Bachelor of Social Work
Direct Entry & Post-Degree Handbook 2024/2025
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The School of Social Work is recognized as having one of the most progressive and socially responsive social work programs in Canada. There are two streams in the BSW Honours degree program accredited by the Canadian Association for Social Work Education (CASWE).

1) Direct Entry stream: this stream includes students entering the program directly from high school as well as students who have a college diploma and are admitted with transfer credits. If coming from high schools, students can complete the program in four years if they take 30 credits per year, including one summer term. College transfer students can complete the program in three years, but they also need to take 30 credits per year, including a summer term.

2) Post-Degree stream: this stream includes students who already possess an undergraduate degree. These students usually take up to three years to complete their degree, but can complete the program in a shorter amount of time depending on course availability and credits taken.

The School also offers a full-time and part-time graduate Master of Social Work (MSW) program, as well as a PhD program. The School’s curriculum was designed with the collaboration of professors, students, field instructors and community representatives and responds to the needs of social workers in the context of dramatically changing global realities.

Students in the School receive a professional social work education that is characterized by a commitment to human rights and social justice. Dedicated instructors, who draw from a strong contemporary curriculum and their own practical experience, afford students the opportunity to acquire their own practical skills that will enable them to help individuals, families, and communities.

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Mission Statement: York University

The mission of York University is the pursuit, preservation, and dissemination of knowledge. We promise excellence in research and teaching in applied and professional fields. We test the boundaries and structure of knowledge. We cultivate the critical intellect.

York University is part of Toronto: we are dynamic, metropolitan, and multicultural. York University is part of Canada: we encourage bilingual study; we value equity and diversity. York University is open to the world: we explore global concerns. A community of faculty, students, staff, alumni, and volunteers committed to academic freedom, social justice, accessible education, and collegial self-governance, York University makes innovation its tradition.

Mission Statement: School of Social Work

The School of Social Work, York University is committed to social work education which develops practice strategies for human rights, social justice and thus affirms that personal experiences are embedded in social structures. Through research, curriculum, and critical pedagogy the School will:

➢ Address oppression and subordination as experienced and mediated through class, gender, race, ethnicity, religion, sexual orientation, gender identity and expression, age and ability.
➢ Develop a critical appreciation of the social construction of reality.
➢ Promote an understanding of how values and ideologies construct social problems, and how they construct responses.
➢ Prepare students to be critical practitioners and agents of change.

Career Options: This is what Critical Social Workers Do!

Social Work and Social Justice

➢ Social work is concerned with social justice and the impacts of structural inequalities such as poverty, unemployment, discrimination, and oppression on the communities and people we work with. It aims to work with individuals, families, and communities and to advocate for social policies that promote social justice and bring positive social change, social development, and social cohesion.
➢ Social justice work can happen in different employment contexts including family service agencies, child welfare agencies, general and psychiatric hospitals, school boards, correctional institutions, welfare administration agencies, federal and provincial departments.
➢ Social workers also work in local and international community-based agencies and grassroots organizations to engage in various community organizing and development work to challenge social inequalities and oppression.
➢ Social workers are also involved in policy analysis, policy development and planning, often working in federal, provincial, territorial, and municipal departments and regional social planning councils.
➢ The responsibilities of social workers vary depending on the settings in which they work.
➢ Some social work graduates can choose to pursue registration, and some workplaces require that they do so. Registered social workers have specialized university education and must participate in continued professional learning and skills development to fulfil the requirements of their professional regulatory body, the Ontario College of Social Workers and Social Service Workers (OCSWSSW). Many social work graduates do not pursue registration and many social work jobs do not require this of their employees.
➢ A four-year undergraduate program is required for a bachelor’s degree. Persons who have a Bachelor of Social Work degree may obtain a master’s degree after one year of postgraduate studies. Those who have a degree in another discipline (e.g., psychology, equity studies, sociology) require a two-year postgraduate program in social work to obtain the master’s degree in social work.

The Canadian Association for Social Work Education (CASWE) has the responsibility for accrediting university-based social work programs.

Majoring in Social Work within the Faculty of Liberal Arts and Professional Studies will expose you to modern-day views and theories on justice, human rights, law and philosophy and their relevance and application to the social work arena. You will gain knowledge of contemporary approaches to social issues that attempt to address issues of oppression, be it gender, race, Indigeneity, immigration status, sexual identity, disability, age, etc.
Below is a sample list of some future career choices to explore following studies in Social Work. This list is not exhaustive, but it provides a solid idea of some of the career paths fellow graduates have pursued and potential careers a Social Work degree can offer. Some options are more directly associated with specific areas of Social Work than others:

- Aboriginal Rights Advocate
- Activist
- Addictions Counsellor
- Art Therapist
- Career Counsellor
- Case Manager
- Charity Organization Director
- Child Protective Services Worker
- Children’s Rights Advocate
- Community Centre Director
- Community Developer
- Disability Counsellor
- Employment Advisor
- Family Counsellor
- Family Lawyer
- Family Mediator
- Foreign Service Worker
- Foster Care Supervisor
- Fundraiser
- Hospital Social Worker
- Hospital Discharge Planner
- Housing Facilitator
- Human Rights Lawyer
- Gerontology Social Worker
- Government Worker
- Group Therapist
- Immigration Lawyer
- Immigration Rights Advocate
- Legal Aid Worker
- Marriage Counsellor
- Mental Health Counsellor
- Newcomer Support Counsellor
- NGO Worker or Director
- Policy Advisor
- Rehabilitation Consultant
- School Social Worker
- Shelter Supervisor
- Social Worker
- Women’s Rights Advocate

Some of these career choices may require additional education or preparation in the form of graduate studies, experiential education or professional formative courses and exams. For a more in-depth description of some of the careers mentioned above, visit the [Career Centre](#) or the [National Occupational Classification](#) website.

**Skills Developed through a Social Work Degree**

A background in Social Work ensures that you develop the skills and mindset to tackle many different professional challenges. Here are just a few of the skills a Social Work degree can help you develop:

**Core Social Work Skills**

- An ability to think critically about ideas, social issues, and social constructs/realities including the ability to assess and propose potential solutions to the problems faced by agencies, governments, communities, and individuals.
- An understanding of social theory and philosophy and its application in the struggle to end poverty, discrimination, and social injustice.
- An Ability to carry out research according to typical methodological practices in the field of Social Work and the Humanities in general.

**Communication, Data Gathering and Organizational Skills**

- The ability to present your thoughts clearly and intelligently in written statements and written opinion pieces.
- The ability to gather, understand and use information from various sources and apply them to relevant social, community and individual issues and struggles.
The capacity to critically analyze problems, think creatively, and make sound decisions while considering different sides of an argument.

The ability to explain complex ideas clearly to others and to apply complex theoretical concepts to everyday practice and professional dilemmas.

The skills to collect information from different fields, assess and analyze their usefulness for social work, and present the analysis and assessment in writing.

Management and Teamwork Skills

- Capacity to lead and interact with a variety of people with different approaches and personal and professional backgrounds.
- Ability to work effectively in group situations, partaking in decision-making, leading, and contributing in various capacities to the ultimate success of the team and task.
- Ability to debate, persuade, mediate, and present your thoughts and opinions to others, as well as the capacity to recognize and incorporate other potential solutions or applications to given problems.
- Capability to identify priorities and proper courses of action, to plan the execution of tasks and to determine and delegate responsibilities to group members to carry out projects most effectively.

Professional Associations and Organizations

Knowing the industry and how to excel in it after receiving a degree are key elements of future success. University study sets up the building blocks you will need to develop and enhance your understanding and knowledge in your career. Being part of a professional organization or network and gaining further insight through training are excellent ways of increasing your knowledge of the field. The following is a selection of organizations related to the field of Social Work that you may want to visit as you research career options for Social Work graduates.

- Canadian Association of Social Workers
- Ontario Association of Social Workers
- Oxfam
- Amnesty International
- National Association of Social Workers
- York University School of Social Work
## Faculty and Staff Directories

### Administrative Staff

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<thead>
<tr>
<th>AREA</th>
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CONNECT WITH YOUR BSW PEERS: the Social Work Students Association (SWSA) is looking for you!

The Social Work Students Association (SWSA) plays a critical role to build a collaborative community at the School of Social Work to support students to express their voice, be heard, feel supported, develop their own communities in the School and practice what is learned in the classroom. As a recognized student group within the larger York community, through SWSA our BSW students have access to funds to organize on-campus and community events. These events make lasting contributions and influence other incoming BSW students to make their lives richer, thus strengthening the School of Social Work at York University. Thanks to the leadership of the SWSA executive, the School of Social Work has a useful channel for effective and efficient communication with our BSW student body. Former Presidents and Vice Presidents/Directors of SWSA have laid the foundation for more active student engagement on the part of future BSW students.

Past BSW SWSA Committee Executives have:

➢ Participated as members of the BSW Committee, contributing to the Faculty of Liberal Arts and Professional Studies; Hosted workshops for BSW students (e.g., employment opportunities);
➢ Established a mentorship program with BSW/SWSA students and elementary students in the Jane-Finch area through partnerships with Big Brothers Big Sisters of Toronto; Collaborated with other BSW/SWSA students in establishing a student run national peer-reviewed journal for BSW students, and student peer mental health support group; Assisted on projects with the President's Office by recruiting students for a University photo-shoot; Organized and hosted Social Work Week, Awards ceremonies, School of Social Work Sweaters, and a Book Drive; Collaboration and participation in the university social work student groups’ Social Work Week; Implemented SWSA Suggestion Box and Webpage;
➢ Participated in campus Spring Open House and Fall Campus Day events; and organized a solidarity event with CUPE 390 and contributed to 6 Excalibur articles advocating, spreading the word and standing up for worthy causes; Communications with current, incoming/outgoing SWSA members with monthly SWSA and AGM Meetings; SWSA Executive Team nominated for the LA&PS Student Association Outstanding Overall Contribution to Student Experience Award.

Are you looking for an opportunity to:

● Participate in student community and leadership development?
● Network and take advantage of volunteering opportunities?
● Provide encouragement through peer mentoring?
● Inspire and motivate others?

Visit SWSA’s website or email them at swsa.yorku@gmail.com for more information.
York University BSW Student Professional Behaviour Policy

Available on the School of Social Work website (PDF)

The Bachelor of Social Work (BSW) degree is an important determinant of eligibility for registration with the Ontario College of Social Workers and Social Service Workers (OCSWSSW). Given the professional trajectory of the BSW degree, a professional standard of behaviour is expected from social work students. An issue in this policy is the protection of the public and the University’s role in graduating competent professionals.

Progression through the BSW program at the School of Social Work at York University is contingent on students’ behavior, meeting the ethical and behavioural standards set forth in the Canadian Association of Social Workers Code of Ethics (PDF), the Ontario College of Social Workers and Social Service Workers Standards of Practice, the York University Student Code of Conduct, and other relevant York University policies including, but not limited to the Sexual Harassment Policy and the Policy Concerning Racism.

This policy recognizes the general responsibility of the faculty members of the School of Social Work to foster acceptable standards of professional behavior, and of the student to be mindful of and abide by such standards.

A. **Behaviour that may result in withdrawal from the BSW program**

A student may be withdrawn from the BSW program if they:

1. Commit any breach of the CASW Code of Ethics, the Ontario College of Social Workers and Social Service Workers Standards of Practice, and/or any York University Policy that relates to student behaviour, such as the York University Student Code of Conduct or the Senate Policy on Academic Honesty that would engage the behavioural and ethical standards of the profession;
2. Engage in any prescribed behaviour in a practicum agency as detailed in the School of Social Work’s Practicum Manual;
3. Acquires a criminal conviction after being admitted to the program (or which was acquired prior to admission but became known only after having been admitted into the program) which jeopardizes the student’s ability to gain registration as a social worker; or
4. Engages in behaviour that impairs the performance of professional responsibilities.

