the left. Another yellow arrow points to the 'Subject' link in the 'Search Current Courses By ...' list under 'York Courses Information:' on the right. The website header includes the York University logo, navigation links (Glendon Campus, Alumni, Research, Giving to York, Media, Careers, International, York U Lions, ACCESSIBILITY), and a search bar. The main content area is titled 'SEARCH COURSE TIMETABLES' and includes a 'Welcome to the York Courses Web site' message, a 'Main Message (Courses Site)' section, and a 'Before enrolling' section. The 'York Courses Information:' section lists various search and schedule options.

YORK UNIVERSITY

Glendon Campus | Alumni | Research | Giving to York | Media | Careers | International | York U Lions | ACCESSIBILITY

FUTURE STUDENTS | CURRENT STUDENTS | FACULTY AND STAFF | Search yorku.ca | GO

FACULTIES | LIBRARIES | YORK U ORGANIZATION | DIRECTORY | SITE INDEX | CAMPUS MAPS

York Courses Web Site

SEARCH COURSE TIMETABLES

Welcome to the York Courses Web site

Passport YORK New Student? All about Passport York

Main Message (Courses Site)

The York Courses website is designed to provide a central location where information can be obtained on thousands of courses that are being taught and have been taught in the past at York University.

This site contains information about the current course timetables and the current exam schedules once they have been released. Descriptions for courses offered in the past several years are available from the "Course Search By..." link at the bottom of the grey bar on the left.

Before enrolling: you should read through the [Important Dates](#) pages to ensure that you are fully aware of the various course add/drop and start/end dates, and the financial impact of enrolling in and dropping courses. Instructions for using the Registration and Enrolment Module (REM) and troubleshooting help is also available on the [Enrolment and Registration Guide](#) page; you are particularly encouraged to check out the Faculty-Specific Enrolment Reminders section. If you have further questions contact [Registrarial Services](#).

For more information on your Faculty's rules, policies and your program of study, please visit to the [Calendars Website](#).

York Courses Information:

- Search Current Courses By ...
 - [Subject](#)
 - [Term](#)
 - [Course Title](#)
 - [Instructor](#)
 - [General Education Courses](#)
 - [eLearn Courses](#)
 - [After 6pm Courses](#)
 - [Weekend Courses](#)
 - [Advanced Search](#) (by Faculty, subject and course number)
 - [View Active Course Timetables](#) (by Faculty)
- My Class Schedule ...
 - [Plot My Timetable](#)
 - [Timetable Help](#)
- Exam Information ...
 - [Search Current Schedule](#)
 - [My Exam Schedule](#)
 - [Exam Conflicts](#)
 - [Building Acronyms](#)



← Return to Table of Contents

Choosing your Courses

➤ Step 2:

- Select *Session*:
Fall/Winter 2025-2026
- Highlight the Subject you want
(e.g., ECON - Economics)
- Click on Search Courses

The screenshot shows the 'York Courses Web Site' interface for searching course timetables. The left sidebar contains navigation links, and the main area has search filters and a list of subjects. Annotations include yellow arrows pointing to the 'Session' dropdown, the 'Subject' list, the 'Course Campus' dropdown, and the 'Search Courses' button. Red circles highlight the selected session 'Fall/Winter 2025-2026' and the selected subject 'ECON - Economics - (AP, GL, ED, GS, SB)'.

York Courses Web Site

SEARCH COURSE TIMETABLES

Search Current Courses by Subject

Search Current Courses By...

- > **Subject**
- > Term
- > Course Title
- > Course Campus
- > Instructor
- > General Education Courses
- > eLearn Courses
- > After 6pm Courses
- > Weekend Courses
- > Advanced Search
- > View Active Course Timetables

My Class Schedule...

- > Plot My Timetable
- > Timetable Help

Exam Information...

- > Search Current Schedule
- > My Exam Schedule
- > Exam Conflicts
- > Building Acronyms
- > Deferred Exams: FAQ

Session: Fall/Winter 2024-2025
Summer 2025
Fall/Winter 2025-2026

Subject: DMGM - Management - (GS)
DRAA - Dramatic Arts - (ED)
DRCA - Drama & Creative Arts - (GL)
DRST - Drama Studies - (GL)
DVST - Development Studies Graduate Program - (GS)
ECON - Economics - (AP, GL, ED, GS, SB)
EDFE - Foundations - (ED)
EDFR - French - (ED)
EDIN - Integration - (ED)
EDIS - Intermediate Senior - (ED)

Course Campus: (Optional) Catholic Education Centre
Glendon
Keele
Keele Fine Arts
Markham
Off Campus
Seneca at York
Toronto Metropolitan Univ

Search Courses



Choosing your Courses

➤ Step 3:

- Find the course you want information about
- E.g., AP/ECON 1530 3.00
- To view the course description and schedule, click on the **Fall/Winter 2025-2026 Course Schedule** link.

