

**NOTICE OF MEETING**

**38<sup>th</sup> Meeting of Faculty Council**  
**Thursday June 12, 2014**  
**3:00 pm – 5:00 pm; Senate Chamber, N940 Ross**

**A Year-end Reception will begin at 2:15pm.**

**Agenda**

1. Call to Order and Approval of the Agenda
2. Chair's Remarks
3. Minutes of the **May 8, 2014** meeting.....1
4. Business Arising from the Minutes
5. Dean's Remarks
6. Question Period
7. Reports of Standing Committees of Council
  - a. Executive Committee
    - **Rules and Procedures of Council** (item for action).....4
    - **Election Results Council and Senate** (items for information).....29
8. Presentation: Rhonda Lenton, Provost  
**Updates on Academic Initiatives**  
**Decanal Search Process**
9. Other Business

2014 - 2015 Liberal Arts & Professional Studies Faculty Council Meetings are normally on the second Thursday of the month at 3:00pm in the Senate Chamber, N940 Ross.

*September 11, 2014*  
*October 9, 2014*  
*November 13, 2014*  
*December 4, 2014\**  
*January 15, 2015*

*February 12, 2015*  
*March 12, 2015*  
*April 9, 2015*  
*May 14, 2015*  
*June 11, 2015*

*The December meeting of Faculty Council will  
be held the first Thursday of the Month*

***All are welcome and encouraged to attend!***

**York University  
Faculty of Liberal Arts & Professional Studies  
LA&PS Faculty Council**

Senate Chamber  
Minutes of the 37<sup>th</sup> Meeting of Council  
May 8, 2014  
#140508

**Attendance:** T. Abdullah, S. Abraham, N. Adelson, M. Adriaen, M. Anam, U. Best, K. Bhatia, K. Birch, K. Bird, I. Boran, M. Buccheri, M. Budworth, E. Cohen, G. Colussi-Arthur, G. Comninel, S. Dimock, M. Dodman, D. Doorey, C. Ehrlich, P. Giordan, B. Heron, M. Hoffman, X. Huang, T. Hwong, C. Innes, M. Keall, A. Khandwala, D. Koffman, C. Kraenzle, S. Lino, M. Lockshin, B. Luk, A. Lunny, J. Marcus, C. Marjollet, A. Matsuoka, B. McComb, K. McPherson, G. Mianda, K. Michasiw, G. Mueller, R. Myers, L. Myrie, J. Newton, P. Ng, M. Peacock, J. Pearce, A. Redding, M. Reisenleitner, K. Reynolds, L. Ripley, C. Sanchez-Rodriguez, L. Sanders, R. Saunders, A. Schrauwers, M. Schwartz, K. Sheibani, J. Sheptycki, D. Spokiene, B. Spotton Visano, G. Spraakman, L. Steinman, W.S. Tufts, A. Valeo, P. Walsh, J. Wang, A. Weiss, R. Wellen, K. White, E. Winslow, P. Wood, D. Woody

**Guest:** D. Pomerleau, V. Olender, B. Sharon, Z. DiFranco

**1. Call to Order and Approval of Agenda**

The Chair of Council called the meeting to order.

It was moved, seconded and carried to approve the agenda.

**2. Chair of Council's Remarks**

The Chair welcomed everyone to the 37<sup>th</sup> meeting of Faculty Council.

The Chair of Council welcomed back L. Cozzi as the Secretary of Council who had returned from leave and thanked M. Harper for filling in the role in her absence.

The Chair alerted members that there will be a June meeting of Faculty Council as the Provost will be in attendance to speak about University academic initiatives. The meeting date is June 12 and

encouraged members to attend this meeting for this important discussion. He announced that convocation ceremonies begin on June 13 and encouraged members to attend where possible to support and congratulate our students.

The Executive Committee report was updated in the hard copy agenda package to reflect the most recent nominees for Council and its Standing Committees and Senate and its Standing Committees.

Since there was no request to move the consent agenda items onto the regular agenda, they were deemed approved.

The reports of the March and April Senate meetings have been added to the hard copy agenda package and will also be posted on the Faculty Council website.

**3. Minutes of the March 13, 2014 Meeting**

It was moved, seconded, and carried that the minutes of the March 13, 2014 meeting of Council be approved.

**4. Business Arising from the Minutes**

There was none.

**5. Dean's Remarks**

Dean Singer thanked M. Harper for his role as Secretary of Council and welcomed back L. Cozzi from her leave.

Dean Singer discussed the enrolment numbers for the summer term. He noted that the numbers are similar to that of last summer, and there are some concerns regarding the second part of the term. It was noted that there is a decline in admissions for 101 students for Fall 2014 about 13% while there has been an increase in Visa students by about 28%. Additionally with the new budget model it would be beneficial for the Faculty to not only maintain the numbers but to add additional students.

Dean Singer announced a number of Faculty events on campus:

- On April 30 in complex 1 the celebration of Liberal Arts & Professional Studies Experiential Education took place;

- On May 1 the Summit on the First Year Experience with Vincent Tinto was very well attended;
- Hosted the annual meeting of Canadian Anthropology Society. At this year's meeting there was the highest number of registrants. The Dean congratulated Professor Schrauwers, Professor Hirji and the Department of Anthropology for all their hard work and dedication to making the annual meeting a great success;
- On May 7 the Equity & Social Justice High School event @ York took place with over 1,000 High School students participating. He congratulated both Professor Derayeh and the Department of Equity Studies for their success;
- The 13<sup>th</sup> International Centre for Research on the French 17<sup>th</sup> Century took place on May 8. He congratulated Professor Piofett on this, and noted that Associate Dean Adelson represented him at the event;
- Social Media: Implications for Politics, Religion and Gender, 2<sup>nd</sup> Annual Conference took place. He congratulated Professor Iannicito-Provenzano for its success;
- Ongoing is the "Scholarship of Socially Engaged Research" in Political Science and Sociology. He encouraged members to attend.

