



York University
Faculty of Liberal Arts & Professional Studies
18th Meeting of Faculty Council

NOTICE OF FINAL MEETING FOR 2010-11

Thursday, June 9, 2011
3:00 pm – 5:00 pm
(Reception 2:30 pm – 3:00 pm)

Senate Chamber, N940 Ross Building

Agenda

A year end reception will precede this meeting of Council from 2:30 pm to 3:00 pm.

Council members are reminded that a quorum of 50 is required to conduct official Faculty business. Please be on time.

1. Call to Order and Approval of the Agenda
2. Chair of Council's Remarks
3. Minutes of the **March 10, 2011** meeting.....1
Minutes of the **May 12, 2011** meeting.....4
 - Business Arising from the Minutes
4. Inquiries & Communications
 - Report of the Chair of the Council of Masters
 - Report of the Faculty Representative on Senate
5. Report of the Dean
6. Special Presentation: LA&PS Strategic Planning Implementation Scrolls
http://www.yorku.ca/laps/council/documents/LAPS_Implementation_Scrolls_2011_05_25.pdf
7. Question Period
8. Reports of Standing Committees of Council
 - i. Executive Committee.....7
 - ii. Committee on Academic Policy and Planning – Year-end report.....22
 - iii. Committee on Curriculum, Curricular Policy and Standards – Year-end report23
 - iv. Committee on Research Policy and Planning – Year-end report.....30
 - v. Committee on Teaching and Learning – Year-end report.....31
 - vi. Committee on Tenure and Promotion – Year-end report.....36
 - vii. Committee on Student Appeals and Academic Integrity – Year-end report.....38
9. Other Business

2011 - 2012 Liberal Arts & Professional Studies Faculty Council Meetings are on the second Thursday of the month at 3:00pm in the Senate Chamber, N940 Ross:

October 6, 2011	March 8, 2012
November 10, 2011	April 12, 2012
December 8, 2011	May 10, 2012
January 12, 2012	June 14, 2012
February 9, 2012	

All are welcome and encouraged to attend!



**York University
Faculty of Liberal Arts & Professional Studies
LA&PS Faculty Council**

Senate Chamber
Minutes of the 16th Meeting of Council
March 10, 2011
#110310

M. Adriaen, J. Allen, C. Ashton, E. Avery, I. Badr, K. Bird, M. Blumberg, B. Bradbury, E. Canel, D. Cohn, G. Cominel, R. Crawford, B. Crow, N. Cuoto, S. Dimock, J. Edmondson, P. Evans, M. Figueredo, B. Heron, C. Innes, H. Jackman, M. Jacobs, W. Jenkins, R. Kana'an, E. Karpinski, M. Lambert-Drache, D. Leyton-Brown, W. K. Little L. Lo, P. Lovejoy, D. Lumsden, N. Mandell, C. Marjollet, S. Mayer, K. Michasiw, J. Newton, A. Podhorsky, P. Salerno, G. Scardellato, M. Schwartz, R. Sheese, M. Singer, P. Singh, D. Skinner, B. Smith, S. Tweyman, B. Spotten Visano, G. Spraakman, D. Woody, W. Woolrich, B. Zarnett

Guests: M. Dick, K. Li

1. Call to order and approval of agenda

The Chair of Council called the meeting to order.

It was moved, seconded, and carried that the agenda be approved.

2. Chair of Council's Remarks

The Chair of Council announced that the Vice-President Academic and Provost Patrick Monahan would be making a presentation to Council at 3:30pm.

The Chair informed Council that, at the recommendation of the Faculty's Communication Manager, the Report of the Dean will be videotaped beginning with this meeting. This was discussed at the Executive Committee and all members were in agreement. Only

the Report of the Dean will be videotaped—no other segments of Council, including the Question Period, will be recorded.

3. Minutes of the February 10, 2011 meeting

It was moved, seconded, and carried that the minutes of the February 10, 2011 meeting of Council be approved.

4. Inquiries and Communications

The Report from the Chair of the Council of Masters can be found in the agenda.

There was no Report of the Faculty Representative on Senate.

P. Salerno addressed Council as the President of SCOLAPS. He informed Council that considerable research had been done regarding the merit of online course evaluations. SCOLAPS endorses the use of online course evaluations as a method of offering flexible design options, security, enhanced sustainability, confidentiality, accessibility and ease of administration. Online course evaluations would also support principle 2 of the LA&PS Strategic Planning Framework. Many other universities have made an effective transition into online evaluations. SCOLAPS is willing to consult with the appropriate bodies to remedy concerns with the online process, and requests that the Committee on Teaching and Learning respond at a future meeting of Council.

5. Special Presentations: Vice President Academic and Provost Patrick Monahan

The Provost commended Dean Singer for his leadership of the Faculty.

The Provost updated Council on the achievements of the University during 2010-11 including 42 tenure-stream appointments with a high quality of candidates; exceeded student enrolment targets with an increased quality of secondary school entrants at the time of admission; a UAP survey that captured feedback from over 3500 members of the York community; and 99 proposals for the Academic Innovation Fund (30 from LA&PS).

The Provost spoke to the PRASE initiative, which seeks to examine service practices across the University. A report, which concludes phase 1, will be released on March 21, 2011 with suggestions for service improvements that clearly seek to devolve responsibilities and accountability. Phase 2 seeks to enhance service delivery and resources, with monetary savings allotted to supporting teaching and research across York.

The Provost commented on the four panels that aim to coordinate and develop strategies to increase York's international profile. The panels are chaired by the Associate Vice-President International.

The Provost noted that the health of LA&PS was fundamental to the university but also presents challenges.

6. Report of the Dean

Dean Singer updated Council on the status of hiring tenure-track positions for 2011-12. 13 search committees were struck and have submitted recommendations to the Dean. Five of the 13 hires have been filled. The Dean praised the hard work of Chairs/Directors, committees and administrative assistants. No authorization has been received to commence tenure-track hires for 2012-13, although the Chairs/Directors working group has reached a consensus as to where these hires will occur.

The Dean indicated that 30 CLA positions are scheduled to end at the close of the 2010-11 academic year. Authorization for 2011-12 CLAs has not yet been received. He will present Council with an update in April.

The Dean noted that enrollments for 2010-11 increased by about 750 FTEs (approximately 450 domestic and 300 international). The Faculty has approximately 21,700 FTEs in total. He indicated that there was a need for the Faculty to increase its resources to integrate international students more successfully.

The Dean reported on the submission of the Faculty computing plan and has struck an advisory committee to oversee future plans.

With respect to staffing, the Dean introduced Sabita Ramlal as the Manager, Enrolment Planning & Information Management. Don Murdoch has accepted the position of Assistant Director of Academic

Advising Services and will begin on March 21. Patricia Wood will assume the portfolio of Associate Dean, Faculty on June 1. He also expected that the chief fundraiser position would be filled imminently. The Dean noted that he was considering the possibility of creating a sixth Associate Dean to oversee teaching and learning within the Faculty, and would be pleased to accept feedback via email regarding this position.

The Dean introduced the Faculty Complement Implementation document, which is the result of numerous discussions with Chairs, Directors and faculty. The Academic Policy and Planning Committee and the Executive Committee recommended that the document be presented to Council as a "snapshot" to provide an overview of the planning process, and that the statistical data which informed the document would not be presented to Council due to its complexity but would be made publicly available. Forthcoming implementation documents will be presented in a similar fashion. The Dean would be prepared to meet with academic units that wish to discuss the documents as they emerge. Between now and June 2011, eight additional plans will be brought forward to Council on the following topics: the faculty experience, the student experience, research, programs, internationalization, community engagement, advancement, and resources. (The Faculty Complement Implementation document and supplementary statistical data are available on the Faculty Council web site:

<http://www.yorku.ca/laps/council/>)

7. Question Period

Members queried the status of the future tenure-track positions beyond those reported during 2010-11. The Provost clarified that the budget situation must first be reviewed before a call is made.

Members queried why globalization in relation to the Caribbean, Islam, Latin America, Africa and the Middle East had not been reflected in the White Paper. The Provost noted that York is currently engaged in many international activities that seek to focus on strategic areas of growth, but resources constrain growth in all areas. This feedback will be taken back to the Associate Vice-President International for discussion.

8. Reports of Standing Committees of Council

8.1 Executive Committee

It was moved and seconded that the Amendments to the Rules and Procedures of Council be approved.

The motion carried.

8.2 Committee on Curriculum, Curricular Policy and Standards

The item was approved by consent.

8.3 Committee on Research Policy and Planning

The item Response to Organized Research Unit Policy was received.

8.4 Academic Policy and Planning Committee

It was moved and seconded that the Professional Certificate in Information Technology for Internationally Educated Professionals be approved.

The motion carried.

It was moved and seconded that the Professional Certificate in Canadian Business for Internationally Educated Professionals be approved.

The motion carried.

It was moved and seconded that a motion to defer the implementation of the proposed revisions to the Organized Research Unit Legislation until such time as the University incorporates a draft implementation plan for Faculty Council discussion, and the Faculty reaches consensus on its own Research Plan be approved.

A question was raised regarding the report, which indicates that the Faculty research plan will be presented to Council in March 2011. It was clarified that the research plan will come forward on a later date.

An amendment to the motion was made to clarify the motion to read as follows: "The Academic Policy and Planning Committee

recommends that the Organized Research Unit Legislation be deferred until such time as an implementation plan is articulated and the Faculty approves its own Research Plan" be approved.

The motion carried as amended.

9. Other Business

There was none.

10. Adjournment

It was moved, seconded, and carried that the meeting of the Faculty Council be adjourned.

