



York University
Faculty of Liberal Arts & Professional Studies
33rd Meeting of Faculty Council

NOTICE OF MEETING

Thursday, October 10, 2013
3:00 pm – 5:00 pm; Senate Chamber, N940 Ross

Agenda

1. Call to Order and Approval of the Agenda
2. Chair of Council's Remarks
3. Minutes of the September 12, 2013 meeting.....page 1
4. Business Arising from Minutes
5. Dean's Remarks
6. Question Period
7. Special Presentation: York Research Chairs
Robert Haché, Vice President Research & Innovation.....page 5
8. Reports of Standing Committees of Council
 - a) **Executive** (items for action).....page 11
 ➤ *Closure of nominations: Standing Committees of Faculty Council and Senate*
 - b) **Academic Policy and Planning** (item for information).....page 13
 - c) **Curriculum, Curricular Policy and Standards**.....page 14
 ➤ *Item for Action/Item for Information*
 ➤ *Consent Agenda* (Committee on Curriculum, Curricular Policy and Standards)
 - d) **Tenure and Promotion** (item for information).....page 19
 - e) **Research Policy and Planning** (item for information).....page 22
 - f) **Teaching and Learning** (item for information).....page 24
 - g) **Student Appeals and Academic Integrity** (item for information).....page 25
 - h) **Student Academic Petitions** (item for information).....page 28
9. Other Business

2013 - 2014 Liberal Arts & Professional Studies Faculty Council Meetings are normally on the second Thursday of the month at 3:00pm in the Senate Chamber, N940 Ross (unless otherwise noted below):

November 14, 2013
December 5, 2013 (*first Thursday*)
January 9, 2014
February 6, 2014 (*first Thursday*)

March 13, 2014
April 10, 2014
May 8, 2014
June 12, 2014

All are welcome and encouraged to attend!

York University
Faculty of Liberal Arts & Professional Studies
LA&PS Faculty Council

Senate Chamber
Minutes of the 32nd Meeting of Council
September 12, 2013
#1309012

Attendance: N. Adelson, M. Adriaen, M. Anam, U. Anucha, A. Asgary, J. Avery, S. Bailey, J. Berland, U. Best, K. Birch, K. Bird, M. Buccheri, M. Budworth, E. Cohen, G. Comminel, R. Coombe, M. Derayeh, S. Dimock, M. Dodman, K. Dowler, R. Drummond, C. Ehrlich, S. Ehrlich, P. Evans, G. Fallis, I. Ferrara, R. Fisher, P. Giordan, M. Harper, B. Heron, X. Huang, B. Huss, T. Hwong, R. Iannacito-Provenzano, S. Ingram, C. Innes, W. Jenkins, P. Keall, P. Khaiter, A. Khandwala, R. Latham, D. Leyton-Brown, M. Lockshin, B. Lowinsky, B. Luk, A. MacLennan, M. Maleki, J. Marcus, C. Marjollet, M. Martel, C. McAllister, A. McKenzie, G. Mianda, K. Michasiw, M. Michie, A. Mukherjee, C. Murray, R. Myers, P. Ng, K. Ogata, H. Qudrat-Ullah, S. Ramlal, S. Ranganathan, A. Redding, M. Reisenleitner, L. Ripley, C. Sanchez-Rodriguez, S. Sevigny, J. Simeon, M. Singer, D. Soennecken, T. Somaroo, J. Spencer, D. Spokiene, B. Spotton Visano, G. Spaarkman, L. Stewart, S. Tufts, S. Tweyman, C. Verheggen, P. Walsh, J. Wang, A. Weiss, R. Wellen, K. White, C. Wilkin, P. Wood, D. Woody.

Guests: Z. DiFranco, V. Olender, D. Pomerleau

1. Call to Order and Approval of Agenda

The Chair of Council called the meeting to order.

It was moved, seconded and carried that the agenda be approved.

2. Chair of Council's Remarks

The Chair welcomed everyone to the 32nd meeting of Council and introduced himself, the Vice-Chair of Council and the Secretary of Council. He stated that Faculty Council is the major decision-making body in LA&PS and that meetings provide the most immediate opportunity to learn of developments that bear upon the future of research, teaching and degree programs within the Faculty. He strongly encouraged members to attend future meetings. He explained that as the Chair of Council, his role is to ensure that Council operates in conformity with the rules and procedures of Council and to ensure civility during discussions.

The Chair pointed out that the Executive Committee report outlines the need for faculty to serve on the Standing Committees of Council and encouraged members to consider putting their names forward for nomination.

He noted that at today's meeting, the Dean will deliver his annual report on the state of the Faculty followed by a presentation concerning the University as a whole by Gary Brewer, Vice-President Finance & Administration and Rhonda Lenton, Vice-President Academic & Provost. The Chair stated that due to time constraints for this meeting, the year-end reports of the Standing Committees of Council will be presented at the October 10th meeting of Council.

The Chair stated that the report of the last meeting of Senate on June 27, 2013 is available at the front of the room.

3. Minutes of the May 9, 2013 Meeting

It was moved, seconded, and carried that the minutes of the May 9, 2013 meeting of Council be approved.

There was no business arising from the minutes.

4. Dean's Report

Dean Singer stated that he would need to leave today's meeting early as he is departing for Greece to follow up on a million dollar

donation to support student exchanges with Greece. He applauded Schools and Departments who have sent students to study abroad. He added that this visit to Greece is also a great opportunity to connect with Alumni.

The Dean stated that Kerry Kincaid has been hired as the new Director of Strategic Communications in the Faculty. He expressed his hope that there would be better communication in terms of outlining activities and initiatives taking place in the Faculty.

The Dean then presented his annual report on the state of the Faculty. With regard to undergraduate students, he noted that there has been an 82% increase in international students since 2008-2009, creating a more globalized Faculty. He added that our international students are coming from a total of 106 countries. He stated that in general enrolment was up by 8% since the Faculty began. He pointed out that the number of majors and graduating students has diminished in the Faculty but suggested that the number is still impressive. He observed that while the fall term remains the largest intake of new students for the Faculty, the summer session is becoming as equally important as the winter session for new students, particularly international, with a 25% increase since 2009-2010. In terms of graduate student numbers, he said that there had been a 4% decline in Masters students while the PhD numbers have remained flat. Overall there has been a 2% decline in graduate students in the Faculty.

