



York University  
Faculty of Liberal Arts & Professional Studies  
11<sup>th</sup> Meeting of Faculty Council

NOTICE OF SPECIAL MEETING

Thursday, September 16, 2010  
11:00 am – 1:00 pm

Senate Chamber

Agenda

1. Call to Order and Approval of the Agenda
2. Chair of Council's Remarks
3. Minutes of the **June 24, 2010** Meeting.....1
4. Report of the Dean
  - Update on strategic planning implementation
5. Question Period
6. Reports of the Standing Committees of Council
  - i. Executive Committee (2 items for action) .....4
    - Amendments to the Rules and Procedures of Council
    - Extension of 2009/2010 Standing Committee Membership
  - ii. Committee on Student Academic Petitions (1 item for information) .....12
  - iii. Committee on Teaching and Learning (1 item for information) .....14
7. Other Business for Which Due Notice Has Been Given

**2010 - 2011 Liberal Arts & Professional Studies Faculty Council Meetings are on the second Thursday of the month at 3:00pm in the Senate Chamber, N940 Ross (except for October and December):**

October 7, 2010*	February 10, 2011
November 11, 2010	March 10, 2011
December 2, 2010*	April 14, 2011
January 13, 2011	May 12, 2011
	June 9, 2011

*\*The October and December 2010 meeting of the Faculty Council will be the first Thursday of the month; the October meeting of Faculty Council will be held in the Harry Crowe Room, 109 Atkinson*

***All are welcome and encouraged to attend!***



**York University**  
**Faculty of Liberal Arts & Professional Studies**  
**LA&PS Faculty Council**

Senate Chamber  
Minutes of the 10<sup>th</sup> Meeting of Council  
June 24, 2010  
#100624

**Attendance:** S. Abdulla, T. Abdullah Sam, C. Ashton, P. Avery, I. Badr, J. Ball, J. Beare, M. Beare, D. Beausoleil, M. Belcourt, J. Bell, M. Blumberg, G. Brewer, M. Buccheri, M.H. Budworth, V. Caparello, E. Cohen, T. Cohen, G. Colussi-Arthur, G. Comninel, L. Cozzi, N. Couto, B. Crow, C. DeFazio, M. Derayah, M. Dick, S. Dimock, R. Drummond, J. Edmondson, S. Ehrlich, P. Evans, I. Ferrara, L. Foster, D. Freake, G. Georgopoulos, G. Ginsburg, S. Goncalves, W. Hayden, B. Heron, M. Hoffman, T. Hwong, M. Jacobs, N. Jazairi, R. Kenedy, F. Kurasawa, S. Kwon, H. Lacher, M. Lambert-Drache, R. Latham, R. LeBlanc, D. Leyton-Brown, S. Lino, L. Lo, V. Lobo, D. Lumsden, E. Lunstrum, L. Lyons, A. MacLennan, J. Magee, S. Maiter, K. Michasiw, B. Miller, H. Moghissi, D. Mutimer, R. Myers, K. Ogata, J. Parkinson, E. Pearson, R. Power, H. Qudrat-Ullah, S. Rahnama, A. Raja, N. Razack, A. Redding, L. Ripley, C. Robinson, P. Salerno, L. Sanders, D. Scheffel-Dunand, S. Sevigny, R. Sheese, J. Sheptycki, J. Simeon, M. Singer, P. Singh, D. Skinner, J.B. Smith, A. Solis, J. Spencer, G. Spraakman, P. Taylor, S. Tweyman, C. Van Daalen-Smith, C. Verheggen, R. Wellen, D. Winland, D. Woody, B. Zarnett, S. Zecevic

Guests: E. Avery, A. Gordon, F. Greene, T. Hudson, K. Li, J. Pin, D. Pomerleau, D. Rothnie, K. Skinner, M. Verrilli

**1. Call to order and approval of agenda**

The Acting Chair of Council called the meeting to order.

It was moved, seconded, and carried that the agenda be approved.

**2. Acting Chair of Council's Remarks**

The Acting Chair noted that from the first meeting of Council in October to today, she has observed a very active and participatory Council. She thanked all the members for their participation at this meeting of Council to vote on the strategic plan.

Gary Spraakman will be the Acting Vice-Chair for this meeting.

**3. Minutes of the June 17, 2010 meeting**

It was moved, seconded, and carried that the minutes of the June 17, 2010 meeting of Council be approved.

**4. Report of the Dean**

Dean Singer reported to Council on the status of the tenure and promotion files. He noted that over the summer he will be completing the remainder of the outstanding files.

Dean Singer discussed the five convocations for the Faculty. He extended his gratitude to those faculty members who were able to attend, and noted that over 70% of our students were in attendance.

The Dean noted that he is currently reviewing the Dean's Award for Teaching Excellence recommendations received by the Committee on Teaching and Learning and will announce the winners of these awards in the Fall.

Members took note of the special meeting of Council in September where, if approved, a report of the implementation for the Strategic Plan will be provided to Council.