L. Ripley, Chair of Council

E. Avery, Manager, Academic Administration

**York University
Faculty of Liberal Arts & Professional Studies
LA&PS Faculty Council**

Senate Chamber
Minutes of the 17th Meeting of Council
May 12, 2011
#110512

Attendance: C. Ashton, E. Avery, J. P. Avery, I. Badr, M. Belcourt, M. Blumberg, B. Bradbury, M. Buccheri, V. Caparelo, G. Comninel, B. Crow, C. Deschamps, M. Dodman, P. Evans, D. Freake, G. Ginsburg, B. Heron, S. Hillier, T. Hwong, C. Innes, M. Jacobs, D. Leyton-Brown, L. Lo, B. H. Luk, A. MacLennan, C. Marjollet, J. Mensah, K. I. Michasiw, J. Newton, K. Ogata, S. Plekhanov, N. Razack, R. L. Sheese, M. Singer, P. Singh, B. Smith, G. Spraakman, S. Villani, D. Woody

Guests: K. Li, V. Olender, R. Pinnock

1. Call to order and approval of agenda

The Chair of Council called the meeting to order.

The Chair, having determined that quorum had not been attained, declared that Council could not conduct business requiring approval. As a result, only items of information were presented and those items requiring approval were tabled until the next meeting of Council.

2. Chair of Council's Remarks

A reception to acknowledge the recipients of the 2009-10 Dean's Award for Excellence in Teaching will immediately follow this meeting of Council.

This is the second to last meeting of Council for the 2010-11 academic year.

3. Minutes of the March 10, 2011 meeting

Given that quorum could not be obtained, approval of the minutes of March 10, 2011 were tabled for the next meeting.

There was no business arising from the minutes.

4. Inquiries and Communications

As the Chair of the Council of Masters presented an extensive report in March, there is no report this month.

As Senate was cancelled in April, there is no report from our Faculty Representative this month.

5. Report of the Dean

Dean Singer notified Council that the Strategic Planning Working Group has completed its discussions of implementation documents, which will be forwarded to the Academic Policy and Planning Committee for review. The documents will then be presented to Council at its June meeting. The Dean expressed his appreciation for the cooperation of members of the Working Group.

On the subject of the full-time faculty complement, the Dean indicated that 12 successful tenure-track hires would begin for the 2011-12 academic year. There is 1 additional search that is ongoing. Of the 12 appointments, ten will begin on July 1, 2011 and two on January 1, 2012. The Dean informed Council that 21 full-time professors would be retiring or resigning by July 1, 2011.

On the subject of part-time faculty, the Dean indicated that 35.5 CLAs have been confirmed for 2011-12, half of which are renewals from appointments made in 2010-11. These appointments will continue to be used as a bridging mechanism until additional tenure-track hires can be made.

The Dean informed Council that he has requested an additional 15 tenure-track hires for 2012-13 from the Vice-President Academic and Provost. The Faculty has been asked to project its tenure-track and CLA needs for the next three years. The Dean will be considering

the issues of class size, enrollments, retirements, and success of tenure-track hires in his response.

The Dean noted that a number of support staff positions have been filled, with announcements forthcoming in the next few days.

The Dean encouraged all faculty members to attend the LA&PS convocation ceremonies which take place from Monday, June 13 to Wednesday, June 15, 2011.

The Dean updated Council on the budget situation, indicating that transitional funding had allowed for a balanced budget in 2010-11 with a significant increase in enrollments originally not predicted. The budget for 2011-12 will present a deficit situation given across-the-board budget cuts.

The Dean commented that the Academic Policy, Planning and Research Committee of Senate is reexamining the ORU document. ORUs being promoted from within Faculty. Dean of Grad Studies resigned with interim Dean

On the issue of tenure and promotion, the Dean received 39 applications this year including 10 cases to promotion and 29 cases for tenure. The Dean noted that his priority is to first complete tenure applications for those faculty who have been granted a conditional sabbatical for 2011-12. The remaining tenure applications will then be completed. The Dean will exercise discretionary authority for sabbatical cases in the event that a candidate for tenure received positive recommendations by both Dean and the Senate Review Committee. Applications for promotion will be handled following the completion of all tenure files.

The Dean offered his thanks to the Committee on Teaching and Learning with respect to the Dean's Award for Excellence in Teaching. A reception to honour distinguished teachers within the Faculty will be held following Council, and members of Council are invited to attend.

6. Special Presentation: Research Ethics – A. Collins-Mrakas

Associate Dean Barbara Crow introduced Alison Collins-Mrakas, Senior Manager & Policy Advisor of Research Ethics and Wendy Jokhoo, Ethics Review Co-ordinator in the Office of Research Ethics.

Alison Collins-Mrakas thanked Council for the opportunity to present the online ethics review system that has been developed in order to assist researchers across the University with an online system in which ethics protocols, renewals and amendments may be submitted and processed. The system has been designed to mirror the paper process and is currently running in tandem with paper-based submissions. It is the intent that the system will move to online only starting in September 2011.

Alison Collins-Mrakas indicated that the online ethics review system would be offline due to maintenance but anticipates that the system will be back online on June 1, 2011.

Researchers will be provided with a number of opportunities to learn to use the new system through a series of training sessions to be held throughout the Winter/Spring/Summer terms. The Office of Research Ethics will also provide one-on-one or group training to interested researchers.

Further information on the online ethics review system and the Office of Research Ethics can be found on their web site: <http://www.yorku.ca/research/support/ethics/>

7. Question Period

Members asked if research methods courses, which include a research ethics component, will continue to require approval each time they are offered. Alison Collins-Mrakas indicated that there are plans to move that process online within next 6-12 months.

Members queried the implications of community based learning and the resulting demand and need for students to receive ethics approval for particular courses that are normally audited each year. Alison Collins-Mrakas indicated that such Renewal might be more appropriate with review every 3-5 years; course not changed in substantive way and students using same consent form, renewal is more appropriate.

8. Reports of Standing Committees of Council

8.1 Executive Committee

Given that quorum could not be reached, the item for action Amendments to the Rules and Procedures of Council was tabled.

The following nominations for Council Standing Committees were received from the floor:

- Lucia Lo nominated Steven Tufts (Geography) for the Committee on Curriculum, Curricular Policy and Standards.

Given that quorum could not be reached, the items for action Nominations: Vice-Chair and Council Standing Committees, and Nominations: Liberal Arts & Professional Studies Faculty Representatives on Senate were tabled.

8.2 Committee on Curriculum, Curricular Policy and Standards

The agenda was approved by consent.

8.3 Committee on Research Policy and Planning

The item Faculty of Liberal Arts and Professional Studies Minor Research Grant was received.

8.4 Committee on Teaching and Learning

The item Response to SCOLAPS was received.

9. Other Business

The Chair reminded Council members that a reception for the Dean's Award for Excellence in Teaching will immediately follow this meeting of Council.

10. Adjournment

The meeting was adjourned.

L. Ripley, Chair of Council

C. Deschamps, Acting Secretary of Council
E. Avery, Manager, Academic Administration



**Report 5
May 2011**

ITEM FOR ACTION:

1. Amendments to the Rules and Procedures of Council

The Executive Committee recommends that Council approve amendments to the Liberal Arts & Professional Studies Council Rules and Procedures.

At the September 2010 meeting of Council, the Executive Committee introduced the first amendments to the Rules and Procedures of Council as an ongoing initiative to examine and revise these rules in accordance with the responsibilities and functions of each Standing Committee. These changes included amendments to the nominations and elections process for the Faculty, as well as revisions to the mandate for the Committee on Research Policy and Planning. In March 2011, Faculty Council then approved changes to the mandate for the Committee on Curriculum, Curricular Policy and Standards.

Documented in this report are the proposed amendments to the mandate and membership of the Academic Policy and Planning Committee, the Tenure and Promotions Committee, and the Committee on Teaching and Learning. A summary of the proposed changes is as follows:

Academic Policy and Planning Committee (APPC)

- Minor revisions to the mandate and membership

Rationale: The Committee reviewed its mandate and made some minor adjustments to the wording in item i. and item v. in order to more closely reflect the role of APPC over the past eighteen months. The committee also reviewed the membership and adjusted the titles of one Senate Committee reference, and one staff position to accurately reflect the business of the committee as well as those who are frequently called upon to provide APPC with valuable guidance.

- Removal of references to “interdisciplinary” membership

Rationale: The membership currently includes a reference to one member from an interdisciplinary program, but there has been no historical designation from this category by any unit within the Faculty in order to successfully fill this role. There is also an inconsistent application of this category across the Standing Committees of Council: only two of the eight committees make reference to the need for “interdisciplinary” members. The removal of this reference therefore brings the APPC membership into closer harmony with the remaining Standing Committees and allows for greater flexibility in filling membership vacancies.

Tenure and Promotions Committee

- Removal of references to “interdisciplinary” membership

Rationale: The membership currently includes a reference to one member from an interdisciplinary program, but there has been no historical designation from this category by any unit within the Faculty in order to successfully fill this role. There is also an inconsistent application of this category across the Standing Committees of Council: only two of the eight committees make reference to the need for



Executive Committee

Report to Council

“interdisciplinary” members. The removal of this reference therefore brings the Tenure and Promotions Committee membership into closer harmony with the remaining Standing Committees and allows for greater flexibility in filling membership vacancies.

- Revision to Council reporting frequency

Rationale: The mandate currently refers to a requirement for the committee to report to Council at least three times per year, and historically the committee has not met this requirement given that the majority of its business is confidential in nature. Changing this requirement from three to two reports each year would better accommodate the reporting of information and activities of the committee (ideally once each term) while still ensuring regular communications to Council. In 2011-12, the committee will proceed in a more detailed examination on the nature of its reports to ensure that constructive information (i.e. progress updates, process clarifications, educational outreach) can be provided on a more regular basis.

Teaching and Learning Committee

- Changes to the committee mandate

Rationale: Following an examination of the committee’s responsibilities since the inception of the Faculty of Liberal Arts & Professional Studies, the Committee on Teaching and Learning has recommended the following revisions to their mandate not only to enhance clarity of its oversight functions, but to also provide a more realistic outline of the tasks that can be undertaken as a committee during the course of an academic year. These revisions seek to provide a tighter focus on policy development, oversight, support and the recognition of teaching within the Faculty.

- Creation of the Dean’s Awards for Teaching Excellence Adjudication Sub-Committee

Rationale: The creation of a sub-committee to adjudicate the recently revised and approved Dean’s Awards for Excellence in Teaching will include those YUFA members who have already been recognized for their distinguished teaching within the University and ensures a dedicated body in order to adjudicate the greater volume of awards that may be bestowed in any given year.

