

OFFICE OF THE FACULTY COUNCIL CHANGE TO EXISTING DEGREE or CERTIFICATE PROPOSAL FORM

Faculty-level Curriculum Committee Submission Deadlines & Details

Fall Winter 2018-19, Summer 2019 Academic Sessions

June 1, 2017 Complete proposal package for all proposal types

October 15, 2017 Complete proposal package for New Course proposals and Changes to Existing Courses

Early submissions are welcome and appreciated. Incomplete and late proposals may not be processed in time for the requested academic session.

Proposal packages include the proposal form, a library statement, and consultation form (if applicable).

New: Submit your proposal using the new [online submission form](#).

NOTE: A Change to Existing Degree/Certificate proposal is required if a new course is to be coded as a program requirement in the course repository and included in as a Degree Requirement in the official undergraduate Academic Calendar.

Prior to completing this form, proponents are asked to consult Kathryn Doyle, Faculty Curriculum Manager, doyleka@yorku.ca, for definitions of major versus minor modifications.

Completed Submission Deadline: 2/2/2018

Department: **Contact:**

Degree/Certificate Title:

Stream (if applicable):

Effective Session for Change: **Term:** (e.g., Fall; Winter; Summer) **Year:**

Minor Change Description: (e.g. what is the change requested, what does this change mean for the degree, certificate, etc.):

The School needs to add a note that precedes the calendar description to close a loophole that some students are taking advantage from. The current calendar and course descriptions are correct, but some students are arguing lack of specificity therefore a sentence is added to the preamble of the Calendar Description.

Academic Rationale for Change:

Since inception, the BCom admission requirements include one 4U mathematics MHF4U (Advanced Functions), or the equivalent (grade 12 math).

Some students following the advice of external parties are completing SC/MATH1510 6.00 that is a course designed to cover the same topics as MHF4U (grade 12 advance functions) after they have completed one or two statistic courses that are required for the BCom. LA&PS Advisors informed students that it cannot be done, but some persisted and are contesting the NCR rule.

The current course description of SC/MATH1510 indicates that no credit will be retained (NCR) for SC/MATH 1510 if it is taken concurrently or after any statistics/math course, but it cannot be enforced because students argue that there is no explicit mention to ADMS courses. The BCom requires two quantitative courses ADMS2320 that is statistics and ADMS3330 that is statistics plus optimization rules.

Please note that there are so many Math and Statistics courses offered at York that a course description for MATH1510 that would list all of them will need several pages, therefore a blank statement was included by the Math department. Clearly the blank statement proves insufficient to stop some students from taking the same course/content twice to unfairly boosting their GPA.

For full disclosure these are the calendar course descriptions currently available and contested by students:

SC/MATH 1510 6.00 Fundamentals of Mathematics



New Student?
[All about Passport York](#)

Course Description:

Designed for the student whose mathematical background is weak and who wishes to take further courses in mathematics. Topics include algebraic equations and inequalities; simple sequences and series; analytic geometry; trigonometry; functions, including algebraic, exponential, logarithmic and trigonometric functions. Prerequisites: Ontario Grade 11 Functions or Functions & Relations (new curriculum) or Grade 12 Advanced Mathematics (old curriculum). NCR Note: May not be taken by any student who has taken or is currently taking another university course in mathematics or statistics except for SC/MATH 1500 3.00 or SC/MATH 1515 3.00 or SC/MATH 1520 3.00. Course credit exclusions: SC/MATH 1710 6.00, GL/ITEC/MATH/MODR 1670 6.00. Prior to Fall 2009: NCR Note: May not be taken by any student who has taken or is currently taking another university course in mathematics or statistics except for AS/SC/MATH 1500 3.00 or AS/SC/MATH 1515 3.00 or AS/SC/MATH 1520 3.00. Course credit exclusions: AK/MATH 1710 6.00, GL/ITEC/MATH/MODR 1670 6.00.

AP/ADMS 2320 3.00 Quantitative Methods I



New Student?
[All about Passport York](#)

Course Description:

An integrated approach to analyzing business problems from various functional areas. Practical business problems are analyzed using quantitative techniques including probability, statistical inference, estimation and regression as well as non-parametric approaches. Prerequisites: AP/ADMS 1000 3.00; one 12U mathematics course or equivalent. Course credit exclusion: AP/ECON 2500 3.00. PRIOR TO FALL 2009: Prerequisites: AK/ADMS 1000 3.00; one 12U mathematics course or equivalent. Course credit exclusions: AK/ADMS 2320 3.00, AK/ADMS 3320 3.00 (prior to Summer 2005), AK/ECON 3470 3.00.