Dean Singer discussed the commitment of the Provost to tenure-track hires.

**5. Reports of Standing Committees of Council**

**5.1 Academic Policy and Planning Committee**

It was moved, seconded that Council adopt the Strategic Plan for the Faculty of Liberal Arts & Professional Studies 2010-2020: Making Choices for Our Future.

Minor editorial amendments were made under principles 15.3, 23.4, and 7.2.

Principle 15.3 was changed to “we will investigate ways of preserving access for applicants who are ineligible for admission through the normal admission process but who show academic promise. This may include developing additional bridging and qualifying year programs, possibly in cooperation with our Division of Continuing Education.”

Principle 23.4 was removed.

Principle 7.2 was changed to “while recognizing that, as per York University Senate regulation, standards for tenure and promotion are established at the unit level so as to reflect specific disciplinary expectations, we establish a Faculty-wide consensus on appropriate standards by which to assess teaching, research and service across the Faculty, given that existing standards vary significantly across units.”

The motion carried, with one opposed.

## **5.2 Committee on Curriculum, Curricular Policy, and Standards**

Council received as an item for information the year end summary of the Committee on Curriculum, Curricular Policy and Standards activities, 2009-2010. Members noted the high volume of individual course change proposals seen by the Committee this academic year.

## **5.3 Committee on Research Policy and Planning**

Council received as an item for information the year end summary of the Committee on Research Policy and Planning grant competitions, 2009-2010.

## **5.4 Committee on Student Appeals and Academic Integrity**

Council received as an item for information the year end summary of the Committee on Student Appeals and Academic Integrity activities, 2009-2010.

## **6. Special Presentation: Gary Brewer, Vice-President Finance & Administration: Budget Context for Academic Planning: Budget Plan 2010-11 to 2012-13**

Vice-President Finance & Administration Brewer presented on the University Budget in particular regarding the review of 2009-2010 to 2011-12 Budget Plan, highlights from the Provincial Budget, enrolment and financial markets update, key budget risks/issues, and the budget plan update. The full presentation is available from the Senate June 24, 2010 meeting: <http://www.yorku.ca/secretariat/senate/agenda/2009-2010/100624/100624.html>

A question was raised regarding the endowments and if there is the intent to transfer out from the endowments to operating to cover the costs that were originally transferred to them. This was a one-time-only transfer; the operating budget will not be repaid.

A concern was raised regarding enrolments and the planned increase in the grade point averages, and if there has been any contemplation of how to maintain the current targets. This is an academic issue first and the target will likely be met for Fall 2010. It was noted that the admission standards are under the purview of Senate and that Senate has devolved these to the Faculty Councils.

Questions and concerns related to the pension plan were discussed.

Members noted that this was the overall University Budget presentation and was not a Faculty-specific presentation.

## **7. Unfinished Business**

There was none.

## **8. Other Business for Which Due Notice Has Been Given**

There was no other business for which due notice was given.

**9. Other business**

Question and concerns were raised regarding the June 10, 2010 report from the Committee on Tenure and Promotions. These questions will be forwarded onto both the Committee and the Senate Committee on Tenure and Promotions.

**10. Adjournment**

It was moved, seconded, and carried that the meeting of the Faculty Council be adjourned.

L. Ripley, Acting Chair of Council

L. Cozzi, Secretary of Council



**Report 8  
August 2010**

**ITEMS FOR ACTION (2):**

**1. Amendments to the Rules and Procedures of Council**

*The Executive Committee recommends that Council approve amendments to the Liberal Arts & Professional Studies Council Rules and Procedures.*

During the month of August, the Executive Committee met to discuss the recommendations received by the Liberal Arts & Professional Studies community to amend the Rules and Procedures of Council. The Committee assessed the viability of these changes in light of the principles of collegial governance that were articulated in the initial development of the Liberal Arts & Professional Studies Faculty Council legislation, approved May 2009.

The following is a summary of the proposed amendments:

- Eligibility for Council Committees, Senate and Senate Committees: members shall not serve on more than one committee at a time, except for ex officio appointments
- Election of members to Senate and Senate Committees is restricted to members of Council whose home Faculty is Liberal Arts & Professional Studies
- Normally, elected members will not succeed themselves on committees
- Individuals shall not serve on a Council committee or legislated sub-committee at a time when they will be the subject of adjudication
- A change to the mandate and membership for the Committee on Research Policy and Planning

The effective date of these changes is October 1, 2010 with all current nominations for 2010 falling under the new membership rules. All current members serving on committees would be grandparented for the duration of their terms.

**2. Extension of 2009/2010 Standing Committee Membership**

*The Executive Committee recommends that Council approve an extension to the 2009/2010 membership of Council Standing Committees until October 31, 2010.*

The Executive Committee has determined that it would be unreasonable at this time to bring forward a slate of nominees and move to begin the elections process without first consulting Council on the proposed changes to the Rules and Procedures, as they concern nominations and eligibility of faculty members to serve on Standing Committees of Council for the 2010/2011 academic year. For this reason, the slate of nominees for the 2010/2011 election will not be brought forward until the October 7, 2010 meeting of Council.

