
LA&PS SEED GRANT FOR COLLABORATIVE RESEARCH INITIATIVES Guidelines & Application Form

LA&PS full-time faculty members are invited to apply for seed funding to build new research collaborations with scholarly and/or community partners by supporting the specific costs associated with bringing key partners together to explore and develop new research and research funding opportunities. These initiatives must involve at least one LA&PS faculty member working with collaborators, who can be faculty or external community members (locally or globally).

Successful applications:

- articulate just how the grant will directly make the collaboration possible, and will lead to external research funding applications in future
- present credible, reasonable and well-justified budgets, with a clear indication of support from other sources. The Seed Grant is designed to offset costs rather than cover entire expenditures.
- are not for the preparation of travel, events or workshops for the usual programs of research support at tri-council or LA&PS Research Events

Applications for funding must be made in advance of the date of any expenses which are to be covered.

Seed Grant Applicants may not submit an application for another LA&PS internal grant for the same project.

ELIGIBILITY: LA&PS faculty members (YUFA and CUPE). Students and faculty from your program, units and other universities would be valuable additions to such projects.

APPLICATION DEADLINE: September 15 and January 15

FREQUENCY OF REQUEST: Maximum one grant per applicant every two years. One grant per collaborative research initiative even if it involves more than one LA&PS faculty member.

MAXIMUM REQUEST: \$5,000

INSTRUCTIONS: Please submit your application form and required attachments to lapsrsc@yorku.ca with the subject line: “**Collaborative Research Initiative Application.**” If you have questions about the guidelines of this grant, please contact lapsrsc@yorku.ca.

NOTIFICATION: Once you receive approval, you will be ready to begin your project. Please retain all your receipts and submit to lapsrsc@yorku.ca after the completion of your collaborative research initiative.

**LA&PS SEED GRANT FOR COLLABORATIVE RESEARCH INITIATIVES
Application Form**

APPLICANT INFORMATION

APPLICANT NAME:		CAMPUS ADDRESS:	
POSITION AT YORK:		UNIT:	
EMAIL:		REQUESTED AMOUNT:	\$
TITLE OF INITIATIVE:			
COST CENTRE TO RECEIVE FUNDS:		DATE OF APPLICATION:	

Please attach the following to this form:

A list of team members and their affiliations.

A description of the collaborative initiative (2-page maximum), including details of anticipated future outputs.

A budget of all anticipated, event-related expenses (e.g. Travel costs for applicant or other members of the collaboration, hospitality), plus a list of any funds to be received from other sources.

OFFICE USE ONLY	
Total Amount Approved:	Date:
Signature of Associate Dean Research & Graduate Studies:	