B. **Jurisdiction**

Allegations of a breach of professional, behavioural or ethical standards by a student enrolled in the BSW degree program offered by the School of Social Work, York University shall be dealt with by the School of Social Work, York University in accordance with the procedures outlined below.

C. **Procedures for determination of whether a Student Professional Behaviour Review is necessary**

1. Any breach of professional behaviour that is deemed so serious that it may warrant requiring a student to withdraw from the program will initiate a Student Professional Behaviour Review.
2. Non-Practicum Courses: in instances where a Course Director of a non-practicum social work course has concerns about student behaviour that have not been resolved through discussion with the student, they will consult with the Undergraduate Program Director. The Undergraduate Program Director, the Course Director and the student will normally meet to discuss the concerns in the hopes of determining a resolution. If no resolution is achieved or if conditions agreed to by the student as part of the resolution were not fulfilled, the matter shall be referred for a Student Professional Behaviour Review.
3. Practicum Courses: in the event that a Faculty Advisor or the Field Education Manager has concerns about the behaviour of a student enrolled in SOWK 4000 6.00 or SOWK 4001 6.00 (Practicum in Social Work I and II), they will follow policies detailed in the School of Social Work’s Practicum Manual. Where the matter concerns the possible outcome of denying the student an opportunity to complete the practicum requirement, the matter shall be referred for a Student Professional Behaviour Review.
4. When allegations of a breach of professional behaviour standards by a student enrolled in the BSW program are reported to have occurred in a venue other than a BSW course or practicum, the matter will be investigated by the Undergraduate Program Director or designate. Normally, this investigation will include meeting with the student to discuss the allegation in the hopes of determining a resolution. If no resolution is achieved or if conditions agreed to by the student are not fulfilled, the matter shall be referred for a Student Professional Behaviour Review.
D. **Student Professional Behaviour Review**

1. Once notified of a potential breach of professional behaviour standards by a student in the BSW Honours degree program, the designated Faculty office shall post a block on enrolment activity in the concerned course or courses. The student may not drop or be deregistered from the course for any reason, nor withdraw from the University, nor request to have their transcripts released until a final decision is reached.

2. The Undergraduate Program Director of the School or their designate convenes a review committee consisting of three members. The review committee will consist of the Associate Dean of Students of the Faculty or their designate; the Director of the School of Social Work; and one other member of the BSW Program who has not been privy to the allegations. The Undergraduate Program Director of the School or their designate, the Field Education Manager for the School or their designate, Course Directors of courses in which the student's behaviour has become an issue, Field Instructors where the behaviour occurred in a practicum setting, and other representatives of the profession may be called to serve as witnesses. When the alleged breach of professional or ethical standards occurs in a non-course or practicum setting, other persons may be called to appear as witnesses.

3. The student will be notified in writing by email and by priority commercial post of the intention to hold a Student Professional Behaviour Review and provided with suggested times and dates. It is the student's responsibility to provide the School with current emails, postal and telephone contact information. Failure to do so may result in shorter or no notice being received. In such case, the Review may take place without the student. The letter notifying the student of the Review shall include a summary of the alleged breach of professional standards, and an outline of the procedures to be followed at a Student Professional Behaviour Review. If the student wishes to file a written response to the allegation, it must be received within **fourteen** calendar days of the date on which the notification of the Review was sent to the student. All parties are required to inform the Review Committee of their intention to call witnesses, and the names of these witnesses at least **seven** calendar days prior to the Review.

4. The student has **seven** days to respond to fix the time and date for the meeting. If the student does not respond in a timely way, the Review may take place without the student.

5. The student may be accompanied by a representative. In such case, the representative's name and relationship to the student must be provided to the Director in advance of the Review.

6. The Director or designate chairs the meeting, a School staff person of the Review Committee take notes; the representatives of the School first present their concerns. If witnesses are present, they are called to present their information concerning the alleged behaviour of the student. The student is then given an opportunity to ask questions about the concerns, evidence presented and to respond to them. Finally, the representatives of the School have an opportunity to comment on any issues or information that has been presented by the student. The Review Committee is not bound by formal rules of evidence applicable in courts of law.

7. When all available relevant evidence and witnesses have been heard, and both the School and student have had their opportunity to provide comments, the Review Committee shall then enter into a closed session to determine whether a breach of professional standards or ethics has occurred, and if so, what actions will be taken. The decision is made by a majority vote of the review committee.

8. A Student Professional Behaviour Review will result in one of four outcomes:
   i) A finding that no breach of professional standards or ethics has occurred. No records will be retained.
   ii) A finding that a breach of professional standards or ethics has occurred, and it is determined that no action other than remedial educative measures will be taken.
   iii) A finding that a breach of professional standards or ethics has occurred that warrants the imposition of conditions on the student as a requirement for continuation in the program.
   iv) A finding that a breach of professional or ethical standards has occurred that warrants either or both assigning a grade of F in the course, and withdrawal of the student from the BSW Honours degree program.

9. The decision of the committee shall be communicated to the student in writing, delivered by hand or via mail. A record of the decision will be retained in the Office of the Director of the School of Social Work, regardless of the severity of the penalty, and be held for a time consistent with the University's records retention guidelines. This record is for internal academic purposes only. A note shall be placed on the Student Information System to bar withdrawal from the course.
F. Appeals

1. Students may appeal to the Senate Appeals Committee any decision rendered from a Student Professional Behaviour Review on the grounds permitted by the procedures of that Committee. Information on the Senate Appeals Committee procedures can be found at: http://www.yorku.ca/secretariat/senate/committees/sac/index-sac.html.

Approved by York University Senate, June 26, 2008

School of Social Work Attendance Statement

Available on the School of Social Work website (PDF)

Below, we outline the School of Social Work’s expectations regarding students’ attendance in classes. This Attendance Statement is rooted in the School’s commitment to the academic integrity of its BSW and MSW Programs. While the Statement does not supersede individual faculty members’ attendance guidelines included in their course syllabi, it is endorsed by the School.

The School of Social Work is committed to a socially just teaching and learning community that is inclusive and supportive of different learning experiences. Community members can take responsibility for the teaching and learning community by gaining and sharing knowledge in a respectful way, where people can make mistakes and learn from them. As in any community, we may need to find our way through difficult experiences and tensions through discussion and compromise.

Central to all teaching and learning communities is participation. The School of Social Work expects full attendance; it is expected that students will physically attend all classes except in the case of serious circumstances. Full participation means arriving on time and staying for the entire class; speaking regularly, carefully, and with respect for one another; listening attentively and with an open-minded respect for one another’s perspectives; and contributing responsibly and creatively to the work of building relationships that support a socially just teaching and learning community. Technology should be used appropriately (i.e., not used for texting, engaging in social media, watching videos, etc.). In the case of missed classes because of serious circumstances, we encourage students to inform instructors as soon as possible, and to seek appropriate supports.

The School of Social Work is a professional school that is guided by the accreditation standards and policies of the Canadian Association for Social Work Education (CASWE) and the Canadian Association of Social Work’s (CASW) Code of Ethics. The School’s expectation of full attendance in class is intended to facilitate and support the professional development of students as critical social workers with philosophies of critical social work practice that are strongly embedded in principles of social justice, community, and relationships.

As such, we emphasize that:

- Students must inform course instructors of all absences, and when appropriate may be asked to provide documentation.
- If a student misses three or more classes a course instructor may request to meet with the student to discuss their absences. The course instructor may include the Undergraduate Program Director, Graduate Program Director, or School Director in this meeting. Please note: For the integrative seminars related to the placement course (SOWK 4000, SOWK 4001, SOWK 5350 or SOWK 5310), please refer the Policy for Missed Integrative Seminars in your practicum manual or course syllabus.
- If a student misses more than 1/3 of classes in a single course, they may risk failing the course.
- A course instructor may deduct marks including a percentage of the total grade in response to a determined number of missed classes. This information must be provided to students in the course syllabus.
- A course instructor may refuse to evaluate all or part of a student’s work where attendance has not been regular.
- The School of Social Work does not allow participation in class through programs such as Zoom.

Approved by the School of Social Work, June 24, 2018 (revised November 14, 2023)
DEGREE REQUIREMENTS
FACULTY OF LIBERAL ARTS AND PROFESSIONAL STUDIES
BACHELOR OF SOCIAL WORK: DIRECT ENTRY HONOURS

STUDY PLAN CHECKLIST

NOTE: Students are responsible for meeting requirements in effect at the time of entry/re-entry to the program. It is the student’s responsibility to take all required courses in the order indicated and ensure all degree and program requirements are met.

<table>
<thead>
<tr>
<th>GENERAL EDUCATION – 21 Credits</th>
<th>Credit</th>
<th>Complete or Incomplete</th>
<th>Grade</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 credits at the 1000 level, chosen from 3 different general education categories</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) Humanities or Social Science:</td>
<td>9.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2) Humanities or Social Science: (whichever is not taken in 1)</td>
<td>6.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3) Natural Science:</td>
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<td></td>
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</tr>
<tr>
<td>Total General Education Credits</td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MAJOR – 60 Credits¹</th>
<th>Credit</th>
<th>Complete or Incomplete</th>
<th>Grade</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOWK 1011 6.00 Introduction to Critical Social Work</td>
<td>6.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOWK 2050 6.00 Identity, Diversity and Anti-Discriminatory Practice</td>
<td>6.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOWK 2060 3.00 Social Justice Work with Groups, Communities and Social Movements</td>
<td>3.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOWK 2070 3.00 Indigenous Understandings in Social Work Theory and Practice</td>
<td>3.00</td>
<td></td>
<td></td>
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<tr>
<td>SOWK 3041 3.00 Communication</td>
<td>3.00</td>
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<td></td>
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<tr>
<td>SOWK 3060 6.00 Integrated Social Work Practice</td>
<td>6.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOWK 3070 3.00 Foundations of Social Work Research</td>
<td>3.00</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>SOWK 3110 3.00 Policy Frameworks</td>
<td>3.00</td>
<td></td>
<td></td>
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<tr>
<td>SOWK 3.00 3 or 4000 level non-core courses</td>
<td>3.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
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<td>3.00</td>
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<td></td>
</tr>
<tr>
<td>SOWK 3.00 4000 level non-core course</td>
<td>3.00</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>SOWK 4020 3.00 Issues in the Study of the Welfare State: Power, Organization and Bureaucracy²</td>
<td>3.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOWK 4000 6.00 Practicum in Social Work I³</td>
<td>6.00</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>SOWK 4001 6.00 Practicum in Social Work II</td>
<td>6.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Major Credits</td>
<td>60.00</td>
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<td></td>
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<table>
<thead>
<tr>
<th>Credits Outside the Major – 39 Credits⁴</th>
<th>Credit</th>
<th>Complete or Incomplete</th>
<th>Grade</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Course Outside SOWK:</td>
<td>6.00</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Course Outside SOWK:</td>
<td>3.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Outside the Major Credits</td>
<td>39.00</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL DEGREE CREDITS 120.00

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¹ Students are required to attain a minimum grade of C in all social work courses. Students who fail to meet this standard must repeat the course(s) in the next available session and are strongly advised to make an advising appointment with the School of Social Work.

² SOWK 4020 must be taken concurrently with placement.

³ Practicum: successful completion of AP/SOWK 4000 6.00 and AP/SOWK 4001 6.00 including the integrative seminar component is a requirement in the BSW program.

⁴ 30 Credits from Outside the Major can be used towards adding a minor in another discipline/subject area.
NOTE: AP/SOWK 2020 3.00, AP/SOWK 2025 3.00 and AP/SOWK 2035 3.00 courses are not open to students majoring in Social Work and cannot be used toward degree credit.