Only these selected portions of the Rules and Procedures that are affected by the above changes have been included in this report. The remaining rules and procedures are not affected by the proposed amendments.



Highlighted Changes to the Rules and Procedures of Council

Current Rules and Regulations	Proposed Rules and Regulations (Changes in blue font)
<p>6.2 Academic Policy and Planning Committee</p> <p>Examines, formulates, and reviews long-term and short-term academic planning as well as comprehensive policies for the Faculty, including degree and non-degree credit studies.</p> <p>In discharging its functions the Committee shall:</p> <ul style="list-style-type: none"> i. In tandem with the Dean and in close consultation with Departments/Schools develop the Faculty Academic Plan, oversee coordination/implementation of the plan, and report to the Council on activities. ii. Make recommendations to the Council on the feasibility of new Departments /Schools, Programs, Research Centres; iii. Make recommendations to the Council on reviews of existing Departments/ Schools, Programs, Research Centres; iv. Direct advice on the employment of resources within the Faculty to the Dean; v. Make recommendations to the Dean via the Council on budgetary matters that affect academic programs; vi. Advise the Dean on evening education, part-time and full-time studies, graduate education, and Faculty fundraising; vii. Advise the Dean on the interplay of academic and budget issues in the development of the Integrated Resource Plan; viii. Through the Non-Degree Studies Sub-Committee, receive proposals and set policy with respect to the institutional development in areas of non-degree programming and the relationship between degree and non- 	<p>6.2 Academic Policy and Planning Committee</p> <p>Examines, formulates, and reviews long-term and short-term academic planning as well as comprehensive policies for the Faculty, including degree and non-degree credit studies.</p> <p>In discharging its functions the Committee shall:</p> <ul style="list-style-type: none"> i. In tandem with the Dean and in close consultation with Departments/Schools <u>& Colleges, oversee the development of</u> the Faculty Academic Plan, oversee coordination/implementation of the plan, and report to the Council on activities. ii. Make recommendations to the Council on the feasibility of new <u>Departments/Schools</u>, Programs, Research Centres; iii. Make recommendations to the Council on reviews of existing <u>Departments/Schools</u>, Programs, Research Centres; iv. Direct advice on the employment of resources within the Faculty to the Dean; v. Make recommendations to the Dean on budgetary matters that affect academic programs; vi. Advise the Dean on evening education, part-time and full-time studies, graduate education, and Faculty fundraising; vii. Advise the Dean on the interplay of academic and budget issues in the development of the Integrated Resource Plan; viii. Through the Non-Degree Studies Sub-Committee, receive proposals and set policy with respect to the institutional development in areas of non-degree programming and



Executive Committee

Report to Council

degree studies;

- ix. Advise the Dean on matters related to the allocation of appointments of faculty members to the tenure stream (but not individual appointees) each year, preferably within the context of comprehensive budget proposals and in light of the Faculty Academic Plan and developmental plans of the various Schools/Departments within the Faculty;
- x. Access all relevant information through the Office of the Dean and report to the Council regularly on all advice given to the Dean.

Membership:

Seven faculty members elected at-large for a three-year term
 Two students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis

Ex-officio (non-voting) members

Dean or dean's designate
 Faculty of Liberal Arts & Professional Studies
 Representative on the Academic Policy & Planning Committee of Senate

Director for the Division of Continuing Education
 Chair of Faculty Council or designate
 Staff Representative from the Academic-Planning Unit
 Secretary of Council or designate

Faculty members will be elected at-large for a three-year rolling cycle. Members elected at-large will not be from the same Departments /Schools. Each year, one-third of the membership turns over and will be replaced on a rotational basis by other faculty members from ~~different~~ Departments /Schools who are not already represented on the Committee. At all times there shall be at least one member from the professional, humanities, and social sciences Departments/Schools, ~~and at least one member from an interdisciplinary program.~~ Units will self-identify as one of the following: humanities, social science, professional studies, ~~or interdisciplinary,~~ reported to the Council Office by January 1.

the relationship between degree and non-degree studies;

- ix. Advise the Dean on matters related to the allocation of appointments of faculty members to the tenure stream (but not individual appointees) each year, preferably within the context of comprehensive budget proposals and in light of the Faculty Academic Plan and developmental plans of the various Schools/Departments within the Faculty;
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 Faculty of Liberal Arts & Professional Studies
 Representative on the Academic Policy, [Planning & Research](#) Committee of Senate

Director for the Division of Continuing Education
 Chair of Faculty Council or designate
 Staff Representative from the [Strategic](#) Planning Unit
 Secretary of Council or designate

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Executive Committee

Report to Council

The Chair of the Committee is selected by the voting members of the Committee for a two-year term.

At least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.

6.4 Tenure and Promotions Committee

The procedures of the Tenure and Promotions Committee are governed by the Senate Policy on Tenure and Promotions and the Tenure and Promotions Policy, Criteria and Procedures document.

When constituted as the Tenure and Promotions Committee, the Committee shall:

- i. Liaise with the Senate Committee on Tenure and Promotions to confirm the list of tenure and/or promotion candidates scheduled for consideration, ensuring that timelines are adhered to and making regular reports to the Council on the disposition of files by category;
- ii. Make recommendations to the appropriate bodies, as required, on Faculty and University policy concerning tenure and promotion;
- iii. Review and report to the Council on tenure and promotion activities at least ~~three~~ times per year;
- iv. Review and provide oversight of unit Tenure and Promotion Standards when appropriate;

Membership:

15 faculty members elected at-large, at least nine of whom shall have tenure, normally at least three of whom are full professors or senior lecturers for a three-year term.

Six students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis.

Ex-officio (non-voting) members:

Dean or dean's designate
Chair of Faculty Council or designate
Secretary of Council or designate

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Ex-officio (non-voting) members:

Dean or dean's designate
Chair of Faculty Council or designate
Secretary of Council or designate



Executive Committee

Report to Council

Faculty members will be elected at-large for a three-year rolling cycle. Members elected at-large will not be from the same School/Department. Each year, half of the membership turns over and will be replaced on a rotational basis by other faculty members from different Schools/Departments who are not already represented on the Committee. At all times there shall be at least one member from the professional, humanities, and social sciences Departments/Schools, ~~and at least one member from an interdisciplinary program.~~ Units will self-identify as one of the following: humanities, social science, professional studies, ~~or interdisciplinary~~, reported to the Council Office by January 1.

The Faculty Committee will elect a Chair from among its tenured faculty members. The Committee will meet at least twice per year. At least one from each of the three areas humanities, social science, and professional studies and is at least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.

When constituted as the Senate Review Committee, the Committee shall:

- i. Review applications for tenure and/or promotion and will divide into three panels each augmented by two members from the Senate Tenure and Promotion Committee. The Senate Review Committee panels will review the recommendations of School/Department Adjudicating Committees to ensure that procedures set out have been followed and that the criteria used in the evaluation of files have been applied fairly and in accordance with University criteria. Senate Review Committees are constituted as sub-committees of the Senate Tenure and Promotion Committee.
- ii. Hear substantive appeals of denial of Advancement to Candidacy;

All meetings of the Senate Review Committees shall be restricted to the members of the panel unless candidates whose files are being considered and/or their representatives request to appear before it. Deliberations of the panel when reviewing candidate files shall be in camera.

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The Faculty Committee will elect a Chair from among its tenured faculty members. The Committee will meet at least twice per year. At least one from each of the three areas humanities, social science, and professional studies and is at least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.

When constituted as the Senate Review Committee, the Committee shall:

- ii. Review applications for tenure and/or promotion and will divide into three panels each augmented by two members from the Senate Tenure and Promotion Committee. The Senate Review Committee panels will review the recommendations of School/Department Adjudicating Committees to ensure that procedures set out have been followed and that the criteria used in the evaluation of files have been applied fairly and in accordance with University criteria. Senate Review Committees are constituted as sub-committees of the Senate Tenure and Promotion Committee.
- iii. Hear substantive appeals of denial of Advancement to Candidacy;

All meetings of the Senate Review Committees shall be restricted to the members of the panel unless candidates whose files are being considered and/or their representatives request to appear before it. Deliberations of the panel when reviewing candidate files shall be in camera.

Senate Review Committee Membership:



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Senate Review Committee Membership:

Panels each consisting of at least five faculty members, the majority of whom have tenure and normally at least one of whom is a full professor or senior lecturer, two representatives from the Senate Committee on Tenure and Promotions, and normally two students. At all times there shall be at least one member from the professional, humanities, and social sciences Departments/Schools, and at least one member from an interdisciplinary program. Units will self-identify as one of the following: humanities, social science, professional studies, or interdisciplinary, reported to the Council Office by January 1.

Panel quorum is three elected at-large faculty members plus the two representatives from the Senate Committee. When quorum cannot be met, membership for one panel may be supplemented by members of another panel. Each panel shall select its own Chair from among its tenured faculty members. The Secretary of Council or designate will be the ex-officio member.

6.6 Committee on Teaching and Learning

In discharging its functions the Committee shall:

- i. ~~Guide the ongoing development of the educational mission of the Faculty by:~~
 - a. ~~Articulating an educational mission statement and a strategy for incorporating it into the Faculty's Academic Plan;~~
 - b. Identifying implications of mission for academic policy, standards, curriculum and planning in collaboration with other Council committees;
 - c. ~~Assisting Schools/Departments to develop program-specific teaching objectives and to articulate their relation to the curriculum;~~
 - d. Monitoring and assessing the implementation of the Faculty's educational mission;-
 - e. Monitoring and adapting the substance

Panels each consisting of at least five faculty members, the majority of whom have tenure and normally at least one of whom is a full professor or senior lecturer, two representatives from the Senate Committee on Tenure and Promotions, and normally two students. At all times there shall be at least one member from the professional, humanities, and social sciences Departments/Schools. Units will self-identify as one of the following: humanities, social science, or professional studies, reported to the Council Office by January 1.