YORK UNIVERSITY

Glendon Campus | Alumni | Research | Giving to York | Media | Careers | International | York U Lions **ACCESSIBILITY**

FUTURE STUDENTS **CURRENT STUDENTS** **FACULTY AND STAFF** Search yorku.ca Search yorku.ca Go **GO**

FACULTIES LIBRARIES YORK U ORGANIZATION DIRECTORY SITE INDEX CAMPUS MAPS

York Courses Web Site

SEARCH COURSE TIMETABLES

Current Courses Search Results

Passport YORK **LOGOUT**
[All About Passport York](#)

Course	Title	Course Description and Schedule	General Education Details
AP/ECON 1000 3.00	Introduction to Microeconomics	Fall/Winter 2025-2026 Course Schedule	
SB/ECON 1000 3.00	Microeconomics for Managers	Fall/Winter 2025-2026 Course Schedule	
AP/ECON 1010 3.00	Introduction to Macroeconomics	Fall/Winter 2025-2026 Course Schedule	
SB/ECON 1010 3.00	Macroeconomics for Managers	Fall/Winter 2025-2026 Course Schedule	
AP/ECON 1280 3.00	Principles of Risk Management and Insurance	Fall/Winter 2025-2026 Course Schedule	
AP/ECON 1520 3.00	Foundations of Mathematical Analysis in Economics	Fall/Winter 2025-2026 Course Schedule	
AP/ECON 1530 3.00	Introductory Mathematical Economics I	Fall/Winter 2025-2026 Course Schedule	
AP/ECON 1540 3.00	Introductory Mathematical Economics II	Fall/Winter 2025-2026 Course Schedule	
SB/ECON 2000 3.00	Applied Macroeconomics	Fall/Winter 2025-2026 Course Schedule	
AP/ECON 2300 3.00	Intermediate Microeconomic Theory I	Fall/Winter 2025-2026 Course Schedule	
AP/ECON 2350 3.00	Intermediate Microeconomic Theory II	Fall/Winter 2025-2026 Course Schedule	

Search Current Courses By...

- > Subject
- > Term
- > Course Title
- > Course Campus
- > Instructor
- > General Education Courses
- > eLearn Courses
- > After 6pm Courses
- > Weekend Courses
- > Advanced Search
- > View Active Course Timetables

My Class Schedule...

- > Plot My Timetable
- > Timetable Help




Choosing your Courses

- Step 4:
Read and understand the course description
- Please note that *only* **AP/ECON** courses will satisfy ECON Major/Minor credit requirements.

For Example:



AP/ECON 1530 3.00 Introductory Mathematical Economics I

 **LOGOUT**

[All About Passport York](#)

Course Description:

This course presents and analyzes a sequence of basic ideas, topics and problems arising in Economics. For each idea/topic/problem relevant mathematical ideas and techniques are recalled and/or derived so as to provide a deeper understanding of the Economic issue and how it can be resolved, if necessary. The notion of Quantity Demanded is first addressed by expressing quantity demanded as a linear function of price where both the slope and intercept embed important Economics ideas. This sequence leads naturally to the notion of Revenue (the product of quantity demanded and price) where nonlinear functions are analyzed using mathematical techniques that include derivatives. This sequence culminates with notions of prices that maximize revenue subject to a given demand function. A large number of such topic sequences involving univariate functions are examined. **Prerequisite:** Grade 12U Advanced Functions or equivalent. **Prerequisites or corequisites:** AP/ECON 1000 3.00 or AP/ECON 1010 3.00, or equivalent. **Strongly recommended completion:** high-school calculus or equivalent. **No Credit Retained (NCR) NOTE:** SC/MATH 1510 6.00 and/or SC/MATH 1520 6.00 may not be taken by any students who has passed or is currently enrolled in another university course in mathematics or statistics including AP/ECON 1530 3.00 and AP/ECON 1540 3.00. **Course credit exclusions:** SC/MATH 1013 3.00, SC/MATH 1300 3.00, SC/MATH 1505 6.00, SC/MATH 1513 6.00, SC/MATH 1530 3.00, SC/MATH 1550 6.00, GL/MATH 1930 3.00, GL/MODR 1930 3.00. **Note:** Acceptable course substitutes are available in the Calendar.

Language of Instruction:

English

- Also check *prerequisites, corequisites, course credit exclusions, and General Education eligibility.*



Reading the course timetable

Term F Section B						
Please click here to see availability.						
Section Director: J Barry Smith						
Type	Day	Start Time	Duration	Location	Cat #	Instructor
LECT 01	M	14:30	120		XXXXXX	
	W	14:30	60			
Notes/Additional Fees						
This course or a portion of this course will meet in person in the location assigned. Course Outline						

The **Notes** provide important information about your classes. Please READ!

Terms

F (Fall) September to December

W (Winter) January to April

Y (Year) September to April

SU (Summer) May to August

S1 (Summer Term 1) May to approximately end of June

S2 (Summer Term 2) Approximately end of June – August

Section

Some courses are offered at more than one time. Each Section (e.g., Section A, Section B) of each course is offered at a different time or location.

LECT (Lecture)

A regularly scheduled course class time when everyone enrolled in the course attends. Typically, lectures are delivered by the Course Director (lead instructor).

TUTR (Tutorial)

A regularly scheduled course class time when a smaller “break out” group of students can discuss material from the lecture in a more informal setting.

Tutorials may be led by a graduate student or teaching assistant.



Reading the course timetable

› Days:

M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday
U = Sunday SU = Saturday & Sunday

› Start Times:

Examples: 8:30 = 8:30AM 13:00 = 1PM 17:30 = 5:30PM

› Duration (shown in minutes):

Examples: 60 = 60 mins (1 hour) 90 = 90 mins (1.5 hours) 120 = 120 mins (2 hours)

› Location:

No location will be stated if the course is delivered online; check for updates

› CAT #:

Each course enrolment option has a unique identifying "Catalogue Number", commonly known as the 'Cat #'

› For more information, please visit the [Undergraduate Enrolment and Registration Guide](#).