With regard to the number of full-time faculty members, he noted that about 50 tenure steam hires have been made since 2009 but the Faculty has lost a larger number due to departures, largely for retirement. He said that CLAs had been hired to fill this gap. The Dean acknowledged all of those faculty members who had recently departed from the Faculty. He also welcomed new faculty members to the Faculty.

The Dean noted that the volume of tenure and promotion files in the faculty is diminishing from prior years with only 17 files expected for this year. He thanked the Senate Review Committees and Adjudicating panels for their work. He encouraged faculty members to think about applying for promotion to professor where applicable.

He acknowledged those faculty members who are newly tenured and/or promoted.

Turning to Tri- Council Grants, the Dean observed that more money had been distributed to fewer people over the past year. He then acknowledged faculty members who had received major research grants and those who had received academic honours and distinctions over the past year.

The Dean reviewed the Faculty budget noting that despite an 8% enrolment growth and retirements, the faculty continues to have a large deficit of 18 million dollars (12 million carried forward from Arts/Atkinson plus 6 million accrued by LA&PS). Although revenue has increased, so have expenses. He expressed his hope that a new university budget model may benefit LA&PS and alleviate the deficit.

In terms of space (both academic and student), the Dean noted that Faculty comes up short when looking ahead to requirements expected in the year 2020.

The Dean then reviewed a list of accomplishments achieved over 2012-2013 including: general education reform, programs in motion, teaching excellence awards, expanded research release program, surpassing international student targets, space renovations in the School of Social Work and the Writing Department. He then outlined major challenges facing the Faculty including: faculty renewal, sustainable funding, academic prioritization, expanding experiential education and study abroad, space, and the structure of the Faculty.

The Dean concluded his report by wishing everyone a good year ahead. ¹¹⁸ annual report may be viewed here: <http://www.uwaterloo.ca/laps/council/faculty/documents/DeansAnnualReporttoFacultyCouncil20130912.pdf>.

A question was asked regarding replacing those faculty members who retire. The Dean explained that the Faculty loses anything above \$80, 000 to central administration to cover progression through the ranks. That amount combined with the deficit does not allow the Faculty to make straight replacements.

There were no further questions for the Dean.

5. Special Presentation: Gary Brewer, Vice-President Finance & Administration and Rhonda Lenton, Vice-President Academic & Provost.

R. Lenton began by noting that some of the information that she would present today had been previously reported at the June Senate meeting. She stated that her presentation would focus on where the University stands now and possible paths forward. She stressed that it is important to proceed collegially and to be transparent. She stated that there are three main factors surrounding the Strategic Mandate Agreement: continued growth in the GTA – how do we afford to accommodate increased demand, increasing higher education costs and associated gap – money available for individual students, and emphasis on differentiation, innovation and productivity. She noted that three risks to higher education had been identified: accessibility, sustainability and educational quality. The government's response to these risks include: outcomes-based funding approach, credit transfer, technology enhanced learning, productivity and innovation fund, differentiation.

R. Lenton then reviewed successes that York has achieved, noting that six priorities outlined in the University Academic Plan (UAP) had been advanced e.g. improved grade point averages for entering undergraduate students, impacting retention. She pointed out four challenges that York faces in continuing to advance the UAP including: Uncertainty regarding MTCU directions, reputation, enrolment, and the financial gap between revenue and expenditures. She attributed the following to creating the gap: financial downturn in 2008, expenditures exceed revenues, annual budget cuts, MTCU efficiency measures and a new tuition fee framework.

G. Brewer provided a detailed overview of the University budget, noting that it is a four year rolling budget that is developed through winter and spring. He noted that the current budget was approved in June 2013. He reviewed budget allocations from 2006-07 through to 2013-16, noting that the single largest increase is compensation. Although budget cuts have made up the difference in the past, he contended this is no longer sustainable. He noted that while

there had been healthy growth in endowment funds, the pension fund performed much worse. He reviewed revenue and expense changes from the June 2013 plan, observing that the revenue outlook is significantly worse. He explained that in order to address this the proposed budget plan identifies a number of specific targeted cuts to certain administrative/central budget provisions, in order to assist in balancing the budget over the next four years. He pointed out that these are not base cuts and the underlying structural budget issues remain. He stated that it is imperative to take full advantage of the four year window to address the gap between expenditures and revenue through innovation aimed at new revenue and efficiencies. Immediate next steps include: significant curtailment of major capital projects unless funding is in hand, ensure that planned and future fundraising is planned and aligned with priorities, finalize new budget model and developing transition plan, identify and complete in-flight projects crucial to UAP, start addressing Faculty deficits.

R. Lenton suggested that during the four year window there are certain steps that the Faculty can take through Academic and Administrative Prioritization (AAP) – a collegial process to collect and review data on programs to identify strengths (what is being done well) and challenges, and facilitate transparent and evidence-based decision-making on opportunities for change and new direction. She then reviewed the AAP process in detail.

It was moved, seconded and carried to extend the meeting for 15 minutes.

R. Lenton and G. Brewer fielded questions from members concerning their reports. Discussion ensued regarding further consideration for academic priorities, branding/marketing, the benefits of PRASE, the role of Colleges, other Faculty budgets. It was also suggested that this exercise really amounts to identifying what activities will cease.

It was moved, seconded and carried to extend the meeting for 15 minutes.

The Chair thanked R. Lenton and G. Brewer for their presentation.

The VPs' PowerPoint presentation may be viewed here:
http://www.yorku.ca/laps/council/faculty/documents/PresentationonUniversityBudget_Provost_VPF.pdf

6. Reports of Standing Committees of Council

Executive Committee

The Vice-Chair of Council announced that the Executive Report contains two items for information – a call for nominations for the Standing Committees of Council and a call for nominations for Contract Faculty Representatives on Senate. She urged members to consider putting their names forward for nomination.

7. Other Business

There was no other business.

It was moved, seconded and carried to adjourn.

G. Comminel, Chair of Council

M. Harper, Secretary of Council



Documentation from VP Haché
Tina Sposato to: Mathew Harper

10/03/2013 10:28 AM

Hi Matthew:

Attached is the York Research Chairs research program proposal for distribution your Faculty Council Members in advance of VP Haché's presentation at your Faculty Council.