Panel quorum is three elected at-large faculty members plus the two representatives from the Senate Committee. When quorum cannot be met, membership for one panel may be supplemented by members of another panel. Each panel shall select its own Chair from among its tenured faculty members. The Secretary of Council or designate will be the ex-officio member.

6.6 Committee on Teaching and Learning

In discharging its functions the Committee shall:

- [Establish and review policies in support of this mandate, and advocate the implementation of policies to:](#)
 - i. [Review and recommend a meaningful educational mission statement and strategies for the Faculty including:](#)
 - a. Identify the implications of **this** mission for academic policy, standards, curriculum and planning in collaboration with other Council committees;
 - b. [Advocate and supporting the development of appropriate course and](#) program-specific teaching objectives;
 - c. Monitor and assess the implementation of the Faculty's educational mission;
 - d. [Publish the educational mission statement within LA&PS and ensure this mission is an integral part of](#)



Executive Committee

Report to Council

of the mission statement to reflect changes in the higher education environment, significant developments in research on learning and teaching in higher education, and changes in student preparedness, especially that of school-leavers, and transfers from Colleges of Applied Arts & Technology (CAAT) programs.

- ii. Assist units in improving their pedagogical effectiveness by:
 - a. Exploring ways to foster a culture of teaching excellence, including a focus on teaching excellence in the hiring and tenure and promotion processes;
 - b. Researching and promulgating best practices, including in the teaching of various constituencies (mature students, English as a second language [ESL] students, students with special needs) and in various formats (including Internet, evening, compressed semesters).
 - c. Encouraging dialogue among Schools/Departments, writing centres, the Libraries and the Learning Commons, the Centre for the Support of Teaching, the Faculty of Liberal Arts and Professional Studies eServices Office, and other support facilities;
 - d. Supporting the efforts to develop graduate student teaching abilities and skills.
- iii. Promote ongoing assessment and enhancement of teaching and learning by:
 - a. Identifying and approving validated evaluation instruments that yield high quality information to support ongoing teaching development and decision-making;
 - b. Assisting units to develop program-specific methods of assessment;
 - c. Encouraging the most effective regular administration of such instruments and

LA&PS culture and a prominent part of LA&PS' profile in the wider community;

- e. Monitor and assess LA&PS academic policies to reflect changes in the higher education environment, significant developments in research on learning and teaching in higher education, and changes in student preparedness.
- ii. Support a culture of effective and excellent teaching:
 - a. Monitor the assessment of teaching in the hiring and tenure and promotion process and make recommendations as needed to this process;
 - b. Promote evidence-based best practices that foster deep learning, including those tailored to specific constituencies (mature students, English as a second language [ESL] students, students with special needs) and in non-traditional formats (e.g. Internet, evening, compressed semesters, hybrid);
 - c. Advocate the development of appropriate resources to enhance teaching and learning among all teaching staff in LA&PS;
 - d. Promote faculty and graduate student's participation in teaching and learning activities and their access to teaching and learning resources.
- iii. Promote effective assessment of teaching and learning:
 - a. Develop validated course evaluations that yield high quality information to support ongoing teaching development and decision-making;
 - b. Monitor and assess the administration of course evaluations each term;
 - c. Recommend changes for the administration of course evaluations as necessary;
 - d. Assess overall patterns in course evaluation results to identify areas of



Executive Committee

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feedback of the results;-

- ~~d. Promoting evidence-informed and inclusive practices in course design, teaching and assessment across all teaching formats and venues.-~~

iv. Encourage and recognize effective contributions to teaching and learning within the Faculty by:

- a. Developing and improving strategies, such as awards, to encourage and honour effective teaching and other contributions that strengthen the learning and teaching environment;
- ~~b. Adjudicating teaching awards and grants.~~
- c. Making policy recommendations on matters related to Faculty and Unit-based Student Awards, Scholarships, Bursaries and Prizes.

v. Constitute a Sub-Committee on Student Experience and from time-to-time establish ad hoc working groups to deal with emerging priorities in relation to teaching and learning. The Sub-Committee on Student Experience (Co-chaired by a member of CTL and a student) shall:

- a. Monitor the National Survey of Student Engagement (NSSE) and other measures of student experience in the Faculty;
- b. ~~Design ways to enhance academic support for day and evening students and for commuter and in-residence students;~~
- c. Oversee Faculty and School/Department-based Student Awards, Scholarship, Bursaries, and Prizes, including adjudicating Faculty-level competitions.

Membership:

excellence as well as areas that need improvement, and develop policies to address these issues;

e. Advocate the development of course, unit or program-specific methods of assessment, including both formative and summative assessments;

f. Advocate appropriate retention of and accessibility to evaluation results by the University administration;

g. Promote the appropriate dissemination of evaluation results

iv. Recognize teaching and learning excellence within the Faculty:

- a. Develop strategies to encourage effective teaching and other contributions that strengthen the learning and teaching environment;

b. Linkin teaching awards to teaching development;

c. Publicize LA&PS teaching excellence widely;

- d. Make policy recommendations to the LA&PS and university administration on matters related to Student Awards, Scholarships, Bursaries and Prizes;

e. Appoint members to the Dean's Awards for Teaching Excellence Adjudication Sub-Committee who will recommend candidates to the Dean.

vi. Monitor the Student Experience by constituting a Sub-Committee on Student Experience and from time-to-time establish ad hoc working groups to deal with emerging priorities in relation to teaching and learning. The Sub-Committee on Student Experience (Co-chaired by a member of CTL and a student) shall:

- a. Monitor the National Survey of Student Engagement (NSSE) and other measures of student experience in the



Executive Committee

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Six full-time faculty members, including four representatives from the liberal arts Schools/Departments and two from professional studies Schools/Departments elected at-large for a three-year term
 Two graduate teaching assistants elected at-large on an annual basis
 One contract faculty member elected at-large on an annual basis
 Two students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis

Faculty members will be elected at-large for a three-year rolling cycle. Members elected at-large will not be from the same School/Department. Each year, one-third of the membership turns over and will be replaced on a rotational basis by other faculty members from different Schools/Departments who are not already represented on the Committee. At all times there shall be at least one member from each of the professional, humanities, and social sciences Departments/Schools. Units will self-identify as one of the following: humanities, social science, or professional studies, reported to the Council Office by January 1.

The Chair of the Committee is selected by the voting members of the Committee for a two-year term.

At least half of the voting members of the Committee, the majority of whom are full-time faculty members, constitutes a quorum.

Ex-officio (non-voting) members

- Dean or dean's designate
- Faculty of Liberal Arts & Professional Studies Representative on the Libraries and Information Technology Committee on Senate
- Dean's Advisory on Information Technology Representative or designate
- Director of the Centre for Support of Teaching (CST) or designate
- Representative from the Libraries
- Representative from the Communications Unit
- Chair of Faculty Council or designate
- Secretary of Council or designate

Sub-Committee on Student Experience Membership:

Faculty;

- b. Recommend policies to enhance academic support for students, including day, evening, commuter and in-residence students;
- c. Promote awareness of Faculty and School/Department-based Student Awards, Scholarship, Bursaries, and Prizes, including adjudicating Faculty-level competitions;
- d. Report annually to the Faculty Council on priorities and policy recommendations to enhance the student experience.

Membership:

Six full-time faculty members, including four representatives from the liberal arts Schools/Departments and two from professional studies Schools/Departments elected at-large for a three-year term
 Two graduate teaching assistants elected at-large on an annual basis
 One contract faculty member elected at-large on an annual basis
 Two students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis

Faculty members will be elected at-large for a three-year rolling cycle. Members elected at-large will not be from the same School/Department. Each year, one-third of the membership turns over and will be replaced on a rotational basis by other faculty members from different Schools/Departments who are not already represented on the Committee. At all times there shall be at least one member from each of the professional, humanities, and social sciences Departments/Schools. Units will self-identify as one of the following: humanities, social science, or professional studies, reported to the Council Office by January 1.

The Chair of the Committee is selected by the voting members of the Committee for a two-year term.

At least half of the voting members of the Committee, the majority of whom are full-time faculty members,



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Four additional faculty members elected at-large of whom one must be from the Committee on Teaching and Learning (one of whom will Co-chair the meetings)

Four students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis (one of whom will Co-chair the meetings)

Dean or dean's designate

Chair of Faculty Council or designate

Secretary of Council or designate

constitutes a quorum.

Ex-officio (non-voting) members

Dean or dean's designate

Faculty of Liberal Arts & Professional Studies

Representative on the Libraries and Information

Technology Committee on Senate

Dean's Advisory on Information Technology

Representative or designate

Director of the Centre for Support of Teaching (CST)

or designate

Representative from the Libraries

Representative from the Communications Unit

Chair of Faculty Council or designate

Secretary of Council or designate

Sub-Committee on Student Experience Membership:

Four additional faculty members elected at-large of whom one must be from the Committee on Teaching and Learning (one of whom will Co-chair the meetings)

Four students appointed by the Student Council of the Liberal Arts & Professional Studies on an annual basis (one of whom will Co-chair the meetings)

Dean or dean's designate

Chair of Faculty Council or designate

Secretary of Council or designate

Dean's Awards for Teaching Excellence

Adjudication Sub-Committee Membership:

Faculty members who have distinguished themselves in teaching including:

One YUFA from the humanities

One YUFA from the social sciences

One YUFA from professional studies

One contract faculty member

Two student representatives recommended by the LA&PS Student Council.

One ex-officio representative from the Teaching and Learning Committee who will report on the process of deliberation.



Executive Committee

Report to Council

ITEMS FOR INFORMATION (3):

1. Election Results: Council Standing Committees

Elections for membership to Council Standing Committees opened on Wednesday, May 25 and closed on Tuesday, May 31, 2011. In accordance with its responsibilities, the Executive Committee reviewed the election results and, in cases where nominees had been elected to more than one committee, assigned these faculty members to the committee with the greatest need.

