

New Course Proposal Checklist

Supporting Documents	✓
Library statement from your unit's Subject Librarian	
Support statement from the LA&PS EE Director (if applicable)	
Support statement from the LA&PS Study Abroad Coordinator (if applicable)	
Consultation Form (if applicable)	
Indigenous Council Consultation Form (if applicable)	
Change to Existing Program form (if your new course will affect program requirements)	

Academic Rationale	✓
4/5 course learning outcomes (CLOs)	
Mapping CLOs with PLOs	
Relationship of the course to existing offerings (any overlapping)	
Rationale for each proposed mode (pedagogical plan, evaluation strategies, and academic honesty confirmation)	