The proposal is posted on the VPRI site where faculty members can submit their feedback (they will need to use their passport York login to access it) :

<http://www.yorku.ca/research/support/facultyfeedback/index.html>

Thanks

Tina



YRC Proposal Sept 2013.pdf

Tina Sposato | Executive Assistant | Office of the Vice-President Research & Innovation
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York Research Chair Program Proposal

York University is committed to meeting the priorities articulated in the White Paper and the University Academic Plan including strengthening academic quality, student success and community engagement. The Strategic Research Plan has been developed to help advance these priorities and identifies research intensification as a key goal that broadly enriches the Institution. As articulated in these documents, our research, scholarship and creative activities enhance the quality of our academic programs and the student learning experience through curricular innovation and research opportunities for students, and the sharing of knowledge with community partners to empower a new generation of entrepreneurial, socially conscious Ontarians with the critical skills to guide our province to a world-leading sustainable future.

In order to achieve the objective of research intensification, it is essential that our faculty members are supported for their scholarly, research and creative activities. Among other initiatives, broad-based assistance is offered for faculty members applying for grants as well as the administration of research projects, support and feedback is provided for multidisciplinary, large-scale projects, research partnerships are facilitated, and there is a recently expanded program for research-based teaching releases.

Developing research chairs is another way for the University to expand its support of research and to make York competitive as a destination of choice for top quality faculty. In addition to endowed chairs and Canada Research Chairs, it has become common for universities to establish a term-based chairs program intended primarily for internal candidates (i.e., including potentially an award to a planned tenure stream appointment) to complement and enhance other research programs.

This proposal thus sets out the terms and procedures for York Research Chairs (YRCs) intended as an internal term-based research support program for established faculty research leaders and more junior emerging research leaders that will enable and enhance York's research success and international recognition for its research achievements.

They are envisioned as an internal twin for the national Canada Research Chairs program, to broaden and deepen the impact of research chairs at York in building and intensifying world-renowned research across the institution. Thus the level of support and recognition provided to York Research Chairs is expected to be aligned with supports and recognition provided through the Canada Research Chair (CRC) program.

York Research Chairs will be awarded competitively based on criteria of excellence in research and scholarship, and contributions to research leadership. They are expected to broadly support research

in all areas and disciplines, with the role of Chairs expected to be addressed in Unit, Faculty and Institutional Research Plans.

York Research Chairs would be available at two levels analogous to CRC chairs. Tier I York Research Chairs are open to established research leaders at the rank of Full Professor. Tier II York Research Chairs are aimed at emerging research leaders within 15 years of their first academic appointment and at the rank of Assistant or Associate Professor. Both will have 5-year terms that are renewable in the context of open competition based on peer review and the continuing availability of resources. Expectations for YRC candidature are set to meet or exceed those for CRC candidates and applications will utilize CRC templates modified to suit the internal nature of the program.

York views its investment in York Research Chairs as an essential component of its coordinated effort to promote the intensification of research. YRCs are expected to be complemented in their deployment by Canada Research Chairs, endowed research chairs and York research professorships as well as other programs.

While the primary intent for YRCs is to recognize and enable internal research excellence, as an outward-looking institution seeking to grow its international reputation for research, external candidates (i.e., as an enhanced provision in the case of a planned tenure stream hire) will not be excluded from consideration¹.

Investment and Distribution of York Research Chairs

The York Research Chairs program will provide explicit time-limited strategic investments in building research capacity amongst existing Faculty complement in areas of research excellence and opportunity. The program will ramp up over a five year period to a total of 20² chairs. It may also be possible for Faculties to develop additional chairs, based on the availability of funding and subject to approval by the Provost.

The Vice President Research and Innovation is charged, in consultation with the Provost and Faculties, with developing standards and expectations for York Research Chairs and for hosting Institutional-level review of Chair nominations.

York is committed to equity and the promotion of minority groups, women and people with disabilities. Therefore, it is expected that the Chair selection process will be proactive in acknowledging differences in the career paths and career development for women, minority faculty and faculty with disabilities so as to achieve an appropriate balance.

¹ External candidates refers in this context to new recruits hired in accordance with all of the University's procedures and practices for the hiring of faculty members

² A total of 20 centrally subsidized chairs will be available in the program. The normal expectation is that 2 Tier I and 2 Tier II YRCs will be available in open competition annually.

Solicitation and Review and of York Research Chairs

York Research Chairs will be awarded on a competitive basis based on the excellence and demonstrated leadership of the candidates. Annually, the VPRI will coordinate a YRC competition based on the nomination of candidates by the Faculties. The VPRI and Provost will invite Faculties to nominate York faculty members in accordance with Faculty nomination processes governed by all applicable Faculty policies and practices, and according to a procedure to be established by the Faculty. It is minimally expected that a Faculty-level committee will review nominations and forward recommendations to the Dean who will submit a final slate to the VPRI and Provost.

Nominations will be submitted according to the CRC application template, with modifications to suit internal requirements. It is highlighted that Faculties must be realistic in their expectations and only nominate their highest performing scholars³. They should also be cognizant of the number of YRCs available in a given cycle in determining their nominations. Where Faculties make more than one nomination in a category (Tier I or Tier II), they will be asked to rank their nominees and provide a rational for their ranking. For all nominations, Faculties will be asked to explain how the nominee meets the expected recognition and profile for York YRCs.

The VPRI receives the nominations and will solicit advice in considering the submissions. Approval of chair nominations will occur through the University CRC chair selection committee, composed of: the VPRI, the Associate Vice Presidents Research, the Provost, the Dean of the Faculty of Graduate Studies, and the Chair of APPRC, and the Affirmative Action Director. The selection committee will make a recommendation on the opportunity to apply for a CRC chair for approval by the President.

Feedback, explaining decisions will be provided to all nominees and their Faculties.

Expectations for York Research Chairs

Tier I York Research Chairs at York University are identified and recognized leaders of scholarship, research and creative activities (SRCA). Tier II Chairs are identified and SRCA emerging leaders. As such, there is an expectation on the part of the University that York Research Chairs will exhibit leadership in promoting the overall development of SRCA at York that extends beyond their personal research programs.