It was noted that the York Abroad courses are currently underway, they include:

- Research Skills in Athens, Greece
- Intermediate Spanish Abroad in Avila, Spain
- Intermediate German, Berlin, Germany
- French Language and Society, Chambéry, France
- Literary London, London, England
- Advanced Modern Chinese & Culture, Nanjing, China
- Childhood in Context, Limpopo, South Africa
- Italian Medieval & Renaissance, Florence, Italy
- Modern & Contemporary Italian Culture, Rome, Italy

An announcement was made regarding Asian Heritage Month. Events will begin on May 12 with a roundtable on Multiculturalism, Education & Youth. A visit of the Amity University delegation from India on June 2 is also expected.

Dean Singer discussed the Academic and Administrative Program Review and that further communication on this will take place at the

June meeting of Council. The annual planning exercise has been ongoing and will continue to the end of May as planned.

On the subject of retirements and resignations, it was noted that there is an unusually high number of retirements (18) for which most of them are for July 1, 2014. There was also mention of those who had resigned were provided with an opportunity to take a leave of absence without pay.

Dean Singer congratulated the Faculty on its impressive array of research information on colleagues' curriculum vitae, which have been submitted and posted to date. The snapshot of the Faculty illustrates the depth and breadth of the research taking place and it is breathtaking. He noted that that we must use this information to change the perceptions of the University.

## **6. Question Period**

There were none.

## **7. Reports of Standing Committees of Council**

### **a) Executive**

It was moved and seconded that the nominations for Council and its standing committees be approved.

There was one additional nomination: I. Boran for Vice-Chair of Council.

The motion carried.

It was moved and seconded that the nominations to Senate and Senate Committees be approved.

There were no additional nominations.

The motion carried.

### **b) Teaching and Learning**

C. Popvic presented on the Teaching Commons. Her presentation may be found here: [http://www.yorku.ca/laps/council/faculty/documents/PDFPresentation\\_TeachingCommons.pdf](http://www.yorku.ca/laps/council/faculty/documents/PDFPresentation_TeachingCommons.pdf)

More information regarding the Teaching Common may be found at <http://teachingcommons.yorku.ca/>

### **c) Academic Policy and Planning**

It was move and seconded that the Faculty Council approve the proposal for the administrative move of the graduate program in Interdisciplinary Studies from the Faculty of Graduate Studies to the Faculty of Liberal Arts and Professional Studies.

A question was raised regarding the physical location of the program. It was noted that this is an administrative question regarding geographical location and that it will be referred to the appropriate personnel within the Dean's Office and University.

The motion was approved.

It was moved, seconded, and carried that the Faculty Council approve the proposal for the administrative move of the graduate program in Social and Political Thought from the Faculty of Graduate Studies to the Faculty of Liberal Arts and Professional Studies.

It was moved, seconded, and carried that the Faculty Council approve the proposal for the administrative move of the graduate program in Communication and Culture from the Faculty of Graduate Studies to the Faculty of Liberal Arts and Professional Studies.

The item for information response to the University's Strategic Mandate Agreement proposal was received.

### **d) Curriculum, Curricular Policy and Standards**

It was moved, seconded, and carried that the that Faculty Council approve a new course rubric, ISS, for the Interdisciplinary Social Science Degree Program.

### **e) Research Policy and Planning**

The item for information the Student Council of Liberal Arts & Professional Studies (SCOLAPS) Report on Undergraduate Engagement in Research was received.

### **8. Other Business For Which Due Notice Has Been Given**

It was moved, seconded, and carried that the Faculty express the grave concerns and serious doubts of its members that the concept, method, data collection and analysis associated with this review will provide either reliable or valid information upon which sound academic/administrative decisions concerning the future of the Faculty can be made.

### **9. Other Business**

There was none.

It was moved, seconded and carried to adjourn.

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G. Comninel, Chair of Council

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L. Cozzi, Secretary of Council

## Executive Committee Report to Council

Report 8  
May 2014

### ITEM FOR ACTION (1)

#### 1. Changes to the Rules and Procedures of Faculty Council

*The Executive Committee recommends that the Faculty Council approve the changes to the rules and procedures of Council effective July 1, 2015.*

The Executive Committee has been working with the liberal arts and professional studies community to revise the rules and procedures of Council. From the Faculty's onset, it had been determined that the rules and procedures were workable but were not necessarily those that reflect the function and composition of the Faculty and that shortly after July 1, 2010 (one year after the launch of the new Faculty) a revised set of rules would be brought forward for approval. Provisional rules were put in place June 2011 to assist with this process.

In the 2012-2013 academic year the Executive undertook consultations with each of the standing committees, asked for feedback from members of the community through the Secretary of Council, and developed a Faculty governance participation poll, (the results of the poll were posted at the February 14, 2013 meeting of Faculty Council). Each of these asked members what could be done to encourage more participation and what could be done differently and more effectively. Following the consultation phase the Executive began to work through each of the recommendations made and discussed in great detail how to best align the functions of Council and its Committee structures.

The Executive is pleased to present the final changes to the Liberal Arts and Professional Studies Faculty Council Rules and Procedures effective July 2015.

The Executive would like to thank all those who provided feedback and recommendations throughout this process.

The changes to the rules and procedures (appendix A) reflect both substantive and editorial recommendations.

The substantive changes in summary format are as follows:

## Membership of Council (1.1)

- **CUPE I, CUPE II, and CUPE – Exempt:** Change from 5% of total number (which were listed in two categories) to 30 standing members elected at-large. This change reflects the opening of the category to ensure broad representation of the three groups.
- **Undergraduate students:** Change from 5% of total number to 35. 5% of the total number of students is approximately 33 to 35 students, by having a designated number of seats ensures that the students are able to populate an exact number each year prior the first Council meeting.
- **CPM and YUSA staff:** Change from 5% of total number to 5 CPM and 5 YUSA members elected at-large. By having designated numbers of 5 in each will ensure members of the two constituencies will be able to effectively participate in Council.

