

Major Modifications to Existing Programs Proposal Template

Major Modifications to Existing Programs fall under Section 5 of the York University Quality Assurance Procedures (YUQAP):
<https://yuqap.info.yorku.ca/home/procedures/protocols/major-modifications-to-existing-programs/>

Major Modifications Proposal

1. Faculty: Liberal Arts & Professional Studies
2. Department: School of Administrative Studies
3. Program: Graduate program in Management
4. Degree Designation: Graduate Diploma
5. Type of Modification: (Example: deletion of or change to a field; changes to program requirements / content that affects the learning outcomes.)

Change to also offer the diploma as a Type 2 Diploma and as a Type 1 diploma with restrictions.

6. Location: (current campus and, if applicable, proposed) Markham Centre Campus
7. Effective Date: Upon Senate approval Fall 2023?

-
8. Provide a general description of the proposed changes to the program.

There are no changes to the content or learning outcomes of the Graduate Diploma in Management. A new Professional Masters program in Biotechnology is being proposed, and it includes the Graduate Diploma in Management as a requirement.

9. Provide a rationale for the changes (check wording)

The diploma is currently offered as a Type 3 standalone diploma. As a Type 2, it can be offered concurrently, thus allowing students admitted to the Masters in Biotechnology to complete the requirements for the diploma. If students complete the diploma requirements but do not complete some or all of the remaining requirements for the degree, the Graduate Diploma in Management may be awarded as a Type 1 ("awarded when a candidate admitted to a master's program

leaves the program after completing a certain proportion of the requirements”).

10. Comment on the alignment between the program changes with Faculty and/or University academic plans.

The Graduate Diploma in Management provides students who do not have a background in business or management to develop skills and knowledge in these areas and to access the Masters of Science in Management Practice. Making the program available as a Type 2 diploma (and Type 1 with restrictions) will allow students with an interest in Biotechnology to develop these management skills alongside graduate level Biotechnology courses, to combine these two areas in a capstone project and to further develop both areas simultaneously in an industry setting. The Masters of Biotechnology enhances cross-disciplinary thinking and exemplifies a new kind of credential “to address emergent issues and labour market needs” for 21-st Century Learning. The proposal aligns to the LA&PS Academic Plan (2021-26) principle 2 (enhance connections and collaborations) and principle 4 (foster innovation in teaching and curriculum development).

11. If applicable, provide a detailed outline of the changes to the program and the associated learning outcomes, including how the proposed requirements will support the achievement of program learning outcomes. Programs should have eight to twelve program learning outcomes. Describe how the achievement of the program learning outcomes will be assessed and how that assessment will be documented. (i.e., the mapping of the courses to the program learning outcomes; graduate outcomes).

Not Applicable

12. Summarize the consultation undertaken with relevant academic units, including commentary on the impact of the proposed changes on other programs. Provide individual statements from the relevant program(s) confirming consultation and their support.

Please see the attached joint memo from the Dean of LAPS and the Graduate Program Director responsible for the diploma. There have been several discussions between the lead proponent of the Masters in Biotechnology and the GPD for the program over the course of the Winter 2021 term. Some of these discussions have included representation from the Office of the Provost. On May 28, a consultation was held with the Dean of Graduate Studies.

13. If applicable, describe changes to any admission requirements and on the appropriateness of the revised requirements for the achievement of the program

learning outcomes.

There are no changes to admissions requirements. Students admitted to the Masters of Biotechnology will meet existing admissions requirements for the Graduate Diploma in Management.

14. Describe any resource implications and how they are being addressed (e.g., through a reallocation of existing resources). If new/additional resources are required, provide a statement from the relevant Dean(s)/Principal confirming resources will be in place to implement the changes.

Please see attached memo from the Dean of LAPS and the GPD responsible for the diploma. The diploma will be offered at the new Markham Centre Campus and the School of Administrative Studies is willing and able to ensure that spaces will be made available to satisfy the needs of the Masters of Biotechnology students. A separate agreement between the Deans of LAPS and Science describes the terms for the initial five years, to be renewed by mutual agreement.

15. When applicable, comment on the appropriateness of the revised mode(s) of delivery for the achievement of the program learning outcomes.

Not Applicable

16. Is the assessment of teaching and learning within the program changing? If so, comment on the appropriateness of the revised forms of assessment to the achievement of the program learning outcomes.

Assessment is not changing. However, students in the Masters of Biotechnology will complete a capstone course within the Biotechnology curriculum that satisfies the Graduate Diploma learning outcomes. This course has been developed in consultation with SAS.

17. Provide a summary of how students currently enrolled in the program will be accommodated.

Not Applicable

18. Provide the following appendices:

A) Program Learning Outcomes (eight to twelve)

B) Provide as an appendix a side-by-side comparison of the existing and proposed program requirements as they will appear in the Undergraduate or Graduate Calendar.

Not Applicable

January 17, 2022

Professor Alexander Rusetski
School of Administrative Studies
237 Atkinson College

Email: arusetsk@yorku.ca

FACULTY OF
LIBERAL ARTS &
PROFESSIONAL STUDIES

Office of the Dean

S900 ROSS BLDG.
4700 KEELE ST.
TORONTO ON
CANADA M3J 1P3
T 416 736 5220
F 416 736 5750
laps.yorku.ca

Dear Professor Rusetski:

Re: Decanal Support for the Major Modification to the Graduate Diploma in Management

I am pleased to provide you with a letter of support for the major modification to introduce the existing Graduate Diploma in Management as a requirement for the Master of Science in Biotechnology, offered by the Graduate Program in Biology in the Faculty of Science.

I note that there are no curricular changes to the Graduate Diploma in terms of requirements or learning outcomes. The sole change is to include the diploma in the Master of Science, which requires that it be offered as a consecutive option (Type 1) and concurrently (Type 2). Because of the nature of the proposal, no additional resources are needed to operationalize the change once it is fully approved through the University's governance procedures.

By allowing Biotechnology students the opportunity to gain a credential in management and to create more flexible options for students to complete the Graduate Diploma in Management, the major modification aligns to the principles of the University Academic Plan, 2020-25. Specifically, creating the Type 2 option for the existing Graduate Diploma supports the principles of "twenty-first century knowledge" (continually reinvent our programs to address emerging issues and labour market needs that call for new pedagogical approaches and cross-disciplinary thinking).

The major modification to the Graduate Diploma in Management also aligns to the principle of the Faculty of Liberal Arts & Professional Studies Academic Plan, 2021-26 to "offer a broad range of rigorous curricular programs that engage with emerging and longstanding local and global concerns and needs, including education for sustainable development."

In short, I support fully the major modification to the Graduate Diploma in Management to integrate it into the Master of Science in Biotechnology by creating a Type 2 (concurrent) option.

Sincerely,



J.J. McMurtry
Dean