In order that the Standing Committees may still pursue their normal course of work until elections have concluded, the Executive Committee recommends that the 2009/2010 membership for all Standing Committees be extended until October 31, 2010.

## **Background and Rationale:**

The Executive Committee in accordance with its mandate has reviewed the Council governance structure and its committee system and is now bringing forward a set of amendments to the Rules and Procedures of Council for approval. The proposed amendments represent the first phase of a long-term re-examination of the Rules and Procedures of Council, and as such, only those articles where changes have been proposed are included with this report.

Over the past year, the Executive Committee has solicited feedback from Council and its committees on the overall operations of each, and asked the committees to determine if their mandates and memberships are consistent with the policies, practices, and procedures that were set out in the Rules and Procedures of Council. The feedback received as well as the principles of collegial governance that were articulated in the initial development of the Liberal Arts & Professional Studies Faculty Council legislation, approved in May 2009, have guided the Committee in its deliberations. In addition, the amendments approved in April 2010 to the Senate Committee Membership Rules as they pertain to eligibility and nominations have allowed the Committee to reflect on the value they might hold in encouraging the renewal and diversification of service as they apply to the Faculty of Liberal Arts & Professional Studies.

## **Summary of Changes and Rationale:**

- Eligibility for Council Committees, Senate and Senate Committees: members shall not serve on more than one committee at a time, except for ex officio appointments

Rationale: The Faculty of Liberal Arts & Professional Studies includes a complement of more than 600 full-time faculty members who possess a collectively diverse amount of knowledge and experience. Limiting the number of committees on which a faculty member can serve allows us to maximize the applicant pool in order to encourage a greater number of faculty members to become involved in the governance process within the Faculty.

- Election of members to Senate and Senate Committees is restricted to members of Council whose home Faculty is Liberal Arts & Professional Studies

Rationale: This clause ensures that the Faculty is represented by people whose primary interests and allegiance are to the Faculty.

- Normally, elected members will not succeed themselves on committees

Rationale: The addition of a non-succession clause to the Rules and Procedures of Council serves the interests of renewal and diversification across the Faculty.

- Individuals shall not serve on a Council committee or legislated sub-committee at a time when they will be the subject of adjudication

Rationale: Currently, faculty members who apply for various awards and grants, merit pay, or who apply for tenure and/or promotion may also act as members of the respective bodies adjudicating their files. The Executive Committee feels strongly that these circumstances allow for such faculty members to be placed in potential conflicts of interest in these important collegial processes.

- A change to the mandate and membership for the Committee on Research Policy and Planning

Rationale: These changes are meant to allow for greater flexibility in the initiatives and goals that the Committee may undertake. The revised mandate seeks to accommodate the changing culture of research within the Faculty, and to ensure that the initiatives and goals set by the Committee are attainable during the course of any given year.

Furthermore, the revised mandate places less of an emphasis on the adjudication of Faculty-specific

awards and grants. The proposed mandate seeks to reduce the emphasis on adjudication to two articles (one regarding nominations and one regarding the adjudication of awards) and define the work of the Committee as primarily helping to foster research in our Faculty through devising and overseeing policy, and in so doing engaging the Faculty in research and assisting in the development of a strong Faculty research culture.