The Bachelor of Social Work program prepares students for professional social work. Successful practice experience is an essential requirement in the social work degree program. Students integrate theory with practice by completing a 700-hour placement at an agency setting supervised by an experienced and qualified Field Instructor (AP/SOWK 4000 6.00 and AP/SOWK 4001 6.00). The placement is intended to prepare students to function as professional social workers upon graduation. Students will be assigned a Faculty Advisor to support them through their practicum and are required to attend integrative seminars. Students will receive a CREDIT (CR) or FAIL (F) grade at the completion of the practicum.

MINIMUM FACULTY DEGREE REQUIREMENTS
BACHELOR OF SOCIAL WORK – HONOURS (DIRECT ENTRY)

Important Note:
A Study Plan Checklist is an aid for planning courses only and should be used in conjunction with the Undergraduate Academic Calendar. It is NOT a substitute for the calendar. Degree and program requirements are subject to change. This study plan checklist and the York Undergraduate Calendar reflect the most recent changes. There may be instances when what is published does not reflect the most current University policy. In such instances, when the published versions of policies or regulations differ from what has been most recently approved by Senate, the latter will prevail. It is the responsibility of the student to take the correct courses and ensure ALL degree and program requirements are met.

General education requirements:
Students must complete 21 credits at the 1000 level in accordance with the following criteria:
➢ 6.00 credits in natural science (NATS),
➢ 9.00 credits approved general education course in the social science or humanities,
➢ 6.00 credits approved general education course in the opposite category to the 9.00 credits course in social science or humanities already taken.

It is strongly recommended that students successfully complete (pass) their first General Education courses within the first 24 credits, and all General Education courses are to be successfully completed (passed) within the first 48 credits.

➢ General Education courses may be used to fulfill the General Education Requirement and, if applicable, major or minor program requirements. For the purpose of meeting major and minor program requirements, all 9.00 credit General Education courses will count as 6.00 credits towards the major or minor. The remaining 3.00 credits will count towards the total number of credits for the degree.
➢ General Education courses used to fulfill the General Education requirements, or major or minor program requirements, may not also be used to fulfill required credits outside the major.
➢ Additional General Education courses used to fulfill the General Education requirement, or major or minor program requirements, may not be used to fulfill required credits outside the major.
➢ Additional General Education courses not used to fulfill the General Education requirements, or major or minor program requirements, may be used to fulfill required credits outside the major.

(Exception: students who have successfully completed a 9.00 credits 1000 level foundation course will be considered to have satisfied the 6.00 credits corresponding area of study in general education and three credits will count toward non-major or free choice courses).

Minimum Academic Standing:
➢ The cumulative grade point average (GPA) must be at least 5.0 with no grade less than C in all courses used in the major.

Major requirements:
➢ Minimum 60 credits in accordance with the program including 18 credits at the 4000 level.

Required courses outside Social Work:
➢ A minimum of 39 credits must be outside Social Work.
**Residency requirement:**
➢ At least 60 credits not used toward another academic program are to be taken at York University. Students who are admitted into the Direct Entry stream as college transfers and with a college diploma in a field that is related to social work may be except from SOWK 1011. In this case, the minimum residency requirements will be 54 credits.

**Graduating with a BSW Honours degree:**
➢ Students must pass at least 120 credits that meet Faculty of Liberal Arts and Professional Studies degree and program requirements. The cumulative grade point average (GPA) for all courses must be at least 5.0 with no grade less than C in all courses used in the major.

**Failure to maintain minimum academic standing for Honours:**
➢ Advising is recommended.

Students whose cumulative grade point average on at least 24 York credits is below 2.5 must withdraw from their studies for 12 months and will be ineligible to proceed in the BSW program. Students who wish to return to the BSW after the 12-month period will need to have a minimum GPA of 5.0 to be eligible for reinstatement, which may be achieved by petitioning to drop courses or by taking courses outside of Social Work.

Students who have a major course(s) with a grade below "C" are required to repeat the course in the next available session and prior to completing 120 credits. It is highly recommended students make an advising appointment with Academic Advising Services.

Students whose cumulative grade point average (CGPA) falls below 5.0 during the course of their studies may proceed in an Honours program, on warning, provided that they meet the minimum CGPA requirements as set out below:

<table>
<thead>
<tr>
<th>Year Level</th>
<th>Credit Range</th>
<th>CGPA Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>0 to 23</td>
<td>4.00</td>
</tr>
<tr>
<td>Year 2</td>
<td>24 to 53</td>
<td>4.25</td>
</tr>
<tr>
<td>Year 3</td>
<td>54 to 83</td>
<td>4.80</td>
</tr>
<tr>
<td>Year 4</td>
<td>84</td>
<td>5.00</td>
</tr>
</tbody>
</table>

Students who have completed less than 84 credits who fail to meet the minimum grade requirement for progression in Honours will be ineligible to proceed in the BSW program. Students who wish to proceed in their studies will be required to change their degree. If they want to return to the BSW, they will need to raise their GPA to 5.0 to be eligible for reinstatement in the Social Work program, which may be achieved by petitioning to drop courses or by taking courses outside of Social Work.

Students who have completed 84 credits but less than 120 credits whose cumulative grade point average is below 5.0 will be ineligible to proceed in Honours and will be ineligible to continue in the BSW degree. Students may petition for an Honours waiver. Students who wish to return to the BSW Honours program will need to have a minimum GPA of 5.0 to be eligible for reinstatement, which may be achieved by petitioning to drop courses or by taking courses outside of Social Work.

Students who have completed 120 credits or greater with a cumulative grade point average of less than 5.0 will be ineligible to proceed or graduate from the BSW program. In this situation, students who wish to finish the BSW will need to have a minimum GPA of 5.0 to be eligible for reinstatement, which may be achieved by petitioning to drop courses or by taking courses outside of Social Work.

For further information, students should refer to the Academic Warnings and Penalties section for the Faculty of Liberal Arts and Professional Studies on the 2023-2024 Undergraduate Academic Calendar.

**For further program information, please contact the School of Social Work:**

Ross South Building, Room 880  
Phone: 416-736-5226  
Email: lapssowk@yorku.ca

PLEASE RETAIN THIS STUDY PLAN FOR REFERENCE PURPOSES
STUDY PLAN CHECKLIST

NOTE: Students are responsible for meeting requirements in effect at the time of entry/re-entry to the program. It is the student’s responsibility to take the correct courses and ensure all degree and program requirements are met.

TRANSFER CREDITS (66 CREDITS)
General education (Completed) Outside the Major (Completed)
(Students in the Post-Degree program are deemed to have fulfilled these requirements)

<table>
<thead>
<tr>
<th>Credit</th>
<th>Complete or Incomplete</th>
<th>Grade</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAJOR – 54 Credits</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>SOWK 2050 6.00 Identity, Diversity and Anti-Discriminatory Practice</td>
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<td></td>
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<td>3.00</td>
<td></td>
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<tr>
<td>SOWK 3.00 4000 level non-core course</td>
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</tr>
<tr>
<td>SOWK 4020 3.00 Issues in the Study of the Welfare State: Power, Organization and Bureaucracy</td>
<td>3.00</td>
<td></td>
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</tr>
<tr>
<td>SOWK 4000 6.00 Practicum in Social Work I</td>
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</tr>
<tr>
<td>SOWK 4001 6.00 Practicum in Social Work II</td>
<td>6.00</td>
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<td></td>
</tr>
</tbody>
</table>

Total Major Credits 54.00

TOTAL DEGREE CREDITS 120.00

NOTE: AP/SOWK 2020 3.00, AP/SOWK 2025 3.00 and AP/SOWK 2035 3.00 courses are not open to students majoring in Social Work and cannot not be used toward degree credit.

The Bachelor or Social Work program prepares students for professional social work. Successful practice experience is an essential requirement in the social work degree program. Students integrate theory with practice by completing a 700-hour placement at an agency setting supervised by an experienced and qualified Field Instructor (AP/SOWK 4000 6.00 and AP/SOWK 4001 6.00). The placement is intended to prepare students to function as professional social workers upon graduation. Students will be assigned a Faculty Advisor to support them through their practicum and are required to attend integrative seminars. Students will receive a CREDIT (CR) or FAIL (F) grade at the completion of the practicum.

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5 Students are required to attain a minimum grade of C in all social work courses. Students who fail to meet this standard must repeat the course(s) in the next available session and are strongly advised to make an advising appointment with the School of Social Work.

6 SOWK 4020 must be taken concurrently with placement.

7 Practicum: successful completion of AP/SOWK 4000 6.00 and AP/SOWK 4001 6.00 including the integrative seminar component is a requirement in the BSW program.
Important Note:
A Study Plan Checklist is an aid for planning courses only and should be used in conjunction with the Academic Undergraduate Calendar. It is NOT a substitute for the calendar. Degree and program requirements are subject to change. The study plan checklist and the York Undergraduate Calendar reflect the most recent changes. There may be instances when what is published does not reflect the most current University policy. In such instances, when the published versions of policies or regulations differ from what has been most recently approved by Senate, the latter will prevail. It is the responsibility of the student to take the correct courses and ensure ALL degree and program requirements are met.

Minimum Academic Standing:
The cumulative grade point average (GPA) must be at least 5.0 with no grade less than C in all courses in the major.

Major requirements:
Minimum 54 credits. Please refer to calendar and study plan checklist.

Residency requirement:
At least 54 credits not used toward another academic program are to be taken at York University.

Graduating with a BSW Honours degree:
Students must pass at least 120 credits that meet Faculty of Liberal Arts and Professional Studies degree and program requirements. The cumulative grade point average (GPA) for all courses must be at least 5.0 with no grade less than C in all courses used in the major.

Failure to maintain minimum academic standing for Honours:
➢ Advising is recommended.

Students whose cumulative grade point average on at least 24 York credits is below 2.5 must withdraw from their studies for 12 months and will be ineligible to proceed in the BSW program. Students who wish to return to the BSW after the 12-month period will need to have a minimum GPA of 5.0 to be eligible for reinstatement, which may be achieved by petitioning to drop courses or by taking courses outside of Social Work.

Students who have a major course(s) with a grade below “C” are required to repeat the course in the next available session and prior to completing 120 credits. It is highly recommended students make a Study Plan advising appointment with Academic Advising Services.

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<th>Year Level</th>
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Students who have completed less than 84 credits who fail to meet the minimum grade requirement for progression in Honours will be ineligible to proceed in the BSW program. Students who wish to proceed in their studies will be required to change their degree. If they want to return to the BSW, they will need to raise their GPA to 5.0 to be eligible for reinstatement in the Social Work program, which may be achieved by petitioning to drop courses or by taking courses outside of Social Work.

Students who have completed 84 credits but less than 120 credits whose cumulative grade point average is below 5.0 will be ineligible to proceed in Honours and will be ineligible to continue in the BSW degree. Students may petition for an Honours waiver. Students who wish to return to the BSW Honours program will need to have a minimum GPA of 5.0 to be eligible for reinstatement, which may be achieved by petitioning to drop courses or by taking courses outside of Social Work.
Students who have completed 120 credits or greater with a cumulative grade point average of less than 5.0 will be ineligible to proceed or graduate from the BSW program. In this situation, students who wish to finish the BSW will need to have a minimum GPA of 5.0 to be eligible for reinstatement, which may be achieved by petitioning to drop courses or by taking courses outside of Social Work.

For further information, students should refer to the Academic Warnings and Penalties section for the Faculty of Liberal Arts and Professional Studies on the 2023-2024 Undergraduate Academic Calendar.

For further program information, please contact the School of Social Work:

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Phone: 416-736-5226  
Email: lapssowk@yorku.ca

PLEASE RETAIN THIS STUDY PLAN FOR REFERENCE PURPOSES
Academic Requirements and How to Calculate your GPA

Social Work BSW Grade Requirements

**Academic Requirements/standing in the BSW program**

In the BSW program, you must:

- Earn a 5.0 (C+) cumulative average. “Cumulative” means the average of all your course grades at the end of the program. You do not have to have a 5.0 average every year, but your average must be high enough every year that you can expect to have a 5.0 average by the time you graduate. This means that your average in the first year must be a minimum of 4.0 (C). Then, adding grades from the second year, you need a minimum of 4.25. After adding third year grades, you must have a minimum of 4.80. By the end of the fourth year, you can then reach the minimum 5.0 (C+) grade average for all four years.