Using the Visual Schedule Builder

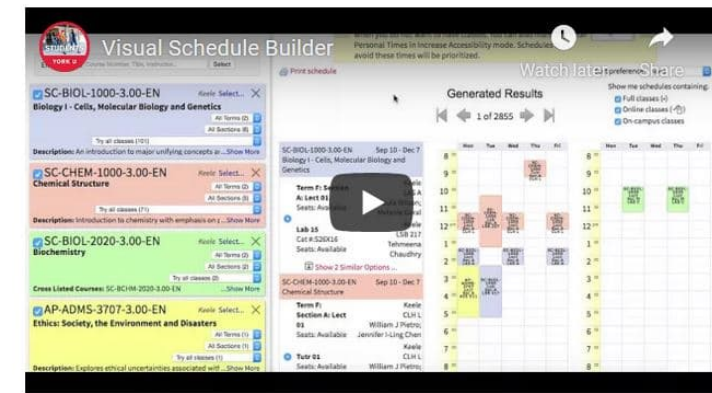
- The VSB is a tool that helps you plan your schedule.

Visual Schedule Builder

Visual Schedule Builder (VSB) is an online self-serve tool that helps plan your course schedule. It lets you graphically view schedule options and create a timetable based on the courses and times that work best for you. VSB arranges selected courses into conflict-free timetable options and displays them in an easy-to-read weekly schedule.

Please note:

- VSB does not register you in courses. It helps you create an optimal course schedule plan. You then use it enrol in courses through the **Registration and Enrolment Module (REM)**.
- VSB does not replace academic advising or degree auditing. It cannot check prerequisites or financial / enrolment blocks that may prevent enrolment in the courses you select.



Access VSB with your Passport York login. Step-by-step instructions and tips for VSB are listed in the tabs below.

*** NOTE: The VSB does NOT enrol you in your courses; it is a planner.**



Building a Class Schedule

- Once you have decided on the course section to enrol in, note the **Cat #**

Term F Section I

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
REMT 01	W	8:30	180		XXXXXX		This course will be delivered remotely/online with synchronous class sessions: the delivery will be on the Day(s) and Start Time listed here. Course Outline

Term W Section M

[Please click here to see availability.](#)

Section Director: Not Available

Type	Day	Start Time	Duration	Location	Cat #	Instructor	Notes/Additional Fees
LECT 01	M	11:30	90		XXXXXX		This course or a portion of this course will meet in person in the location assigned. Course Outline
	W	11:30	90				





How to Enrol in my courses

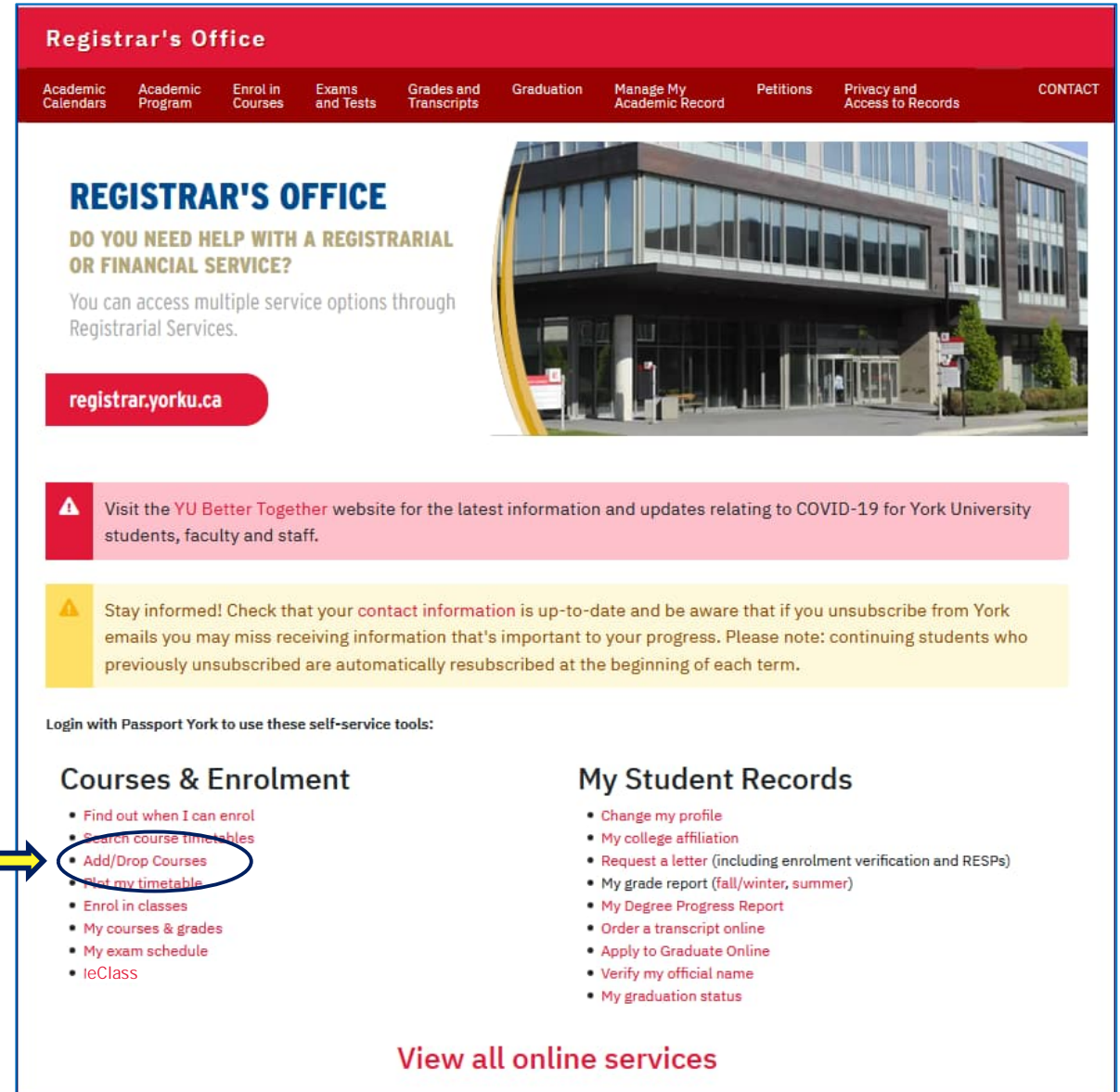


← Return to Table of Contents

It's Time to Enrol!