### Highlighted Changes to the Rules and Procedures of Council

Current Rules and Regulations	Proposed Rules and Regulations (Changes in blue font)
<p>Subject to approval of Senate, of which the Council is a sub-committee, the Council shall be composed of:</p> <ul style="list-style-type: none"> <li>i. The Dean and Associate Deans;</li> <li>ii. Full-time members of the Faculty and cross-appointed members of the Faculty;</li> <li>iii. Emeriti faculty (retirees) for the year during which they hold a teaching and/or administrative appointment;</li> <li>iv. Six alumni representatives, two appointed each from the former Faculties of Arts and Atkinson Alumni Associations and two from the Faculty of Liberal Arts &amp; Professional Studies Alumni Association. The Alumni Associations will report to the Council on the names of the appointed members;</li> <li>v. A number of representatives of contract faculty members including CUPE Unit II, CUPE Unit 1, and CUPE-Exempt Course Directors, during the year they hold a Course Directorship, or are on a leave for which they accrue applicable prior experience under the CUPE Unit II collective agreement, equal to 5% of the total number (rounded to the next highest integer);</li> <li>vi. A number of representatives of CUPE Unit I Teaching Assistants appointed to LA&amp;PS courses, equal to 5% of the total number (rounded to the next highest integer) of persons appointed to such positions as of the first day of classes of that academic year elected by CUPE Unit I Teaching Assistants;</li> <li>vii. A number of undergraduate students registered on October 15, equal to 5% of the total membership of Council (rounded to the next highest integer) and elected by the students. The Student Council of the Liberal Arts &amp; Professional Studies (SCOLAPS) will report to the Council on the names of the elected students including the process by which they were chosen;</li> </ul>	<p>Subject to approval of Senate, of which the Council is a sub-committee, the Council shall be composed of:</p> <ul style="list-style-type: none"> <li>i. The Dean and Associate Deans;</li> <li>ii. Full-time members of the Faculty and cross-appointed members of the Faculty;</li> <li>iii. Emeriti faculty (retirees) for the year during which they hold a teaching and/or administrative appointment;</li> <li>iv. Six alumni representatives, two appointed each from the former Faculties of Arts and Atkinson Alumni Associations and two from the Faculty of Liberal Arts &amp; Professional Studies Alumni Association. The Alumni Associations will report to the Council on the names of the appointed members;</li> <li>v. A number of representatives of contract faculty members including CUPE Unit II, CUPE Unit 1, and CUPE-Exempt Course Directors, during the year they hold a Course Directorship, or are on a leave for which they accrue applicable prior experience under the CUPE Unit II collective agreement, equal to 5% of the total number (rounded to the next highest integer);</li> <li>vi. A number of representatives of CUPE Unit I Teaching Assistants appointed to LA&amp;PS courses, equal to 5% of the total number (rounded to the next highest integer) of persons appointed to such positions as of the first day of classes of that academic year elected by CUPE Unit I Teaching Assistants;</li> <li>vii. A number of undergraduate students registered on October 15, equal to 5% of the total membership of Council (rounded to the next highest integer) and elected by the students. The Student Council of the Liberal Arts &amp; Professional Studies (SCOLAPS) will report to the Council on the names of the elected students including the process by which they were chosen;</li> </ul>

viii. Professional and Managerial staff (CPMs) and members of the Faculty support staff (YUSA) equal to 5% percent of their total number (rounded to the next highest integer) to be elected annually by the respective constituencies. The YUSA and CPM groups will report to the Council on the names of the elected members including the process by which they were chosen.

**1.1 Ex-Officio Non-Voting Members of the Council**

i. The President, Vice-Presidents, and Associate Vice-Presidents of the University, the Deans and Principals of other Faculties of the University, the Chair and the Secretary of the Senate, and the Secretary of the Council.

**1.2 Delegates to Council**

i. Each School/Department shall annually designate from among its full-time and contract faculty at least two delegates to the Council who, along with the Chair and Director of the Undergraduate Program of the School/Department, shall have the responsibility for attending meetings of the Council and reporting to the School/Department on Council business as appropriate. Names are to be reported each year to the Council Office by September 20.

viii. Professional and Managerial staff (CPMs) and members of the Faculty support staff (YUSA) equal to 5% percent of their total number (rounded to the next highest integer) to be elected annually by the respective constituencies. The YUSA and CPM groups will report to the Council on the names of the elected members including the process by which they were chosen.

**1.1 Ex-Officio Non-Voting Members of the Council**

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**1.2 Delegates to Council**

i. Each School/Department shall annually designate from among its full-time and contract faculty at least two delegates to the Council who, along with the Chair and Director of the Undergraduate Program of the School/Department, shall have the responsibility for attending meetings of the Council and reporting to the School/Department on Council business as appropriate. Names are to be reported each year to the Council Office by September 20.

**1.3 Eligibility for Council Committee, Senate and Senate Committee Membership**

**No individual shall serve simultaneously on more than one Council committee with the exception of ex-officio members.**

**1.4 Nomination Process**

**a) Executive Committee is responsible for developing and recommending to Council slates of candidates for election to Council committees, sub-committees, Senate, and Senate Committees on which there is a Faculty designate.**

**b) No individual shall be nominated for more than two Council committees. In the event that an individual is elected to both committees, the Executive Committee will assign the individual to the committee where there is the greatest need.**

**c) Additional candidates not included in the recommendations made by the Executive Committee may be nominated by Councilors at Council meetings. Such candidates must be eligible for membership, willing to serve and available at the standing meeting time of the committee. Ideally, the names of individuals nominated from the floor shall be**



communicated to the Secretary of Council in *advance* of the meeting in order to determine if the prospective additional candidates are eligible. In the event that individuals are nominated from the floor during a Council meeting, they must be present at Council to attest to their eligibility.

d) The Executive Committee shall establish and publish guidelines and procedures for nominations.

e) The election of members to Senate and Senate Committees is restricted to members of Council whose home Faculty is Liberal Arts & Professional Studies.

#### 1.5 Non-Succession

Normally, no elected faculty member shall serve for more than three consecutive years on a Council committee or legislated sub-committee. The Executive Committee shall provide a rationale for any recommendation that would have the effect of extending the membership of an individual beyond three years.

#### 1.6 Conflict of Interest

No individual shall serve on a Council committee or legislated sub-committee at a time when they would be the subject of adjudication (e.g., for an award, tenure or promotion) by that Council committee.

