

Special Internal Posting for the Associate Dean, Research & Graduate Education

The Dean of the Faculty of Science is seeking applications for an Associate Dean, Research & Graduate Education. The position will be provided with full teaching release and equitable stipend for a 3-year term with possibility for renewal.

Reporting to the Dean of Science, the Associate Dean, Research & Graduate Education (ADR), is an integral part of the Faculty's Executive Team. The ADR will provide leadership and direction for matters related to the Faculty's research enterprise, partnerships with industry, government, and other Faculties/educational institutions and co-ordinates the Faculty's graduate studies portfolio and matters related to postdoctoral fellows. Duties include, but are not limited to:

- Lead the strategic planning and implementation for research and innovation in FSc as depicted in FSc's 5-year Strategic plan
- Establish measurable annual and long-term performance goals for research and innovation at FSc
- Maintain and create new resources and opportunities to support ongoing and emerging research programs and strategic research priorities in the Faculty of Science
- Coordinate and promote all activities related to graduate programs and postdoctoral research. Serve as the FSc liaison with the Faculty of Graduate Studies
- Oversee Faculty-based graduate and postdoctoral grants/awards/fellowships
- Oversee annual review of Faculty-based ORUs
- Lead the process of selection and renewal of CRCs, YRCs, and other research chair positions
- Promote, support, and track the celebration of the excellence in research and innovation, including internal and external research awards and recognition
- Support and create research and career development opportunities for undergraduate students, graduate students, and post-doctoral fellows
- Coordinate Faculty research partnership programs. Serve as the Faculty liaison with the Office of the Vice-President Research & Innovation, and York International.
- Prepare annual and special reports pertaining to research and graduate studies
- Initiate means and assist faculty to obtain funds for research and partnerships activities and oversee planning activities related to the development of research themes, groups, and centers within the Faculty
- Coordinate the allocation of capital and facility funding for research from sources both within and outside the university, including CFI and ORF
- Serve or coordinate special task forces assigned by the Dean pertaining to research and partnerships matters

Qualifications

Applicants are tenured faculty members who have a strong scholastic and research record, demonstrated practice of professional skills, and recent experience of progressive leadership experience in an academic environment. In addition, demonstrated success in leading people to achieve exemplary performance and outcomes is essential.

Equity, Diversity, and Inclusion

An equitable, diverse, and inclusive environment is a critical consideration for the ADR position and aligns with the Faculty's core values. As such, the Dean of Science encourages applications from persons in the federally recognized four designated groups (FDGs).

Applications

The position will commence on July 1, 2021. Candidates should forward a complete CV and a 1-2 page letter outlining their thoughts on how the Associate Dean Research and Graduate Education might provide leadership in strengthening and advancing the research endeavor of the Faculty, boost research funding, strengthen the Faculty's effort of knowledge translation, and establish strategic partnerships with the overarching goal of increasing graduate and postdoctoral admissions, as well as professorial exchanges in areas compatible with the Faculty's strategic objectives and key research themes.

Applications must be submitted by 4:30 pm on May 7, 2021. Please forward all documentation electronically to Gerald Audette, Associate Dean, Faculty Affairs, at sciadfac@yorku.ca. All information received regarding this position will be treated in strict confidence.