➤ Go to the [Registrar's Office website](https://registrar.yorku.ca)

➤ Click on Add/Drop Courses



The screenshot shows the Registrar's Office website. At the top is a red navigation bar with links: Academic Calendars, Academic Program, Enrol in Courses, Exams and Tests, Grades and Transcripts, Graduation, Manage My Academic Record, Petitions, Privacy and Access to Records, and CONTACT. Below the navigation bar is a large banner for the Registrar's Office with the text: "DO YOU NEED HELP WITH A REGISTRARIAL OR FINANCIAL SERVICE? You can access multiple service options through Registrarial Services." and a red button with the text "registrar.yorku.ca". To the right of the banner is a photograph of a modern building. Below the banner are two informational boxes: a pink one about COVID-19 updates and a yellow one about contact information. Below these boxes is a section titled "Login with Passport York to use these self-service tools:". Under this section are two columns of links. The left column is titled "Courses & Enrolment" and contains links: Find out when I can enrol, Search course timetables, Add/Drop Courses (circled in blue with a yellow arrow pointing to it), Plot my timetable, Enrol in classes, My courses & grades, My exam schedule, and ieClass. The right column is titled "My Student Records" and contains links: Change my profile, My college affiliation, Request a letter (including enrolment verification and RESPs), My grade report (fall/winter, summer), My Degree Progress Report, Order a transcript online, Apply to Graduate Online, Verify my official name, and My graduation status. At the bottom of the page is a red button with the text "View all online services".

Registrar's Office

Academic Calendars Academic Program Enrol in Courses Exams and Tests Grades and Transcripts Graduation Manage My Academic Record Petitions Privacy and Access to Records CONTACT

REGISTRAR'S OFFICE

DO YOU NEED HELP WITH A REGISTRARIAL OR FINANCIAL SERVICE?

You can access multiple service options through Registrarial Services.

registrar.yorku.ca

Visit the **YU Better Together** website for the latest information and updates relating to COVID-19 for York University students, faculty and staff.

Stay informed! Check that your **contact information** is up-to-date and be aware that if you unsubscribe from York emails you may miss receiving information that's important to your progress. Please note: continuing students who previously unsubscribed are automatically resubscribed at the beginning of each term.

Login with Passport York to use these self-service tools:

Courses & Enrolment

- Find out when I can enrol
- Search course timetables
- Add/Drop Courses**
- Plot my timetable
- Enrol in classes
- My courses & grades
- My exam schedule
- ieClass

My Student Records

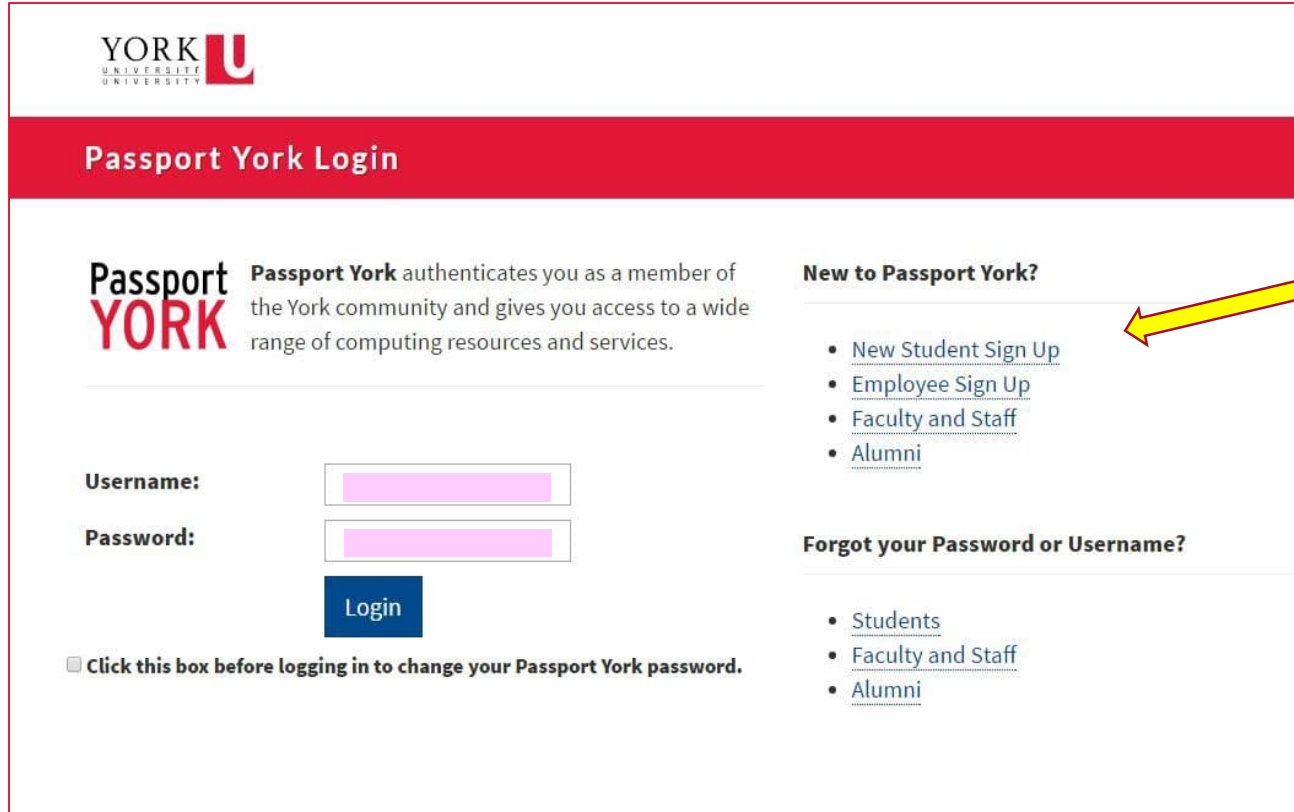
- Change my profile
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- Request a letter (including enrolment verification and RESPs)
- My grade report (fall/winter, summer)
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[View all online services](#)