### 6.5 Committee on Research Policy and Planning

In discharging its functions the Committee shall:

~~i— Actively seek ways to enhance the scholarly climate of the Faculty by creating and reviewing methods of resource management and distribution, encouragement and celebration that are appropriate for the variety of scholarly activities in Faculty of Liberal Arts & Professional Studies;~~

~~ii— Annually review the Research five-year plan and modify its goals and recommendations according to current changes in situation;~~

~~iii— Consult with the departments and schools on a bi-monthly basis to be apprised of their ongoing needs, strengths and achievements in the matter of research, scholarship and creative production;~~

~~iv— Create policy and establish application procedures for all competitively distributed research resources, including grants, leave~~

### 6.5 Committee on Research Policy and Planning

In discharging its functions the Committee shall:

i. **Enhance the scholarly climate by developing overarching faculty strategies for advancing research scholarship and creative work; and by generating ideas and approaches for implementing these strategies.**

*i.1 Create policy and establish application procedures for research resources designated to the committee for adjudication, and make recommendations to Council.*

ii. **Facilitate connections and communications between CRPP and other research bodies of the university.**

ii.1 Liaise with any Senate committee(s) that have research planning and policy

fellowships and any other resources that shall be made available to faculty on a competitive basis;

v ~~Review all proposals for new awards, methods of distribution of resources and other such matters and make recommendations to Council;~~

vi ~~Create policy and establish nomination procedures for all awards for excellence (including the Dean's Award(s) for Scholarly and Creative Excellence) as shall be recommended by the committee and approved in Council;~~

vii Liaise with any Senate committee(s) that have research planning and policy functions to ensure a free flow of ideas and information between the Faculty and the University level on matters of research and scholarship;

viii ~~Facilitate the development of collaborative research initiatives with the assistance of the appropriate university offices;~~

ix ~~Constitute sub-committees on adjudication of competitive awards, grants and prizes and for the creation of a new five-year plan as needed, and from time to time establish ad hoc working groups to deal with emerging priorities in relation to research and scholarship.~~

ix.1 Grant Adjudication Sub-Committee (chaired by a member of CRPP), reviews applications for minor research grants and leave fellowships, according to policy and procedures established by the CRPP and approved in Council, and disburses funds as available and appropriate.

ix.2 Awards and Celebrations Sub-Committee (chaired by a member of CRPP) reviews and adjudicates nominations for the Dean's Award(s) for Scholarly and Creative Excellence, and any other prizes that shall be approved by the Dean. ~~With the assistance of the relevant Faculty support persons, organizes an event or events to celebrate the achievements of the award winners.~~

ix.3 ~~Ad hoc Sub-Committee on the Research Report (chaired by a member of CRPP). In discharging its functions the sub-committee shall:~~

a. ~~review the information, recommendations and best practices contained in the Research Report with a view to evaluating their feasibility in the short and long term, in the new faculty, and in the current and changing fiscal situation; and~~

b. ~~create a five-year plan that maps out in~~

functions to ensure a free flow of ideas and information between the Faculty and the University level on matters of research and scholarship.

***ii.2 Liaise with any research committee(s) in units, encourage and exchange research/scholarly ideas, enhance the scholarly climate of the faculty, and discuss the development of research, scholarship, and creative work within and across the units.***

**iii. Constitute sub-committees for research adjudications, and from time to time establish *ad hoc* working groups to deal with emerging priorities in relation to research and scholarship.**

iii.1 Grant Adjudication Sub-Committee (chaired by a member of CRPP), reviews applications for minor research grants and other grants or awards, according to policy and procedures established by the CRPP and approved in Council, and disburses funds as available and appropriate.

***iii.2 Awards and Celebrations Sub-Committee (chaired by a member of CRPP) reviews and adjudicates nominations for **any awards for research excellence and scholarly creative excellence, and any other prizes that shall be approved by the Faculty Council.*****

**iv. Committee Secretary prepares final report for submission to the Office of Research Ethics. CRPP reviews the year-end undergraduate research ethics summaries from all academic unit Research Ethics Boards.**

Membership:

Nine faculty members elected at-large for a three-year term.

Two students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis.

Ex-officio (non-voting) members

Dean or Dean's designate,  
Liberal Arts and Professional Studies Representative on the Senate Committee on Research,  
Representative from the Libraries,  
One Research Officer,  
Chair of Faculty Council or designate,  
Secretary of Council or designate.

~~broad terms the trajectory for scholarship in Faculty of Liberal Arts & Professional Studies, and makes concrete recommendations for its achievement~~

Membership:

Nine faculty members elected at-large for a three-year term

Two students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis

Ex-officio (non-voting) members

Dean or dean's designate

Liberal Arts and Professional Representative on the Senate Committee on Research

Representative from the Libraries

One Research Officer

Chair of Faculty Council or designate

Secretary of Council or designate

Faculty members will be elected at-large for a three-year rolling cycle. Members elected at-large will not be from the same School/Department. Each year, one-third of the membership turns over and will be replaced on a rotational basis by other faculty members from different Schools/Departments who are not already represented on the Committee. At all times there shall be at least two members from the professional, humanities, and social sciences Departments/Schools. For the purposes of membership, faculty from the humanities, social science, and professional studies will be defined by Unit self-designation reported to Council Office by January 1.