## Non Succession (1.4)

- As previously approved, as part of the procedures to ensure broad representation across disciplines and un/tenured faculty the Executive Committee was encouraged to consider a non-succession rule which would apply to all committees except for tenure and promotion, petitions, and senate as they require at least 16 full-time faculty members with an overlap of experience.

## Conflict of Interest (1.5)

- As previously approved, inclusion of a conflict of interest section to ensure that all members of Council are not placed in a difficult situation to where their application is being adjudicated and/or recommended for approval by the committee or sub-committee for which they are participating on. This will ensure that principle of equity and transparency is applied in the adjudicative processes within the Faculty.

## Nominations process (1.6)

- As previously approved, inclusion of a nominations process will ensure transparency in the elections process within the Faculty.

## Council Meetings (3.1)

- As previously approved, updated to reflect a September meeting of Council. By adding the September meeting, council meetings have increased by one additional meeting in September, this will ensure that the length of time between meetings does not exceed three months and that any approvals that are required prior to October are made by Council rather than under the provision of summer authority.

## Standing Committees of Council

### Executive Committee (6.1)

- Minor editorial changes to reflect the current practice (refer to detailed document for further rationale)

### Academic Policy and Planning Committee (6.2)

- Minor editorial changes to reflect the current practice (refer to detailed document for further rationale)

### Committee on Curriculum, Curricular Policy and Standards (6.3)

- Change in mandate to better reflect current practices including the inclusion of quality assurance protocols as the committee is responsible for ensuring that the procedures are adhered to.
- Additional minor editorial changes to reflect the current practice (see document for further information)

## Tenure and Promotions Committee (6.4)

- Change in the composition of the committee for full-time faculty members who serve to have received tenure prior to joining the committee. Members who have served in the past on the committee feel strongly about the untenured members serving as the nature of the work places untenured faculty in a difficult and sometimes conflicting position. Further untenured faculty members may not be able to serve out the term of three years as once they enter their Candidacy years their file may be subject to review at the faculty level, as per section 1.5 of the rules and procedures. It is also essential that committee members have gone through the process to ensure that they are familiar with all the stages of review.
- Minor editorial changes to reflect the current practice (refer to detailed document for further rationale)

## Committee on Research Policy and Planning (6.5)

- Revised mandate to allow for greater flexibility in the initiatives and goals that the Committee may undertake. It seeks to accommodate the changing culture of research within the Faculty, and to ensure that the initiatives and goals set by the Committee are attainable during the course of any given year.
- Minor editorial changes to reflect the current practice (refer to detailed document for further rationale)

## Committee on Teaching, Learning, and Student Success (6.6)

- Revised mandate to better reflect the current practices. In particular, the mandate was re-written to clarify the Committee's policy role, and leaving the issues on implementation to the administration.
- Inclusion of Academic Integrity as an essential role in the student learning strategic objectives of the Faculty.
- By working to enhance the teaching culture and addressing student learning needs the committee will fulfil a mandate to promote student success through learning communities.
- The title of the Committee has been updated to reflect the changes in the mandate

## Committee on Student Appeals and Academic Integrity (6.7)

- Remove the Committee and harmonize activities of committee on teaching, learning and student success- There is a clear alignment of academic integrity with teaching and learning. The Petitions Committee could reasonably incorporate the adjudication of grade reappraisal appeals in its mandate as there are less than 10 per year.

## Committee on Student Academic Petitions and Appeals (6.7)

- The title of the Committee has been updated to reflect that it will now also consider grade reappraisal appeals (moved from the mandate of the Committee on Student Appeals and Academic Integrity).

## Appendix A: Rules and Procedures Legislative Changes

LA&PS Current Rules and Regulations	Proposed Changes Rules and Regulations 2014 (changes in green font)
<p>Subject to approval of Senate, of which the Council is a sub-committee, the Council shall be composed of:</p> <p>i. The Dean and Associate Deans;</p> <p>ii. Full-time members of the Faculty and cross-appointed members of the Faculty;</p> <p>iii. Emeriti faculty (retirees) for the year during which they hold a teaching and/or administrative appointment;</p> <p>iv. Six alumni representatives, <del>two appointed each from the former Faculties of Arts and Atkinson Alumni Associations and two from the Faculty of Liberal Arts &amp; Professional Studies Alumni Association.</del> The Alumni Associations will report to the Council on the names of the appointed members;</p> <p>v. <del>A number</del> of representatives of contract faculty members including CUPE Unit II, CUPE Unit 1, and CUPE-Exempt Course Directors, during the year they hold a Course Directorship, or are on a leave for which they accrue applicable prior experience under the CUPE Unit II collective agreement <del>equal to 5% of the total number (rounded to the next highest integer);</del></p> <p>vi. <del>A number of representatives of CUPE Unit I Teaching Assistants appointed to LA&amp;PS courses, equal to 5% of the total number (rounded to the next highest integer) of persons appointed to such positions as of the first day of classes of that academic year elected by CUPE Unit I Teaching Assistants;</del></p> <p>vii. <del>A number of</del> undergraduate students registered on October 15, equal to 5% of the total membership of Council (rounded to the next highest integer) and elected by the students. The Student Council of the Liberal Arts &amp; Professional Studies (SCOLAPS) will report to the Council on the names of the elected students including the process by which they were chosen;</p> <p>viii. Professional and Managerial staff (CPMs) and members of the Faculty support staff (YUSA) <del>equal to 5% percent of their total number (rounded to the next highest</del></p>	<p>Subject to approval of Senate, of which the Council is a sub-committee, the Council shall be composed of:</p> <p>i. The Dean, <b>Vice Dean</b>, and Associate Deans;</p> <p>ii. Full-time members of the Faculty and cross-appointed members of the Faculty;</p> <p>iii. Emeriti faculty (retirees) for the year during which they hold a teaching and/or administrative appointment;</p> <p>iv. <b>Six alumni representatives from the Faculty of Liberal Arts &amp; Professional Studies Alumni Association. The Alumni Associations will report to the Council on the names of the appointed members;</b></p> <p>v. <b>Thirty representatives of contract faculty members including CUPE Unit 1, CUPE Unit II, and CUPE-Exempt Course Directors, during the year they hold a Course Directorship/Teaching Assistantship, or are on a leave for which they accrue applicable prior experience under the CUPE Unit II collective agreement.</b></p> <p>vi. <b>Thirty-five undergraduate students registered on October 15 of each year. The Student Council of the Liberal Arts &amp; Professional Studies (SCOLAPS) will report to the Council on the names of the elected students including the process by which they were chosen;</b></p> <p>vii. <b>Five Professional and LA&amp;PS Managerial staff (CPMs) and five members of the Faculty support staff (YUSA) to be elected annually by the respective constituencies. The YUSA and CPM groups will report to the Council on the names of the elected members including the process by which they were chosen.</b></p> <p>1.1 Ex-Officio Non-Voting Members of the Council i. The President, Vice-Presidents, and Associate Vice-Presidents of the University, the Deans and Principals of other Faculties of the University, <b>the University Librarian</b>, Chair and the Secretary of the Senate, and the Secretary of the Council.</p> <p>1.2 Eligibility for Council Committee, Senate and Senate Committee Membership</p>