← Return to Table of Contents

Login to Passport York



YORK UNIVERSITY

Passport York Login

Passport YORK Passport York authenticates you as a member of the York community and gives you access to a wide range of computing resources and services.

Username:

Password:

Login

☐ Click this box before logging in to change your Passport York password.

New to Passport York?

- [New Student Sign Up](#)
- [Employee Sign Up](#)
- [Faculty and Staff](#)
- [Alumni](#)

Forgot your Password or Username?

- [Students](#)
- [Faculty and Staff](#)
- [Alumni](#)

Please note that the 'New Student Sign Up' is to be used only once – to create your Username and Password.

Subsequently, please use the Username and Password fields to the left.

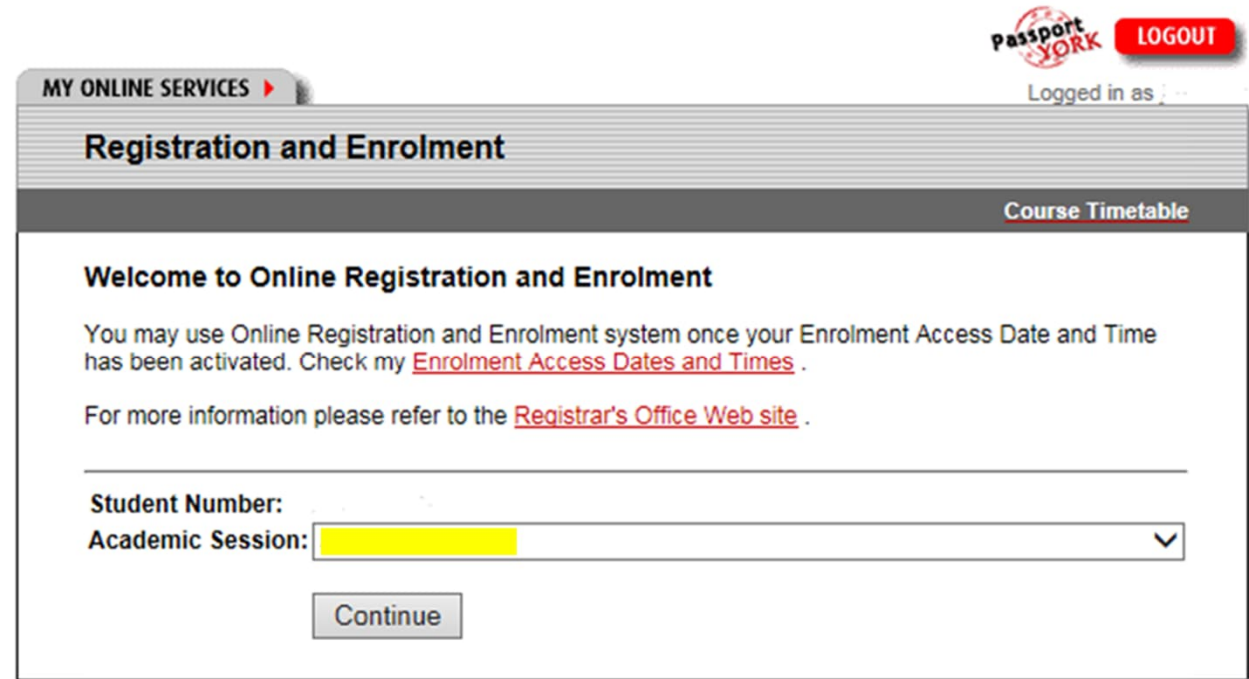
- If you are experiencing issues with your Passport York please visit the [UIT Students Getting Started website](#).



Enrolling in Courses

Enrol in courses through the *Registration and Enrolment Module* (REM).

- Choose Academic Session:
 - **Fall/Winter 2025-2026**
- Choose correct program:
 - Honours Bachelor: 120 credits
 - Bachelor: 90 credits



The screenshot shows the 'MY ONLINE SERVICES' tab selected, with a 'Passport YORK' logo and a 'LOGOUT' button in the top right corner. Below the navigation bar, the page is titled 'Registration and Enrolment' and includes a 'Course Timetable' link. The main content area welcomes users to the 'Online Registration and Enrolment' system, stating that access is granted once the 'Enrolment Access Date and Time' is activated, with a link to 'Enrolment Access Dates and Times'. It also refers users to the 'Registrar's Office Web site' for more information. Below this, there are input fields for 'Student Number' and 'Academic Session' (which is highlighted in yellow), followed by a 'Continue' button.



Enrolling in Courses

- Please read and answer the questions that follow.

