

**DEFERRED STANDING/EXTENSION OF DEFERRED STANDING INFORMATION REQUEST FORM**

**ONE COURSE PER FORM**

**THIS SECTION TO BE COMPLETED BY THE STUDENT**

**NOTE to STUDENT:** You **ALSO** must have the department/school section completed **BEFORE** you submit this form in support of your petition.

Student Name \_\_\_\_\_ Email: \_\_\_\_\_

Student Number \_\_\_\_\_ Phone # \_\_\_\_\_

Course \_\_\_\_\_

(You must include the subject, number, credit value, section, term and session. Example ECON, 1010, 3.0, A, F, FW'14/15)

Identify the work to be deferred below:

Indicate due date of work/date of exam below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Note: Providing false or altered information is a breach of the academic honesty legislation

**THIS SECTION TO BE COMPLETED BY THE COURSE DIRECTOR OR DEPARTMENTAL/SCHOOL DESIGNATE**

This student identified above has submitted/will be submitting a petition for deferred standing or an extension of deferred standing in this course. The student is required to provide departmental/school confirmation of when the work in question was last due or scheduled. Since the Faculty has no provision for re-writing tests or exams, petitions involving a test or exam also require confirmation that the test or exam was not written.

If the deferred work involves a test or exam, please check one of the boxes, as appropriate

- The student wrote the test/exam, and therefore is NOT eligible to petition for deferred standing
- The student did not write the test/exam held on \_\_\_\_\_ and therefore remains eligible to petition for deferred standing.

**I CONFIRM THE INFORMATION ON THIS FORM**

Name of course director or the departmental/school designate: \_\_\_\_\_

Signature of course director or the departmental/school designate: \_\_\_\_\_

Date completed: \_\_\_\_\_

This form may be returned to the student, but please keep a copy for your records or send a copy to us by email (lapspet@yorku.ca)