Thus Tier I Chairs are expected to be active SRCA mentors within their units and disciplines and to provide leadership in the development of large-scale strategic research projects and/or other programs appropriate to their discipline.

³ While it is natural to expect that at least some of York's maturing Tier II Canada Research Chairs will meet the criteria for YRCs, it is stressed that Faculties should nominate their top performing candidates regardless of previous research chair benefits they may have received at York and that maturing CRCs should neither be advantaged nor disadvantaged in the nomination process.

Tier II Chairs are expected to contribute to and participate in similar activities in a manner that builds and develops their SCRA leadership skills over the period of their chair.

All York Research Chairs are expected to be highly active in the training of graduate and postdoctoral trainees, and to provide leadership in the development of graduate and postdoctoral training programs within their disciplines. Chairs are also expected, as appropriate, to be sensitive to the importance of translating their scholarship, research findings and/or creative activities into tangible benefits to society through the translation and mobilization of the knowledge developed through their scholarship, research and creative programs.

Recognizing that York's external reputation and research standing depends to an important degree on our share of Tri-Council funding, York Research Chairs are strongly encouraged to be active beneficiaries of Tri-Council funding, and to seek out other funding opportunities, as may be appropriate to disciplines and opportunities.

York University prides itself on being comprehensive in its approach to education and in the contact of all faculty with undergraduate and graduate students. At the same time York offers a number of means through which research intensity beyond normal expectations can be recognized through provision of teaching release time. Thus, York Research Chairs will normally be expected to receive teaching release equivalent to 50% of the normal teaching load in their home Faculty as part of their Chair package. However, the sum total of teaching release for York Research Chairs may not exceed an amount that reduces their total teaching expectations below a course load of 1.0. This minimum student contact expectation may be expected to be divided equally between undergraduate and graduate assignments. Responsibility for funding the teaching release will lie with the home Faculty.

Expectations for Faculties and Units

Faculties and Units are expected to provide York Research Chairs with enhanced physical and HR supports for the successful development of their research programs for the duration of their terms.

Guidelines for Additional York Research Chair supports⁴

For the duration that recipients hold the position, Tier I York Research Chair holders will be provided with a minor research grant of \$25,000 to be employed in support of their research program and research leadership activities.

For Tier II Chairs, \$20,000 will be provided annually to the chair as a minor research grant to be employed in support of their research program and research leadership activities. For researchers successful in obtaining an Early Researcher Award (ERA), the minor research grant will be used as a contribution towards meeting the institutional matching contribution to the award.

⁴ Additional Tier I and Tier II YRC supports, while ultimately the responsibility of the Faculty, will be subsidized by the VPRI. The level of the subsidy may vary from time to time, but will be publicized in advance.

There is also an allowance for flexibility in the application of the stipend for Tier I and Tier II chairs to meet the needs of individual Faculties.

External York Research Chair recruits may also be prioritized for CFI Leaders Opportunity Fund applications as required, with the same expectations as for incoming Canada Research Chairs (maximum LOF of \$200,000 for Tier I Chairs, \$125,000 for Tier II Chairs). In all instances the hiring Faculty will be responsible for providing any outstanding matching funds required to meet the LOF program requirements.

Internal York Research Chairs are also eligible for CFI LOF participation, but will not be prioritized.

Linkage to Advancement Opportunities

As focal points for the best in individual SRCA at York and its translation to the benefit of society, York Research Chairs present advancement opportunities to bring together community interests with cutting-edge research. Thus Faculties are encouraged to articulate their York Research Chair goals and to develop support structures and long term plans for their York Research Chair holders through the development of naming opportunities, term support, scholarship and fellowship, among others.

Renewal and Career Planning

York Research Chair renewal is subject to open competition and dependent on the continuing availability of resources. Thus Faculties and Units are expected to work closely with Chair Holders to provide for appropriate expectations and to be proactive in planning for the transitioning of faculty to and from York Research Chair positions.



Report 2

September 2013

ITEMS FOR ACTION (2):

1. Nominations: Council Standing Committees

The Executive Committee recommends the following candidates for election to the Council Standing Committees effective November 2013. Nominations are also accepted from the floor of Council. A final approval for the slate of nominees is given by Council on a motion that nominations be closed, as moved by the Vice-Chair of Council.

The nomination period from September 5 to October 10 seeks to fill 18 vacancies among the Council Standing Committees for the 2013-14 academic year.

An election (e-vote) will be held for those committees for which there are a greater number of nominees than vacancies. An announcement regarding the e-vote will be issued following the meeting of Council. For all other committees in which the number of nominees is less than the number of vacancies, those who have been nominated for election will be acclaimed to the respective committee.

We would like to thank all the Chairs & Directors for their support throughout this process.

Nominees for Standing Committees of Council are as follows:

Executive Committee (two vacancies)

Margaret Beare, Department of Sociology
Gerard Naddaf, Department of Philosophy

Committee on Curriculum, Curricular Policy and Standards (two vacancies)

Viviana Patroni, Department of Social Science
Ahouva Shulman, Department of Languages, Literatures and Linguistics

Tenure and Promotions Committee (five vacancies – four for a one-year term, one for a three-year term)

Alison Bain, Department of Geography
Eric Mykhalovskiy, Department of Sociology
Tokunbo Obo, Department of Communication Studies



Committee of Teaching and Learning (3 vacancies – one contract, two TAs)

Paulette Brugher, School of Administrative Studies (contract faculty)

Sandra Smele, Department of Sociology (contract faculty)

Shiv Upadhyay, Department of Languages, Literatures and Linguistics (contract faculty)

Aidan Moir, Department of Communication Studies (teaching assistant)

Jessica Whitehead, Department of Communication Studies (teaching assistant)

Committee on Research Policy and Planning (two vacancies)

Mohammad Ali Khalidi, Department of Philosophy

Jing Wang, School of Human Resource Management

Committee on Student Academic Petitions (two vacancies)

Deborah Davidson, Department of Sociology

David Ceccheto, Department of Humanities

Mary Ma, School of Administrative Studies

2. Nominations: Liberal Arts & Professional Studies Contract Faculty Representatives on Senate

The Executive Committee recommends the following candidates for election as Liberal Arts &

Professional Studies contract faculty representatives on Senate effective November 1, 2013.