Please answer the following questions

Student Number: 1111111111

Since this is the first time that you have logged into REM for this academic session, you will now be asked a few questions. If you have any questions or concerns about the next several questions, please contact the REM Help Line at (416) 650-8160. After you have answered the questions, you may continue to enrol in courses.

Tuition Fees Contract

Your current status makes you eligible for regular or Canadian tuition fees.

Your enrolment/registration contract with this University requires that you verify this fee status information, that you agree to supply supporting documents on request, and that you agree to pay the fees assessed for your registration and/or enrolled courses.

Do you agree to this contract?

☒ No ☐ Yes

Student Code of Conduct Agreement

I acknowledge that I have an obligation to abide by York University's non-academic Student Code of Conduct and I understand that it is my responsibility to review the Student Code of Conduct found at www.yorku.ca/scdr.

Do you accept this agreement?

☒ No ☐ Yes



Enrolling in Courses

➤ Click on **Add a Course**

MY ONLINE SERVICES ▶

Passport YORK LOGOUT

Logged in at

Registration and Enrolment

Select Academic Session Course Timetable





Session Summary for Student Number:

Academic Program
▶ Faculty of Liberal Arts and Professional Studies, B.A., Hons Economics

You are currently enrolled in:

Course Details

You are responsible for ensuring you do not have any scheduling conflicts when enrolling in more than one course.

 Add a Course	 Drop a Course	 Transfer a Course	 Exchange a Course
Enrol into a course.	Drop a course currently enrolled.	Within a course transfer from one section/tutorial/lab to another.	Drop one course and add a different course at the same time.

NOTE: Please ensure you pay your \$300 registration deposit for this academic session. Refer to <http://sfs.yorku.ca/fees/deposit/> for deadlines.



← Return to Table of Contents

Enrolling in Courses

- Enter the **Cat #** (Catalogue Number) of the course (including tutorial if applicable) you want to enrol in.


MY ONLINE SERVICES ▶

Passport YORK LOGOUT

Logged in as . . .

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 **Add A Course** Student Number.

Please key in the 6 digit catalogue number for the course that you want to add and click Add Course. If you do not know the catalogue number, please refer to the [Course Timetable](#)

You are currently enrolled in:

NOTE: Please ensure you pay your \$300 registration deposit for this academic session. Refer to <http://sfs.yorku.ca/fees/deposit/> for deadlines.

[| CANCEL - GO BACK |](#)



Enrolling in Courses

- Confirm this is the course (including section and tutorial, if applicable) that **you want to enrol into**.
- If so, click **Yes**.

MY ONLINE SERVICES

Passport YORK LOGOUT

Logged in as

Registration and Enrolment

Select Academic Session Session Summary Course Timetable

Add A Course

Student Number: 123456789

Please confirm that you want to:

Add:
Catalogue No: K77Y01
Course: AP HUMA 1780 Cr=6.00 A Term:SU
Title: Stories in Diverse Media

Yes No

[| CANCEL - GO BACK |](#)

Please note that this is only an example.



Enrolling in Courses

- Success!
- However, please note...




MY ONLINE SERVICES ▶

Passport YORK LOGOUT

Logged in as username

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 **Add A Course** Student Number:

If you do not meet the prerequisites, co-requisites, placement tests, or audition requirements, you may be dropped from the course. Please check with the departmental office if you require clarification.

Result: **The course has been successfully added.**

Catalogue No: C86Z01
Course:
Title:



Enrolling in Courses


- This is an example of an unsuccessful course addition.
- Please follow the instructions given if you still wish to enrol in the course.

Passport YORK LOGOUT
Logged in as agduncan

MY ONLINE SERVICES ▶

Registration and Enrolment

[Select Academic Session](#) [Session Summary](#) [Course Timetable](#)

 **Add A Course** Student Number:

Result: The course has not been added.

Reason: The last day to add without permission from the department has passed. Please contact the department for further information on receiving permission to add the course.

Catalogue No: T40W01
Course: AP ANTH 1120 Cr=6.00.00 M Term:W
Title: Making Sense of a Changing World



Changing Sections

- If you are enrolled in one section of a course and wish to transfer to another section of the **same course**, in the **same term**, use the “transfer” tab in the enrolment module.

The screenshot shows the 'Registration and Enrolment' page. At the top, there are two tabs: 'Select Academic Session' and 'Course Timetable'. Below the tabs, the 'Session Summary for' section displays the 'Academic Program' as 'Faculty of Liberal Arts and Professional Studies, B.A., Hons. Economics'. A 'Student Number' field is also present. Below this, it states 'You are currently enrolled in:'. A 'Course Details' button is located below the enrollment section. A warning message states: 'You are responsible for ensuring you do not have any scheduling conflicts when enrolling in more than one course.' At the bottom, there are four buttons: 'Add a Course' (with a green plus icon), 'Drop a Course' (with a red minus icon), 'Transfer a Course' (with a blue arrow icon), and 'Exchange a Course' (with a green plus and red minus icon). The 'Transfer a Course' button is circled in blue. Below each button is a brief description of its function.

Icon	Button Text	Description
+	Add a Course	Enrol into a course.
-	Drop a Course	Drop a course currently enrolled.
→	Transfer a Course	Within a course transfer from one section/tutorial/lab to another.
+ -	Exchange a Course	Drop one course and add a different course at the same time.



Enrolling in Courses

If a course is 'reserved', means that the seats have been set aside for a specific academic category of student.

If you are enrolling in courses which are appropriate to your year level, major and/or minor, you will have a better chance of meeting the restrictions.