- Get a minimum of a “C” grade in all your Social Work courses. If you get less than a “C” you must repeat the course or change to a different program.

What happens if you don’t get the average you need? You will not be able to continue your studies in Social Work and you will be automatically placed in the Sociology bachelor’s degree program.

**Reactivation**

Information on returning to the BSW program and reactivating your student account after a break is available on the Registrar’s Office website.

**How to calculate your cumulative grade average:**

To calculate a grade point average, you must take into consideration the grade point value of grade achieved and the credit value of the course. To calculate the overall grade point average the following formula applies (you can also use the York GPA Calculator).

**Step 1:** Take the credit value (6.00 for a full course and 3.00 for a half course) of each course and multiply it by the grade point value (see table).

**Step 2:** Add the total credits taken to obtain your total credit value. Add the total grade point values to obtain your total grade points.

**Step 3:** Divide the total grade point value by the total credits taken which will give you your overall GPA.

**Example:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Value</th>
<th>Grade Point Value</th>
<th>Total Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOWK 2060 &amp; 2070</td>
<td>6.00</td>
<td>x B =6</td>
<td>36</td>
</tr>
<tr>
<td>SOWK 2050</td>
<td>6.00</td>
<td>x B+ =7</td>
<td>42</td>
</tr>
<tr>
<td>SOWK 3110</td>
<td>3.00</td>
<td>x A =8</td>
<td>24</td>
</tr>
<tr>
<td>SOWK 3041</td>
<td>3.00</td>
<td>x B+ =7</td>
<td>21</td>
</tr>
<tr>
<td>SOWK 3060</td>
<td>6.00</td>
<td>x B =6</td>
<td>36</td>
</tr>
</tbody>
</table>

(159 divided by 24 = 6.63(B) average)

**Table:**

<table>
<thead>
<tr>
<th>Grade Value</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>9</td>
</tr>
<tr>
<td>A</td>
<td>8</td>
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<tr>
<td>B+</td>
<td>7</td>
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<td>1</td>
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<td>F</td>
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</tr>
</tbody>
</table>

23
COURSE DESCRIPTIONS AND RECOMMENDATIONS FOR NON–SOWK ELECTIVES (COURSES OUTSIDE OF THE BSW PROGRAM)
Social Work Course Descriptions

PLEASE NOTE: NOT ALL COURSES ARE OFFERED IN EACH TERM

**AP/SOWK 1011 6.00 Introduction to Critical Social Work**
Introduces the ethics, theories and practice of critical social work. Analyzes social issues and social policies that produce social inequalities and marginalization, and examines various advocacy and social change tools devoted to social justice. Examines students to social work institutions, agencies, networks, and an understanding of political reflective professional practice. The everyday realities of social workers are understood in a historical, theoretical, and ethical framework.

Note 1: this course requires the student to complete 40 hours of volunteer work in a Social Service setting. The student is responsible for finding their own agency.

Course credit exclusions: AP/SOWK 1010 6.00, AP/SOWK 2000 6.00.

**AP/SOWK 2020 3.00 Addiction in Contemporary Society**
Introduction to the field of addictions. Based on the premise that the concept of addiction is socially constructed, the course will examine definitions of addiction, the relation of addiction to the state, treatment, recovery, and change and future directions in the field.

Note 1: this course is offered on a full online basis.

Note 2: students are required to have access to a computer that is able to support the software requirements of the course.

Note 3: this course does not count for major credit in Social Work.

Note 4: this course is not open to Social Work majors.

Course credit exclusions: none.

**AP/SOWK 2025 3.00 Eating Disorders: The Political, Social and Psychological Issues**
Eating disorders continue to plague large numbers of adolescent and adult women, and to a lesser extent, men, compromising their health and ability to function in their daily lives. This course will introduce students to the political, social and psychological factors contributing to eating disorders, identify models of treatment and conclude with special topics such as athletes, sexual abuse and substance abuse.

Note 1: this course does not count as major credit in Social Work.

Note 2: this course is offered on a full online basis.

Note 3: students are required to have access to a computer that is able to support the software requirements of the course.

Note 4: this course is not open to Social Work majors.

Course credit exclusions: none.

**AP/SOWK 2035 3.00 Current Issues in Mental Health**
Introduces students to fundamental issues and concepts with respect to mental health and community responses to mental health. Provides an opportunity for students to examine their own perspectives in relation to current debates and conflicting representations in the field.

Note 1: this course does not count as major credit in Social Work.

Note 2: this course is not open to Social Work majors.

Note 3: This course is offered on a full online basis.

Note 4: students are required to have access to a computer that is able to support the software requirements of the course.

Course credit exclusions: none.

**AP/SOWK 2050 6.00 Identity, Diversity and Anti-Discriminatory Practice**
Focuses on our diverse identities and the role of language, discourse and culture as a way of understanding ourselves. The role of systemic inequalities, especially experiences of oppression and privilege, is explored in relation to social work practice.

Co-requisites for post-degree BSW Honours majors: AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.

Prerequisites for direct entry BSW Honours majors: AP/SOWK 1011 6.00, 18 credits in non-social work courses, and co-requisites: AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.

Course credit exclusions: none.
**AP/SOWK 2060 3.00 Social Justice Work with Groups, Communities and Social Movements:**
This course introduces students to critical theories, perspectives, approaches and practice skills relevant to social justice work with small groups, communities and social movements. Students will have the opportunity to explore the significance of collectivization and social action with the goal of effecting social, economic and political change.
Prerequisites: AP/SOWK 1011 6.00 and 18 credits in non-social work courses.
Co-requisites: AP/SOWK 2050 6.00.

**AP/SOWK 2070 3.00 Indigenous Understandings in Social Work Theory and Practice**
This course introduces social work students to the historical and current acts of oppression as experienced by Indigenous people, families, communities and Nations. Students’ learning will also focus on the positive contributions that Indigenous knowledges and worldviews have on social work theory and practice.
Prerequisites: AP/SOWK 1011 6.00.
Co-requisites: AP/SOWK 2050 6.00.

**AP/SOWK 3041 3.00 Communication**
The premise of this course is that communication is the foundation of social work practice. The course will rely on experiential learning in which attention is paid to the development of skillful attention, response and reflection within intentional change processes.
Note: open only to Social Work majors.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Prerequisites for direct entry BSW Honours majors: 18 credits in non-social work courses; AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Co-requisites for direct entry BSW Honours majors: AP/SOWK 3041 3.00, AP/SOWK 3060 3.00, AP/SOWK 3070 3.00 and AP/SOWK 3110 3.0.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 18 credits in non-social work courses, AP/SOWK 2030 6.00, and AP/SOWK 2050 6.00.
Course credit exclusions: none.

**AP/SOWK 3060 6.00 Integrated Social Work Practice**
Explores the interconnections between structure, systems and people and the influence of power in shaping social services and social work practice.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Prerequisites for direct entry BSW Honours majors: 30 credits in non-social work courses; AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Co-requisites for direct entry BSW Honours majors: AP/SOWK 3041 3.00, AP/SOWK 3070 3.00 and AP/SOWK 3110 3.0.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 18 credits in non-social work courses; AP/SOWK 2030 6.00, and AP/SOWK 2050 6.00.
Course credit exclusions: none.

**AP/SOWK 3070 3.00 Foundations of Social Work Research**
Introduces students to the basics of social work research. The course examines various research approaches, research designs relevant to social work. Translation of social work issues into researchable questions and designs will be discussed.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00, AP/SOWK and 2070 3.0.
Prerequisites for direct entry BSW Honours majors: 30 credits in non-social work courses; AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Co-requisites for direct entry BSW Honours majors: AP/SOWK 3041 3.00, AP/SOWK 3060 3.00, AP/SOWK 3070 3.00 and AP/SOWK 3110 3.0.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 18 credits in non-social work courses; AP/SOWK 2030 6.00, AP/SOWK 2050 6.00.
Course credit exclusions: none.
AP/SOWK 3110 3.00 Policy Frameworks
Theoretical perspectives on the state's regulatory activities are examined with reference to Canadian welfare. Current social policy and its development in relation to major social interests are analyzed in light of a globalizing economy.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prerequisites for direct entry BSW Honours majors: 30 credits in non-social work courses; AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Co-requisites for direct entry BSW Honours majors: AP/SOWK 3041 3.00, AP/SOWK 3060 3.00 and AP/SOWK 3070 3.00.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 18 credits in non-social work courses; AP/SOWK 2030 6.00, AP/SOWK 2050 6.00.
Course credit exclusions: none.

AP/SOWK 3570 3.00 Social Work Practice, Racism, And Whiteness
Examines the ways that everyday social work practices reflect and reproduce racism and whiteness. The course places particular emphasis on critical self-reflection.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00, AP/SOWK and 2070 3.00.
Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses; AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

AP/SOWK 3590 3.00 University-Prison Exchange Program Elective: Women, Madness and Criminalization
This course brings third year social work students and incarcerated students together to study as peers at a local correctional facility. This process-oriented class emphasizes dialogue, collaboration, critical thinking and experiential learning. The course examines gender, sexuality, race, disability and class in relation to madness and criminalization. Please apply per department instructions.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prerequisites for direct entry BSW Honours majors: 18 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Co-requisites: AP/SOWK 3060 6.00 and AP/SOWK 3041 3.00.
Open to: third and fourth year BSW students.
Not open to: first and second year BSW students.
Note: students with previous Social Work-related experience preferred.

AP/SOWK 4000 6.00 Practicum in Social Work I
Students integrate theory with practice by completing a 700-hour placement at an agency setting supervised by an experienced and qualified Field Instructor. The placement is intended to prepare students to function as professional social workers upon graduation. Students will be assigned a Faculty Advisor and are expected to attend Integrative Seminars delivered by their Faculty Advisor.
Note 1: the School of Social Work assumes responsibility for locating placements and contracting with the setting to provide a suitable learning experience.
Note 2: students will be given permission to enroll in AP/SOWK 4000 6.00 by the Field Office.
Note 3: post-degree BSW Honours majors normally complete the practicum requirement by spending two to five days per week in their field placement. Direct entry BSW Honours majors are expected to spend three days per week in the field.
Note 4: while the student's performance is evaluated jointly by the Field Instructor and Faculty Advisor, the School of Social Work determines whether the student has met the requirements that determine a passing grade.
Note 5: open only to students in the direct entry BSW Honours and post-degree BSW Honours programs.
Prerequisites for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00, AP/SOWK 2070 3.00., AP/SOWK 3041 3.00, AP/SOWK 3060 6.00, AP/SOWK 3070 3.00 and AP/SOWK 3110 3.00.
Prerequisites for direct entry BSW Honours majors: 57 credits in non-SOWK courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00,AP/SOWK 2070 3.00, AP/SOWK 3041 3.00, AP/SOWK 3060 6.00, AP/SOWK 3070 3.00 and AP/SOWK 3110 3.00.
Corequisites for all students: AP/SOWK 4001 6.00 and AP/SOWK 4020 3.00.
AP/SOWK 4001 6.00 Practicum in Social Work II

Students continue their 700-hour placement with increased responsibilities and expectations. They continue to attend integrative seminars with their Faculty Advisor at the School, and are required to complete a practice-based reflective paper as a part of this course. At the end of the placement, students must be able to function as an entry-level social worker.

Note 1: AP/SOWK 4001 6.00 Practicum II is a continuation of the AP/SOWK 4000 6.00 Practicum I setting (see Note 1, AP/SOWK 4000 6.00).