Quorum will be at least half of its voting members, the majority of whom are faculty members. The Chair of the Committee is selected by the voting members of the Committee for a two-year term.

Grant Adjudication Sub-Committee Membership:

Dean or dean's designate

~~Three~~ faculty members from the professional, humanities, and social sciences Departments/Schools elected annually by and from the Committee on Research Policy and Planning

One Research Officer

Secretary of Council or designate

Awards and Celebrations Sub-Committee Membership:

Dean or dean's designate

~~Three~~ faculty members from the professional, humanities, and social sciences Departments/Schools elected annually by and

Faculty members will be elected at-large for a three-year rolling cycle. Members elected at-large will not be from the same School/Department. Each year, one-third of the membership turns over and will be replaced on a rotational basis by other faculty members from different Schools/Departments who are not already represented on the Committee. At all times there shall be at least one each from the professional, humanities, and social sciences Departments/Schools. For the purposes of membership, faculty from the humanities, social science, and professional studies will be defined by Unit self-designation reported to Council Office by January 1.

Quorum will be at least half of its voting members, the majority of whom are faculty members. The Chair of the Committee is selected by the voting members of the Committee for a two-year term.

Grant Adjudication Sub-Committee Membership:

Dean or Dean's designate,

**Five** faculty members with at least one from each of the professional, humanities, and social sciences Departments/Schools elected annually by and from the Committee on Research Policy and Planning, One Research Officer, Secretary of Council or designate.

Awards and Celebrations Sub-Committee Membership:

Dean or Dean's designate,

**Five** faculty members with at least one from each of the professional, humanities, and social sciences Departments/Schools elected annually by and from the Committee on Research Policy and Planning, One Research Officer, Secretary of Council or designate.

from the Committee on Research Policy and Planning

One Research Officer

Secretary of Council or designate

~~Ad-hoc Sub-Committee on the Research Report Membership:~~

~~Dean or dean's designate~~

~~Three faculty members from the professional, humanities, and social sciences~~

~~Departments/Schools elected by and from the Committee on Research Policy and Planning~~

~~One Research Officer~~

~~Secretary of Council or designate~~



Report 1  
June 2010

ITEM FOR INFORMATION:

1. Year End Summary: Faculty level Petitions and Appeals

The Committee on Student Academic Petition for the 2009-2010 academic year met in panels 106 times to adjudicate student petitions and appeals against academic legislation. The following is a breakdown of the petitions received, processed and adjudicated by the Committee.

Numbers of total student academic petitions processed

2009-2010	4104 files considered; an additional 518 files received by July 1, 2010 but not yet considered (for a total of 4622)
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Breakdown of Student Academic Petitions, selected categories

	APPROVED	NOT APPROVED
<b>Late/Re-Enrolment</b>		
· Enrol in Course(s) After the Faculty Deadline	140	8
· Re-Enrol in Course(s) After the Faculty Deadline	131	7
<b>Late Withdrawal</b>		
· Drop Course(s) After Withdrawal Deadline	1228	763
<b>Repeat</b>		
· Waiver of legislation to repeat a course once only for degree credit	1	32
<b>Overload</b>		
· Course Overload	28	17
<b>Extension</b>		
· Deferred Standing (final exam)	178	66
· Deferred Standing Other	5	5
· Extension of Deferred Standing	236	75
<b>Letter of Permission</b>		
· Credit for Course(s) Taken Elsewhere Without LOP	12	2
<b>Waiver</b>		
· Request for Waiver of Honours Standing regulations	144	37
· Graduate Without Minimum Required Grade Point Average	0	13
· Request for Waiver of Degree Credit Exclusion legislation	0	3
· Request For Waiver of Required Withdrawal	56	139
· Request For Waiver of Required Debarment	21	34
· Upgrade Grade Point Average In Attempt to Graduate	65	28
· Waiver of Elective Requirement	0	5

· Waiver of General Education Requirement	5	19
· Waiver of In-Faculty/York Residence Requirement	1	0
· Waiver of Major Requirement(s)	0	1
· Waiver of Upper Level Course Requirements	0	8



Report 3  
June 2010

ITEM FOR INFORMATION:

1. Year End Summary: Faculty-wide Student Awards (2009 – 2010)

- a) The Sub-Committee on Student Experience approved the recipients of the following Faculty of Liberal Arts and Professional Studies specific awards for 2009-2010.