- Contact the Department that directly oversees the course to ask for permission to enrol.
 - *Example: A student interested in AP/**HUMA** 1780 6.00 would contact the **HUMANITIES** Department.*
 - Look up the [Course Contact Directory](#) for contact information.

- When you contact the department, you should have the following information ready:
 - Your student number
 - The Course Code
 - The Term
 - The Section Letter
 - The Tutorial Number (if applicable)

- **Note: Enrolment is based on course availability. You will be unable to enrol unless there is an available seat.**



Plot your Timetable

- Once you have enrolled in all your courses, go to the [York Courses Website](#).
- Click on Plot My Timetable to make sure there are no conflicts.

The screenshot shows the York University Courses Website. The header includes the York University logo, navigation links (Glendon Campus, Alumni, Research, Giving to York, Media, Careers, International, York U Lions, ACCESSIBILITY), and a search bar. The main navigation bar lists FACULTIES, LIBRARIES, YORK U ORGANIZATION, DIRECTORY, SITE INDEX, and CAMPUS MAPS. The left sidebar contains a 'York Courses Web Site' section with links like 'Search Current Courses By...', 'My Class Schedule...', 'Plot My Timetable', and 'Exam Information...'. The 'Plot My Timetable' link is circled in blue. The main content area is titled 'SEARCH COURSE TIMETABLES' and includes a 'Welcome to the York Courses Web site' message, a 'New Student?' link, and a list of 'York Courses Information' links. The 'My Class Schedule...' link is also circled in blue, with a yellow arrow pointing to it from the left.




Plot your Timetable

➤ Make sure there are **no conflicts** in your schedule.

➤ **Note:** It is **your responsibility** to notice and resolve any conflicts.

11:00 - 11:30					
11:30 - 12:00			AP ITEC 1000 3.0 Section M Term W Lecture [CLH G]		
12:00 - 12:30					
12:30 - 13:00					
13:00 - 13:30					
13:30 - 14:00					
14:00 - 14:30					
14:30 - 15:00	AP JP 2000 6.0 Section A Term Y Language Classes [R_S537]	AP FR 2100 6.0 Section B Term Y Language Classes [R_S122]	AP JP 2000 6.0 Section A Term Y Language Classes [R_S537]	AP FR 2100 6.0 Section B Term Y Language Classes [R_S122]	
15:00 - 15:30					
15:30 - 16:00					
16:00 - 16:30		CONFLICT			
16:30 - 17:00		CONFLICT			
17:00 - 17:30		CONFLICT			
17:30 - 18:00		CONFLICT			
18:00 - 18:30		CONFLICT			
18:30 - 19:00		CONFLICT			
19:00 - 19:30					





What to do Next, between today and the beginning of classes



← Return to Table of Contents

What's Next?

➤ **Paying your Deposit**

- **Your deposit is part of your tuition fees: it is not an additional fee.** The deposit confirms your registration at York University and unlocks services you will need to prepare for the start of classes and continue through your courses.
- For details, please visit the [Paying your Deposit website](#).
- Since the deposit is part of your tuition, it will not appear as a separate charge on [Your Student Account](#) online statement.
- Please also note it will take approximately 4 business days to process most payments to the University. Processing times may be longer depending on the banking institution.



How and When to Pay

› Payment Due Dates

Review the "Minimum payment due this month" and "Minimum payment due by" areas of your Student Account Online Statement to see if there is an amount owing and when you must pay it.

› Please visit the [Student Financial Services How & When to Pay website](#) for payment details.

› The [View & Understand Your Statement website](#) provides an explanation of your monthly statement.



Between now and when classes start

- Visit our [Admitted! What next?](#) website for new students in Economics.
- Are you [Ready for First Year](#)?
- Familiarize yourself with the [ECON](#), [LA&PS](#), and [Current Students](#) websites as well as [Important Dates](#) and deadlines.
- Check out the [Keele campus](#) virtually! Locate your classroom buildings on the map.
- Book an [In-Person or Virtual Keele Campus Tour](#)! Your tour guides are current students who will give you an insider's perspective (and some fun trivia!) on student life at York.
- Learn more about the [YU-card](#) here.
- First day of Fall Term: **Sep 3rd, 2025**



UIT Service Desk Counters

UIT (University Information Technology) provides a range of services for York students including the course management system, e-mail, software downloads, help services, etc.

- If you are experiencing issues with your **Passport York**, please visit the [Students Services website](#).
- Service counter:
 - main floor of the Steacie Science and Engineering building (136 Campus Walk)
- For contact information, visit the [UIT Getting Help website](#).





How to Manage my progress toward graduation



← Return to Table of Contents

Important Dates

Undergraduate Fall/Winter 2025-2026 Important Dates

➤ Be aware of dates and deadlines!

Registrar's Office

[Academic Calendars](#) [Academic Program](#) [Enrol in Courses](#) [Exams and Tests](#) [Grades and Transcripts](#) [Graduation](#) [Manage My Academic Record](#) [Petitions](#) [Privacy and Access to Records](#) [CONTACT](#)

Undergraduate Fall/Winter 2025-2026 Important Dates

The undergraduate sessional dates for the Fall/Winter 2025-2026 Session are below. Please note that these dates do not apply to the following:

- Students enrolled in Osgoode Hall Law School: these students should refer to the [Osgoode Hall Law School](#) website for important dates information.
- Students enrolled in a Faculty of Graduate Studies program (e.g. MA, PhD etc.): these students should refer to the [Faculty of Graduate Studies](#) website for important dates information.
- Students enrolled in a Schulich School of Business graduate program (e.g. MBA, IMBA etc.): these students should refer to the [Schulich School of Business](#) website for important dates information.

