

**Special Internal for the Director of Academic Support Programs**

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The Head of Bethune College is seeking applications for the Director of Academic Support Programs (also known as the College Academic Advisor). The position is offered with a teaching release and stipend as outlined per Appendix P of the York-YUFA Collective Agreement.

Reporting to and working closely with the Head of Bethune College, the Director of Academic Support Programs is a member of the College's Office Team, which includes the Administrative Coordinator, the Administrative Secretary and the Receptionist. Duties include, but are not limited to:

- Supervising and providing academic direction to peer-led academic support programs (including peer mentoring, peer tutoring, class representatives, supplemental instructors/PASS)
- Supporting and advising college peer leaders
- Developing and coordinating (in consultation with the College Head) academic orientation for new students
- Contributing to the intellectual and social life of the college community
- Providing advice and support to the Head of the College

**Qualifications**

Applicants must be tenure track faculty in at least their candidacy period (tenured is preferred), who have a strong interest and experience in helping students develop academic and leadership skills.

**Equity, Diversity, and Inclusion**

An equitable, diverse, and inclusive environment is a critical consideration for the position and aligns with the College's and Faculty's core values. As such, applications from persons in the federally recognized four designated groups (FDGs) are encouraged.

**Applications**

The position will commence on July 1, 2023. Candidates should forward a complete CV and a 1-2 page letter outlining their thoughts on how they might contribute to Bethune College's mission to strengthen student community and advance student success in the Faculty of Science & Lassonde School of Engineering.

Applications must be submitted by 4:30 pm on February 10, 2023. Please forward all documentation electronically to Gerald Audette, Associate Dean, Faculty Affairs, FSc at [sciadfac@yorku.ca](mailto:sciadfac@yorku.ca). All information received regarding this position will be treated in strict confidence.