Note 2: students will be given permission to enrol in AP/SOWK 4001 6.00 by the Field Office.

Note 3: post-degree BSW Honours majors normally complete the practicum requirement by spending two to five days per week in their field placement. Direct entry BSW Honours majors are expected to spend three days per week in the field.

Note 4: while the student's performance is evaluated jointly by the Field Instructor and Faculty Advisor, the School of Social Work determines whether the student has met the requirements that determine a passing grade.

Note 5: open only to students in the direct entry BSW Honours and post-degree BSW Honours programs.

Prerequisites for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00, AP/SOWK 2070 3.00, AP/SOWK 3041 3.00, AP/SOWK 3060 6.00, AP/SOWK 3070 3.00 and AP/SOWK 3110 3.00.

Prerequisites for direct entry BSW Honours majors: 57 credits in non-SOWK courses; AP/SOWK 1011 6.0, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00, AP/SOWK 2070 3.00, AP/SOWK 3060 6.00, AP/SOWK 3070 3.00 and AP/SOWK 3110 3.00.

Corequisites for all students: AP/SOWK 4000 6.00 and AP/SOWK 4020 3.00.

AP/SOWK 4020 3.00 Issues in the Study of the Welfare State: Power, Organization and Bureaucracy

Studies the organizational structures of agencies in the public and voluntary sector. Issues of social control, managerial structures, processes and administrative practices are examined against the background of people's location within class, gender and race differentiated groups.

Note: open only to students in the direct entry BSW Honours and post-degree BSW Honours programs.

Prerequisites for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00, AP/SOWK 2070 3.00, AP/SOWK 3060 6.00, AP/SOWK 3070 3.00 and AP/SOWK 3110 3.00.

Corequisites for all students: AP/SOWK 4000 6.00 and AP/SOWK 4020 3.00.

AP/SOWK 4100 3.00 Mental Health and Social Work

This course will focus on the impact of mental illness and developmental and life crisis problems of individuals, families and groups. Services for meeting mental health needs, skills in assessing mental health problems and effective preventive programs will be examined.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00, AP/SOWK 2050 6.00.

Course credit exclusions: none.

AP/SOWK 4130 3.00 Social Work with Immigrants and Refugees

This course analyzes Canadian immigration policy and demographics, explores experiences of refugees and immigrants and exposes students to practice skills and knowledge required for work with these populations.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.0, AP/SOWK 2060 3.00, AP/SOWK and 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00, AP/SOWK 2050 6.00.

Course credit exclusions: none.
**AP/SOWK 4140 3.00 Social Advocacy**

Explores the relationship between social work practice and broader social movements. Critical theory is used to explore systemic inequalities. Skills needed for social action, political participation and building social movements are taught.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.0, AP/SOWK 2060 3.00, AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00, AP/SOWK 2050 6.00.

Course credit exclusions: none.

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**AP/SOWK 4150 3.00 Violence in Families**

Integrates theoretical and practical perspectives on violence in the family. A primary focus is working with survivors of violence. Emphasis is given to interventions with women and children.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

Course credit exclusions: none.

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**AP/SOWK 4210 3.00 Directed Readings/Special Studies**

Students will do supervised study in a selected area. Those wishing to enrol should contact an instructor willing to supervise their study, draw up a study plan and complete the directed reading contract available from the SOWK office. Students may take only three credits in a directed reading course to fulfill BSW degree requirements.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

Course credit exclusions: none.

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**AP/SOWK 4220 3.00 Community Social Work**

This course will examine the theoretical frameworks and contemporary practice of what is generally considered "community work". Community includes geographic settings and groups with a shared attribute and/or interest.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

Course credit exclusions: None.

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**AP/SOWK 4230 3.00 Social Construction of Aging and Social Work**

In the 21st century, Canadians will observe a rapid growth of an ethnically and racially diverse older population. Social workers need to create changes in institutions and practice. Assists students in developing praxis in gerontological social work.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

Course credit exclusions: none.
AP/SOWK 4240 3.00 Social Policy and Services Concerning Disability

From a policy and a social work practice perspective, this course will examine the social services provisions for individuals with developmental disabilities. The emphasis may vary year to year from physical to developmental disabilities.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

Course credit exclusions: none.

AP/SOWK 4250 3.00 Sexual Diversity in Contemporary Social Work Practice

Explores issues of sexual diversity within a socio-historical political context applicable to direct social work practice. Examines practice issues working with sexual minorities particularly gay, lesbian and bisexual persons.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

Course credit exclusions: none.

AP/SOWK 4270 3.00 Indigenous Peoples and Canadian Social Welfare Policy: Reflecting on Relationship

Provides an introductory background to the historical and contemporary factors which directly influence the context of social welfare and social work practice in First Nations’ communities in Canada, with a special emphasis on those in Ontario.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

Course credit exclusions: none.

AP/SOWK 4290 3.00 The Family in Social Work

This course will focus on changing family patterns and on their relevance for social work family theory and practice. Different techniques of family intervention systems and programs will be analyzed.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.

Course credit exclusions: none.

AP/SOWK 4330 3.00 Social Work and the Law

This course will examine the converging roles of the legal and social work professions, the basis of our legal system, legal procedures, our court system and court procedures including giving testimony as witness and expert witness, administrative law and appeals, and contemporary social issues such as legal needs of native people, the aged, the disabled and recent immigrants. Practice of social workers in legal settings will be emphasized.

Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.

Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.
Course credit exclusions: none.

**AP/SOWK 4350 3.00 Poverty, Equality and Social Justice**
Examines the relationship between the structure and conditions of inequality that differentiate people's access to material resources and the quality of their life.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.
Course credit exclusions: none.

**AP/SOWK 4380 3.00 Child Welfare Policies and Services**
This integrated policy and practice course will examine the legislation and programs bearing on the provision for children. Social work methods, skills and techniques in working with children will be emphasized.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.
Course credit exclusions: none.

**AP/SOWK 4450 3.00 International Social Work**
Examines the context of international social work from an anti-imperialist perspective and provides an understanding of issues for practice.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.
Course credit exclusions: none.

**AP/SOWK 4460 3.00 Addictions**
This course will examine and critically analyze the current issues related to policy, treatment and research in the field of alcohol and drug dependence. While the course will consider multidisciplinary approaches to the problem of chemical dependence, it will emphasize the social worker's role within a range of hospital and agency settings.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.
Course credit exclusions: none.

**AP/SOWK 4470 3.00 Family Mediation**
Integrate(s) the conceptual framework and skills that guide mediation and conflict resolution with theories of the Family and practice intervention.
Prerequisite for post-degree BSW Honours majors: AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.00.
Prerequisites for direct entry BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 1011 6.00, AP/SOWK 2050 6.00, AP/SOWK 2060 3.00 and AP/SOWK 2070 3.0.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.
Course credit exclusions: none.

Note: Credit for AP/SOWK 4470 3.00 is given in the Dispute Resolution Certificate.
Open to: students in the BSW program.
Prior to Fall 2017 Prerequisites for BSW Honours majors: 42 credits in non-social work courses, AP/SOWK 2030 6.00 and AP/SOWK 2050 6.00.
Course credit exclusions: none.

Special Permission Courses
1. AP/SOWK 4000 6.00 - Practicum in Social Work I (see description attached)
2. AP/SOWK 4001 6.00 - Practicum in Social Work II (see description attached)
3. AP/SOWK 4020 6.00 - Issues in the Study of the Welfare State: Power, Organization and Bureaucracy (must be taken concurrently with placement)
4. AP/SOWK 4210 3.0 0- Directed Reading / Special Studies (see contract attached)

To register in these courses, students require special permission to be issued by the School Administrative Staff.
Non-Social Work Electives
DIRECT ENTRY BACHELOR OF SOCIAL WORK (BSW) PROGRAM

Recommended Non-Social Work Electives
It is the student’s responsibility to ensure that courses chosen in respect to general educational requirements and non-social work electives meet all program and degree requirements.

Please pay special attention to prerequisites that must be completed prior to registering into certain courses (if applicable). Prerequisites are published in the Undergraduate Calendar.

General Education Requirements
DIRECT ENTRY BACHELOR OF SOCIAL WORK (BSW) PROGRAM

The Faculty of Liberal Arts and Professional Studies general education curriculum provides students with the foundation of interdisciplinary knowledge, breadth, methods and the approaches necessary for successful liberal and professional education. General education courses approved for credit expose students to ways of knowing and fundamental ideas spanning the Humanities, Natural Science and Social Science. These courses also provide explicit instruction in critical analytical skills and thought and its communication in writing and speech.

Guidelines for General Education Courses
It is strongly recommended that students successfully complete (pass) their first general education course within the first 24 credits and all general education courses within the first 48 credits.

All general education courses are offered at the 1000 level.

All approved general education courses may count for general education credits, some may count for major credits, none may count as both.
<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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<th>General Education Details</th>
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<td>Making Sense of a Changing World: Anthropology Today</td>
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<td>Being a Digital Citizen</td>
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<td>Approved NATS General Education course for AP</td>
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<td>SC/NATS 1840</td>
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<td>Approved NATS General Education course for AP</td>
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<tr>
<td>SC/NATS 1945</td>
<td>Physics and Technology for Future World Leaders</td>
<td>Fall/Winter 2024-2025 Course Schedule</td>
<td>Approved NATS General Education course for AP</td>
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</table>

**IMPORTANT:**

➢ If social work students decide to take non-social work courses outside of the Faculty of Liberal Arts and Professional Studies, please remember to consult the course descriptions for course credit exclusions.

**BSW (Direct Entry) Honours Major with Minor in Non-Social Work Discipline**

The Direct Entry Honours program in Social Work (BSW) may be pursued jointly with any Honours minor bachelor program that offers a major/minor option. Refer to programs of study.

**Note:** in a major/minor program, a course may count only once toward major credit or minor credit.

Student must complete at least 60 credits in the social work major and at least 30 credits in the minor in conformity with the requirements of the program minor. At least 12 credits in the major and at least six credits in the minor must be at the 4000 level. Refer to the BSW Honours (Direct Entry) program for social work major requirements.

Students are reminded that, in conformity with the requirements for the BSW Direct Entry degree program, they must complete a total of at least 39 credits outside the major. These credits include the requirements of the minor.
For further details regarding degree options, please refer to our [website](#). If you have questions about your general education requirements, please contact [Academic Advising](#).

**Courses Outside the Major**
*(known as "electives" prior to FW12)*

Credits outside the major are courses which are intended to broaden the educational experience of students beyond their area of specialization. Credits outside the major include most courses which are not used to fulfill the general education requirements or major/minor requirements.

Courses not considered to be credits outside the major are:

- Major/minor courses taken above the required number;
- Non-major/minor courses taken within the major/minor subject (e.g., AP/FR 1020 6.00 is a non-major French course);
- Courses outside the major/minor taken to fulfill major/minor requirements (e.g., AP/ADMS 2400 3.00 or HH/PSYC 3570 3.00 and AP/ECON 3240 3.00 are human resources management requirements);
- Courses which are cross-listed or designated in the Undergraduate Calendar as program course substitutes to courses offered by the major/minor program (e.g. For Criminology, the Undergraduate Calendar reports AP/CRIM 3656 3.00 is cross-listed to AP/SOSC 3656 3.00 and is also a program course substitute for AP/CRIM 3652 3.00).

Cross-listed courses can only be used once, either toward the major or outside the major.

For further information, please refer to the [Glossary of Terms](#).
AP/SOWK 4210 3.00 – Directed Readings/Special Studies Guidelines

This 3-credit course is offered to social work students who wish to do supervised study in a selected area that is either not covered by the curriculum or not currently offered through the available curriculum at the School of Social Work.

Subject to the approval of the supervising faculty and the Undergraduate Program Director or delegate, a student wishing to follow a course in directed reading must develop a brief proposal that defines a thesis or question that they wish to explore, together with clear objectives and proposed readings.