**The Faculty of Liberal Arts and Professional Studies Outstanding Student Volunteer Award**

Shazma Abdulla  
Thurga Kiredtharagophan

**Helen Vari Liberal Arts and Professional Studies Award**

Jamil Jivani

**Outstanding Overall Contribution to Student Experience Award**

Atkinson Professional Accounting Association  
Undergraduate History Students Association

**Outstanding Student Leadership Award**

Ashley Michelle Gismondi  
Steven Goncalves  
Adnan Raja

- b) An ad-hoc Committee approved the recipients of the following Faculty of Liberal Arts and Professional Studies specific awards for 2009-2010.

**Alumni Award for Commitment to Student Experience and Engagement**

Diane Golts  
Garry Smolyansky  
Undergraduate History Students Association  
Sociology Undergraduate Student Association

**Arthur Francis Williams Award in Canadian Studies**

Sezar Joseph Bune  
Andrew Steven Cox  
Katherine German  
Hiam Kogiashvili-Amar  
Nima Mahdavi  
Niv Majar  
Jacob Daniel Pacey  
Margarita Igorevna Puterman  
Mikaela Robertson

**Arthur Francis Williams Entrance Award**

Karina Francisco

**Arthur Francis Williams Mature Student Award**

Jay S. Lee

**Faculty of Liberal Arts and Professional Studies Entrance Award**

Kyrstin Felts  
Najia Saleem  
Frances Gao  
Olivia Schafer

**George & Catherine Fallis Entrance Award**

Nataliya Usukova

**George Hopton Award**

Sahar Joya

**Hyacinth Taylor Owen Entrance Bursary**

Cinthya Melissa Treminio-Palma

**Italian Cultural Institute in Toronto Award**

Nadia Yangin  
Ronela Oga

**Louise Jacobs Jamaican Scholarship**

Andrew Gillette

**Arthur Francis Williams Transfer Student Award**  
Nathan Zimmerman

**Atkinson Students' Association Scholarship**  
Adam Glenn Duncan  
Houman Hossein Zadeh  
David Justin Master  
Zahra Rahimtoola  
Zahra Tabatabaei Yazdi

**Beverly Margaret Reynolds Scholarship**  
Zeljko Lazarevic

**Dean's Award for Academic Excellence**  
Andrew Stewart Brown  
Ryan Josh Hurst  
Hiam Kogiashvili-Amar  
Andrew Douglas Schuldt

**Malcolm Streete Bursary**  
Teneal Alexander

**Malcolm Streete Memorial Scholarship**  
Sadaf Sohrab

**Sydney Eisen Book Prize**  
Anna Lissok

**The Ron Bordessa Prize**  
Ming Liu

**Thomas Henry Leith Memorial Scholarship**  
Linfang Mai

## 2. School and Departmental Awards and Prizes

The Departments and Schools approved the recipients of the following Faculty of Liberal Arts and Professional Studies specific awards for 2009-2010.

### ADMINISTRATIVE STUDIES

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**Eugene H. Zimmerman Memorial Prize**  
Shan Zheng

**HSBC Bank Canada Scholarship in Administrative Studies**  
Boris Baranov

**John A. Sheran Memorial Scholarship**  
Galina Shelepen

**Victor S. MacKinnon Award Alissa Winicki**  
David Alexander

**The Austin Award**  
Jung Liu

**The Mildred Theobalds Prize in Marketing**  
Margarita Puterman

**Ontario Real Estate Association Prize**  
Patricia Lopes Monteiro  
Neema Vyas  
Claudio Costantino

### ANTHROPOLOGY

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**Nicole Vince and Wensley Prize in Anthropology**  
Andrew Schuldt  
Mohammed Sohail  
Juliana Goriounov

### COMMUNICATION STUDIES

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**Eric Koch Award**  
Rebecca Tiffany Carvalho  
Aidan Moir

**Penny Jolliffe Scholarship in Communication Studies**  
Heather Henderson

**Reva Orlicky Mem & Founding Friends Award**  
Erin Pehlivan



## **ECONOMICS**

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**Chris Sloan Prize**

Namul Ahsan

**Edward A. Beder Memorial Scholarship**

James Kafui Nyawuto  
Jacob Daniel Pacey

**The George Doxey Award in Economics**

Julia No

**William Pearson Scott Scholarship**

Seung Meen Lee  
Jonathan Eliahu Roth

**Tait Montague Book Prize**

Aaron SanFilippo

**The Annie Kaplansky Award**

Canova Kutuk

**Stanley L. Warner Memorial Award (LAPS)**

David Smith

## **ENGLISH**

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**Babs Burggraf Award in Creative Writing**

Dylan Bosacki

**Nichol Award**

Alison Gadsby

**Judith Eve Gewurtz Memorial Poetry Award**

Alice Gorzhaltsan

**Sorbara Award in Creative Writing**

Chad Campbell

**Stanley Fefferman Prize in Creative Writing**

Shaun Hogan

**The Sylvia Ellen Hersch Memorial Award**

Michael Earnshaw

**Brian Hepworth Prize**

Cameron Nord

**Department of English Retirees' Scholarship**

OSOFT II Amanda Labelle

**H. K. Girling Literature Prize**

Bianca Ricci

**Lucille Herbert Memorial Scholarship**

Myrto Koumarios

**The Avie Bennett Prize in Canadian Literature**

Cameron Nord

**The Matthew Ahern Memorial Prize**

John Cronin

## **FRENCH STUDIES**

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**Department of French Studies Award**