The Executive Committee is pleased to announce the membership of 2011-2012 Council Committees as follows:

Vice Chair of Council

Last Name	First Name	Department	Area	Term Start	Term End
Belcourt	Monica	ADMS	Professional Studies	01-Jul-11	30-Jun-12

Executive Committee

Last Name	First Name	Department	Area	Term Start	Term End
Adelson	Naomi	ANTH	Social Sciences	01-Nov-10	30-Jun-13
Anucha	Uzo	SOWK	Professional Studies	01-Jul-11	30-Jun-14
Dufour	Caroline	SPPA	Undesignated	01-Jul-11	30-Jun-14
Lo	Lucia	GEOG	Undesignated	01-Nov-10	30-Jun-13
Lyons	Lawrence	SOSC	Social Science	01-Jul-09	30-Jun-12
Sheese	Ronald L.	WRIT	Humanities	01-Jul-09	30-Jun-12
Spraakman	Gary	ADMS	Professional Studies	01-Jul-11	30-Jun-12

Academic Policy and Planning Committee

Last Name	First Name	Department	Area	Term Start	Term End
Budworth	Marie-Helene	HRM	Professional Studies	01-Jul-11	30-Jun-13
Comninel	George	POLS	Social Science	01-Nov-10	30-Jun-13
Kulak	Avron	HUMA	Humanities	01-Nov-10	30-Jun-12
Lawrence	Bonita	EQST	Social Sciences	01-Nov-10	30-Jun-12
Pelham	Judy	PHIL	Humanities	01-Jul-11	30-Jun-14
Sanders	Leslie	WRIT	Humanities	01-Jul-09	30-Jun-12
Wellen	Richard	SOSC	Social Sciences	01-Jul-11	30-Jun-14

Committee on Curriculum, Curricular Policy and Standards

Last Name	First Name	Department	Area	Term Start	Term End
Ferrara	Ida	ECON	Social Science	01-Jul-09	30-Jun-12
Frederiksen	Soren	SPPA	Undesignated	01-Jul-11	30-Jun-13
Jacobs	Merle	EQST	Social Sciences	01-Jul-11	30-Jun-14
Karpinski	Eva	WMST	Humanities	01-Jul-11	30-Jun-14



Executive Committee

Report to Council

Magee	Joanne	ADMS	Professional Studies	01-Nov-10	30-Jun-13
Marjollet	Christian	FR	Humanities	01-Nov-10	30-Jun-12
Tufts	Steven	GEOG	Undesignated	01-Jul-11	30-Jun-14

Committee on Student Academic Petitions

Last Name	First Name	Department	Area	Term Start	Term End
Asgary	Ali	ADMS	Professional Studies	01-Nov-10	30-Jun-12
Blazina	John	EN	Humanities	01-Jun-11	30-Jun-13
Erechtchoukova	Marina	SIT	Professional Studies	01-Jun-11	30-Jun-14
Foster	Lorne	SPPA	Undesignated	01-Nov-10	30-Jun-12
Kheraj	Sean	HIST	Humanities	01-Jun-11	30-Jun-14
Little	William Kenneth	ANTH	Social Sciences	01-Jun-11	30-Jun-13
MacLachlan	Alice	PHIL	Humanities	01-Jun-11	30-Jun-12
McPherson	Kathryn	HIST	Humanities	01-Jun-11	30-Jun-14
Poon	Maurice	SOWK	Professional Studies	01-Nov-10	30-Jun-12
Rozendal	Phyllis	EN	Humanities	01-Jan-10	30-Jun-12
Sinyor	Roberta	DLLL	Humanities	01-Nov-10	30-Jun-12
Splettstoesser	Ingrid	ADMS	Professional Studies	01-Nov-10	30-Jun-12
Stoyanov	Andrey	ECON	Social Sciences	01-Jan-10	30-Jun-12
Tam	Henry	ECON	Social Sciences	01-Jun-11	30-Jun-13

Committee on Research Policy and Planning

Last Name	First Name	Department	Area	Term Start	Term End
Angermeyer	Philipp	DLLL	Humanities	01-Nov-10	30-Jun-13
Bird	Kymerley	HUMA	Humanities	01-Jul-09	30-Jun-12
Crosby	Alison	WMST	Humanities	01-Nov-10	30-Jun-13
Dimock	Susan	PHIL	Humanities	01-Jul-11	30-Jun-12
Georgopoulos	George	ECON	Social Sciences	01-Nov-10	30-Jun-12
Grayson	Paul	SOSC	Social Sciences	01-Jul-11	30-Jun-14
Hwong	Thaddeus	SPPA	Professional Studies	01-Jul-09	30-Jun-12
Latham	Robert	POLS	Social Science	01-Nov-10	30-Jun-13
Villani	Sergio	FR	Humanities	01-Jul-11	30-Jun-14

Committee on Student Appeals and Academic Integrity

Last Name	First Name	Department	Area	Term Start	Term End
Carbonell	Pilar	ADMS	Professional Studies	01-Nov-10	30-Jun-12
Cohn	Daniel	SPPA	Undesignated	01-Jul-11	30-Jun-14
Davidson	Deborah	SOCI	Social Sciences	01-Nov-10	30-Jun-12
Iannacito-Provenzano	Roberta	DLLL	Humanities	01-Jul-11	30-Jun-14
Khaiter	Peter	ITEC	Professional Studies	01-Nov-10	30-Jun-12



Executive Committee

Report to Council

Lino	Shanna	DLLL	Humanities	01-Jul-11	30-Jun-13
Poster	Carol	EN	Humanities	01-Nov-10	30-Jun-12
Roth	Robin	GEOG	Undesignated	01-Jul-11	30-Jun-13

Committee on Teaching and Learning

Last Name	First Name	Department	Area	Term Start	Term End
Denning	Kathryn	ANTH	Social Sciences	01-Jul-11	30-Jun-14
MacLennan	Anne	COMN	Social Sciences	01-Jul-09	30-Jun-12
Ogata	Ken	ADMS	Professional Studies	01-Nov-10	30-Jun-13
Waring	Duff	PHIL	Humanities	01-Jul-11	30-Jun-14
Woody	Diane	FR	Humanities	01-Jul-11	30-Jun-14
Zikic	Jelena	ADMS	Professional Studies	01-Nov-10	30-Jun-13

Tenure and Promotions Committee

Last Name	First Name	Department	Area	Term Start	Term End
Domian	Dale	ADMS	Professional Studies	01-Jul-11	30-Jun-14
Durston	Alan	HIST	Humanities	01-Jul-11	30-Jun-14
Fang	Tony	ADMS	Professional Studies	01-Nov-10	30-Jun-13
Hadj-Moussa	Ratiba	SOCI	Social Sciences	01-Nov-10	30-Jun-12
Huang	Jimmy	SIT	Professional Studies	01-Jul-11	30-Jun-12
Jenkins	William	GEOG	Undesignated	01-Nov-10	30-Jun-13
Klassen	Tom	POLS	Social Sciences	01-Jul-09	30-Jun-12
Pelham	Judy	PHIL	Humanities	01-Jul-11	30-Jun-14
Williams	Deanne	EN	Humanities	01-Jul-09	30-Jun-12
Xu	Xueqing	DLLL	Humanities	01-Jul-11	30-Jun-14

2. Outstanding Vacancies on Council Standing Committees

The Executive Committee wishes to remind Council that, with the conclusion of the election period, a number of vacancies remain on Council Standing Committees as follows:

Committee on Tenure and Promotions – 5 vacancies for two or three-year terms

Committee on Teaching and Learning – One contract faculty and two graduate teaching assistants vacancies (one-year terms)

Sub-Committee on Student Experience – 2 vacancies for three-year terms

Committee on Student Appeals and Academic Integrity – 1 vacancy for a three-year term

Committee on Student Academic Petitions – 2 vacancies for three-year terms



Information on committee mandates, meeting frequency and peak periods of activity can be found at <http://www.yorku.ca/laps/council/faculty/index.html>

The Executive Committee encourages members who are interested in serving on any of the committees with outstanding vacancies to submit a nomination form to Colin Deschamps, Acting Secretary of Council (colind@yorku.ca). The nomination form may be found at http://www.yorku.ca/laps/council/faculty/documents/Nomination_Form.pdf

3. Election Results: Faculty Representatives on Senate

Elections for membership of Faculty Representatives on Senate opened on Wednesday, May 25 and closed on Tuesday, May 31, 2011. The Executive Committee is pleased to announce the new and continuing LA&PS Faculty Representatives on Senate as follows:

Last Name	First Name	Department	Term Start	Term End
Adriaen	Monique	FR	01-Nov-10	30-Jun-13
Allen	Joan	SOSC	01-Nov-10	30-Jun-13
Anderson	Karen	SOCI	01-Nov-10	30-Jun-13
Cumming	Peter	HUMA	01-Nov-10	30-Jun-13
Ehrlich	Carl	HUMA	01-Jul-11	30-Jun-14
Figueredo	Maria	DLLL	01-Nov-10	30-Jun-13
Lockshin	Martin	DLLL/HUMA	01-Jul-11	30-Jun-14
Ginsburg	Jerry	HIST	01-Nov-10	30-Jun-13
Heron	Craig	HIST	01-Nov-10	30-Jun-13
Lipsig-Mumme	Carla	SOSC	01-Nov-10	30-Jun-13
Llambias-Wolff	Jaime	SOSC	01-Sep-09	30-Jun-12
Magee	Joanne	ADMS	01-Jul-11	30-Jun-14
Michasiw	Kim Ian	EN	01-Sep-09	30-Jun-12
Ricci	Antonio	DLLL	01-Sep-09	30-Jun-12
Spotton Visano	Brenda	ECON	01-Feb-10	30-Jun-12
Solis	Adriano	ADMS	01-Sep-09	30-Jun-12
van Daalen-Smith	Cheryl	WMST	01-Nov-10	30-Jun-13

4. Summer Authority – Summer 2011

The Executive Committee reminds Council that it will, if required, “serve as a summer authority following Senate practice, and act on behalf of the Council from the last meeting of the Council in the spring, to the first meeting of the Council in the fall” (as defined by article vii of its mandate).



**Report 4
May 2011**

ITEM FOR INFORMATION:

1. Year End Summary of Academic Policy and Planning Committee Activity, 2010-2011

The APPC met on a monthly basis throughout the academic year to discuss a variety of items under its mandate. The mandate is repeated below, albeit some minor changes are pending Council approval.

