



BIDDERS' CONFERENCE ATTENDANCE

- Vendor Quote Solicitation
- Competitive Bid
(Select One)

- Mandatory
- Optional
(Select One)

Project # and Description : _____

Procurement Staff : _____

Department Staff : _____

Signature: _____

Signature _____

DATE	COMPANY NAME <small>(Print Name)</small>	CONTACT NAME <small>(Print Name)</small>	TELEPHONE	EMAIL	SIGNATURE