

Special Internal for the Director of Academic Support Programs

The Head of Bethune College is seeking applications for the Director of Academic Support Programs (also known as the College Academic Advisor). The position is offered with a teaching release and stipend as outlined per Appendix P of the York-YUFA Collective Agreement.

Reporting to and working closely with the Head of Bethune College, the Director of Academic Support Programs is a member of the College's Office Team, which includes the Administrative Coordinator, the Administrative Secretary and the Receptionist. Duties include, but are not limited to:

- Supervising and providing academic direction to peer-led academic support programs (including peer mentoring, peer tutoring, class representatives, supplemental instructors/PASS)
- Supporting and advising college peer leaders
- Developing and coordinating (in consultation with the College Head) academic orientation for new students
- Contributing to the intellectual and social life of the college community
- Providing advice and support to the Head of the College

Qualifications

Applicants must be tenure track faculty in at least their candidacy period (tenured is preferred), who have a strong interest and experience in helping students develop academic and leadership skills.

Equity, Diversity, and Inclusion

An equitable, diverse, and inclusive environment is a critical consideration for the position and aligns with the College's and Faculty's core values. As such, applications from persons in the federally recognized four designated groups (FDGs) are encouraged.

Applications

The position will commence on July 1, 2023. Candidates should forward a complete CV and a 1-2 page letter outlining their thoughts on how they might contribute to Bethune College's mission to strengthen student community and advance student success in the Faculty of Science & Lassonde School of Engineering.

Applications must be submitted by 4:30 pm on February 10, 2023. Please forward all documentation electronically to Gerald Audette, Associate Dean, Faculty Affairs, FSc at sciadfac@yorku.ca. All information received regarding this position will be treated in strict confidence.