integer) to be elected annually by the respective constituencies. The YUSA and CPM groups will report to the Council on the names of the elected members including the process by which they were chosen.

### 1.1 Ex-Officio Non-Voting Members of the Council

i. The President, Vice-Presidents, and Associate Vice-Presidents of the University, the Deans and Principals of other Faculties of the University, the Chair and the Secretary of the Senate, and the Secretary of the Council.

### 1.2 Delegates to Council

i. Each School/Department shall annually designate from among its full-time and contract faculty ~~at least two~~ delegates to the Council who, along with the Chair and Director of the Undergraduate Program of the School/Department, shall have the responsibility for attending meetings of the Council and reporting to the School/Department on Council business as appropriate. Names are to be reported each year to the Council Office by September 20.

### 1.3 Eligibility for Council Committee, Senate and Senate Committee Membership

No individual shall serve simultaneously on more than one Council committee with the exception of ex-officio members.

### 1.4 Nomination Process

Executive Committee is responsible for developing and recommending to Council slates of candidates for election to Council committees, sub-committees, Senate, and Senate Committees on which there is a Faculty designate.

No individual shall be nominated for more than two Council committees. In the event that an individual is elected to both committees, the Executive Committee will assign the individual to the committee where there is the greatest need.

Additional candidates not included in the recommendations made by the Executive Committee may be nominated by Councilors at Council meetings. Such candidates must be eligible for membership, willing to serve and available at the standing meeting time of the committee. Ideally, the names of individuals nominated from the floor shall be communicated to the Secretary of Council in advance of the meeting in order to determine if the prospective additional candidates are eligible. In the event that individuals are nominated from the floor during a Council meeting, they must be present at Council to attest to their eligibility.

The Executive Committee shall establish and publish guidelines and procedures for nominations.

No individual shall serve simultaneously on more than one Council Standing Committee with the exception of ex-officio members.

### 1.3 LA&PS Vacancies on Standing Committees of Council and Senate

a) Vacancies on Standing Committees of Council and Liberal Arts & Professional Studies Representatives on Senate are normally filled prior to July 1 each year. Vacancies are established by membership terms expiring and resignations.

b) If a member goes on leave or is otherwise unable to complete their term, a normal vacancy shall exist and an election shall be called.

c) Term membership on Council, Standing Committees of Council and Senate normally begins July 1 and ends June 30.

d) Units will self-identify as one of the following: humanities, social science, or professional studies, reported to the Council Office.

e) Each School/Department shall annually designate from among its full-time and contract faculty **one or more** delegates to the Council who, along with the Chair and Director of the Undergraduate Program of the School/Department, shall have the responsibility for attending meetings of the Council and reporting to the School/Department on Council business as appropriate. Names are to be reported each year to the Council Office by September 20.

### 1.4 Non-Succession

a) Normally, elected at-large faculty members shall not serve for more than three consecutive years on the same Council committee or legislated sub-committee. Under extraordinary circumstances, the Executive Committee may request that the membership of one or more individuals be extended beyond three years.

b) Non-succession does not apply to Faculty Representatives on Senate, the Committee on Student Academic Petitions, the Committee on Tenure and Promotions.

### 1.5 Conflict of Interest

No individual shall serve on a legislated sub-committee at a time when they would be the subject of adjudication (e.g., for an award, tenure or promotion) by the sub-



































- iii Promote effective assessment and enhancement of teaching and learning by:
  - a. Develop validated course evaluations that yield high quality information to support ongoing teaching development and decision-making;
  - ~~b. Monitor and assess the administration of course evaluation each term;~~
  - ~~c. Recommend changes for the administration of course evaluations as necessary;~~
  - ~~d. Assess overall patterns in course evaluation results to identify areas of excellence as well as areas that need improvement, and develop policies to address these issues;~~
  - ~~e. Advocate the development of course, unit or program specific methods of assessment, including both formative and summative assessments;~~
  - ~~f. Advocate appropriate retention of and accessibility to evaluation results by the University administration;~~
  - ~~g. Promote the appropriate dissemination of evaluation results~~

- ~~iv Recognize teaching and learning excellence within the Faculty: :~~
  - ~~a. Developing and improving strategies, such as awards, to encourage and honour effective teaching and other contributions that strengthen the learning and teaching environment;~~
  - ~~b. Link in teaching awards to teaching development;~~
  - ~~c. Publicize LA&PS teaching excellence widely;~~
  - ~~d. Make policy recommendations to the LA&PS and university administration on matters related to Student Awards, Scholarships, Bursaries and Prizes;~~
  - ~~e. Appoint members to the Dean's Awards for Teaching Excellence Adjudication Sub-Committee who will recommend candidates to the Dean~~

- ~~v Monitor the Student Experience by constituting a Sub-Committee on Student Experience and from time to time establish ad hoc working groups to deal with emerging priorities in relation to teaching and learning. The Sub-Committee on Student Experience (Co-chaired by a member of CTL and a student) shall:~~

**teaching and learning among all teaching staff, including teaching assistants, contract faculty, and tenure-stream faculty.**

- f. Promote faculty and **graduate students'** participation in teaching and learning activities and their access to teaching and learning resources.