Dorota Pirzanska

**Hédi Bouraoui Essay Prize**

Chantale Marentette

**Donald Jackson Prize**

Alexandra Misan

## **HISTORY**

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**Desmond Hart Memorial Book Prize**

John Nyman  
Christina Epp  
Sheri Crawford  
Riccardo Lo Monaco  
Shiyanthi Thavapalan

**Morris Krever History Prize**

Tara Fleming

**The Joseph Woods Memorial Prize**

Elizabeth Churchill

**Grace Heggie Award OSOTF I**  
Daniela Muti

**The Peter Knights Memorial Prize in U.S. History**  
Amy Copping

**Harry S. Crowe Memorial Prize**  
Roben Hayward

**The Peter N. Oliver Memorial Award**  
Kevin Woodger

**History Department Merit Award**  
Shiyanthi Thavapalan

**Willard W. Piepenburg Award OSOTF I**  
Holly Fitzgerald

**Lex MacKenzie Scholarship**  
Deanna Barbieri

**Women's Canadian Historical Society Scholarship**  
Vanessa Quatrara

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#### **HUMAN RESOURCES MANAGEMENT**

**KWA Partners Scholarship**  
Sagar Gill

**Toronto HR Professionals Association Award**  
Catherine De Fazio

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#### **HUMANITIES**

**George Michie Memorial Scholarship**  
Adele Matsalla

**Carleton E. Perrin Book Prize for Excellence in Science**  
Amanda Goldberg

**Walter Gordon Book Prize in Canadian Studies**  
Joanna Jorgensen

**Humanities 25th Anniversary Book Prize**  
Kimberly Ruta

**The Classics Award**  
Rachel de Brouwer

**Kilbourn Award in the Humanities**  
Susan Mitchell

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#### **LANGUAGES, LITERATURES, AND LINGUISTICS**

**Francesco Bressani Award for Studies in Italy**  
Daniella Romano

**Bruno Skoggard Chinese Language Scholarship**  
Stephen Shaw

**Italian Home Bakery Award**  
Elizabeth Freitas  
Brandon De Riggs

**Taoist Tai Chi Society Scholarship**  
Alice Pang

**Ahrens Scholarship**  
Alexander Piitz

**Toronto Cathay Lions Club Scholarship**  
Weiqi Bing

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#### **PHILOSOPHY**

**Doreen Silver Prize in Philosophy**  
Geeta Raghunanan

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#### **POLITICAL SCIENCE**

**Ashe Davis Liberal Award**  
Michael Mikhael

**Rudolph Family Award**  
Iqra Rafique

**E. Carl Smith Book Prize**  
Jonathan Zameret

**The Sergio Marchi Scholarship**  
Geoffrey Malyk

**Political Science Scholarship**  
Kristina Bockarov

## **SOCIAL SCIENCE**

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**Esiri Dafiewhare Scholarship**

Jessica Scantlebury

**Alterna Social Economy Scholarship in Honour of Haswell B. Iron**

Eyal Rosenblum

**The Business and Society Honours Award**

Armin Ayrom  
Sharie-Ann Campbell

**The Criminology 1650 Book Prize**

Leora Muise

**The Criminology Honours Scholarship**

Jason Brooks

**The Health and Society Book Prize**

Aarthy Rajah  
Adrienne Shnier

**The Health and Society Prize**

Sherry Stein

**The International Development Studies Honours Award**

Alee Attoe

**Labour Studies Student Achievement Prize**

Adeel Mulla

**Neil Reimer Scholarship**

Jennifer Hui-Ping Liu

**The Latin American and Caribbean Studies Honours Award**

Vivian Trumblay

**The Jane Banfield Prize**

Tarnbir Singh Chauhan  
Nora Kharouba

**The Law and Society Prize**

Sezar Bune

**Social and Political Thought Undergraduate**

Student Award Devon Wong

**Marion Miller Urban Studies Award**

Erica Lindsay Warsh  
Esther Munits

**The Frances Frisken Urban Studies Prize**

Miss Lisa Choi

**The Social Science 3700 Urban Studies Prize**

Ms. Christine Iamonaco-Dagg

**Ellen Baar Award in Social Sciences**

Masouda Baryole

**Gordon Lowther Scholarship**

Bhushna Singh

**Lillian Lerman Book Prize**

Kara Weiler

**Otto Friedman Memorial Scholarship**

Adrienne Comars

## **SOCIOLOGY**

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**Fred Elkin Sociology Merit Award**

Harold Joshua

**Outstanding Sociology Student Award**

Doreen Gur