Nominations are also accepted from the floor of Council. A final approval for the slate of nominees is given by Council on a motion that nominations be closed as moved by the Vice-Chair of Council.

Liberal Arts & Professional Studies Faculty Representatives on Senate (two contract vacancies):

Nominations:

Contract faculty representative nominees:

Annette Bickford, Department of Sociology

Frank Miele, School of Public Policy and Administration

Anita Patel, School of Administrative Studies

Jessica Tsui Li, Department of Languages, Literatures & Linguistics

Lisa Violo, School of Administrative Studies

Contract faculty nominees who are elected will be elected for a one-year term.



Report 1

September 2013

ITEM FOR INFORMATION:

1. Year End Summary of Academic Policy and Planning Committee Activity, 2012-2013

The APPC met on a monthly basis throughout the academic year to discuss a variety of items under its mandate. Specifically in 2012-13 and in relation to its mandate, APPC:

- Approved the establishment of the Bachelor of Arts degree program in United States Studies
- Approved the establishment of the Honours Minor degree program in Japanese Studies
- Approved the establishment of the Professional Certificate in Public Administration and Law
- Approved the establishment of the Professional Certificate in Public Policy Analysis
- Approved the establishment of the Professional Certificate in Human Resource Management for Internationally Educated Professionals
- Approved the closure of the Interdisciplinary Program in Science and Technology Studies in conjunction with the Senate approval to create a Department of Science and Technology Studies within the Faculty of Science
- Approved the closure of the Professional Certificate in Public Sector Management
- Approved the closure of the Certificate in Business Fundamentals
- Discussed the new General Education model for LA&PS
- Discussed evening/weekend education in LA & PS
- Began the discussion of the updated Strategic Implementation Plan for the LA & PS, with the discussion continuing in 2013-4

We would like to extend our gratitude and thanks to the following committee members who have completed their terms on the committee as of June 30, 2013.

Zulfikar Hirji, Department of Anthropology



Committee on Curriculum, Curricular Policy and Standards

Report 1

September 2013

ITEM FOR ACTION:

Major modifications to the Cross-Disciplinary Certificate in Anti-Racist Research and Practice (CARRP)

The Committee on Curriculum, Curricular Policy and Standards recommends the Faculty Council approval of the proposed changes to the Cross-Disciplinary Certificate in Anti-Racist Research and Practice (CARRP).

1. Introduction:

The present certificate was originally named the Certificate in Race Relations and was approved by the Senate on May 10, 1989. The name was changed to the Certificate in Anti-Racist Research and Practice and the name change approved by the Senate on December 10, 1992. For the present certificate, students must earn 48 credits, which is in excess of most certificates at York University. Sixteen students have completed the certificate in the past 5 years; however, due to the extensive requirements, it is primarily students in Social Sciences or Sociology that can manage to complete the certificate. The proposed changes listed below are in agreement with the *Certificate Guidelines and Procedures* approved by Senate on June 28, 2001.

There are no courses in this Certificate that were specifically designed for/or unique to the certificate. Therefore, no impact on either faculty members or on other units is expected.

2. Proposed Changes:

The proposed changes include:

- changing the number of required courses in the certificate from 48 to 24 credits;
- removing the requirement for a six credit 1000-level course in social science;
- removing the requirement for a six credit introductory-level course in geography, political science, social science or sociology;
- removing the requirement for the course AP/SOCI 2040 6.00;
- removing the requirement that Certificate students can only be admitted if they have completed a 1000-level course in humanities and are in their second or later year of study;
- removing the course exclusion “Not open to students who are taking or have taken AP/GL/GWST 3510 6.00 (cross-listed to: AP/SOSC 3130 6.00, GL/WKST 3610 6.00)”;
- adding the following courses (options):
 - AP/CDNS 4200 6.00 (cross-listed to: AP/MIST 4200 6.00);
 - AP/MIST 3310 3.00 (cross-listed to: AP/CDNS 3530 3.00, AP/HUMA 3530 3.00);
 - AP/MIST 3310 6.00 (cross-listed to: AP/CDNS 3530 6.00, AP/HUMA 3530 6.00);
 - AP/MIST 4701 6.00;
- correcting the listing of AP/POLS 3561 6.00 (cross-listed to: AP/MIST 3561 6.00) to read AP/MIST 3561 6.00 (cross-listed to: AP/POLS 3561 6.00);

- removing a number of optional courses from the extended list, including:
 - AP/GL/GWST 3528 6.00;
 - AP/HREQ 3830 6.00;
 - AP/HUMA 3317 6.00 (cross-listed to: AP/CDNS 3317 6.00, AP/MIST 3317 6.00);
 - AP/POLS 4541 3.00;
 - AP/SOCI 3430 6.00;
 - AP/SOCI 3450 6.00;
 - AP/SOCI 3850 6.00 (cross-listed to: AP/HREQ 3850 6.00);
 - AP/SOCI 3860 6.00;
 - AP/SOCI 4350 3.00;
 - AP/SOCI 4420 6.00;
 - AP/SOCI 4430 3.00;
 - AP/SOCI 4440 6.00;
 - AP/SOCI 4500 6.00;
 - AP/SOCI 4840 6.00;
- removing the course substitutes chart as the course listed within in are no longer part of the certificate;
- noting that AP/SOWK 2050 6.00, AP/SOWK 4130 3.00, AP/SOWK 4270 3.00, AP/SOWK 4450 3.00 are only open to Social Work students.

Details outlining the academic rationales for proposed changes are available within the proposal package.

The full proposal is available by clicking [here](#).

ITEM FOR INFORMATION:**Year-to-date Summary of the Committee on Curriculum, Curricular Policy and Standards Activity, 2012-2013**

The following outlines major items of business considered by the Committee on Curriculum, Curricular Policy and Standards during the 2012-2013 academic year.