- iii. Recommend policies that promote effective assessment of teaching and learning:
  - a. Encourage the development of validated course evaluations that yield high-quality information to support ongoing teaching development and decision-making.
  - b. Recommend protocols for monitoring and assessing the administration of course evaluations and recommend changes as necessary.**
  - c. In consultation with the Dean's office, identify broad patterns in course evaluation results to identify areas of excellence as well as areas that need improvement and recommend appropriate policies.**
  - d. Recommend best practices in the development of formative and summative assessments.**
  - e. Recommend policies for the appropriate dissemination of evaluation results.**

- iv. **Develop policies to give recognition for effective teaching and other contributions that strengthen the learning and teaching environment in the Faculty:**

- a. **Periodically review teaching awards and grants.**
- b. Publicize LA&PS teaching excellence widely and encourage LA&PS faculty members to apply for other teaching awards.**
- c. Appoint members to the Dean's Awards for Teaching Excellence Adjudication Sub-Committee who will recommend candidates to the Dean.

- v. **Promote academic integrity within LA&PS and adjudicate academic honesty cases that are unresolved at the unit level:**

- a. **Review on an annual basis policies and procedures on Academic Honesty at the School/Departmental and Faculty level, and act in accordance with the Senate policies to promote academic integrity**

- a. Monitor the National Survey of Student Engagement (NSSE) and other measures of student experience in the Faculty;
- b. Recommend policies to enhance academic support for students, including day, evening, commuter and in-residence students;
- c. Promote awareness of Faculty and School/Department based Student Awards, Scholarship, Bursaries, and Prizes, including adjudicating Faculty level competitions;
- d. Report annually to the Faculty Council on priorities and policy recommendations to enhance the student experience.

**Membership:**

~~Six full-time faculty members, including four representatives from the liberal arts Schools/Departments and two from professional studies Schools/Departments elected at-large for a three-year term~~

~~Two graduate teaching assistants elected at-large on an annual basis~~

~~One contract faculty member elected at-large on an annual basis~~

~~Two students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis~~

~~Faculty members will be elected at-large for a three-year rolling cycle. Members elected at-large will not be from the same School/Department. Each year, one-third of the membership turns over and will be replaced on a rotational basis by other faculty members from different Schools/Departments who are not already represented on the Committee. At all times there shall be at least one member from each of the professional, humanities, and social sciences Departments/Schools. Units will self-identify as one of the following: humanities, social science, or professional studies, reported to the Council Office by January 1.~~

~~The Chair of the Committee is selected by the voting members of the Committee for a two-year term.~~

~~At least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.~~

~~Ex-officio (non-voting) members~~

~~Dean or dean's designate~~

~~Faculty of Liberal Arts & Professional Studies~~

~~Representative on the Libraries and Information Technology Committee on Senate~~

**within the Faculty;**

- b. Give direction in accordance with the Senate Policy on Academic Honesty on procedures to Schools/Departments so that their procedures embody the appropriate standard of fairness and natural justice;**
- c. Collaborate with the Curriculum, Curricular Policy and Standards Committee on issues of joint concern and recommend as appropriate proactive, educative, and policy measures at the Faculty and School/Departmental levels.**
- d. Hearing Panels will be constituted by members from the full Committee to adjudicate cases of academic honesty that are unresolved at the unit level in accordance with the Senate Policy on Academic Honesty.**

**Membership:**

**Nine full-time faculty members elected-at large for a three-year term**

Two graduate teaching assistants elected at-large on an annual basis

One contract faculty member elected at-large on an annual basis

**Three** students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis

**Full-time** faculty members will be elected at-large for a three-year rolling cycle. Members elected at-large will not be from the same School/Department. Each year, one-third of the membership turns over and will be replaced on a rotational basis by other faculty members from different Schools/Departments who are not already represented on the Committee.

The Chair of the Committee is selected by the voting members of the Committee for a two-year term.

At least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.

Ex-officio (non-voting) members

Dean or dean's designate

Representative from E-services

Director of the Teaching Commons or designate

Director of the Learning Commons or designate

Chair of Faculty Council or designate

<p><del>Dean's Advisory on Information Technology Representative or designate</del>  <del>Director of the Centre for Support of Teaching (CST) or designate</del>  <del>Representative from the Libraries</del>  <del>Representative from the Communications Unit</del>  <del>Chair of Faculty Council or designate</del>  <del>Secretary of Council or designate</del></p> <p><del>Sub-Committee on Student Experience Membership:</del></p> <p><del>Four additional faculty members elected at large of whom one must be from the Committee on Teaching and Learning (one of whom will Co-chair the meetings)</del>  <del>Four students appointed by the Student Council of the Liberal Arts &amp; Professional Studies on an annual basis (one of whom will Co-chair the meetings)</del>  <del>Dean or dean's designate</del>  <del>Chair of Faculty Council or designate</del>  <del>Secretary of Council or designate</del></p> <p><b>Dean's Awards for Teaching Excellence Adjudication Sub-Committee Membership:</b></p> <p>Faculty members who have distinguished themselves in teaching including:</p> <p>One YUFA from the humanities          One YUFA from the social sciences          One YUFA from professional studies          One contract faculty member          Two student representatives recommended by the LA&amp;PS Student Council.          One ex-officio representative from the Teaching and Learning Committee who will report on the process of deliberation.</p>	<p>Secretary of Council or designate</p> <p><b>Dean's Awards for Teaching Excellence Adjudication Sub-Committee Membership:</b></p> <p>Faculty members who have distinguished themselves in teaching including:</p> <p>One <b>full-time faculty member</b> from the humanities          One <b>full-time faculty member</b> from the social sciences          One <b>full-time faculty member</b> from professional studies          One contract faculty member          Two student representatives recommended by the LA&amp;PS Student Council.          One ex-officio representative from the Teaching and Learning Committee who will report on the process of deliberation.</p> <p><b>Academic Honesty Hearing Panel Membership:</b>          Panels will have three voting members of whom two are full-time faculty members and one is an undergraduate student. An Associate Dean acts as the Faculty Presenter during these hearings and presents the allegations and evidence of breach(es) of the Senate Policy on Academic Honesty.</p>
<p><del><b>6.7 Committee on Student Appeals and Academic Integrity</b></del>  <del>When constituted as the Committee on Student Appeals and Academic Integrity, the Committee shall:</del>  <del>i. Review on an annual basis policies and procedures on Academic Honesty and grade re-appraisals at the School/Departmental and Faculty level, and act in accordance with the Senate policies to promote academic integrity within the Faculty;</del>  <del>ii. Give direction on procedures to</del></p>	<p><b>Removed</b></p>