APPC examines, formulates, and reviews long-term and short-term academic planning as well as comprehensive policies for the Faculty, including degree and non-degree credit studies.

In discharging its functions the Committee shall:

- i. In tandem with the Dean and in close consultation with Departments/Schools develop the Faculty Academic Plan, oversee coordination/implementation of the plan, and report to the Council on activities.
- ii. Make recommendations to the Council on the feasibility of new Schools/Departments, Programs, Research Centres;
- iii. Make recommendations to the Council on reviews of existing Schools/Departments, Programs, Research Centres;
- iv. Direct advice on the employment of resources within the Faculty to the Dean;
- v. Make recommendations to the Dean via the Council on budgetary matters that affect academic programs;
- vi. Advise the Dean on evening education, part-time and full-time studies, graduate education, and Faculty fundraising;
- vii. Advise the Dean on the interplay of academic and budget issues in the development of the Integrated Resource Plan;
- viii. Through the Non-Degree Studies Sub-Committee, receive proposals and set policy with respect to the institutional development in areas of non-degree programming and the relationship between degree and non-degree studies;
- ix. Advise the Dean on matters related to the allocation of appointments of faculty members to the tenure stream (but not individual appointees) each year, preferably within the context of comprehensive budget proposals and in light of the Faculty Academic Plan and developmental plans of the various Schools/Departments within the Faculty;
- x. Access all relevant information through the Office of the Dean and report to the Council regularly on all advice given to the Dean.

Specifically in 2010-11 and in relation to the mandate, the committee:

- Reviewed and proposed updates to its mandate
- Received monthly updates concerning the status of International students
- Reviewed and commented on the ORU and UAP documents emanating from the Provost's office
- Reviewed and commented on the Faculty complement plan
- Reviewed and approved the Strategic Plan Implementation Scrolls



**Report 2
May 2011**

ITEMS FOR INFORMATION (2):

1. Criteria for LA&PS General Education Courses

Over the past academic year, the General Education Sub-Committee (of the Committee on Curriculum, Curricular Policy and Standards) has been working to better articulate the criteria for LA&PS general education courses (as outlined in the approved LA&PS General Education legislation). It is intended that the criteria assist proponents when developing new, or transitioning existing courses to, general education courses.

According to the legislation, the General Education curriculum is to provide students with a foundation of interdisciplinary knowledge, breadth, and methods and approaches necessary for a successful liberal and professional education. General Education courses should introduce students to an array of ways of knowing and fundamental ideas spanning the Humanities, Modes of Reasoning, Natural Science and Social Science. They should also provide explicit instruction in critical analytical skills and thought, and their communication in writing and speech. Each General Education course proposal is therefore expected to explicitly demonstrate how the course will meet these objectives: breadth; interdisciplinarity; and critical skills.

The critical skills emphasized in each course will vary in large part based on its interdisciplinary domain. In articulating the relevant critical skills for each of the domains within LA&PS (Humanities, Modes of Reasoning and Social Science) consultation was engaged with each area.

As well, a new form has been developed (based on the existing *New Course Proposal* form) for use by proponents wishing to propose new, or transitioning existing courses to, general education courses. A copy of the *New General Education Course Proposal* form is currently available as part of the curriculum toolkit: www.yorku.ca/laps/council/faculty/curr_tools.html.

Feedback regarding the criteria for LA&PS general education courses may be submitted care of the Secretary to the General Education Sub-Committee, Whitney L'Esperance (whitneyl@yorku.ca).

The criteria for LA&PS general education courses can be found on the following page.

Criteria for LA&PS General Education Courses

CRITERIA FOR GENERAL EDUCATION PROPOSALS

According to Faculty of LA&PS legislation, the General Education curriculum is to provide students with a foundation of interdisciplinary knowledge, breadth, and methods and approaches necessary for a successful liberal and professional education. General Education courses should introduce students to an array of ways of knowing and fundamental ideas spanning the Humanities, Modes of Reasoning, Natural Science and Social Science. They should also provide explicit instruction in critical analytical skills and thought, and their communication in writing and speech. Each General Education course proposal is therefore expected to explicitly demonstrate how the course will meet these objectives.

1. **BREADTH:** The General Education Program requires that students complete a General Education course in at least three of the domains of Humanities, Modes of Reasoning, Natural Science and Social Science, along with the credits students are required to take outside of their major. This requirement is designed to meet the Faculty's commitment to a broad education for its students. But further, each General Education course itself is expected to also be broad in both its subject-matter and in the approaches it takes to that subject-matter.

2. **INTERDISCIPLINARITY:** The Faculty's commitment to interdisciplinarity is again manifest through the General Education requirement that each student complete a General Education course in at least three of the domains as outlined in section 1. above. But each course itself is expected to be at least multidisciplinary if not interdisciplinary in its approach to its subject-matter.

3. **CRITICAL SKILLS – ORIENTATION TO UNIVERSITY LEVEL NORMS AND EXPECTATIONS:** According to the Faculty's General Education legislation, all General Education courses are expected to provide "a foundation in the methods and approaches necessary for successful undergraduate education in the liberal arts and associated professional studies...[by] providing explicit instruction in critical analytical thought, and its communication orally and in writing." The critical skills emphasized in each course will vary in large part based on its interdisciplinary domain. Please consult the Critical Skills Criteria document relevant to your course's domain.

CRITICAL SKILLS CRITERIA FOR HUMANITIES GENERAL EDUCATION COURSES

Because the Humanities deal with the rich and ever-expanding works of human art, thought and aspiration, their focus is normally on texts and on the relation of text to text. Therefore, the focus of Humanities pedagogy is teaching students to understand texts, to appreciate the contexts in which they are set, and to engage with them in critical ways.

INTERPRETATION: Central to the Humanities is the process of interpretation. This skill combines training in reading primary texts with the careful exposition of contextual and interpretive material provided by lectures, articles, commentaries and discussion.

READING: In order to foster a sophisticated understanding of texts in context, critical skills pedagogy in Humanities focuses on reading "inside the text" and "outside the text". The first of these objectives relates to experiencing texts in a relatively neutral way; that is before deciding one's critical stance to a text, one seeks to understand how it works. In reading "outside the text" students enter into the area of interpretation of texts by academic critics or other artists. In this way students come to realize that texts in context are texts in dialogue.

WRITING: Central to the Humanities is the skill of putting one's thinking into writing. Thus Humanities General Education courses normally provide multiple opportunities for students to write in at least one Humanities genre, and to receive extensive feedback on their writing.

SPEAKING/LISTENING SKILLS: These skills are usually key elements of the tutorial experience and instruction in them aims to develop interactions that are reflective and considerate. Critical tutorial projects/discussions focus on engaging with course material and learning from peers.

RESEARCH: Developing students' research skills is also an integral component of Humanities General Education courses. This normally involves learning to access interpretive and background material in various ways, and properly acknowledge information and commentary.

CRITICAL SKILLS CRITERIA FOR MODES OF REASONING GENERAL EDUCATION COURSES

Modes of Reasoning courses teach the reasoning skills often used in the academy and normally fall into three main categories: critical thinking, critical reading and critical writing.

CRITICAL THINKING: Modes courses use argument as the core subject matter of their courses and explicitly teach students the skills of argument analysis: identifying, reconstructing and assessing arguments. Particular skills taught include distinguishing arguments from non-arguments, inferring implied premises and conclusions, determining when inferences are valid or invalid, and determining when premises are acceptable or suspect.

CRITICAL READING: Critical reading in Modes courses normally involves the application of critical thinking to written texts. Usually then critical reading consists of identifying the specific claims in a text and putting them into question: determining whether they should be accepted, figuring out how they fit together, and assessing whether and to what degree they support the author's thesis.

CRITICAL WRITING: Modes of Reasoning courses teach a model of writing as reasoning. Reasoning can only be carried out through the medium of language, and the academic essay and related species of writing are themselves exercises in reasoning. Students are taken through the process of composing an academic essay, applying the skills and concepts acquired through the analysis of arguments.

SPEAKING/LISTENING SKILLS: These skills are usually key elements of the tutorial experience and instruction in them aims to develop interactions that are reflective and considerate. Critical tutorial projects/discussions focus on engaging with course material and learning from peers.

CRITICAL SKILLS CRITERIA FOR SOCIAL SCIENCE GENERAL EDUCATION COURSES

Critical means analytical, complex, evaluative, interrogatory. Social Science General Education courses normally specify a number of critical skills and create, through readings, lectures, tutorials, projects and graded assignments, experiences which assist students to develop, practice and integrate these skills.

CRITICAL THINKING: Thinking denoted as critical is associated with independent intellectual endeavours that examine, rather than accept unconditionally, prevailing concepts and practices. Developing critical thinking means assisting students to learn and refine their powers of reflection, judgment, and argument.

CRITICAL READING: Learning to read critically requires developing an appreciation for the variety of purposes in texts as well as developing analytical, interrogatory strategies. To foster critical reading students may be asked to explore theories, hypotheses, methodologies, data, voices, positionality, narrative

inclusivity/exclusivity, intersectionality, public policy, and/or equity issues within an interdisciplinary social science context.

WRITING SKILLS: Students develop writing skills by practicing the genres and styles appropriate to social science disciplines. Thus, general education courses are typically writing intensive. In addition to the thesis driven essay, students may write reflection pieces highlighting their experiences in relation to course materials, explicate complex theoretical arguments, engage with primary documents and methodologies, examine current public debates, detect minoritized/silenced voices, and/or identify unsubstantiated truth claims.

SPEAKING/LISTENING SKILLS: These skills are usually key elements of the tutorial experience and instruction in them aims to develop interactions that are reflective and considerate. Critical tutorial projects/discussions focus on engaging with course material and learning from peers.

METHODOLOGY: Methods in social science range widely, from qualitative to quantitative, from interpretivist to positivist, and from observational to experimental. Developing an appreciation of the strengths, limitations, and historical and intellectual contexts of those methods is essential for orientation into social science disciplines. Awareness of the various types and scales of social data is also crucial.