Important Dates for Fall (F), Year (Y) and Winter (W) Terms

✓ Sessional Dates

EVENT	FALL (TERM F)	YEAR (TERM Y)	WINTER (TERM W)
Classes start	September 3	September 3	January 5
Fall Reading Week ¹	October 11-17	October 11-17	
Fall classes end	December 2	December 2	
Fall Study Day ²	December 3	December 3	
Fall examinations ³	December 4-19	December 4-19	
Winter Reading Week ¹		February 14-20	February 14-20
Winter classes end		April 6	April 6
Winter Study Day ²		April 7	April 7
Winter examinations ³		April 8-24	April 8-24
Notes		No classes on April 3 (Good Friday). Make up day scheduled for Monday, April 6 (Friday class schedule).	No classes on April 3 (Good Friday) Make up day scheduled for Monday, April 6 (Friday class schedule).



← Return to Table of Contents

Important Dates – Refund Table

At this time, the Refund Table has not been updated for Fall/Winter 2025-2026

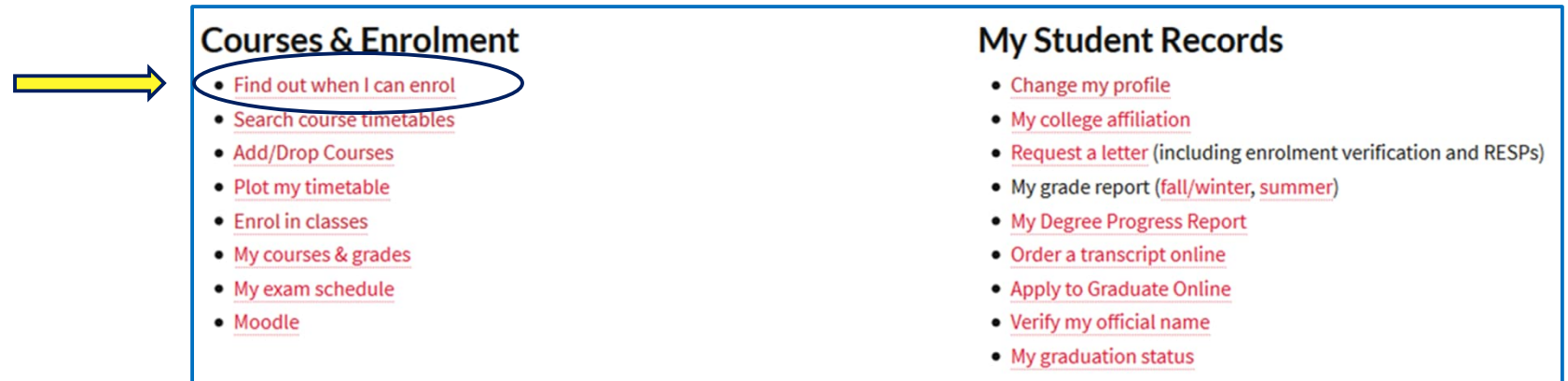
➤ **Dropping or changing courses may cost money.**

- Review the [Refund Table](#) corresponding to your program and term to see what penalties may apply.
- Note that you can exchange a course you are in for a different course. Using the feature to exchange a course performs the course add and course drop for you in one step. If you are not able to get into the second course successfully, e.g., if it is full, you will remain enrolled in the first course. If you are successful, the first course will be dropped. Because a successful exchange performs a course drop, exchanging a course may have a financial impact. Please refer to the refund table for the term in which you have enrolled to see what the financial impact will be.



Find out when you can enrol for Summer 2026

- Go to the [Registrar's Office website](#)



Courses & Enrolment

- [Find out when I can enrol](#)
- [Search course timetables](#)
- [Add/Drop Courses](#)
- [Plot my timetable](#)
- [Enrol in classes](#)
- [My courses & grades](#)
- [My exam schedule](#)
- [Moodle](#)

My Student Records

- [Change my profile](#)
- [My college affiliation](#)
- [Request a letter](#) (including enrolment verification and RESPs)
- My grade report ([fall/winter](#), [summer](#))
- [My Degree Progress Report](#)
- [Order a transcript online](#)
- [Apply to Graduate Online](#)
- [Verify my official name](#)
- [My graduation status](#)

- **Important:** Summer 2026 enrolment begins in the winter.
Check in Feb 2026 to see when your **enrolment window** opens, i.e., when you can start to enrol for Summer 2026.



Where to Go for Help

- The Department of Economics provides academic advising to all Economics majors: Financial and Business Economics (or FBEC), Business Economics (BUEC), and Economics (ECON).
- Advisors can assist with questions about your program and general degree requirements as well as other issues you may be encountering (e.g., academic penalties, transfer credits, petitions, program changes, as well as degree and general education requirements).
- Visit the [Economics Advising & Support website](#) for the best way to reach an advisor!



We are here for you!

The University offers a variety of personal and academic supports for students.

- › [ECON Advising Hub](#) (*login with your Passport York*)
- › [LA&PS International Students](#)
- › [Learning Commons](#)
- › [Transition and Orientation](#)
- › [The Writing Centre](#)
- › [Student Accessibility Services \(SAS\)](#)
- › [Student Community & Leadership Development](#)
- › [Student Counselling, Health & Well-being](#)
- › [ESL Open Learning Centre \(open to all students\)](#)
- › [York International](#)
- › [LA&PS Fund Your Studies](#)



Welcome to York University!

Here's [how you can reach us](#) if you have any questions.

For Undergraduate Program Enquiries:

Phone: 416-736-5083

Email: lapsecon@yorku.ca

Program Advising: [Advising & Support](#)