Schools/Departments so that their procedures embody the appropriate standard of fairness and natural justice;

iii. Collaborate with the Curriculum, Curricular Policy and Standards Committee on issues of joint concern and recommend as appropriate proactive, educative, and policy measures at the Faculty and School/Departmental levels.

Membership:

Nine faculty members elected at large for a two-year term

Three students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis

Ex-officio (non-voting) members

Dean or dean's designate

Chair of Council or designate

Secretary of Council or designate

Faculty members will be elected at large for two-year rolling cycle. Each year, half of the membership turns over and will be replaced on a rotational basis. The Chair of the Committee is selected by the voting members of the Committee for a one-year term. At all times there shall be at least one member from each of the professional, humanities, and social sciences Departments/Schools. Units will self-identify as one of the following: humanities, social science, or professional studies, reported to the Council Office by January 1.

At least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.

When constituted as a Student Hearings and Appeals Committee, the Committee shall:

i. Hear cases of breach of academic honesty in any of the following circumstances:

a. The student does not admit a breach of academic honesty; the student admits a breach but no agreement is reached on the appropriate penalty;

b. The student admits a breach and an agreement is reached on the appropriate penalty, but proposed penalty is not accepted by the full Committee; and

c. If the student fails to attend a meeting at the Department/School level and the Department/School forwards a summary of the matter for hearing at the Faculty level.

ii. Hear appeals from members of the Faculty regarding decisions of School/Departmental level Committees in respect of grade re-appraisals and charges of breach(es) of academic honesty;

iii. Follow the provisions of the Senate Policy on Academic Honesty governing formal hearings at the Faculty level, including the order of Faculty Hearing on Academic Honesty.

Student Hearings and Appeals Committee membership: Panels will have three voting members of whom one is a student, elected by and from the Committee on Student Appeals and Academic Integrity to hear grade appeals and breach(es) of the Senate Policy on Academic Honesty cases at the Faculty level. The Associate Dean, Students acts as

the Faculty Presenter during these hearings and presents the allegations and evidence of breach(es) of the Senate Policy on Academic Honesty.

**6.8 Committee on Student Academic Petitions**

When constituted as the Petitions Committee, the Committee shall:

- i. Track statistical data and, in light of them, make recommendations to Council on policy matters and procedures relating to student academic petitions.

Membership:  
 16 faculty members elected at-large for a two-year term  
 Eight students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis  
 Ex-officio (non-voting) members  
 Dean or dean's designate  
 Chair of Faculty Council or designate  
 Secretary of Council or designate

Faculty members will be elected at-large for two-year rolling cycle. Each year, half of the membership turns over and will be replaced on a rotational basis. The Chair of the Committee is selected by the voting members of the Committee for a one-year term. At all times there shall be at least one member from each of the professional, humanities, and social sciences Departments/Schools. Units will self-identify as one of the following: humanities, social science, or professional studies, reported to the Council Office by January 1.

At least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.

When constituted as the Petitions Adjudications Committee, the Committee shall:

- i. Receive and act on student academic petitions, including petitions against the application of Faculty, Departmental and School rules and regulations;
- ii. Meet in panels for consideration of cases for the adjudication of petitions and appeals against previous committee decisions.

Petitions Adjudication Committee Membership:  
 Panels will consist of six voting members of whom two are students, elected by and from the Committee on Student Academic Petitions. Normally, a panel will have at least three members to adjudicate student academic petitions, of whom one must be a student. During the summer months, or when quorum requirements cannot otherwise be met, membership may be supplemented by a reserve membership drawn from among former members of the Committee. There shall be no ex-officio members.

**6.7 Committee on Student Academic Petitions and Appeals**

When constituted as the Petitions Committee, the Committee shall:

- i. Track statistical data and, in light of them, make recommendations to Council on policy matters and procedures relating to student academic petitions.

Membership:  
 16 faculty members elected at-large for a two-year term  
 Eight students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis  
 Ex-officio (non-voting) members  
 Dean or dean's designate  
 Chair of Faculty Council or designate  
 Secretary of Council or designate

Faculty members will be elected at-large for two-year rolling cycle. Each year, half of the membership turns over and will be replaced on a rotational basis. The Chair of the Committee is selected by the voting members of the Committee for a one-year term. At all times there shall be at least one member from each of the professional, humanities, and social sciences Departments/Schools. Units will self-identify as one of the following: humanities, social science, or professional studies, reported to the Council Office by January 1.

At least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.

When constituted as the Petitions Adjudications Committee, the Committee shall:

- i. Receive and act on student academic petitions **and grade reappraisal appeals**, including petitions against the application of Faculty, Departmental and School rules and regulations;
- ii. Meet in panels for consideration of cases for the adjudication of petitions and appeals against previous committee decisions.

