

Minor Change to Existing Program Proposal Form

Deadline

FWS 19-20 June 1, 2018

Prior to completing this form, proponents are asked to consult Kathryn Doyle, Faculty Curriculum Manager, doyleka@yorku.ca, for definitions of major versus minor modifications.

Departmental Curriculum Approval

The Committee on Curriculum, Curricular Policy and Standards will not consider new course proposals that has not received department-level curriculum approval.

Name:	Position:	Date:
Name:	Position:	Date:
Name:	Position:	Date:

Contact Information

Department:	School of Information Technology	
Undergraduate Program Director: Stephen Chen (sychen@yorku.ca)		
Proponent's Name:	Stephen Chen	Proponent's Email:
sychen@yorku.ca		

Minor Change Description

1. What is the proposed change?
2. How does this change affect the program?

The School of Information Technology includes a choice of AP/WRIT 3988 (Effective Writing and Research) and AP/WRIT 3989 (Writing in the Workplace) as part of “Credits outside of Major” degree requirements for most of its programs. Further, the programs’ *General Prerequisite* rule stipulates that students cannot take 3000-level courses without prior completion of *all* 1000- and 2000-level ITEC and MATH courses. We propose:

- a) Replace the choice AP/WRIT 3988 or AP/WRIT3989 with one course *AP/WRIT 2201 - “Effective writing and research in IT”*, submitted by the Writing department separately.
- b) Include newly introduced *AP/WRIT 2201* to the General Prerequisite rule.

Academic Rationale

1. How does this change clarify requirements or options for students?
2. How does this change contribute to program identity or coherence?
3. How does the change affect the program’s effectiveness at preparing students to meet the program learning outcomes?

1. The proposed change removes an unnecessary option that students have between two WRIT courses. A perfectly tailored 2000-level WRIT course is offered instead providing the necessary background for attending the higher-level courses. The curriculum becomes clearer to students and the addition to the General Prerequisite prevents students from attending writing-intensive 3000 and 4000 level courses without the appropriate preparation.
2. The proposed change offers more focused training on specific writing skills that are necessary for performing in 3000- and 4000-level courses and builds a foundation for more specialized upper-level writing courses to be defined in the future. The addition of the General Prerequisite rule further streamlines and adds much-needed discipline to the curriculum.
3. ITEC DLE’s require that graduates shall be able to “[...] *document with clarity robust solutions to information technology problems*”. The proposed addition of AP/WRIT 2201 is meant to exactly focus on the very specific requirements of ITEC students to clearly describe and document IT-related problems and solutions.

Calendar Copy

Use course information from the current Academic Calendar. Denote additions in **bold**, **blue**, **underlined** type and deletions with a ~~strikethrough~~ in the left column.

Current Calendar Copy	Proposed Calendar Copy Example: <u>Add this text</u> Example: Delete this test
<p>Applicable to:</p> <ul style="list-style-type: none"> • Specialized Honours BA: 120 Credits 	<p>Applicable to:</p> <ul style="list-style-type: none"> • Specialized Honours BA: 120 Credits

- Honours BA: 120 Credits
- Honours Double Major BA
- Honours Major/Minor BA
- BA: 90 Credits

The following change:

General prerequisites for all 3000 level or above courses: students must have successfully completed all 1000 and 2000 level required courses in information technology ~~and~~ mathematics required for their program option before taking courses in information technology at the 3000 or 4000 level.

Credits outside the major: 18 credits including SC/MATH 1190 3.00 (Introduction to Sets and Logic); SC/MATH 2565 3.00 (Introduction to Applied Statistics); ~~AP/WRIT 3988 3.00 (Effective Writing and Research) or AP/WRIT 3989 3.00 (Writing in the Workplace).~~

Applicable to:

- Bachelor of Commerce in Information Technology (BCom ITEC)

The following change:

General prerequisites for all 3000 level or above courses: students must have successfully completed all 1000 and 2000 level required courses in information technology ~~and~~ mathematics required for their program option before taking courses in information technology at the 3000 or 4000 level.

Credits outside the major (BCom and ITEC): at least 18 credits including AP/ECON 1000 3.00 (Introduction to Microeconomics) and AP/ECON 1010

- Honours BA: 120 Credits
- Honours Double Major BA
- Honours Major/Minor BA
- BA: 90 Credits

The following change:

General prerequisites for all 3000 level or above courses: students must have successfully completed all 1000 and 2000 level required courses in information technology ~~and~~ mathematics and writing required for their program option before taking courses in information technology at the 3000 or 4000 level.

Credits outside the major: 18 credits including SC/MATH 1190 3.00 (Introduction to Sets and Logic); SC/MATH 2565 3.00 (Introduction to Applied Statistics); ~~AP/WRIT 3988 3.00 (Effective Writing and Research) or AP/WRIT 3989 3.00 (Writing in the Workplace).~~ AP/WRIT 2201 3.00 (Effective writing and research in IT).

Applicable to:

- Bachelor of Commerce in Information Technology (BCom ITEC)

The following change:

General prerequisites for all 3000 level or above courses: students must have successfully completed all 1000 and 2000 level required courses in information technology ~~and~~ mathematics and writing required for their program option before taking courses in information technology at the 3000 or 4000 level.

Credits outside the major (BCom and ITEC): at least 18 credits including AP/ECON 1000 3.00 (Introduction

3.00 (Introduction to Macroeconomics) and AP/WRIT 3988 3.00 (Effective Writing and Research) or AP/WRIT 3989 3.00 (Writing in the Workplace).

to Microeconomics) and AP/ECON 1010 3.00 (Introduction to Macroeconomics) and AP/WRIT 3988 3.00 (Effective Writing and Research) or AP/WRIT 3989 3.00 (Writing in the Workplace). [AP/WRIT 2201 \(Effective writing and research in IT\).](#)

Course Information

New Courses

List any new courses that will be created as a result of the proposed program change. Include the rubric, number, credits and title:

The Writing Department's AP/WRIT 2201 new course proposal has been submitted in parallel to this change request.

Submit a New Course Proposal form for each course along with this CEP.

Existing Courses

List any existing courses that will be revised as a result of the proposed program change. Include the rubric number, credits and title:

No ITEC course shall be revised.

Submit a Change to Existing Course Proposal Form for each course along with this CEP.