Major Items Considered and Approved:

- 2011-2012 annual grades report to the Senate Committee on Academic Policy and Curriculum Planning
- Recommended general education model for the Faculty of Liberal Arts & Professional Studies
- Proposal to closure the Professional Certificate in Business Fundamentals
- Alignment of undergraduate BA programs to the pan-university BA structure
- Proposed changes to the Professional Certificate in Financial Planning
- Proposed changes to the Professional Certificate in Investment Management
- Proposal to establish a minor in Japanese Studies
- Proposal for major modifications to the Cross-Disciplinary Certificate in Anti-Racist Research and Practice
- Proposal for major modifications to the Professional Certificate in Logistics
- Proposal to close the Professional Certificate in Public Sector Management
- Proposal to Establish a Professional Certificate in Public Administration and Law
- Proposal to Establish a Professional Certificate in Public Policy Analysis
- Proposal to Establish a new Professional Certificate in Human Resource Management for Internationally Educated Professionals
- Proposal to Establish the CUCC Accounting Bridge Certificate
- Proposed changes to the Law and Society program

Items of Discussion and/or Tabled Items:

- Review of undergraduate certificates in LA&PS
- Concerns regarding inconsistencies between supplemental program calendars and the official undergraduate calendar
- Proposed changes to the Business and Society program
- General topics/selected topics courses
- Proposed changes to: AP/ECON 1530 3.00 (cross-listed to: SC/MATH 1530 3.00) Introductory Mathematics for Economists I
- Proposed changes to: AP/ECON 1640 3.00 (cross-listed to: SC/MATH 1540 3.00) Introductory Mathematics for Economists II
- Consultation request Faculty of Education - Direct Entry BEd
- Consultation: Faculty of Education - ED/EDUC 1000 3.00 Rethinking Schooling: A “Re-introduction” to Education

Summary of Individual Course Change Proposals:

The following is a summary of the **309** proposals related to individual courses in the Faculty of Liberal Arts and Professional Studies between July 1, 2012 and June 30, 2013.

Year	Changes to Courses	New Course Proposals	Lapsed/Retired Courses
2012-2013	209	85	15
2011-2012	574*	86	15
2010-2011	159	70	7
2009-2010	172	79	4

*Note: In part, the significant increase in course changes (415 more in 2011-12 than during 2010-11; and 402 more in 2011-12 than during 2009-10) is a result of: the renumbering of 58 Communication Studies courses, as well as rubric changes of 67 REI courses (to MIST) and 98 WMST courses (to GWST). Additionally, at the request of the proponents, 66 proposals were requested to be withdrawn after initial processing had already been completed at the Faculty-level.

Summary of Changes to Existing Degrees/Certificates:

The following is a summary of the **51** proposals for changes to existing degrees or certificates in the Faculty of Liberal Arts and Professional Studies between July 1, 2011 and June 30, 2012.

Year	Changes to Existing Degrees	Changes to Existing Certificates
2012-2013	37	14
2011-2012	52	7
2010-2011	32	4
2009-2010	22	7

We would like to extend our gratitude and thanks to the following committee members who have completed their terms on the committee as of June 30, 2013:

Joanne Magee, School of Administrative Studies
Avninder (Avi) Rakhra, Student Council on Liberal Arts & Professional Studies
Steven Tufts, Department of Geography
Xiaoyong (Andy) Xia, Student Council for the Faculty of Liberal Arts & Professional Studies



Consent Agenda

September 2013

1. Changes to Existing Courses

- AP/EN 3551 3.00 Restoration and 18th Century Literature: Drama and Poetry
- AP/EN 3551 6.00 Studies in 18th Century Genres: Restoration and 18th Century Drama
- AP/TYP 1021 0.00 TYP Skills Workshop II: Directed Campus Exploration

A consent agenda item does not involve new programs, significant new principles, or new policies. These proposals are clearly identified on the notice of the meeting as consent agenda items. Full proposal text is not reproduced in the hardcopy agenda package. Proposal text is available at the following URL:

http://www.yorku.ca/laps/council/faculty/curr_consent.html.

A consent agenda item is deemed to be approved unless, prior to the commencement of a meeting, one or more members of Council advises the chair of a request to debate it.

Please contact the Secretary to the Committee, Whitney L'Esperance (whitneyl@yorku.ca), if you have any questions regarding the changes to existing courses section.



Report 1

September 2013

ITEM FOR INFORMATION:

Year End Summary of the Tenure and Promotions Committee Activity, 2012-2013

The following is an account of the number of tenure and/or promotion files reviewed by the Senate Review Committee, Faculty of Liberal Arts & Professional Studies from July 1, 2012 to June 30, 2013.

Total files by type completed by the SRC:

Promotion only files	11
Tenure and Promotion files C2	17
Tenure and Promotion files C3	5
Total files	33

Total files completed by SRC recommendation:

T&P	14
Grant Tenure/Delay Promotion	2
Delay	4
Deny	0
Promotion to Professor	11
Referred Back to Adjudicating Committee	2
Total files	33

During the 2012-2013 academic year, members of the Tenure and Promotions Committee met **21** times as the Senate Review Committee (augmented by two representatives from the Senate Tenure and Promotions Committee) to consider the applications for tenure and/or promotion. Since July 1, 2012 the SRC has reviewed **33** tenure and/or promotion files.

We would like to thank all those who have participated in the process for this year, including faculty who have served/continue to serve on file preparation committees, adjudicating committees, as collegial referees for applicants, and as chairs of committees, and the support staff as well as Associate Dean Wood.

We would also like thank the Dean for his continuous commitment to ensuring that each application for tenure and/or promotion is provided with a comprehensive, well rounded, and exceptional letter of transmittal.



Newly Tenured Faculty Members:

Department of Communication Studies

Professor Anne MacLennan

Department of Economics

Professor Andrey Stoyanov

Professor Razvan Sufana

Department of English

Professor Michael Helm

Department of Equity Studies

Professor Claudio Colaguori

Department of Geography

Professor Elizabeth Lunstrum

Department of Humanities

Professor Sarah Blake

Professor Joseph Keeping

Department of History

Professor Deborah Neill

Department of Languages, Literatures & Linguistics

Professor Maria João Dodman

Professor Shanna Lino

Department of Sociology

Professor Glenn Stalker

School of Administrative Studies

Professor Joanne Jones

Professor Alexander Rusetski

School of Gender, Sexuality and Women's Studies

Professor Allyson Mitchell

School of Public Policy & Administration

Professor Soren Frederiksen



Newly Promoted Faculty Members to the Rank of Professor:

Department of Communication Studies

Professor Barbara Crow

Department of English

Professor Priscila Uppal

Professor Marcus Boon

Professor Arthur Redding

Department of Geography

Professor Philip Kelly

Department of Humanities

Professor Matthew Clark

Department of Political Science

Professor Shannon Bell

Professor Thomas Klassen

Professor David Mutimer

Professor Jonathan Nitzan

Department of Social Science

Professor Darryl Reed

CONGRATULATIONS!