Petitions Adjudication Committee Membership:  
 Panels will consist of six voting members of whom two are students, elected by and from the Committee on Student Academic Petitions. Normally, a panel will have at least three members to adjudicate student academic petitions, of whom one must be a student. During the summer months, or when quorum requirements cannot otherwise be met, membership may be supplemented by a reserve membership drawn from among former members of the Committee. There shall be no ex-officio members

## ITEMS FOR INFORMATION (2)

### 1. Election Results: Faculty Council and Standing Committee

Elections for membership of Vice-chair of Council and Council Standing Committees opened on May 16, 2014 and closed on May 23, 2014. In accordance with its responsibilities, the Executive Committee reviewed the election results and, in cases where nominees had been elected to more than one committee, assigned these faculty members to the committee with the greatest need. A further request for nominations for additional vacancies on Council Committees will be issued in the Fall 2014 term.

The Executive Committee is pleased to announce the results of the 2014-2015 Faculty Council and Standing Committee Elections. The list below contains the new (bolded) and continuing members for each committee.

## 2014-2015 Faculty Council Committees and LA&PS Representative on Senate Compositions

### Vice Chair of Council (1)

Last Name	First Name	Department	Area	Term Start	Term End
<b>Boran</b>	<b>Idil</b>	<b>PHIL</b>	<b>Humanities</b>	<b>July 1, 2014</b>	<b>June 30, 2015</b>

### Executive Committee (7)

Last Name	First Name	Department	Area	Term Start	Term End
Ferrara	Ida	ECON	Social Science	July 1, 2013	June 30, 2016
Naddaf	Gerard	PHIL	Humanities	Nov. 1, 2013	June 30, 2016
Redding	Arthur	EN	Humanities	Nov. 1, 2012	June 30, 2015
Sheptycki	James	SOSC	Social Science	Nov 1, 2012	June 30, 2015
Spotton Visano	Brenda	PPA/ECON	Social Science	July 1, 2012	June 30, 2015
<b>Asgary</b>	<b>Ali</b>	<b>ADMS</b>	<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Ingram</b>	<b>Susan</b>	<b>HUMA</b>	<b>Humanities</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>

### Academic Policy and Planning Committee (7)

Last Name	First Name	Department	Area	Term Start	Term End
Bird	Kymerley	HUMA	Humanities	July 1, 2013	June 30, 2016
Ducharme	Mary Jo	HRM	Professional Studies	Nov 1, 2012	June 30, 2015
Hwong	Thaddeus	PPA/ADMS	Social Science	July 1, 2012	June 30, 2015
Innes	Christopher	EN	Humanities	July 1, 2013	June 30, 2016
Mule	Nick	SOWK	Professional Studies	July 1, 2012	June 30, 2015
<b>Dimock</b>	<b>Susan</b>	<b>PHIL</b>	<b>Humanities</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Karakul</b>	<b>Mustafa</b>	<b>ADMS</b>	<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>

**Committee on Curriculum, Curricular Policy and Standards (7)**

Last Name	First Name	Department	Area	Term Start	Term End
Colaguori	Claudio	EQST	Social Science	July 1, 2012	June 30, 2015
Patroni	Viviana	SOSC	Social Science	Nov. 1, 2013	June 30, 2016
Slowey	Gabrielle	POLS	Social Science	July 1, 2012	June 30, 2015
Solis	Adriano	ADMS	Professional Studies	July 1, 2013	June 30, 2016
Weiss	Allan	EN	Humanities	Jan. 1, 2012	June 30, 2015
<b>Ojo</b>	<b>Tokunbo</b>	<b>COMN</b>	<b>Social Science</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Tordoff</b>	<b>Robert</b>	<b>HUMA</b>	<b>Humanities</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>

**Tenure and Promotions Committee (15)**

Last Name	First Name	Department	Area	Term Start	Term End
Bohn	Simone	POLS	Social Science	Aug. 1. 2012	June 30, 2015
Brzozowski	Matthew	ECON	Social Science	Aug. 1. 2012	June 30, 2015
Cohn	Daniel	PPA	Social Science	July 1, 2013	June 30, 2016
Daley	Andrea	SOWK	Professional Studies	Aug. 1. 2012	June 30, 2015
Ezzedeen	Souha	HRM	Professional Studies	Aug. 1. 2012	June 30, 2015
Marjollet	Christian	FR	Humanities	Aug. 1. 2012	June 30, 2015
Mykhalovski	Eric	SOCI	Social Science	Nov. 1, 2013	June 30, 2016
O'Reilly	Andrea	GWST	Humanities	July 1, 2012	June 30, 2015
Shea	Victor	HUMA	Humanities	Aug. 1. 2012	June 30, 2015
Trevett	Jeremy	HIST	Humanities	July 1, 2013	June 30, 2016
Williams	Deanne	EN	Humanities	Aug. 1. 2012	June 30, 2015
Xu	Xueqing	DLLL	Humanities	July 1, 2012	June 30, 2015
<b>Bain</b>	<b>Alison</b>	<b>GEOG</b>	<b>Social Science</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Vacancy</b>			<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Vacancy</b>				<b>July 1, 2014</b>	<b>June 30, 2017</b>

**Committee on Teaching and Learning (6 full-time faculty + 1 contract faculty + 2 TAs)**

Last Name	First Name	Department	Area	Term Start	Term End
Khaiter	Peter	ITEC	Professional Studies	Nov 1, 2012	June 30, 2015
Lunny	Allyson	SOSC	Social Science	July 1, 2013	June 30, 2016
Newton	Janice	POLS	Social Science	July 1, 2012	June 30, 2015
Roth	Robin	GEOG	Social Science	July 1, 2013	June 30, 2016
<b>Cohen</b>	<b>Tom</b>	<b>HUMA</b>	<b>Humanities</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Chapman</b>	<b>Chris</b>	<b>SOWK</b>	<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Vacancy</b>			<b>contract faculty</b>	<b>Sept 1, 2014</b>	<b>June 30, 2015</b>
<b>Vacancy</b>		<b>Teaching Assistant</b>		<b>Sept 1, 2014</b>	<b>June 30, 2015</b>
<b>Vacancy</b>		<b>Teaching Assistant</b>		<b>Sept 1, 2014</b>	<b>June 30, 2015</b>