Although this is an individualized form of study, the following course assignments developed in consultation with the faculty supervisor are required:

- An annotated bibliography of approximately 24 sources that may include books, periodicals and websites;
- A proposal for a major term assignment that outlines in detail the proposed topic or thesis and how the student intends to structure the paper or assignment; and
- A major paper or assignment (papers must be about 20 pages in length).

PLEASE COMPLETE THE FOLLOWING DIRECTED READING APPLICATION FORM!
AP/SOWK 4210 3.00 – Directed Readings/Special Studies Application Form

Regulations & Guidelines:
Students who are pursuing directed reading courses may do so after having successfully completed (passed) 24 credits in the Faculty of Liberal Arts and Professional Studies. The Faculty provides for such independent reading courses which are subject to the guidelines of the departments and schools, and to the following regulations:

- The maximum permissible number of directed reading courses depends on a student’s degree option and availability.
- Students in Honours programs may take 24 credits; Students in a bachelor’s program may take 18 credits.
- Within their last 30 credits, students may take a maximum of 12 credits in directed reading courses.
- Students may take a maximum of 12 credits of directed reading courses with the same faculty member.

In addition to the above, approval of directed reading courses is subject to Departmental/School guidelines. It is the responsibility of the student to contact the relevant Department/School in order to ensure that they fulfill Departmental/School regulations.

Application Deadline: Applications are due by the “last date to enroll without permission of course instructor” as per the published sessional dates for the term in question.

Student Information: (please print clearly)

Student Name:

Student Number: Year Level of Student:
(Number of credits successfully completed)

Phone Number:  □ Home  □ Cell  □ Work

If required by the Department/School, please attach a list of completed courses and courses in progress to this application form.

Course Information: (please print clearly)

Department/School:

Faculty: Rubric: Course #: Credit Value: e.g. ANTH

Effective Term: Catalogue Number:

Course Title:
This title will appear on your York University Transcript.
Maximum 40 characters, including punctuation and spaces.
**Brief Course Description:**
This course description should be carefully written to convey what the course is about. For editorial consistency, verbs should be in the present tense. **Maximum 40 characters or 200 characters.**

Please note that some Departments/Schools require an expanded course description before approval. If applicable, please attach an expanded course description to this application form.

**Representative Bibliography:**
Please list books, essays, articles, films, etc. that will be used as reference materials for this course. If the space provided is not adequate, please attach a separate sheet to this Application Form.

**Evaluation:**
Please provide a description of the basis evaluation for the course, including the type, percentage value, and due dates of each assignment.

**Instruction:**
Please indicate the frequency of meetings between the student and supervisor(s).

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<th>Name of Supervisor (please print)</th>
<th>Supervisor’s Signature</th>
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<tr>
<th>Name of Chair or Undergraduate Program Director (please print)</th>
<th>Chair or Undergraduate Program Director’s Signature</th>
<th>Date</th>
</tr>
</thead>
</table>
THE PRACTICUM PROCESS
OVERVIEW OF THE PLACEMENT PROCESS

Students are strongly advised to review the Practicum Manual available on the School of Social Work website

The Practicum is an undergraduate course that is a core requirement of the Bachelor of Social Work (Honours). However, this course is administered differently than other undergraduate courses: students must submit an application, satisfy eligibility requirements and successfully interview for a placement through the Field Education Office in order to participate in the course.

There are NO exemptions from the Field Placement requirements in the York Program.

Since students cannot qualify to participate in the placement until they have completed Practicum Pre-requisites including core courses, it is expected that the practicum courses will be one of the last courses that students participate in. Practicums are completed in the final year of study. Below are practicum pre-requisites that must be completed before starting the placement. Please note that SOWK 4020 must be taken concurrently with placement.

- AP/SOWK 1011 6.0 Introduction to Critical Social Work (Direct Entry students only)
- AP/SOWK 2050 6.0 Identity, Diversity and Anti-Discriminatory Practice
- AP/SOWK 2060 3.0 Social Justice Work with Groups, Communities & Social Movements*
- AP/SOWK 2070 3.0 Indigenous Understandings in Social Work Theory and Practice*
- AP/SOWK 3041 3.0 Communication
- AP/SOWK 3060 6.0 Integrated Social Work Practice
- AP/SOWK 3070 3.0 Foundations of Social Work Research
- AP/SOWK 3110 3.0 Policy Frameworks
- And successful completion of 57 credits outside of Social Work (Direct Entry students only)

*Note: if you have already completed SOWK 2030 6.0 Critical Perspectives on Society, you don’t need to enroll in the replacement courses SOWK 2060 and SOWK 2070.

Successfully negotiating a placement is not only important to placement students, it is also important to the Field Education Office. The Field Education Office puts a lot of thought, time and effort in this process and works closely with hundreds of community partners in order to secure the best possible placement opportunities for over 200 students each academic year.

There is only one field placement for BSW students. Therefore, the planning process is critical for a successful experience. The process is a collaborative one between the student and the Field Education Office. The student must complete a placement application, provide a current résumé, attend Orientation Sessions and other events hosted by the School pertaining to placement and collaborate with the Field Education Office. Students are encouraged to discuss with the Field Education Coordinator their questions or concerns about identifying and securing a field placement. All placements must be approved by the Field Education Manager before they can be confirmed. As a result, it is imperative that students work in close consultation with the Field Education office while planning for their placement.

A. ORIENTATION SESSIONS

Direct Entry Undergraduate Program

Direct Entry students are:

a) Students who have been accepted into the program directly from High School;
b) Mature students who have not had any post-secondary education but have been in the field for some time;
c) Students who have completed a college diploma in a field such as Social Service Work, Community Development or Youth and Childcare Work.

In their first year of studies, students are given an opportunity to volunteer for forty (40) hours as a requirement of the 1011 course. Some diploma holding students (e.g., Social Service Worker, Community Worker) are not required to take the first year introductory BSW course.)
Direct Entry students will begin the practicum in September of their last year and continue through until April.

- They will complete the 700-hour placement on a three (3) day/week schedule, and will all have the same start and end dates.
- Deadlines will be established for submission of the Mid-Point Progress Review and Final Evaluations.
<table>
<thead>
<tr>
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<th>EVENT/ACTIVITY</th>
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<tbody>
<tr>
<td><strong>First Year</strong></td>
<td><strong>Placement Events</strong></td>
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<tr>
<td>Fall/September</td>
<td>New Student Orientation to the Bachelor of Social Work Program (Founders College Orientation)</td>
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<tr>
<td><strong>Second Year</strong></td>
<td><strong>November</strong></td>
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</table>
| | 2nd Year Check-in  
  - Preliminary discussion of placement and prerequisites needed to apply |
| **Third Year** | **September** |
| | Planning for Placement Orientation |
| **Third year** | **November** |
| | Applying for Placement Orientation  
  - Instructions on applying for placement  
  - More detailed discussions about the practicum options  
  - Resume Writing Workshop |
| **Third year** | **January** |
| | Placement Application Deadline |
| **Third year** | **February** |
| | Interview Workshop |
| **Third year** | **April to August** |
| | Student and Field Education Office placement matching process  
  - Confirmation of placements |
| **Third year** | **End of September** |
| | Deadline to secure a September placement |
| **Fourth Year** | **September** |
| | Start of placements  
  - Beginning Placement Orientation  
  - Start of Integrative Seminars (4 Integrative Seminars throughout the placement) |
Post-Degree Undergraduate Program

Students complete their course work on a more flexible schedule.

Post-Degree students are able to complete the 700-hour placement in the following formats:

- Block placement – i.e., five (5) days/week for approximately five (5) months
- Part-time – i.e., two (2) or four (4) days/week for approximately six (6) to ten (10) months

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<tr>
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<td>Planning for Placement</td>
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<tr>
<td><strong>November</strong></td>
<td>Applying for Placement Orientation</td>
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<tr>
<td></td>
<td>• Instructions on applying for placement</td>
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<td>• More detailed discussions about the practicum options</td>
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<tr>
<td><strong>January/August</strong></td>
<td>Placement Application Deadline</td>
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<tr>
<td><strong>February/October</strong></td>
<td>Interview Workshop</td>
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<tr>
<td><strong>April to August (for September Placement)</strong></td>
<td>• Student and Field Education Office placement matching process</td>
</tr>
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<td>• Confirmation of placements</td>
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<td><strong>End of September</strong></td>
<td>Deadline to secure a September placement</td>
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<tr>
<td><strong>September to December (for January Placement)</strong></td>
<td>• Beginning Placement Orientation (students starting in September only)</td>
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<td></td>
<td>• Start of Integrative Seminars</td>
</tr>
<tr>
<td><strong>End of January</strong></td>
<td>Deadline to secure a January placement</td>
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<tr>
<td><strong>January – last year of the program</strong></td>
<td>• Start of Winter Placements</td>
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<tr>
<td></td>
<td>• Beginning Placement Orientation (students starting in January)</td>
</tr>
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<td></td>
<td>• Start of Integrative Seminars</td>
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</tbody>
</table>
IMPORTANT POLICIES REGARDING PRACTICUM

A. SCHOOL AND STUDENT OBLIGATIONS IN SECURING PLACEMENTS

It is important to note that a student is not guaranteed a placement simply because they have completed the academic portion of their degree. Students are expected to demonstrate readiness for practice in the process of securing a placement in addition to the fulfillment of the practicum hours. The following process applies to each attempt to secure a placement.

The student's obligations include:

- Remain in good financial standing with the University and registered for the appropriate academic term during the placement process.
- Participate and follow the School’s placement processes and protocols, including NOT reaching out to an agency on their own without prior discussion with the Field Education Coordinator.
- Complete the online placement application by the specified deadline.
- Complete practicum course pre-requisites and co-requisites. If students are not able to do this or cannot start their placement at the expected time for any reason, students are responsible for informing the Field Education Office right away.
- Check phone and email messages regularly (for example, 2-3 times a week). Please note that if students do not respond to the Field Education Coordinator about an opportunity by the specified deadline, they will not be considered for the potential placement.
- Keep the Field Education Coordinator updated with any changes to contact information.
- Inform the Field Education Office of any absences that might affect availability during the placement process.
- Prepare for and successfully interview with the agency.
- Respect an agency’s time and efforts in the process. If a student accepts an interview with an agency and the agency subsequently offers a placement to the student, the student must accept the placement offer and their placement search is complete.
- Enroll in the correct practicum course before the placement starts in order to ensure that credit is received.
- Conduct themselves in a professional, open-minded and respectful manner, being mindful of the tone, grammar, and attitude when communicating with members of the Field Education Office and community partners, whether this is through email, phone or face-to-face communication. The Field Office welcomes ongoing constructive feedback.

The School’s obligation in relation to field placements is to make a reasonable attempt to secure a placement for a student. Following three unsuccessful attempts to secure a field placement for a student, the Field Education Coordinator, in consultation with the Field Education Manager and the Undergraduate Program Director may request that a review committee be struck consisting of the Field Education Manager, a Field Instructor who is a member of the practicum committee and a Faculty member who is a member of the practicum committee to consult on what additional steps if any might be taken to resolve the placement difficulty for the student. At this point, the student's professional suitability for continuing in the program will be assessed.

B. PLACEMENT BREAKDOWN / STUDENTS AT RISK OF FAILURE / INVOLUNTARY WITHDRAWAL

There are a number of important School policies, requirements and guidelines relating to students on placement. These include:

- Unexpected Ending of Placement Policy
- School of Social Work Placement Failure Policy
- BSW Student Professional Behaviour Policy
- Health and Safety and Ethical Requirements
- Policy on the use of Social Media
- Strike Policy

It is strongly recommended that students review these policies well in advance of beginning the placement process. They are available on the BSW Practicum website.
PETITIONS
GRADE REAPPRAISALS
ACADEMIC HONESTY
Undergraduate Academic Petitions

What is a Petition?
A petition is an online written request for the waiver of a Faculty's regulation or deadline. Students have the right to petition on reasonable grounds for special consideration.

