



Ontario/Baden-Württemberg Summer Research Program

Duties Agreement

Preamble

The Ontario/Baden-Württemberg Summer Research Program offers international educational opportunities. Participants are officially considered to be students and are not considered to be in either an internship or an employment relationship with the host professor or university. For this reason students should neither enquire about nor expect any financial remuneration from the hosting professor or university.

Throughout the period covered by their scholarship, participants should expect to commit approximately 30 hours per week, on average, to tasks assigned to them as part of their placement. The assigned tasks should constitute a meaningful and beneficial learning experience for the student, should provide her/him with the opportunity to interact with and learn from researchers in her/his area, and should be appropriate to her/his level of study.

Participants are required actually to begin their placement by the 5th day of the first month and to remain in their placement until the end of the final month. For practical reasons (e.g., paying rent for accommodation) placements are almost always organized to coordinate with calendar months. Participants who wish to travel extensively in Germany and beyond should schedule such travel outside the period of their placement.

Duties Agreement

In order to be eligible to receive the OBW Summer Research Program scholarship, participants are required **in advance of the start of their placement** to conclude a formal agreement with their host professor, defining their responsibilities. This form should be used for this purpose. Participants must then send this agreement, containing the original signatures of the host professor in Baden-Württemberg and of the participating student, to the OBW Program Office before the placement commences. The host professor and the participant should retain copies of the completed and signed agreement. It is the participant's responsibility to ensure that this agreement is in place. The host professor and the participant are strongly advised to retain copies of the completed agreement.

Ontario/Baden-Württemberg Student Exchange

Summer Research Program: Duties Agreement

Name of Participating Ontario Student:

Name of Host Professor in Baden-Württemberg:

Exact start date of the placement:

Exact end date of the placement:

Between these dates, the participating student is expected to make an average weekly commitment to the placement of approximately 30 hours. The participating student is expected to be physically present in the research facility at the following times:

The duties of the participating student during the placement will be as follows (please describe the student's responsibilities in detail and as fully as possible; an additional sheet may be attached if necessary):

During the placement the following person will be responsible for advising the student, for assigning work to the student, and for supervising the student's performance of the above duties:

Name

Institute /University

Phone

Email

Signatures

By signing this document, both the host professor and the participating student affirm that they have read and agree to the principles of the Summer Research Program as described herein. They further affirm that they agree to the specific terms of the placement as entered in the various sections of this form, believing them to be consistent with the stated principles, and that they will consult with the Ontario Program Office, should any changes to the agreed terms of the placement become necessary.

Host Professor _____ (signature and date)

Student _____ (signature and date)