**Committee on Research Policy and Planning (9)**

Last Name	First Name	Department	Area	Term Start	Term End
Burke	Tony	HUMA	Humanities	July 1, 2012	June 30, 2015
Canefe	Nergis	POLS/PPA	Social Science	Nov 1, 2012	June 30, 2015
Hayward	Mark	COMN	Social Science	July 1, 2013	June 30, 2016
Heron	Barbara	SOWK	Professional Studies	Nov 1, 2012	June 30, 2015
Huang	Jimmy	ITEC	Professional Studies	July 1, 2012	June 30, 2015
Khalidi	Mohammad Ali	PHIL	Humanities	Nov. 1, 2013	June 30, 2016
Lawrence	Geoff	DLLL	Humanities	Nov. 1, 2013	June 30, 2016
Peacock	Mark	SOSC	Social Science	July 1, 2012	June 30, 2015
Wicken	William	HIST	Humanities	July 1, 2013	June 30, 2016

**Committee on Student Appeals and Academic Integrity (9)**

Last Name	First Name	Department	Area	Term Start	Term End
Campbell	Heather	EN	Humanities	July 1, 2013	June 30, 2015
Erechtchoukova	Marina	ITEC	Professional Studies	July 1, 2013	June 30, 2015
McKenzie	Andrea	WRIT	Humanities	July 1, 2013	June 30, 2015
<b>Couto</b>	<b>Naomi</b>	<b>PPA</b>	<b>Social Science</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Carbonell</b>	<b>Pilar</b>	<b>ADMS</b>	<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Ma</b>	<b>Mary</b>	<b>ADMS</b>	<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Martinez-Osorio</b>	<b>Emiro</b>	<b>DLLL</b>	<b>Humanities</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Wang</b>	<b>Jing</b>	<b>HRM</b>	<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Wilkin</b>	<b>Christa</b>	<b>HRM</b>	<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>

**Committee on Student Academic Petitions (16)**

Last Name	First Name	Department	Area	Term Start	Term End
Cowdy	Cheryl	HUMA	Humanities	July 1, 2013	June 30, 2015
Ceccheto	David	HUMA	Humanities	Nov. 1, 2013	June 30, 2015
Davidson	Deborah	SOCI	Social Science	Nov. 1, 2013	June 30, 2015
Elliott	Denielle	SOSC	Social Science	July 1, 2013	June 30, 2015
Iannacito-Provenzano	Roberta	DLLL	Humanities	July 1, 2013	June 30, 2015
Valeo	Antonella	DLLL	Humanities	July 1, 2013	June 30, 2015
Zimmerman	Brett	EN	Humanities	July 1, 2013	June 30, 2015
<b>Maiter</b>	<b>Sarah</b>	<b>SOWK</b>	<b>Professional Studies</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Koffman</b>	<b>David</b>	<b>HIST</b>	<b>Humanities</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Mekouar</b>	<b>Merouan</b>	<b>SOSC</b>	<b>Social Science</b>	<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Vacancy</b>				<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Vacancy</b>				<b>July 1, 2014</b>	<b>June 30, 2016</b>



Last Name	First Name	Department	Area	Term Start	Term End
<b>Vacancy</b>				<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Vacancy</b>				<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Vacancy</b>				<b>July 1, 2014</b>	<b>June 30, 2016</b>
<b>Vacancy</b>				<b>July 1, 2014</b>	<b>June 30, 2016</b>

## 2. Election Results: Senate and Standing Committees

Elections for membership of Faculty Representatives on Senate opened on May 16, 2014 and closed on May 23, 2014. The Executive Committee is pleased to announce the new and continuing 2014-2015 Liberal Arts & Professional Studies Faculty Representatives elected-at-large members on Senate as follows (new members in bold):

### Elected-At-Large LA&PS Faculty Representatives on Senate (16 full-time faculty + 2 contract faculty)

Last Name	First Name	Department	Term Start	Term End
Anderson	Karen	Sociology	July 1, 2013	June 30, 2016
Bird	Kymerley	Humanities	July 1, 2012	June 30, 2015
Campbell	Heather	English	July 1, 2013	June 30, 2016
Comninel	George	Political Science	July 1, 2012	June 30, 2016
Dimock	Susan	Philosophy	July 1, 2013	June 30, 2016
Ehrlich	Susan	DLLL	Jan. 1, 2014	June 30, 2016
Heron	Craig	History	July 1, 2013	June 30, 2016
Leyton-Brown	David	Political Science	July 1, 2012	June 30, 2015
Little	William Kenneth	Anthropology	Nov. 1, 2012	June 30, 2015
Michasiw	Kim	English	Nov. 1, 2012	June 30, 2015
Robson	Karen	Sociology	Nov 1, 2012	June 30, 2016
Sanders	Leslie	Humanities/Writing Department	July 1, 2012	June 30, 2015
Spotton Visano	Brenda	Public Policy and Administration/Economics	July 1, 2012	June 30, 2015
Vanstone	Gail	Humanities	July 1, 2013	June 30, 2016
Weir	Lorna	Sociology	July 1, 2013	June 30, 2016
<b>Lightman</b>	<b>Bernard</b>	<b>Humanities</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Vacancy</b>	<b>Contract Faculty</b>		<b>Sept. 1, 2014</b>	<b>June 30, 2015</b>
<b>Vacancy</b>	<b>Contract Faculty</b>		<b>Sept. 1, 2014</b>	<b>June 30, 2015</b>

**Faculty Based Representatives on Senate Committees**

Committee of Senate	Name	Department	Term Start	Term End
<b>APPRC</b>	<b>Susan Dimock</b>	<b>Philosophy</b>	<b>July 1, 2014</b>	<b>June 30, 2017</b>
<b>Executive</b>	<b>Vacant</b>		July 1, 2014	June 30, 2017
<b>Honorary Degrees</b>	Gabrielle Slowey	Political Science	July 1, 2012	June 30, 2015