Petitions are submitted to a student's home Faculty. The Faculty's Petitions Committee will review the petition request and make a decision on a case by case basis.

Before initiating a petition, students are advised to review University and Faculty rules and regulations available on the Academic Petitions website. Students must be able to identify the regulation or deadline that they are petitioning.

Students must meet with an Academic Advisor prior to submitting an academic petition or appeal. Once your advisor has reviewed your situation and has determined that a petition and/or appeal is your best option, you will be given further instructions regarding the online submission.

Important Notice!
The Faculty of Liberal Arts & Professional Studies has moved to an online submission system for all petitions. You are no longer able to submit petitions in paper format, or in person. You must submit your petition using the online petitions system. You will also use this system to track the progress of your petition, and any documents that you submit in support of that petition.

Types of Petitions:
- Late Withdrawal
- First Year Late Withdrawal
- Deferred Standing/Extension of Deferred Standing
- Enrol or Re-enrol Late in a Course
- Course Overload
- Waive Honours Standing Regulations
- Taking Additional Credits, 90-credit degree
- Waive a Required Withdrawal of Debarment
- Degree Requirement Waived or Altered

For further information, please contact lapspet@yorku.ca
For detailed information and forms, please visit the Academic Petitions website.
Grade Reappraisals

Students may, with sufficient academic grounds, request that a final grade in a course be reappraised (which may mean the review of specific pieces of tangible work). Non-academic grounds are not relevant for grade reappraisals; in such cases, students are advised to petition to their home Faculty.

Students are normally expected to first contact the course director to discuss the grades received and to request that their tangible work be reviewed. Tangible work may include written, graphic, digitized, modelled, video recording or audio recording formats, but not oral work.

Should a student still remain dissatisfied, they have the option to approach our office to request a grade reappraisal. Students must complete a grade reappraisal form which can be obtained from our office and return it along with their tangible work before the deadline.

The Senate approved deadline for submitting grade reappraisals is:

- February 15 for Fall Term grades
- June 15 for Fall/Winter session and Winter Term grades,
- September 30 for Summer Session grades,
- or a minimum of 21 days from the release of grades, whichever is later.

Students need to be aware that a request for a grade reappraisal may result in the original grade being raised, lowered or confirmed.

If the condition of sufficient academic grounds has been met, the relevant department committee, department Chair, associate dean or graduate/undergraduate program director will be responsible for ensuring that the work is reappraised by an appropriate faculty member, ensuring anonymity of both the student and the reappraiser, and for communicating the result of the reappraisal (including the reappraiser's comments) and the route of appeal to both the student and the course director. The reappraiser will be given the nature of the assignment and the rationale for the original grade. It is expected that every effort will be made to render the decision within 30 days of the reviewer having received the work.

Information regarding the University’s grade reappraisal policy can be found on the Undergraduate Academic Calendar.
Senate Policy on Academic Honesty

1. Senate Policy on Academic Honesty

The Policy on Academic Honesty is an affirmation and clarification for members of the University of the general obligation to maintain the highest standards of academic honesty. As a clear sense of academic honesty and responsibility is fundamental to good scholarship, the policy recognizes the general responsibility of all faculty members to foster acceptable standards of academic conduct and of the student to be mindful of and abide by such standards.

Academic honesty requires that persons do not falsely claim credit for the ideas, writing or other intellectual property of others, either by presenting such works as their own or through impersonation. Similarly, academic honesty requires that persons do not cheat (attempt to gain an improper advantage in an academic evaluation), nor attempt or actually alter, suppress, falsify or fabricate any research data or results, official academic record, application or document. Finally, academic honesty requires that persons do not aid or abet others to commit an offence of academic dishonesty, including intentional acts to disrupt academic activities.

Suspected breaches of academic honesty will be investigated, and charges shall be laid if reasonable and probable grounds exist. A student who is charged with a breach of academic honesty shall be presumed innocent until, based upon clear and compelling evidence, a committee determines the student has violated the academic honesty standards of the university. A finding of academic misconduct will lead to the range of penalties described in the guidelines which accompany this policy. In some cases, the University regulations on non-academic discipline may apply. A lack of familiarity with the Senate Policy and Guidelines on Academic Honesty on the part of a student does not constitute a defence against their application. Some academic offences constitute offences under the Criminal Code of Canada; a student charged under University regulations may also be subject to criminal charges. Charges may also be laid against York University students for matters which arise at other educational institutions.

2. Senate Guidelines on Academic Honesty

2.1 Summary of Offences Against the Standards of Academic Honesty

The following summary of offences is not exhaustive, nor are the definitions provided for each offence confined to the examples cited.

2.1.1 Cheating is the attempt to gain an improper advantage in an academic evaluation. Forms of cheating include:

- Obtaining a copy of an examination before it is officially available or learning an examination question before it is officially available;
- Copying another person’s answer to an examination question;
- Consulting an unauthorized source during an examination;
- Disruption of an academic evaluation by any means;
- Obtaining assistance by means of documentary, electronic or other aids which are not approved by the instructor;
- Changing a score or a record of an examination result;
- Submitting the work one has done for one class or project to a second class, or as a second project, without the prior informed consent of the relevant instructors;
- Submitting work prepared in collaboration with another or other member(s) of a class when collaborative work on a project has not been authorized by the instructor;
- Submitting work prepared in whole or in part by another person and representing that work as one’s own;
- Offering for sale essays or other assignments, in whole or in part, with the expectation that these works will be submitted by a student for appraisal;
- Preparing work in whole or in part, with the expectation that this work will be submitted by a student for appraisal.
2.1.2 Impersonation is to have someone impersonate one’s self in class, in a test, examination or interview, or in connection with any other type of assignment or placement associated with a course or academic program. Both the impersonator and the individual impersonated may be charged.

2.1.3 Plagiarism is the misappropriation of the work of another by representing another person’s ideas, writing or other intellectual property as one’s own. This includes the presentation of all or part of another person’s work as something one has written, paraphrasing another’s writing without proper acknowledgement, or representing another’s artistic or technical work or creation as one’s own. Any use of the work of others, whether published, unpublished or posted electronically, attributed or anonymous, must include proper acknowledgement.

2.1.4 Improper research practices. Academic research includes the collection, analysis, interpretation and publication of information or data obtained in the scientific laboratory or in the field. Forms of improper research practices include:

- Dishonest reporting of investigative results, either through fabrication or falsification;
- Taking or using the research results of others without permission or due acknowledgement;
- Misrepresentation or selective reporting of research results or the methods used.

2.1.5 Dishonesty in publication. It is a violation of academic honesty to knowingly publish information that will mislead or deceive readers. This includes the falsification or fabrication of data or information, as well as the failure to give credit to collaborators as joint authors or the listing as authors of others who have not contributed to the work. Plagiarism is also considered a form of dishonesty in publication.

2.1.6 Dissemination of information without permission. Information or experimental data that was collected with a member of faculty or another student, and other works that involved the participation of a faculty member or another student, should not be submitted for publication or otherwise disseminated without their permission.

2.1.7 Abuse of confidentiality. Taking or releasing the ideas or data of others that were given with the expectation that they are confidential is inappropriate. This includes the ideas or data obtained via the evaluation of confidential grant proposals, award applications or manuscripts that will be or may have been submitted for possible funding or publication. Unless one is authorized to do so, it is improper to obtain a password assigned to another or to copy or modify a data file or program belonging to someone else. Proper authorization means being granted permission either by the owner or originator of that material, or by an appropriate faculty member or administrator.

2.1.8 Falsification or unauthorized modification of an academic document/record. It is a breach of academic honesty to falsify, fabricate or in any way modify, either through omission or commission, an application to the University or a program, course student examination or test, transcript, grade, letter of recommendation or related document, a degree, a physician’s letter/form or any other document used in support of an academic application, record, petition/appeal or endeavor.

2.1.9 Obstruction of the academic activities of another. It is a violation of academic honesty to interfere with the scholarly activities of another in order to harass or gain unfair academic advantage. This includes interference or tampering with experimental data, with a human or animal subject, with a written or other creation (e.g., a painting, sculpture or film), with a chemical used for scientific study, or with any other object of study.

2.1.10 Encouraging, enabling or causing others to do or attempt any of the above with intent to mislead an instructor, academic unit, program, office or committee as to a student's academic status, qualifications, actions or preparation, or knowingly aiding or abetting anyone in a breach of academic honesty shall itself be considered misconduct. Taking any action, which can reasonably be interpreted as intending to encourage or enable others to commit an offence of academic honesty.

For complete details regarding the Senate Policy on Academic Honesty, visit the Secretariat Policies website.
Academic Integrity

What is Academic Integrity?
Academic integrity refers to a set of conventions that scholars follow in their work, and which generates credibility, trust, and respect within the academic community. As a student, earning a university degree in a fair and ethical way also involves following these conventions.

Violations of academic integrity can lead to disciplinary actions under York University’s Senate Policy on Academic Honesty. Effective time management and study skills can help students avoid feeling desperate and engaging in actions which violate academic integrity.

What does this mean to me?
As a student, to have academic integrity means that you have adopted principles or standards that consistently govern how you pursue your schoolwork. A student with academic integrity earns a degree with honest effort and knows that this degree is a true accomplishment reflecting years of hard work and genuine learning. Academic integrity requires you to develop essential skills including research, writing, and documenting.

Student Papers & Academic Research Kit (SPARK)

SPARK is your guide to successful academic papers.
SPARK modules are available online at our website and they:

- Are 8-10 minutes each
- Focus on research, writing and learning
- Include examples, templates, videos and more

Preventative Measures
Ultimately, it is your own responsibility as a York student to understand and to apply the principles of academic integrity.

Here are some tips to help you produce work with integrity:

Manage your time to avoid the temptation of cutting corners. See Time Management module for guidance

- Check first with your instructor if you would like to make use of collaboration, tutoring, or editorial help from others
- Make use of on-campus academic support services – Libraries, the Writing Centre, or Learning Skills Services
- Keep a research log, notes on your readings, and drafts of your written work, to document your research process

Following the guidelines and resources included in this module and other SPARK modules will help you adhere to principles of academic integrity in all facets of your academic work.

Breach of Policy on Academic Honesty
Remember, however, that the University does not consider ignorance of the policy to be an excuse for breaches of academic honesty. Suspected breaches of academic honesty are handled by a Committee within the Faculty offering the course, and may include the following steps:

1. an exploratory meeting
2. a formal hearing at the Faculty unit level
3. an appeal of the ruling at the Faculty unit level to the Senate Appeals Committee
Academic Advising

Take advantage of the support offered to you by the advising professionals at York University. Advising helps you to take informed and thoughtful decisions about your academic pathway as you progress through your program. You can find help with the following:

- reviewing course selection in relation to completing your degree requirements;
- discussing academic standing or petitions;
- learning more about the options available to you in your studies; or
- developing an academic plan for graduation.

Academic Advising is available to current students in the direct entry and post-degree BSW programs. To schedule either an in-person or online appointment with an advisor, please visit our Academic Advising webpage.

Please remember that advising is a shared relationship between you and the advisor. Advisors can explain policies and regulations or offer academic options. However, you must accept final responsibility for the decisions you make regarding your academic career.

Non-Social Work students who are majoring in another LA&PS program may seek advising either at their program office or by contacting Student Academic Advising Services:

Location: 103 Central Square
Contact: laps@yorku.ca (Current Undergraduate Students) or lapsadv@yorku.ca (New Undergraduate Students)

Program requirements for all major and minor programs in LA&PS are available on our Future Students website.

Student Accessibility Services (SAS)

To register with Student Accessibility Services, students must be enrolled in degree-granting programs on the Keele campus of York University. As part of registration, students must upload copies of their disability related documentation. Information about documentation requirements is available at the New to Our Office page.

