

Annual YorkU Fleet Vehicle Acknowledgement

To ensure the safe operation of York University fleet vehicles, all Drivers must be aware of and comply with the regulations and laws set out by the federal, provincial, and municipal governments. By signing this acknowledgment, I am confirming that I have reviewed the [York University Driver Procedures](#).

I am aware that I must have a valid driver's licence for the vehicle(s) I am driving. Licence # _____ Class _____ Expiry _____	Initials
I am aware that a Driver's Abstract and a Commercial Vehicle Operators Registration (where necessary) will be requested by York University each year (at the University's expense).	Initials
I agree to report any violations/tickets to York immediately, including private vehicle operation violations.	Initials
I am aware the cost of any violations/tickets or infractions attributable to my operation of a York University fleet vehicle are my sole responsibility.	Initials
I understand that York University has a zero-tolerance policy regarding being under the influence of drugs, alcohol and recreational cannabis use while operating a York University fleet vehicle.	Initials
I understand that the York University fleet vehicle I operate has a Global Positioning System (GPS) which is able to locate the vehicle at all times and that it may not be tampered with or removed from the vehicle. Data gathered by the GPS is electronic data for the purposes of the Electronic Monitoring Policy .	Initials
I am aware of and familiar with the vehicle accident reporting procedure .	Initials
I am aware that it is against the law to use a mobile phone while operating a motor vehicle. I am aware that distracted driving is anything that takes my attention away from driving, including: Texting; Talking on the phone or to passengers; Eating or drinking; Using the entertainment or navigation system.	Initials
I am aware that I am not permitted to use any York University fleet vehicle for personal use, unless prior written approval is given, nor am I to transport other passengers unless required for the job and with the direction from a supervisor.	Initials

Driver's Name (*Print*)

Supervisor's Name (*Print*)

Driver's Signature

Supervisor's Signature

Date: _____

Date: _____