2. Year End Summary of the Committee on Examinations and Academic Standards Activity, 2010-2011

The following outlines major items of business considered and approved by the Committee on Curriculum, Curricular Policy and Standards during the 2010-2011 academic year.

Major Items Considered and Approved:

- Changes to the mandate of the Committee on Curriculum, Curricular Policy and Standards
- Proposal to establish a new program in United States (US) Studies
- Proposal to establish a new Professional Certificate in Financial Planning
- Proposal to establish a new Professional Certificate in Investment Management
- Proposal to establish a new Professional Certificate in Canadian Business for Internationally Educated Professionals
- Proposal to establish a new Professional Certificate in Information Technology for Internationally Educated Professional
- Proposal to establish a new Cross-Disciplinary Certificate in Canadian Studies
- Proposal to establish a new Certificate of Proficiency in Canadian Taxation
- Proposal to close the 90-credit Bachelor of Public Administration (BPA)
- Proposal to close the Certificate of Proficiency in Russian Language

Summary of Individual Course Change Proposals:

The following is a summary of the 236 proposals for changes to individual courses in the Faculty of Liberal Arts and Professional Studies between July 1, 2010 and May 31, 2011.

Year	Changes to Courses	New Course Proposals	Lapsed/Retired Courses
2010-2011	159	70	7
2009-2010	172	79	4

Summary of Changes to Existing Degrees/Certificates:

The following is a summary of the 36 proposals for changes to existing degrees or certificates in the Faculty of Liberal Arts and Professional Studies between July 1, 2010 and May 31, 2011.

Year	Changes to Existing Degrees	Changes to Existing Certificates
2010-2011	32	4
2009-2010	22	7



Consent Agenda

April & May 2011

1. Changes to Existing Degrees/Certificates

- Business and Society
- Business Minor
- Cognitive Science
- Human Rights and Equity Studies

2. New Course Proposals

- AP/ADMS 3915 0.00 Internship for Internationally Educated Professionals
- AP/ADMS 4015 3.00 Experiential Education Projects for Internationally Educated Professionals
- AP/ADMS 4115 6.00 Practicum in Business for Internationally Educated Professionals
- AP/CH 3660 6.00 Modern Chinese Drama: Cao Yu and His Contemporaries (in Chinese)
- AP/CH 3820 6.00 Modern and Contemporary Chinese Literature
- AP/HREQ 4450 6.066 Social Theories and Human Rights
- AP/HUMA 4185 6.00 Modern Moods: Nostalgia and Melancholy
- AP/ITEC 3915 0.00 Internship Term for Internationally Educated Professionals
- AP/ITEC 4015 3.00 Experiential Education Projects for International Educated Professionals
- AP/ITEC 4115 6.00 Practicum in Information Technology for Internationally Educated Professionals

3. Changes to Existing Courses

- AP/GER 3600 3.00 (cross-listed to: AP/HUMA 3600 3.00) Berlin in German Literature and Culture
- AP/GER 3793 3.00 (cross-listed to: AP/HUMA 3986 3.00) Screening the Past: Rewriting German History in Film
- AP/GER 3794 3.00 (cross-listed to: AP/HUMA 3983 3.00) Family Fictions: Narrating the Family in German Cinema
- AP/GER 3840 3.00 (cross-listed to: AP/EN 3460 3.00) German Romanticism: Tradition and Revolution
- AP/GER 4750 3.00 (cross-listed to: AP/HUMA 4882 3.00) Inventing the Museum: Collecting, Culture and Modernity
- AP/GER 4751 3.00 (cross-listed to: AP/HUMA 4884 3.00) Utopias and Nightmares: Science and Technology in Modern German Culture
- AP/GER 4820 3.00 (cross-listed to: AP/HUMA 4883 3.00) Germany in Transit: Nation, Migration and Cultural Production
- AP/HND 1000 6.00 Elementary Hindi-Urdu
- AP/HND 2000 6.00 Intermediate Hindi-Urdu
- AP/HND 2700 6.00 South Asian Literature and Culture
- AP/HND 3610 3.00 Writings of Premchand (1880-1936)
- AP/HND 3710 3.00 Contemporary Literatures of the South Asian Diaspora
- AP/HRM 3495 0.00 Human Resources Management Internship
- AP/IT 3760 3.00 Italian Medieval and Renaissance Civilization

- AP/IT 3761 3.00 Italian Medieval and Renaissance Civilization
- AP/IT 3770 3.00 Modern and Contemporary Italian Culture
- AP/IT 3771 3.00 Modern and Contemporary Italian Culture
- AP/PHIL 4030 3.00 Seminar in Ancient Philosophy
- AP/SP 4130 3.00 Varieties of Spanish Worldwide
- AP/SP 4650 6.00 Literature and Music in Spanish America
- AP/SOSC 1340 6.00 Introduction to Business and Society
- AP/SXST 4601 6.00 Research Methods in Sexuality Studies

A consent agenda item does not involve new programs, significant new principles, or new policies. These proposals are clearly identified on the notice of the meeting as consent agenda items. Full proposal text is not reproduced in the hardcopy agenda package. Proposal text is available at the following URL: http://www.yorku.ca/laps/council/faculty/curr_consent.html.

A consent agenda item is deemed to be approved unless, prior to the commencement of a meeting, one or more members of Council advises the chair of a request to debate it.



**Report 4
May 2011**

ITEM FOR INFORMATION:

1. Year End Summary of the Committee on Research Policy and Planning Activity, 2010-11

i. Faculty of Liberal Arts and Professional Studies Minor Research Grant

The Minor Research Grant was offered in Fall 2010 and Spring 2011 and awarded to 47 faculty members.

ii. Specific Research Grant

The Specific Research Grant (Leave and Non-Leave) was offered three times this academic session and awarded to faculty members who met the criteria.

iii. Committee Responses

- The Committee considered and provided feedback to the President Mamdouh Shoukri regarding the search for the next Vice-President of Research and Innovation.
- The Committee considered and provided feedback to the Academic Policy Planning and Research Committee regarding the University Academic Plan: A Commitment to Quality Innovation and Engagement.
- The Committee considered and provided suggestions to the Provost regarding the Academic Innovation Fund.
- The Committee considered and provided feedback to the Executive Committee regarding the Organized Research Unit Policy.

iv. Committee Initiatives

• Research Celebration

The Committee is planning an innovative venue to celebrate research for next year (on-going).

• York University Faculty Association (YUFA) Funding for Conference Travel

The Committee has requested that the YUFA consider ways in which to increase the funding for conference travel. YUFA indicated to the Committee that it will be considered the next bargaining session.



Report 4
May 2011

ITEM FOR INFORMATION:

a) Year End Summary of the Committee on Teaching and Learning Activity, 2010-11

- i. The Committee on Teaching and Learning met 12 times during the academic year and their initiatives and activities included;
 - Reviewing and formulating recommendations for changes to the terms of reference and additional award categories for the Dean's Awards for Excellence in Teaching.
 - Responding to the Student Council of Liberal Arts & Professional Studies regarding accessible on-line course evaluations and offering an interim solution of mid term evaluations. The Committee aims to consult with Council on this initiative and have a working pilot version ready for the 2011-2012 academic year. For the long-term goal of efficient accessible on-line course evaluations, the Committee will present a discussion paper at the first council meeting of 2011-2012.
 - Creating and formulating recommendations for a faculty-wide standardized physician statement. The Committee will be soliciting feedback from Council and its committees next year.
 - Creating and formulating recommendations for a faculty-wide course outline template. The Committee will be soliciting feedback from Council and its committees next year.

ii. Faculty-wide Student Awards (2010 – 2011)

The Sub-Committee on Student Experience approved the recipients of the following 2010-2011 Faculty of Liberal and Professional Studies specific awards for 2010-2011.

Arthur Francis Williams Entrance Award

Erin Dong

Faculty of Liberal Arts Professional Studies Entrance Award

Christina Ransom
Katy Shum
Jin Tan
Sarah Navy

Malcolm Streete Bursary

Derek Ang

Louise Jacobs Jamaican Scholarship

Janelle Brady

George Hopton Award

Kayla McLean
Zeljko Lazarevic

Alumni Award for Commitment to Student Experience and Engagement

Mary El'Bably

Arthur Francis Williams Mature Student Award

Sheng Ping Guo
Temilade Otedola

Arthur Francis Williams Transfer Student Award

Brian Joya
Karuna Sagara

George & Catherine Fallis Entrance Award

Clauk Su

Atkinson Students' Association Scholarship

Samantha Hudyma
Jian Tang
Jerry Leung
Sherry Stein
Myrto Koumarios

Beverly Margaret Reynolds Scholarship

Sahar Joya
Justin Kowalewsky

Dean's Award for Academic Excellence

Sharagim Habibi - 1st yr.
Rajat Sabharwal - 2nd yr.
Daniel Morrissey - 3rd yr.
Mohammed Sohail - 4th yr.

Arthur Francis Williams Award in Canadian Studies

Melody Yousefian
 Jacob Pacey
 Nathan Zimmerman
 Mathieu Laporte
 Brooke Cafaro
 Ningjia Cai
 Olena Lyubchenko
 Margarita Igorevna Puterman
 Sheryl To

**The Faculty of Liberal Arts and Professional Studies
 Outstanding Student Volunteer Award**

Janelle Brady
 Yue (Crystal) Niu

Outstanding Student Leadership Award

Ahmed Ismail
 Liza Franses
 David Ip Yam

Helen Vari LAPS Award

Dauren Dayembayev
 Joseph Kalis

iii. School and Departmental Awards and Prizes

The Departments and Schools approved the recipients of the following Faculty of Liberal Arts and Professional Studies specific awards for 2010-2011.