We would like to extend our gratitude and thanks to the following committee members who have completed their terms on the committee as of June 30, 2013:

Matthew Brzozowski, Department of Economics

Ratiba Hadj-Moussa, Department of Sociology

William Jenkins, Department of Geography

Sotirios Liaskos, School of Information Technology



Report 1

September 2013

ITEM FOR INFORMATION:

Year End Summary of the Committee on Research Policy and Planning Activity, 2012-2013

The following highlights the work of the Committee on Research Policy and Planning during the 2012-2013 academic year and presents the latest report.

i. Faculty of Liberal Arts and Professional Studies Minor Research Grant

The Committee received a total of 61 applications from 20 Departments/Schools in the 2012-13 academic year.

a) The results of the latest round of grants funded (18 in total) in Spring 2013 are as follows:

Name	School/ Department	Project Title	Amount Granted
Stephen Chen	ITEC	Providing e-mail based access to high performance computing for researchers in developing nations	\$ 4,895.87
Alison Crosby	GWST	Mayan Women's Protagonism in Postwar Guatemala	\$ 5,000.00
Susan Dimock	PHILL	Classic Readings and Canadian Cases in the philosophy of Law	\$ 5,000.00
George Fallis	ECON	Rethinking Higher Education: Participation, Research, and Differentiation	\$ 2,000.00
Maria Figueredo	DLL	Creation Sounds: Music's Role in Contemporary Spanish American Literature	\$ 5,000.00
Nancy Mandell	SOCI	Activating Policy Entrepreneurs Through Community-Academic Partnerships	\$ 5,000.00
Aryn Martin	SOCI	A postmortem on Post-Concussion Syndrome: The social history of a diagnosis	\$ 5,000.00
Karen Murray	POLS	Black Resistance and the Right to the City in Boston: A Study of Governance and Politics into the Twenty-first Century	\$ 5,000.00
Nicola Short	POLS	Psychoanalysis and Politics in the NeoLiberal Period: A Review of Conceptual Approaches	\$ 4,995.85
Clark Banack	POLS	Politically Active Religious Organizations and Education Policy in Alberta	\$ 5,000.00
Paul Fairlie	HRM	Meaningful Work Inventory: Development and Initial Validation (Study Four)	\$ 982.13
Geoff Hamilton	ENG	Their America	\$ 5,000.00
Robert Heynen	COMN	Degeneration and Revolution: Radical Cultural Politics and the Body in Weimar Germany	\$ 4,759.50



Khaterreh Sheibani	DLLL	The Aesthetics of Gender Equality in Iranian Cinema	\$ 5,000.00
Christianne Stephens	ANTH	The Role of Spirituality and Cultural Teachings in Anishnaabeg Environmental Justice Movements in Southwestern Ontario: A Case Study of Aki Kwe and Nimkee Binayshie Biish	\$ 4,917.41
Denielle Elliott	SOSC	The politics of water, hydropower and dams: Postcolonial development in Kenya	\$ 5,000.00
Marina Erechthchoukova	ITEC	Hybrid modelling framework for flood prediction	\$ 4,992.12
Antonella Valeo	DLLL	Multicultural Post-Secondary Students: Supporting academic achievement for students from ESL backgrounds	\$ 4,902.00

Out of the 61 total applications received for the 2012-13 academic year 56 received funding for a total of \$201,825.66.

ii. Specific Research Grant

The Specific Research Grant Leave and Non-Leave was offered once in 2012-13 academic year. The Committee received a total of 7 applications; 7 applications were successful.

iii. SRP

The Committee consulted with Vice-President, Research and Innovation Haché and members of the Strategic Research Plan Advisory Committee on the revisions to the Strategic Research Plan.

iv. Dean's Award for Excellence in Research (ongoing)

The Committee considered and recommended to the Executive Committee revised terms of reference for the Dean's Award for Excellence in Research.

We would like to extend our gratitude and thanks to the following committee members who have completed their terms on the committee as of June 30, 2013:

Philipp Angermeyer, *Department of Languages, Literatures and Linguistics*
Niru Nirupama, *School of Administrative Studies*

Julia Richardson, *School of Human Resource Management*

Sandia An-Yi Ma, Student Council of the Faculty of Liberal Arts & Professional Studies

Rita Benjamin, Student Council of the Faculty of Liberal Arts & Professional Studies



Report 1

September 2013

ITEM FOR INFORMATION:

Year End Summary of the Committee on Teaching and Learning Activity, 2012-2013

The following outlines major items of business considered by the Committee on Teaching and Learning during the 2012-2013 academic year.

i. Dean's Award for Excellence in Teaching

The Committee undertook a review of the terms of reference for the Dean's Award for Excellence in Teaching. After extensive consultations, the *LA&PS Teaching Excellence: Recognition and Awards* was approved by Faculty Council in its May 2013 meeting.

ii. Amendments to the Committee mandate

The Committee recommended revisions to its mandate.

iii. Improving the student learning experience (ongoing)

The Committee has engaged in visioning exercises and consultation with the community to improve the student learning experience. Initiatives include engagement with the Learning Commons and formative course evaluations.

We would like to extend our gratitude and thanks to the following committee members who have completed their terms on the committee as of June 30, 2013:

Ken Ogata, *School of Administrative Studies*

Xueda Song, *Department of Economics*

Michelle Mohabeer, *Department of Humanities/Department of Communication Studies*

Cat Ashton, *Department of Humanities*

Mina Saboor, Student Council of the Faculty of Liberal Arts & Professional Studies

Maria Lopez, Student Council of the Faculty of Liberal Arts & Professional Studies

**Committee on Student Appeals and Academic Integrity
Report to Council****Report 1****September 2013****ITEM FOR INFORMATION:****Year End Summary of the Committee on Student Appeals and Academic Integrity Activity, 2012-13**

The Committee on Student Appeals and Academic Integrity (SAAI) would like to provide Council with an update on the number of academic honesty cases and grade reappraisal appeals during the 2012-2013 academic year.

i. Academic Honesty:

The following is a summary of academic honesty cases in the Faculty of Liberal Arts and Professional Studies (LA&PS) between July 1, 2012 and June 30, 2013. Please note that the historic data for the 2009-2010 year includes unresolved academic honesty cases carried forward to LA&PS from the antecedent Faculties.