Course Description:

This course continues with a case-oriented approach to quantitative business analysis and research methodologies. Statistical techniques, operations research techniques such as linear programming and modeling, metric and non-metric data analysis are amongst the techniques used. Prerequisite: AP/ADMS 2320 3.00. Course credit exclusion: AP/ADMB 3330 3.00. PRIOR TO FALL 2009: Prerequisite: AK/ADMS 2320 3.00 or AK/ADMS 3320 3.00 (prior to Summer 2005). Course credit exclusion: AK/ADMS 3330 3.00.

Please note: the Committee on Curriculum, Curricular Policy and Standards requires that degree or certificate requirements, as listed in the Undergraduate Calendar ([click here](#)), be included below in their entirety.

*Please denote additions in **bold, blue, underlining**, and ~~strikethrough~~ for deletions.*

Existing Calendar Copy (Change From):	Proposed Calendar Copy (Change To):
<p>School of Administrative Studies</p> <p>Students prior to entering the Bachelor of Commerce (BCom) are required to have completed one 4U mathematics MHF4U (Advanced Functions), or the equivalent.</p> <p><u>AP/ADMS 1000 3.00</u>, Introduction to Business must be successfully completed prior to taking a course for which it is a prerequisite. For all other ADMS courses, <u>AP/ADMS 1000 3.00</u> may be taken concurrently (corequisite) with the first ADMS course(s) taken.</p> <p>For students with a prior degree in business-related programs, <u>AP/ADMS 1000 3.00</u> is waived as a prerequisite for administrative studies (ADMS) courses. Students must replace the course with three credits in administrative studies (ADMS).</p> <p>The following notes apply to the Honours BCom and BCom programs:</p>	<p>School of Administrative Studies</p> <p>Students prior to entering the Bachelor of Commerce (BCom) are required to have completed one 4U mathematics MHF4U (Advanced Functions), or the equivalent. <u>No credit will be retained (NCR) for SC/MATH 1510 if it is taken concurrently or after any AP/ADMS statistics/math course (starting with the numbers 23, 33 or 43).</u></p> <p><u>AP/ADMS 1000 3.00</u>, Introduction to Business must be successfully completed prior to taking a course for which it is a prerequisite. For all other ADMS courses, <u>AP/ADMS 1000 3.00</u> may be taken concurrently (corequisite) with the first ADMS course(s) taken.</p> <p>For students with a prior degree in business-related programs, <u>AP/ADMS 1000 3.00</u> is waived as a prerequisite for administrative studies (ADMS) courses. Students must replace the course with three credits in administrative studies (ADMS).</p> <p>The following notes apply to the Honours BCom and BCom programs:</p>

Program Learning Outcomes:

Addition/ Removal of Courses

Please describe how each course being added or removed will contribute to the program learning outcomes. *Please note: Proponents are asked to specifically make reference to the Degree-Level Expectations for the program/degree when completing this section.*

Course Number and Title	Add or Remove the course from the program?	Is the course <u>Required</u> or <u>Optional</u>?	How will this course contribute to the program learning outcomes?
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Confirmation of Consultation/Approval:

The Committee on Curriculum, Curricular Policy and Standards will not consider proposals that have not been approved by the Department/School responsible for offering the course.

Please ensure that all fields are filled below, and that appropriate consultation/approval documentation is attached.

Has consultation been completed? (please check) **Yes** **Not applicable**

Is evidence of consultation attached? (please check) **Yes** **Not applicable**

Departmental Curriculum Approval:

Marcela Porporato	Undergraduate Program Director	February 2, 2018
<hr/> Name Click here to enter text.	<hr/> Position Click here to enter text.	<hr/> Date Click here to enter a date.
<hr/> Name Click here to enter text.	<hr/> Position Click here to enter text.	<hr/> Date Click here to enter a date.
<hr/> Name	<hr/> Position	<hr/> Date

This was an executive resolution of the School of Administrative Studies

Decision made after discussions with:

School Director: A. Solis

Area Coordinator for Decision Sciences Courses (statistics): R. Huang

Academic Advisors located at the School of Administrative Studies

Associate Dean of Students at LA&PS: P. Avery