Academic accommodation setting is a collaborative process. As such, we need to meet with students to review and discuss documentation prior to putting accommodations in place. Understanding a student's course/program demands is integral to the setting of accommodations. Students will be contacted via email about scheduling an appointment once their registration information has been received and will be booked an appointment within the next two weeks to meet with an Accessibility Counsellor.

Student Accessibility Services provides educational support to students with documented disabilities in accordance with the Ontario Human Rights Code and York Senate Policy on Academic Accommodation for Students with Disabilities.

Contact SAS
Ross Building North 108
Phone: 416-736-5755
Email: sasinfo@yorku.ca
Hours: weekdays 9am to 4pm*

*Our office is closed on statutory holidays and all other times when York is not open. We do not monitor emails outside our office hours. We’re also closed at 3 p.m. on Fridays from Victoria Day weekend in May until the start of classes in September.
Academic Support & Accommodations

The first step in arranging academic support and accommodations will be for a disability counsellor in Student Accessibility Services to review your medical and/or psychological diagnostic assessment report. This is the beginning of an interactive process whereby you and a disability counsellor will discuss:

- **Your learning style**
- **Your academic program of study**
- **The method of course delivery and the type of participation required of students (e.g. lecture, seminar, tutorial, practicum)**
- **The nature of your disability and its impact on the postsecondary learning process**
- **The recommended accommodations in the diagnostic assessment report**

Determining which academic accommodations are appropriate is a shared responsibility among students, the disability counsellor, and the professor or course director in each course. Although professors are not “disability experts”, they are the authority in their field and in the course they teach; therefore, sometimes they may suggest a more appropriate, practical or creative accommodation that best suits the course and respects academic integrity.

The process of accommodation is very individualized. Students diagnosed with the same type of disability may have very different accommodation plans. The disability counsellor will consider the recommendations in the diagnostic report along with the other factors noted above. Depending on the circumstances, additional, or sometimes, fewer, accommodations may be recommended to your professors.

Provided that the recommended accommodations do not undermine the academic integrity of the course, they will be implemented as recommended. The scheduling logistics of accommodated exams and tests will be handled by the Registrar’s Office. Additional information about the policies and procedures involved with accommodated tests and exams is available from [Alternate Exam/Test Scheduling](#).
Indigenous Student Services and Campus Organizations

**Department of Equity Studies**
302 Atkinson Building
Phone: 416-736-5235
Website: [https://www.yorku.ca/laps/des/](https://www.yorku.ca/laps/des/)

**Centre for Indigenous Student Services**
246 York Lanes
Email: cissinfo@yorku.ca
Website: [https://aboriginal.info.yorku.ca/](https://aboriginal.info.yorku.ca/)

**Admission/Application Procedures for Indigenous Students**
[https://futurestudents.yorku.ca/your-community/indigenous-students](https://futurestudents.yorku.ca/your-community/indigenous-students)

**Entrance Bursary & Awards for Indigenous Students**
[https://futurestudents.yorku.ca/funding](https://futurestudents.yorku.ca/funding)

**Personal Safety:**

**Sexual Violence Response and Support**
- Sexual Violence Response Office: 416-736-5211
- York Security (urgent): 416-736-5333 or ext. 33333
- York Security (non-urgent): 416-650-8000 or ext. 58000
- Toronto Rape Crisis Centre/Multicultural Women Against Rape (24-hr Crisis Line): 416-597-8808

**Sexual Assault Survivors’ Support Line & Leadership**
B 449 Student Centre
Phone: 416-650-8056
Email: sassl@yorku.ca

**goSAFE**
goSAFE teams will go with you to and from any on-campus location, such as the Village Shuttle pick-up hub, parking lots, bus stops or residences.
Phone: 416-736-5454 or extension 55454
Email: safety@yorku.ca
Website: [https://www.yorku.ca/safety/gosafe/](https://www.yorku.ca/safety/gosafe/)

**LGBTQ+ Campus Organizations**
[https://rights.info.yorku.ca/lgbtq-campus-organizations/](https://rights.info.yorku.ca/lgbtq-campus-organizations/)
- SexGen York Committee
- Trans Bisexual Lesbian Gay Asexual at York
- Glendon Women and Trans Centre
- Health Education and Promotion
- Schulich Pride Alliance
- OulLaws (at Osgoode)
- GLgbtq+ Glendon
- Undergraduate Sexuality Studies Association (USSA)

**Emergency Contacts**
- Toronto Police Services: 911
- York University Security Services:
  416-736-5333 (24hrs/day)
  TTY: 416-736-5470
- Personal Counselling Services:
  416-736-5297
- Office of Student Conflict Resolution (SCDR):
  416-736-5231
- Assaulted Women’s Helpline:
  416-863-0511 (24hrs/day)
  TTY: 416-364-8762
- Toronto Rape Crisis Centre:
  416-597-8808 (24hrs/day)
- Victims Services Program of Toronto:
  416-808-7066 (24hrs/day)
- Women’s College Hospital: Sexual Assault & Domestic Violence Care Centre:
  416-323-6040 (24hrs/day)
ESL Open Learning Centre (OLC)
Ross Building South 327
Email: eslloc@yorku.ca
Telephone: 416-736-2100 ext. 31010
Website: https://www.yorku.ca/laps/eslolc/

The ESL OLC can help you improve your English language skills. We offer support for reading, writing, speaking and writing essays in English. Our experts are ready to help you better understand your assignments, expand your vocabulary and learn English grammar.

Our services include tutoring, workshops and small group learning. Please note we do not edit your work. We help you improve your current skills and learn new skills.

To book an appointment with the ESL OLC, please visit our website.

Student Services

Bennett Centre for Student Services
99 Ian MacDonald Blvd
Website: https://students.yorku.ca/ssa-contact

Get support with:
- Your student account, tuition and fees;
- Financial aid and OSAP inquiries;
- Admissions related issues;
- University policy and guidelines.

Career Centre
202 McLauglin College
Website: https://careers.yorku.ca/

Get support with:
- Resumé & Cover Letters;
- Job Searching & Networking;
- Interview Skills & Preparation;
- And more!

Writing Centre
Ross Building South 311
Website: https://www.yorku.ca/laps/writing-centre/

- One-to-one writing support
- Drop-in sessions
- Workshops
- Video and online resources
- Accessibility Specialist

York International
200 York Lanes
Website: https://yorkinternational.yorku.ca/

- International Student Support
- Global Learning Experiences
- York Exchange Program
- York International's Global Peer Program
- Summer Study Abroad

Campus Facilities and Services

- Campus Libraries: https://www.library.yorku.ca/web/
- York University Bookstore: https://www.bookstore.yorku.ca/
- Campus Security: https://www.yorku.ca/safety/security-services/
- Food Services: https://www.yorku.ca/foodservices/
- Campus Shopping: https://www.yorklanesmall.com/
- Housing: https://www.yorku.ca/housing/
- Transportation: https://www.yorku.ca/transportation/
Office of Student Community Relations

Peer Support Team (PST):
The Peer Support Team (PST) is an important part of the Office of Student Conflict Resolution (OSCR) and PST members offer a number of support services to the York community:

- Provide advice and support to students involved in the disciplinary process.
- Assist students with resolve conflicts less formally through alternative dispute resolution processes.
- Promote and encourage a peace-building culture on campus.
- Educate students about the Code of Student Rights & Responsibilities (CSRR) and conflict resolution resources offered at York.

Our Peer Support Team plans outreach activities focusing on topics related to conflict resolution. The PST will host events to raise awareness about the CSRR, the alternative dispute resolution process, and how students can access resources and get support when they are dealing with a conflict.

Peer Support Team members are available to meet with students who are involved in a disciplinary process and need support. In addition, the PST offers workshops and training to student organizations, helping group members acquire conflict resolutions skills to build strong and positive student organizations.

PST programming includes:

**Outreach:**
Goal: Promote and educate the community about conflict avoidance techniques and alternative dispute resolution processes and resources; encourage a peace-building culture on campus; raise awareness about events related to conflict and safety on campus; educate students about the CSRR; and develop and deliver programming that relate specifically to conflicts and disciplinary issues in residence community.

**Case Management:**
Goal: Assist students involved in the disciplinary process; mediate conflicts; facilitate restorative justice circles; and provide information and referrals.

**Educative Sanctions:**
Goal: Develop and deliver educative sanctions/workshops that address specific disciplinary issues.

**CONTACT PST:**
Located within the Office of Student Community Relations (OSCR)
W128 Bennett Centre for Student Services
Phone: 416-736-5231
Email: pst@yorku.ca
Website: http://oscr.students.uit.yorku.ca/peer-support-team
## FAQs – Undergraduate BSW Program

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Do I have to take five courses per year in the Direct Entry Program?</td>
<td>No, you can take fewer than five courses. However, if you plan to graduate in four years, you must make these up in summer sessions, or take more than four years to graduate.</td>
</tr>
<tr>
<td>2. What grades do I need to complete my BSW?</td>
<td>You need to have a GPA of 5.0 (C+) with no courses in Social Work under a “C”.</td>
</tr>
<tr>
<td>3. What is a full-time student?</td>
<td>Full-time undergraduate students are defined as those taking nine or more credits per academic term.</td>
</tr>
<tr>
<td>4. When do my General Education requirements need to be completed?</td>
<td>These requirements need to be taken in the first 48 credits of the degree.</td>
</tr>
<tr>
<td>5. How can I finish the program in 4 years?</td>
<td>You can complete the program in four years by following the recommended course sequence plan in the degree requirements section of this Handbook. You may also discuss this further with your Academic Advisor.</td>
</tr>
<tr>
<td>6. What are “core social work courses”?</td>
<td>Core social work courses are courses specifically identified in the degree requirements: SOWK 1011, 2050, 2060, 2070, 3041, 3060, 3070, 3110, 4000, 4001 and 4020.</td>
</tr>
<tr>
<td>7. Do I have to take SOWK 4020 with the practicum or before?</td>
<td>Students must take SOWK 4020 with the practicum.</td>
</tr>
<tr>
<td>8. Can I take SOWK 2020, 2025 and 2035 as free choice courses?</td>
<td>No, these courses are general interest courses for non-Social Work students. BSW students should not take these courses. You can enroll in other social work elective courses concerning these topics.</td>
</tr>
<tr>
<td>9. If I have a community college diploma. Do I have to take SOWK 1011 6.0?</td>
<td>Community college diplomas from designated programs will exempt incoming students from having to complete SOWK 1011 6.00.</td>
</tr>
<tr>
<td>10. How do I know how much advanced standing I get for my community college diploma?</td>
<td>When you are accepted into the BSW, an Academic Advisor can discuss with you what transfer credits you have been awarded by Admissions based on your prior studies.</td>
</tr>
<tr>
<td>11. Is a community college diploma holder who takes SOWK 1011 able to take SOWK 2060, 2070 and SOWK 2050 concurrently?</td>
<td>Depending on your transfer credits, you may be given permission to take these courses concurrently. Please contact our office for assistance at <a href="mailto:upasowk@yorku.ca">upasowk@yorku.ca</a></td>
</tr>
<tr>
<td>12. When am I ready to start the practicum?</td>
<td>You are ready when you have completed all core Social Work courses (except SOWK 4000, 4001 and 4020) and any applicable non-Social Work credits.</td>
</tr>
<tr>
<td>13. Can I use my community college practicum hours towards my BSW practicum?</td>
<td>No. CASWE standards require a 700-hour placement for BSW students.</td>
</tr>
<tr>
<td>14. Do I have to take both Practicum courses, SOWK 4000 6.0 and SOWK 4001 6.0?</td>
<td>Yes, you need to enroll in both SOWK 4000 and SOWK 4001. One is a continuation of the other, and together they add up to the required 700 placement hours.</td>
</tr>
</tbody>
</table>

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