Year	# of Cases Resolved (Academic Honesty)	# of Suspected Cases Currently Being Explored (Academic Honesty)
2012-2013	326	15
2011-2012	248	20
2010-2011	194	100
2009-2010	287	140

Year	Offences					
	Aiding & Abetting	Cheating	Falsification	Impersonation	Improper Research Practices	Plagiarism
2012-2013	0	75	1	0	0	250
2011-2012	0	41	1	1	0	205
2010-2011	0	38	0	0	2	154
2009-2010	2	66	3	0	0	216

Year	Year Level of Students				
	First	Second	Third	Fourth	Non-degree
2012-2013	109	85	93	39	0
2011-2012	70	78	68	32	0
2010-2011	56	62	55	21	0
2009-2010	86	106	60	34	1

Year	Level of Resolution	
	Department/School-level	Faculty-level
2012-2013	275	51
2011-2012	223	25
2010-2011	178	16
2009-2010	250	37

**Committee on Student Appeals and Academic Integrity
Report to Council**Detailed breakdown of resolved cases during 2012-2013:

Department/ School	Offences					
	Aiding & Abetting	Cheating	Falsification	Impersonation	Improper Research Practices	Plagiarism
Administrative Studies		36				16
Anthropology						
Communication Studies		3				3
Economics		4				
English		1				16
Equity Studies						7
French Studies						
Gender, Sexuality and Women's Studies						
Geography		1				2
History		1				6
Humanities		6	1			51
Human Resources Management		3				
Information Technology						
Languages, Literatures and Linguistics		1				
Philosophy		3				31
Political Science		2				18
Public Policy and Administration						4
Social Science		11				73
Social Work						
Sociology		3				20
Writing						3



Committee on Student Appeals and Academic Integrity Report to Council

Detailed breakdown of resolution level for cases resolved during 2012-2013:

Department/School	Level of Resolution	
	Department/School-level	Faculty-level
Administrative Studies	45	7
Anthropology		
Communication Studies	6	
Economics	3	1
English	14	3
Equity Studies	4	3
French Studies		
Gender, Sexuality and Women's Studies		
Geography	1	2
History	7	
Humanities	53	5
Human Resources Management	3	
Information Technology		
Languages, Literatures and Linguistics		1
Philosophy	30	4
Political Science	16	4
Public Policy and Administration	4	
Social Science	67	17
Social Work		
Sociology	19	4
Writing	3	

ii. Grade Reappraisal Appeals:

The following is a summary of grade reappraisal appeals considered by the Committee on Student Appeals and Academic Integrity between July 1, 2012 and June 30, 2013.

Year	# of Completed Appeals (Grade Reappraisal)	# of Pending Appeals (Grade Reappraisal)
2012-2013	3	0
2011-2012	4	0
2010-2011	6	0
2009-2010	6	0

We would like to extend our gratitude and thanks to the following committee members who have completed their terms on the committee as of June 30, 2013:

Satnam Dosanjh, Student Council for the Faculty of Liberal Arts & Professional Studies
Roberta Iannacito-Provenzano, Department of Languages, Literatures and Linguistics

Shanna Lino, Department of Languages, Literatures and Linguistics

Andrei Semenov, Department of Economics



Report 1

September 2013

ITEM FOR INFORMATION:

Year End Summary: Faculty Level Petitions and Appeals Activity, 2012-2013

The Committee on Student Academic Petitions for the 2012-2013 academic year met in panels **100** times to adjudicate student petitions and appeals against academic legislation. The following is a breakdown of petitions processed and adjudicated by the Committee from July 1, 2012 – June 30, 2013.

Number of total student academic petitions/appeals processed:

3356 petitions + 329 appeals = 3685 files considered

Breakdown of Student Academic Petitions/Appeals considered selected categories:

	PETITIONS			APPEALS		
	APPROVED	NOT APPROVED	TOTAL	APPROVED	NOT APPROVED	TOTAL
Late/Re-Enrolment						
Enrol in Course(s) After the Faculty Deadline	69	9	78	0	2	2
Re-Enrol in Course(s) After the Faculty Deadline	72	4	76	1	2	3
Late Withdrawal						
Drop Course(s) After Faculty Deadline	1007	1002	2009	36	172	208
Repeat						
Waiver of legislation to repeat a course once only for degree credit	0	7	7	0	3	3
Overload						
Course Overload	52	25	77			
Extension						
Deferred Standing (Final Exam)	98	45	143	3	11	14
Deferred Standing (Other)	5	13	18	0	1	1
Deferred Standing (Extension)	152	88	240	9	17	26



Letter of Permission						
Credit for Course(s) Taken Elsewhere Without LOP	12	1	13			
Pass/Fail Option						
Waiver of deadline for submitting a pass/fail option application	0	6	6			
Waiver						
Graduate Without Minimum Required Grade Point Average	0	6	6	0	2	2
Request For Waiver of Required Withdrawal	79	173	252	7	15	22
Request For Waiver of Required Debarment	37	63	100	3	8	11
Upgrade Grade Point Average In Attempt to Graduate	59	28	87	7	5	12
Waiver of Degree Credit Exclusion Legislation	0	6	6			
Waiver of General Education Requirement	11	9	20	0	3	3
Waiver of Grade Reappraisal Deadline	2	9	11	1	0	1
Waiver of Honours Standing Regulations	131	69	200	14	7	21
Waiver of Major Requirement	0	1	1			
Waiver of Upper Level Course Requirements	1	5	6			
Totals	1787	1569	3356	81	248	329

We would like to extend our gratitude and thanks to the following committee members who have completed their terms on the committee as of June 30, 2013:

John Bell, Department of English
Marina Erechthchoukova, School of Information Technology
Robert Kenedy, Department of Sociology
Larry Lam, Department of Sociology
Kenneth Little, Department of Anthropology
Henry Tam, Department of Economics