ADMINISTRATIVE STUDIES

Eugene H. Zimmerman Memorial Prize

Jian Tang

Ontario Real Estate Association Prize

Pedro da Fonseca
 Dana Al Adham
 Gurminder Singh

HSBC Bank Canada Scholarship in Administrative Studies

Li An Chen

The Mildred Theobalds Prize in Marketing

Jagneet Malhotra

John A. Sheran Memorial Scholarship

Linfang Mai

Victor S. MacKinnon Award

Melody Yousefian
 Sheryl To

ANTHROPOLOGY

Nicol, Vince and Wensley Prize in Anthropology

Lindsay Moore
 Marta Bak
 Orit Brenner

COMMUNICATION STUDIES

Dalton Kehoe Award

Sun Ah Lim

Penny Jolliffe Scholarship in Communication Studies

Kyrstin Felts

Eric Koch Award

Regina Olszowka

Reva Orlicky Mem & Founding Friends Award

Aidan Moir
 Jolene MacDonald

Jerry Durlak Award

Regina Olszowka

ECONOMICS

Chris Sloan Prize

Andrei Korottchenko

The Annie Kaplansky Award

Mubeen Ahmed

Edward A. Beder Memorial Scholarship
Rajat Sabharwal

Stanley L. Warner Memorial Award (LAPS)
Ava Aslani-Amoli

Tait Montague Book Prize
Ke Chen

The George Doxey Award in Economics
Jehanzeb Arshad

William Jaffe Book Prize
Flavia Lopes Monteiro

William Pearson Scott Scholarship
Ming Liu
Mir Kabir

ENGLISH

Babs Burggraf Award in Creative Writing
Dylan Bosacki

Nichol Award
Alison Gadsby

Judith Eve Gewurtz Memorial Poetry Award
Alice Gorzhaltzan

Sorbara Award in Creative Writing
Chad Campbell

Stanley Fefferman Prize in Creative Writing
Shaun Hogan

The Sylvia Ellen Hersch Memorial Award
Michael Earnshaw

Brian Hepworth Prize
Mekhala Chaubal

Department of English Retirees' Scholarship
Stephanie Cochrane

H. K. Girling Literature Prize
John Nyman

June McMaster-Harrison Memorial Prize
Erin Kampen

The Avie Bennett Prize in Canadian Literature
Jerome Paul

The Matthew Ahern Memorial Prize
Carlo Raponi

FRENCH STUDIES

David M. Walker Memorial Award
Jessica Francis-Albert

Donald Jackson Prize
Thilagavathy Sunassee-Thapermall

Hédi Bouraoui Essay Prize
Elisa Colonna

GEOGRAPHY

Hans Carol Prize
Jackyn Goldhar

John Warkentin Bursary
Thomas Montour
Celia Saroya

HISTORY

Desmond Hart Memorial Book Prize
Howard Lax
Chris Woodrow
Donna Bernardo
Sheri Crawford

Morris Krever History Prize
Tara Fleming

The Joseph Woods Memorial Prize
Cassandra Bruni

Grace Heggie Award

Olena Lyubchenko

Harry S. Crowe Memorial Prize

Roger Carlos

History Department Merit Award

Sheri Crawford

Peter Isajev-Balanyk

The Peter Knights Memorial Prize in U.S. History

Daniel Guadagnolo

Willard W. Piepenburg Award

Justin Pickles

Women's Canadian Historical Society Scholarship

Maria Sciolo

HUMAN RESOURCES MANAGEMENT

Human Resources Management Professionals of West Toronto Scholarship of Excellence

Anita Garratt

KWA Partners Scholarship

Rana Khalil

Toronto HR Professionals Association Award

Ann Tsunakawa

HUMANITIES

George Michie Memorial Scholarship

Michael Rowan

Walter Gordon Book Prize in Canadian Studies

Alina Chekh

The Classics Award

Rachel de Brouwer

The Eva Halward Prize

Andrei Hociung

Carleton E. Perrin Book Prize for Excellence in Science

Evgueni Vlassov

Humanities 25th Anniversary Book Prize

Adam Duncan

Kilbourn Award in the Humanities

Karen O'Leary

POLITICAL SCIENCE

Ashe Davis Liberal Award

Jonathan Zameret

E. Carl Smith Book Prize

Grace Ko

Political Science Scholarship

Mikaela Robertson

Rudolph Family Award

Rabia Awan

The Sergio Marchi Scholarship

David Weinczok

Virginia McDonald-Evans Fund

Zachary Smith

William Pearson Scott Scholarship

Jermilino San Pedro

SOCIAL SCIENCE

Esiri Dafiewhare Scholarship

Shani Wallace

Alterna Social Economy Scholarship in Honour of

Haswell B. Iron

Tereza Safarian

The Law and Society Prize

Hiam Kogiashvili-Amar

The Law and Society Honours Prize

Masouda Baryole

The Business and Society Honours Award

Sania Durvesh
Rajanie Kumar

The Criminology Honours Scholarship

Shashendra Baldeo

The Gina Feldberg Prize

Adrienne Shnier

The Health and Society Book Prize

Bradley Keeling
Adrienne Shnier

The International Development Studies Honours Award

Theresa Dillon

Labour Studies Student Achievement Prize

Ann Kim
Neil Reimer Scholarship
Luke Sinopoli

The Latin American and Caribbean Studies Honours Award

Juan Vidal

The Jane Banfield Prize

Bobbi-Jo Marshall
Ashley Naipaul

Social and Political Thought Undergraduate Student Award

Linh Vuong

Marion Miller Urban Studies Award

Daniel Hoang
Andrew Scheftsik

The Frances Frisken Urban Studies Prize

Jordan Teichmann

The Social Science 3700 Urban Studies Prize

Lisa Choi

Ellen Baar Award in Social Sciences

Justin Goldrich

Gordon Lowther Scholarship

Marcus Sibley

Otto Friedman Memorial Scholarship

Qara Clemente

SOCIAL WORK

Canadian Daughters' League Award

Zeba Tayabee



Report 1
May 2011

ITEM FOR INFORMATION:

1. Year End Summary of the Tenure and Promotions Committee Activity, 2010-11

A. Review of applications for Tenure and Promotion

The following is a numerical summary of the applications for tenure and/or promotion that have come forward to the Tenure and Promotions Committee since July 1, 2010:

27	applications for tenure and promotion from 2010-11
10	applications for promotion from 2010-11
9	outstanding applications for tenure and promotion from 2009-10
11	outstanding applications for promotion from 2009-10

36	total applications for tenure and promotion
21	total applications for promotion

During the 2010-11 academic year, members of the Tenure and Promotions Committee met 18 times as a Review Committee (augmented by two representatives from the Senate Tenure and Promotions Committee) to consider 32 of the above 57 applications for tenure and/or promotion. The Review Committee will be meeting three times during the month of June in order to consider additional applications and intends to meet during the summer to review any outstanding applications for tenure. Further updates will be presented to Council in the fall.

This year, the Committee experienced a number of issues with respect to the processing of files as well as three failures to meet quorum, both of which affected the ability of the Committee to review files in a timely manner. For those meetings in which quorum could not be met, all but one were rescheduled. Delays to the processing and timing of tenure and promotion files prior to consideration by the Committee remain a key issue in the Committee's ability to review applications in an efficient manner.

The Committee wishes to extend their thanks to the many faculty members and administrators within the Schools/Departments for their diligent work in preparing tenure and promotion files for 2010-11. The Committee also extends its gratitude to the Dean for his exceptional letters of transmittal.

Since July 1, 2010, six faculty members have been granted tenure and promoted to the rank of Associate Professor while 11 have been promoted to the rank of Professor.

B. Unit Tenure and Promotion Standards

The Tenure and Promotions Committee met four times during the academic year as a Committee of the Whole in order to consider special initiatives within the Faculty as well as School/Department tenure and promotion standards for the Department of Anthropology and the School of Women's Studies. Tenure and promotion standards for a number of other units have been received, which the committee will attend to in the fall term.

C. Resources for Faculty and Staff

The Committee would like to remind all faculty and staff, including candidates for tenure and/or promotion, of the following resources available online:

- The Tenure and Promotions Toolkit for the Faculty of Liberal Arts & Professional Studies. The toolkit contains information for upcoming candidates, tools and templates for file preparation committees and

administrators, information and resources for adjudicating committees, and links to the Senate web site. The toolkit can be accessed at: http://www.yorku.ca/laps/council/faculty/tandp_tools.html

- The Senate Tenure and Promotions Toolkit. The toolkit contains University policy documents, timelines, FAQs to promote procedural transparency, and templates for committees. The toolkit can be accessed at: <http://www.yorku.ca/secretariat/senate/committees/tnp/toolkit/index.htm>

The Tenure and Promotions Committee will continue with initiatives to improve procedural transparency and the efficiency of the tenure and promotions process with the Faculty in 2011-12.



**Committee on Student Appeals and Academic Integrity
Report to Council**

**Report 1
May 2011**

ITEM FOR INFORMATION:

Year End Summary of the Committee on Examinations and Academic Standards Activity, 2010-11

The Committee on Student Appeals and Academic Integrity (SAAI) would like to provide Council with an update on the number of academic honesty cases and grade reappraisal appeals during the 2010-2011 academic year.

Academic Honesty:

The following is a summary of academic honesty cases in the Faculty of Liberal Arts and Professional Studies (LA&PS) between July 1, 2010 and May 31, 2011. Please note that the historic data for the 2009-2010 year includes unresolved academic honesty cases carried forward to LA&PS from the antecedent Faculties.

Year	# of Cases Resolved (Academic Honesty)	# of Suspected Cases Currently Being Explored (Academic Honesty)
2010-2011	194	100
2009-2010	287	140

Detailed breakdown of resolved cases:

Year	Offences				
	Aiding & Abetting	Cheating	Falsification	Improper Research Practices	Plagiarism
2010-2011	0	38	0	2	154
2009-2010	2	66	3	0	216

Year	Year Level of Students				
	First	Second	Third	Fourth	Non-degree
2010-2011	56	62	55	21	0
2009-2010	86	106	60	34	1

Year	Level of Resolution	
	Department/School-level	Faculty-level
2010-2011	178	16
2009-2010	250	37

Grade Reappraisal Appeals:

The following is a summary of grade reappraisal appeals considered by the Committee on Student Appeals and Academic Integrity between July 1, 2010 and May 31, 2011.

Year	# of Completed Appeals (Grade Reappraisal)	# of Pending Appeals (Grade Reappraisal)
2010-2011	6	0
2009-2010	6	0